



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**SCRCOG MEETING NOTICE & AGENDA**

**August 27, 2014 – 10:00 A.M.**

**Location: 127 Washington Avenue, 4<sup>th</sup> Floor West  
North Haven, CT 06473**

**Full agenda materials can be found at our website – [www.scrcog.org](http://www.scrcog.org)**

1. Call to Order and Introductions – *Mayor Scott Jackson, Chairman*
2. Adoption of 7/25/14 SCRCOG Minutes – *First Selectman Fillmore McPherson, Secretary* Pages 2-4
3. Treasurer’s Report for month ending 7/30/14 – *Mayor Benjamin Blake, Treasurer* Pages 5,6
4. Transportation Committee Report – *Mayor William Dickinson, Chairman* Pages 7-15
  - a. Adopt Resolution to approve 2012-2015 TIP Amendment Twenty Eight Pages 13,14
  - b. Adopt Resolution Amending the FY 2014-15 UPWP (Attached) Page 15
5. FY 2014-15 Budget Revision #1 Pages 16-18
6. Nominating Committee Report re New SCRCOG Committees – *First Selectman Fillmore McPherson* Page 19
7. Appointments to New SCRCOG Committees – *Mayor Scott Jackson*
8. Review of Proposed Amendments to SCRCOG By-Laws (preliminary approval required for final action at September SCRCOG meeting)
9. SCRCOG Executive Director’s Report – *Carl Amento, Executive Director*
10. REX Development Report – *Ginny Kozlowski, REX Development* Page 20
11. DESPP/ DEMHS Report – *John B. Field, Jr., Region 2 Coordinator* Pages 21, 22
12. RPC Action Table for August Pages 23, 24
13. Regional Cooperation /Other Business
14. Adjournment

The agenda and attachments for this meeting are available on our website at [www.scrcog.org](http://www.scrcog.org). Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week’s notice.

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127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

TO: **SCRCOG Board**  
FROM: **First Selectman Fillmore McPherson, Secretary**  
DATE: **August 20, 2014**  
SUBJECT: **SCRCOG Minutes of July 23, 2014**

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**Present:**

Branford	First Selectman James Cosgrove
East Haven	Mayor Joseph Maturo
Guilford	First Selectman Joseph Mazza
Madison	First Selectman Fillmore McPherson – <b>Secretary</b>
Meriden	Larry Kendzior, <i>proxy for Mayor Manuel Santos</i>
Milford	Mayor Benjamin Blake – <b>Treasurer</b>
New Haven	Mayor Toni Harp
North Branford	Michael Paulhus, <i>proxy for Mayor Anthony Candelora</i>
North Haven	First Selectman Michael Freda – <b>Vice Chairman</b>
Orange	First Selectman James Zeoli
Wallingford	Mayor William Dickinson
West Haven	John Lewis, <i>proxy for Mayor Edward O'Brien</i>
Woodbridge	First Selectwoman Ellen Scalettar
SCRCOG Staff	Carl Amento – <b>Executive Director</b> , Stephen Dudley, Albert Ruggiero, James Rode, Eugene Livshits, Christopher Rappa, Alana Keegan (intern)

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**Guests:** Naiara Azpiri, Nathaniel Lane and Sukh Gruwall, Grey Wall Software; Miriam Brody, *Hamden-North Haven League of Women Voters*; Mary Bigelow, *Greater New Haven Transit District*; Tony Bialecki, *REX Development/ New Haven EDC*; Lou Mangini, Chris Solloway, and Marina Sachs, *Office of U.S. Rep. Rosa DeLauro*; Doug Hausladen, *City of New Haven*; Jocelyn Mathiasen, *JM Government Consulting*; Thomas Cariglio, *United Illuminating*; Andrew Ciriolo, *Town of North Haven*; Nan Birdwhistell, *Murtha Cullina, LLP*

1. **Call to order and Introductions**

Vice Chairman Michael Freda called the meeting to order at 10:02 a.m. First Selectman Freda called for a moment of silence to honor the passing of Arthur DeSorbo, Chief Administrative Officer of the Town of East Haven. All present introduced themselves.

2. **Presentation: Brief Demos of Veoci Emergency Management Software (now available to SCRCOG members) and asset management and permitting software (future possibilities)**

Naira Azpiri gave an introduction and general overview. Nathaniel Lane demonstrated the software.

3. **Adoption of June 25, 2014 SCRCOG meeting minutes**

First Selectman McPherson presented the minutes as shown on Pages 2-5 of the agenda packet. Mayor Maturo moved that the minutes be approved. First Selectman Mazza seconded the motion. It was approved by all.

4. **Treasurer's Report for month ending June 30, 2014**  
Mayor Blake presented the Treasurer's Report which was included in the agenda packet at pages 6-7. The balance sheet shows that we have \$618,272 in cash and investments and \$56,526 due from CT DOT for transportation planning. Expenses seemed appropriate for the month. Mayor Maturo moved for acceptance of the Treasurer's Report. First Selectman McPherson seconded the motion, which carried unanimously.
5. **Transportation Committee Report**  
Mayor Dickinson presented the Transportation Committee Report contained on pages 8-15 of the agenda packet. Mayor Dickinson moved for the approval of 2012-2015 TIP Amendment Twenty Seven. The resolution is found on pages 14-15 of the agenda packet. First Selectman Cosgrove seconded the motion. It passed unanimously.
6. **Resolution Authorizing Executive Director to Sign Nutmeg Network Connection Grant Award (\$29,300)**  
Executive Director Amento explained that SCRCOG had been awarded a state grant to cover the cost of connecting SCRCOG offices to the Nutmeg (Broadband) Network. The resolution is on page 16 of the agenda packet. Mayor Maturo moved to approve the resolution. Mayor Harp seconded the motion. All were in favor.
7. **Resolution Authorizing Executive Director to sign Hurricane Sandy Resiliency Grant Award (\$700,000)**  
Executive Director Amento noted that SCRCOG was partnering with the Greater Bridgeport Regional Council and The Nature Conservancy to develop a Regional Coastal and Watershed Resiliency Plan. The resolution is on page 17 of the agenda packet. Mayor Maturo moved for approval of the resolution. First Selectwoman Scalettar seconded the motion, and it was approved unanimously.
8. **Authorization to Increase Funding by \$6,500 for Jobs Access and Transit Study**  
An explanation of the request for increased funding and a revision to the scope of work are on pages 18 and 19 of the agenda packet. Mayor Harp moved for approval of the increase. First Selectman Cosgrove seconded the motion. It was approved unanimously.
9. **Authorization to Engage JM Government Consulting as a Consultant for Shared Services Implementation for up to \$10,000**  
An explanation of the request is found at page 20 of the agenda packet. A proposed Scope of Work for the consultant is at page 21 of the agenda packet. Jocelyn Mathiasen's municipal management experience is detailed on pages 22-23 of the agenda packet. First Selectman Mazza moved for approval of the authorization. Mayor Blake seconded the motion. It was approved unanimously.
10. **Congressional Report**  
Lou Mangini from Representative DeLauro's Office reported that the House had passed a funding authorization for 8 months for Transportation. The Senate will take it up soon. A Notice of Funding Availability (NOFA) has been issued for CDBG second round Hurricane Sandy coastal resilience funding in the amount of \$26 million.
11. **SCRCOG Executive Director's Report**  
Executive Director Amento reviewed several items which were distributed at the meeting: CERT News, CTRides Quarterly Report, and information on 5 grants, including the Outdoor Recreation Legacy Partnership Program, a Wetlands Restoration grant and three post-Hurricane Sandy Disaster Resilience Grants. Executive Director Amento also reported on shared services initiatives undertaken in recent weeks. He distributed information on ADA requirements, financial software used by the member towns, modules used by the 8 MUNIS users among our municipalities, a summary of new laws on utility tree trimming, examples of extreme snow removal equipment, Nutmeg Network Technology Demonstration grants, and a summary of OPM's Inter-town Capital Equipment Purchasing Incentive Program (ICE)

The Town of Woodbridge had inquired if other towns would be interested in sharing the services of a consultant arborist to monitor the tree-trimming practices and represent the town and residents' interests with regard to proposed utility tree-trimming. The Town of Hamden is preparing an RFP for a consultant arborist for the same purpose and would be pleased to have other towns join in the RFP.

Executive Director Amento also reported on the status of staff research into possible SCRCOG assistance to the member towns in the areas of websites and grants. The Regional Purchasing Council is scheduled to meet next Wednesday, July 30<sup>th</sup>.

12. **REX Development Report**

Tony Bialecki reviewed Executive Director Ginny Kozlowski's report which is at page 24 of the agenda packet. OPM has provided a grant to REX to inventory brownfields on a town-by-town basis. A consultant has been hired and will be contacting each town. The Regional Leadership Council and SCRCOG will be hosting a luncheon meeting at the CT Tennis Open on Wednesday, August 20<sup>th</sup> at noon. All SCRCOG Mayors and First Selectmen are invited.

13. **DESPP/ DEMHS Report**

John Field, Region 2 Coordinator, reviewed his report which is found at pages 25-26 of the agenda packet. He reminded the towns to submit their after-action reports on the Governor's Annual Exercise. There will be another exercise at Millstone on September 9<sup>th</sup> and a mass casualty exercise in Durham later this year. Mr. Field also reminded the mayors and first selectmen to attend REPT meetings or send proxies, so that meetings will meet their quorum requirements. He also reported that the Everbridge/cell carriers issue was still in the State's Attorney's Office.

14. **RPC Action Table for July**

The RPC Action Table for July was reviewed.

15. **Regional Cooperation/ Other Business**

Stephen Dudley noted that CDOT had sent out a Title VI questionnaire without SCRCOG's knowledge. SCRCOG is willing and able to assist the towns with the questionnaire.

First Selectman McPherson wished to thank the other towns for their police and emergency assistance when "Hurricane Hillary" hit Madison. He also reported that the Nominating Committee will be enlisting members to serve on the new SCRCOG committees.

Mayor Harp noted that she will be participating in a conference call with Mayor Finch of Bridgeport on Friday regarding the housing of immigrant children. She asked that any member let her know if they would like to participate in the call.

16. **Adjournment** –

First Selectman Mazza moved for adjournment. Mayor Maturo seconded the motion and all approved. The meeting adjourned at 11:25 a.m.

Respectfully submitted,

First Selectman Fillmore McPherson, Secretary

**BALANCE SHEET - July, 2014**

<b>ASSETS</b>	
<b>Cash and Investments</b>	
First Niagara Bank	293,624
Connecticut Short-Term Investment Fund - SCRCOG	155,506
Start Bank	100,000
<b>Total Cash and Investments</b>	<b>549,130</b>
<b>Accounts Receivable</b>	
Municipal Dues - FY 13/14	76,600
Connecticut Department of Transportation	169,346
Connecticut Office of Policy & Management	410,000
RPA - Sustainable Communities	625
OPM - RPI Grants	25,253
Amount for Accrued Leave	12,815
Pre-Paid Expense & Other Receivables	48,241
<b>Total Accounts Receivable</b>	<b>742,879</b>
<b>Property and Equipment</b>	
COG Equipment	34,468
<b>Total Property &amp; Equipment</b>	<b>34,468</b>
<b>TOTAL ASSETS</b>	<b>1,326,475</b>

<b>LIABILITIES AND FUND BALANCE</b>	
<b>Liabilities</b>	
Accounts Payable	15,018
Accrued Payroll Taxes	694
Deferred Revenue - Municipal	141,258
Deferred Revenue - GIA	381,833
RPI Grant - GIS Project	0
RPI Grant - Shared Services	0
<b>Total Current Liabilities</b>	<b>538,803</b>
<b>Fund Balance</b>	
Estimated Fund Balance - July 1, 2014	699,128
Amount for Accrued Leave	12,815
Investment in Equipment	34,468
Change in Fund Balance	41,262
<b>Fund Balance - July, 2014</b>	<b>787,672</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>1,326,475</b>

*Statement of Resources and Expenditures - July, 2014*

<i>Resources</i>	<i>FY 15 Budget</i>	<i>Month of July, 2014</i>	<i>To Date</i>
<b><i>Municipal Contribution</i></b>	<b>154,100</b>	<b>12,842</b>	<b>12,842</b>
<b><i>ConnDOT - Transportation Planning</i></b>			
<i>U.S. Dept of Transportation - FY14/15</i>	<b>704,465</b>	<b>32,674</b>	<b>32,674</b>
<i>U.S. Dept of Transp - Carryover</i>	<b>652,182</b>	<b>0</b>	<b>0</b>
<i>Connecticut Dept of Transportation - FY14/15</i>	<b>85,012</b>	<b>4,084</b>	<b>4,084</b>
<i>Connecticut Dept of Transp - Carryover</i>	<b>81,523</b>	<b>0</b>	<b>0</b>
<b><i>Connecticut Office of Policy &amp; Management</i></b>			
<i>Regional Planning</i>	<b>410,000</b>	<b>34,167</b>	<b>34,167</b>
<i>RPI Grant - GIS Project</i>	<b>135,066</b>	<b>3,106</b>	<b>3,106</b>
<b><i>Interest</i></b>	<b>1,000</b>	<b>21</b>	<b>21</b>
<b><i>TOTAL</i></b>	<b>2,223,348</b>	<b>86,894</b>	<b>86,894</b>

<i>Expenses</i>	<i>FY 15 Budget</i>	<i>Month of July, 2014</i>	<i>To Date</i>
<b><i>Total Labor - Salaries &amp; Benefits</i></b>	<b>684,193</b>		<b>48,606</b>
<i>Salaries</i>		34,267	34,267
<i>Fringe Benefits</i>		14,338	14,338
<b><i>Travel</i></b>	<b>13,100</b>	<b>768</b>	<b>768</b>
<b><i>Data Process</i></b>	<b>67,300</b>	<b>1,307</b>	<b>1,307</b>
<b><i>General Operations</i></b>	<b>183,179</b>		<b>1,558</b>
<i>Rent</i>		0	0
<i>Postage &amp; Telephone</i>		201	201
<i>Office Supplies</i>		0	0
<i>Equipment Maintenance</i>		1,138	1,138
<i>Publications</i>		0	0
<i>Insurance &amp; Professional Services</i>		0	0
<i>Meeting Expenses &amp; Advertising</i>		219	219
<i>Miscellaneous &amp; Equipment Use</i>		0	0
<b><i>Transportation Consultants</i></b>	<b>890,000</b>	<b>0</b>	<b>0</b>
<b><i>Other Consultants</i></b>	<b>206,700</b>	<b>0</b>	<b>7,500</b>
<b><i>Contingencies</i></b>	<b>178,876</b>	<b>7,500</b>	<b>0</b>
<b><i>TOTAL</i></b>	<b>2,223,348</b>	<b>59,738</b>	<b>59,738</b>

**South Central Regional Council of Governments**  
2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM  
Amendment Number 28

<b>Project</b>	<b>0092-0583</b>	<b>2003-046</b>	<b>PARCEL G AND H - HARBOR ACCESS</b>
<b>Changes</b>	Amendment 28 moves funds to FY14 reduces amount		
<b>Reason</b>	Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year		
<b>Project</b>	<b>0092-TMP1</b>	<b>2014-A28-1</b>	<b>PARCEL G AND H - HARBOR ACCESS PHASE 2</b>
<b>Changes</b>	Amendment 28 adds a new project		
<b>Reason</b>	Breakout project from 92-583 for phase 2 of construction.		
<b>Project</b>	<b>0100-0175</b>	<b>2010-A7-2</b>	<b>Sackett Point Bridge Replacement</b>
<b>Changes</b>	Amendment 28 moves Rights of Way phase to FY15		
<b>Reason</b>	Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year		
<b>Project</b>	<b>0148-0198</b>	<b>2007-038</b>	<b>Quinnipiac River Trail Phase 3</b>
<b>Changes</b>	Amendment 28 moves Construction phase to FY14 and adjusts funding		
<b>Reason</b>	Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year		
<b>Project</b>	<b>0170-3106</b>	<b>2011-A0-26</b>	<b>FY13: Statewide Marketing (NY-NJ-CT Moderate)</b>
<b>Changes</b>	Amendment 28 moves funds to FY15 and changes source from CMAQ to 5307		
<b>Reason</b>	Project is currently approved in the TIP under the FHWA-CMAQ funding source. The project is being moved to FY '15, increased to \$1,525,000. FHWA funds are being transferred to FTA Section 5307. Funding under this project will used for CTfastrak Marketing		
<b>Project</b>	<b>0171-0375</b>	<b>2013-A14-2</b>	<b>Replace VMS: I-91, 84, 384, CT2, 5, 15, 20</b>
<b>Changes</b>	Amendment 28 moves Final Design to FY15		
<b>Reason</b>	Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year		

South Central Regional Council of Governments  
 FFY2012-FFY2015 Transportation Improvement Program  
 Amendment 28

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**State Project** 0092-0583

**SCRCOG #** 2003-046

**Municipality** New Haven

Proposed

**Project Name** PARCEL G AND H - HARBOR ACCESS

**Description** Allow City of New Haven to construct a Harborside Trail, Seaside Blvd (a park road through Long Wharf Park), reconstructed piers and decks and/or a new pile supported platform in the Long Wharf Development Area. On parcels G and H

<b>Current TIP Funding (In Thousands)</b>								
<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
330	CON	Federal			1,987			
<b>Total Cost</b>	<b>\$1,987</b>		0	0	1,987	0	0	0
<b>Proposed TIP Funding (In Thousands)</b>								
<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
330	CON	AC-Entry				0		
		Federal				62		
<b>TIP Funds</b>	<b>\$62</b>		0	0	0	62	0	0

**Amendment Notes**

Introduced by FY03 TIP Amend 13. Move \$1,987,000 of discretionary (Sec 330) funds from FY05 to FY06 per FY05 TIP Amend 10. FY07 TIP Amend 3 introduces project into 07TIP by moving funds from FFY06 to FFY07, FY07 TIP Amend 9 moves project from FFY07 to FFY08. FY07 TIP Amend 13 moves project to FFY09. Project moved into FY10 TIP CON is moved from FFY09 to FFY10. FY10 TIP Amend 7 moves CON from FFY10 to FFY11. FY12 TIP includes ongoing project. FY12 TIP Amend 12 moves project to FY13. FY12 TIP Amend 28 Moves funds to FY14 reduces amount

**State Project** 0092-TMP1

**SCRCOG #** 2014-A28-1

**Municipality** New Haven

Proposed

**Project Name** PARCEL G AND H - HARBOR ACCESS - PHASE 2

**Description** Phase 2 of project 0092-0583

<b>Current TIP Funding (In Thousands)</b>								
<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
330	CON	Federal					775	
<b>TIP Funds</b>	<b>\$775</b>		0	0	0	0	775	0

**Amendment Notes**

FY12 TIP Amend 28 adds new project



South Central Regional Council of Governments  
 FFY2012-FFY2015 Transportation Improvement Program  
 Amendment 28

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**State Project** 0100-0175

**SCRCOG #** 2010-A7-2

**Municipality** North Haven

Proposed

**Project Name** Sackett Point Bridge Replacement

**Description** Reconstruction of Sackett Point road /bridge over Quinnipiac River. Including widening and realignment of the approaches from Universal Dr to Republic Dr.

**Current TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
STPNH	ROW	Federal			320		
		Local			40		
		State			40		
	CON	Federal				10,400	
		Local				1,300	
		State				1,300	
<b>Total Cost</b>	<b>\$13,400</b>	0	0	0	400	13,000	0

**Proposed TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
STPNH	ROW	Federal				320	
		Local				40	
		State				40	
	CON	Federal				10,400	
		Local				1,300	
		State				1,300	
<b>TIP Funds</b>	<b>\$13,400</b>	0	0	0	0	13,400	0

**Amendment Notes**

FY10 TIP Amend 7 introduces new project. FY12 TIP includes ongoing project FY12 TIP Amend 12 moves funds to FY13. FY12 TIP Amend 18 moves schedule out 1 year, FY12 TIP Amend 28 moves ROW to FY15

South Central Regional Council of Governments  
 FFY2012-FFY2015 Transportation Improvement Program  
 Amendment 28

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**State Project** 0148-0198

**SCRCOG #** 2007-038

**Municipality** Wallingford

Proposed

**Project Name** Quinnpiac River Trail Phase 3

**Description** This project provides for the 5000' extension of the river trail from the tunnel through fireworks island to main street(Rte 150)

**Current TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
HPP	CON	Federal		685			
		Local		171			
Sect 125		Federal		1,425			
<b>Total Cost</b>	<b>\$2,281</b>	0	0	2,281	0	0	0

**Proposed TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
HPP	CON	Federal			593		
		Local			149		
Sect 125		Federal			1,425		
<b>TIP Funds</b>	<b>\$2,167</b>	0	0	0	2,167	0	0

**Amendment Notes**

Introduced to FY07 TIP with Amend 1, 07TIP Amend 7 Moves CON phase out 1 year. FY07 TIP Amend 13 moves project to FFY09. Project moved into FY10 TIP CON moved from FFY09 to FFY10. FY12 TIP includes ongoing project. FY12 TIP Amend 11 moves funds to FY13 FY12 TIP Amend 28 moves project out 1 year and adjusts funding

South Central Regional Council of Governments  
 FFY2012-FFY2015 Transportation Improvement Program  
 Amendment 28

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**State Project 0170-3106**

**SCRCOG # 2011-A0-26**

**Municipality** Statewide

Proposed

**Project Name** FY13: Statewide Marketing (NY-NJ-CT Moderate)

**Description**

**Current TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
CMAQ	OTH	Federal		553			
		State		138			
<b>Total Cost</b>	<b>\$691</b>		0	691	0	0	0

**Proposed TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
5307S	OTH	Federal				1,220	
		State				305	
<b>TIP Funds</b>	<b>\$1,525</b>		0	0	0	1,525	0

**Amendment Notes**

FY12 TIP introduces new # for ongoing project FY12 TIP Amend 28 moves funds to FY15 and changes source from CMAQ to 5307

South Central Regional Council of Governments  
 FFY2012-FFY2015 Transportation Improvement Program  
 Amendment 28

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**State Project** 0171-0375

**SCRCOG #** 2013-A14-2

**Municipality** District 1

Proposed

**Project Name** Replace VMS: I-91, 84, 384, CT2, 5, 15, 20

**Description** Project to replace existing variable message signs using existing structures on major roadways serving District 1.

**Current TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
CMAQ	PD	Federal				137		
	FD	Federal				319		
	CON	Federal					6,500	
<b>Total Cost</b>	<b>\$6,956</b>		0	0	0	456	6,500	0

**Proposed TIP Funding (In Thousands)**

<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
CMAQ	PD	Federal				137		
	FD	Federal					319	
	CON	Federal					6,500	
<b>TIP Funds</b>	<b>\$6,956</b>		0	0	0	137	6,819	0

**Amendment Notes**

FY12 TIP Amend 14 introduces new project. FY12 TIP Amend 28 moves FD to FY15



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

*Planning for Our Region's Future*

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Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

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Carl J. Amento, Executive Director

***Resolution***

***Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program Amendment Twenty Eight***

*Whereas:* U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and

*Whereas:* The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program* on January 25, 2012, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2012-2015 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans—2011 to 2040, (April, 2011)*; and

*Whereas:* The Council, on January 25, 2012, indicated that periodic *Program* adjustment or amendment was possible; and

*Whereas:* Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2011 to 2040, (April, 2011)*); and

*Whereas:* Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and

*Whereas:* By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and

*Whereas:* Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

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Carl J. Amento, Executive Director

***Resolution***

***Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program Amendment Twenty Eight (continued)***

*Now, Therefore, Be It Resolved By the Council of Governments:*

The *Program Amendment Twenty Eight* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **August 27, 2014**

Date: **August 27, 2014.**

By: \_\_\_\_\_  
First Selectman Fillmore McPherson, Secretary  
South Central Regional Council of Governments



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Carl J. Amento, Executive Director

***Resolution***

***Approving amendment to the Fiscal Year 2015 Unified Planning Work Program***

*Whereas:* The Council of Governments adopted the final *Fiscal Year 2015 Unified Planning Work Program* on May 28, 2014; and

*Whereas:* The Council of Governments has developed the work program that responds to federal, state and regional transportation and air quality planning concerns; and

*Whereas:* Review comments by the cooperating federal agencies require minor changes to the language; and

*Whereas:* The Greater New Haven Transit District has requested the inclusion of the New Haven Transit Alternatives Analysis in the *Unified Planning Work Program* to meet Federal Transit Administration requirements; and

*Whereas:* The Council's Transportation Committee on August 13, 2014 recommended that SCRCOG adopt the amended work program.

*Now, Therefore, Be It Resolved By the Council of Governments*

That the amended *Fiscal Year 2015 Unified Planning Work Program* is hereby adopted.

*Certificate*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on August 27, 2014.

Date: **August 27, 2014.**

By: \_\_\_\_\_  
First Selectman Fillmore McPherson, Secretary  
South Central Regional Council of Governments

### ***FY 2015 Budget Revision # 1***

Budget Revision # 1 increases SCRCOG's overall 2014-2015 approved budget by \$261,620 to \$2,484,968 to allow for newly-allocated state funds for the administration of the Local Transportation Capital Improvement Program (LOTICIP) and the recently awarded Nutmeg Network Connection Grant. A portion of SCRCOG staff time that was originally allocated for the federal transportation planning project account (U.S. DOT FY 2014-2015) will be billed against the LOTICIP project account. As a result, the increase in the contingency line item of \$229,320 will ultimately be made up of unexpended federal transportation planning and LOTICIP funds.

Additionally, this budget revision proposes increasing the funds available for SCRCOG interns by \$3,000, which would be moved from the contingency line item. SCRCOG intern Alana Keegan has been assisting Executive Director Amento and consultant Jocelyn Mathiasen with SCRCOG's shared services initiative. The initiative is being funded by this year's State Grant-in-Aid.

The revision includes the following additional revenue and expenditure items:

1. Revenue increases totaling \$261,620:
  - a. \$232,320 for CDOT - LOTICIP
  - b. \$29,300 for Nutmeg Network Connection
  
2. Expenditure increases totaling \$261,620:
  - a. \$229,320 for Contingency (will include a combination of unexpended U.S. DOT FY 2014-2015 and CDOT – LOTICIP funds )
  - b. \$29,300 for Nutmeg Network Connection
  - c. \$3,000 for Salaries (intern)

Actual line item revisions appear on the following page, followed by a resolution authorizing Budget Revision #1.



<i>Revenue</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
<b>Municipal Contribution</b>			
Municipal Contribution - Current Year	154,100	-	154,100
<b>Transportation Planning</b>			
U.S. DOT - FY 2014-2015	704,465	-	704,465
U.S. DOT - FY 2011-2012 Carryover	652,182		
CDOT - FY 2014-2015	85,012	-	85,012
CDOT - FY 2011-2012 Carryover	81,523		
CDOT - LOTCIP	-	232,320	232,320
<b>Regional Planning</b>			
CT OPM - State Grant-in-Aid (SGIA)	410,000		410,000
Regional GIS Program	135,066	-	135,066
Nutmeg Network	-	29,300	29,300
<b>Investment Income</b>	1,000	-	1,000
<b>TOTAL</b>	<b>2,223,348</b>	<b>261,620</b>	<b>2,484,968</b>

<i>Expenses</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Salaries	481,225	3,000	484,225
Benefits	202,967	-	202,967
Travel	13,100	-	13,100
Computer Supplies & Software	67,300	-	67,300
Rent	103,700	-	103,700
General Office Expenses	79,479	-	79,479
Transportation Consultant Services	890,000	-	890,000
<i>Other Consultants</i>			
GIS Consultant	61,700	-	61,700
Regional Jobs and Transit Access Study	6,500	-	6,500
Shared Services Study Implementation	10,000	-	10,000
Regional Housing Study	121,000	-	121,000
Hartford Purchasing Council	7,500	-	7,500
Nutmeg Network Connection	-	29,300	29,300
<i>Total - Other Consultants and Contributions</i>	206,700	29,300	236,000
Contingency	178,876	229,320	408,196
<b>TOTAL</b>	<b>2,223,348</b>	<b>261,620</b>	<b>2,484,968</b>



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS  
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Carl J. Amento, Executive Director

***Resolution***

**Executive Committee of the South Central Regional Council of Governments  
Fiscal Year 2015 - Budget Revision # 1**

Whereas: South Central Regional Council of Governments on May 28, 2014 adopted an operating budget for Fiscal Year 2015, and

Whereas: SCRCOG By-Laws require any revision to the operating budget during the course of the year, which exceeds 10% of the approved budgeted item be approved by the Council of Governments.

Now, therefore be resolved by the South Central Regional Council of Governments:

That Fiscal Year 2015 Budget Revision # 1 is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on August 27, 2014.

Date: August 27, 2014

By:

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Fillmore McPherson, *Secretary*  
South Central Regional Council of Governments



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

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Carl J. Amento, Executive Director

To: South Central Regional Council of Governments Members August 20, 2014

From: Nominating Committee:  
First Selectman Fillmore McPherson, First Selectman Michael Freda and Mayor  
Benjamin Blake

Subject: Draft Nominating Committee Report for New Committees

The Nominating Committee is pleased to propose the following new committee appointments:

**Emergency Management/  
Hazard Mitigation**

First Selectwoman Gorski  
Mayor Maturo  
Mayor O'Brien  
Town Manager Paulhus

**Land Use &  
Environment**

First Selectman Cosgrove  
First Selectwoman Scalettar  
First Selectman Zeoli  
Town Manager Paulhus

**Municipal  
Services**

Mayor Harp  
First Selectwoman Gorski  
First Selectman Freda  
City Manager Kendzior

**Administrative &  
Personnel Subcommittee**

First Selectwoman Scalettar  
Mayor Jackson  
First Selectman Mazza  
Mayor Dickinson



Executive Director's Report – August 20, 2014  
Ginny Kozlowski

### **Brownfield Projects**

- Cleanup at Hamden Incubator Site – to be completed by August 31
- Developing Regional Brownfield Site Inventory for future EPA/DECD funding – Final ranking to be completed by September 15
- Approved application for brownfield assessment funding for reuse of an existing site for a nursery school

### **Business Development – Retention/Attraction**

- Recruiting for Economic Development Project Manager
- Executing Memoranda of Understanding with Team Leaders for the Regional Action Agenda – on-going
- Preparing the 2014 annual update of the Comprehensive Economic Development Strategy
- Moving forward on the establishment of a New Market Tax Credit and EB-5 programs
- The Regional Leadership Council will host the annual Chief Elected Officials Connecticut Open luncheon at the Connecticut Open Tennis Tournament on Wednesday, August 20<sup>th</sup>
- Participated with site selector visit with UIL Holdings
- Preparing for IMTS show in Chicago in September

### **Marketing**

- Executive Summary of the 2013 CEDS
- Encouraging all restaurants, attractions and hotels in the region to supply collateral for distribution at the Big E
- Craft Brew Race, August 2
- Hosting travel writers Stan and Sandra Posner of Drive I-95 in September

### **Media Hits:**

- Travel with Kal (WLIS/WMRD): New Haven Open and New Haven Jazz Festival
- New Haven Register: Craft Brew Race
- Hartford Courant: Conde Nast Survey Response

### **Media Inquiries**

- AAA tour Book
- Sound & Country Magazine
- Amtrak Arrive Magazine

SOUTH CENTRAL CONNECTICUT  
Regional Planning Commission

**August 2014 Action Table**

<b>Ref. #</b>	<b>Received</b>	<b>Description</b>	<b>Adjacent RPC Towns</b>	<b>Abridged RPC Action</b>
<b>2.1</b>	7/10/2014	<i>City of New Haven: Proposed Zoning Regulation Amendments to Sections 1, 43 and 45</i>	East Haven, Hamden, North Haven, West Haven, Woodbridge	Although there was not an official quorum at the meeting, by consensus of the members present, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
<b>2.2</b>	7/10/2014	<i>City of New Haven: Proposed Zoning Regulation Amendments pertaining to Live-Work Loft Conversions</i>	East Haven, Hamden, North Haven, West Haven, Woodbridge	Although there was not an official quorum at the meeting, by consensus of the members present, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
<b>2.3</b>	7/21/2014	<i>Town of Clinton: Proposed Zoning Regulation Amendments to Sections 10 and 25</i>	Madison	Although there was not an official quorum at the meeting, by consensus of the members present, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound. The commission should consider clarifying that the term “total floor area” in Section 10.28.3(6)(i) applies only to the maximum foot print of any single building.
<b>2.4</b>	7/23/2014	<i>City of Milford: Proposed Zoning Regulation Amendment pertaining to Sections 5.19, 3.1.2.18 and 3.1.3.5</i>	Orange, Milford	Although there was not an official quorum at the meeting, by consensus of the members present, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.

<p><b>2.5</b></p>	<p>7/24/2014</p>	<p><i>Town of Wallingford: Proposed Zoning Regulation Amendment pertaining to Wall Signs</i></p>	<p>Hamden, Meriden, North Branford, North Haven</p>	<p>Although there was not an official quorum at the meeting, by consensus of the members present, the RPC has determined that the Proposed Zoning Regulation Amendment does not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.</p>
<p><b>2.6</b></p>	<p>8/6/2014</p>	<p><i>Town of Woodbridge: Proposed Zoning Regulation Amendments pertaining to Sections 3.7.4 (Outdoor storage, Trash Containers and 1.5.1(Road Classification)</i></p>	<p>Bethany, Hamden, New Haven, Orange</p>	<p>Although there was not an official quorum at the meeting, by consensus of the members present, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.</p>

***Transportation Planning Work Program  
Unified Planning Work Program***

***Fiscal Year 2015  
July 2014 - June 2015***

*Adopted 5-28-2014  
Amendment as recommended by Transportation Committee 8-13-14*



*South Central Regional Council of Governments  
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North Haven, Connecticut 06473  
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## ***Introduction***

The South Central Connecticut Region includes the entire corporate limits of the fifteen municipalities in the Greater New Haven area - Bethany, Branford, East Haven Guilford, Hamden, Madison, Meriden, Milford, New Haven, North Branford, North Haven, Orange, Wallingford, West Haven, and Woodbridge. The Region is a Council of Governments, as permitted by the Connecticut General Statutes, with each municipality represented by its chief elected official. The Council meets monthly to act on regional business and oversee the transportation activities of the Region. Recommendations concerning transportation actions are forwarded to the Council from the Transportation Committee, consisting of seven members of the Council, and the Transportation Technical Committee, which includes an appointed staff person from each municipality. These two committees meet jointly each month to recommend actions for consideration by the Council on transportation matters.

The Unified Planning Work Program (UPWP) is adopted in accord with federal code (23CFR Part 450.308) and governs the transportation planning activities of the Region. These planning activities include planning partners at the federal level of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) and, at the state level, the Connecticut Department of Transportation (CTDOT).

## ***Key Issues for the 2015 Program Year***

### **Responding to the Goals of MAP-21**

The Federal transportation act, Moving Ahead for Progress in the 21st Century (MAP-21), identifies eight (8) planning factors that Metropolitan Planning Organizations (MPOs), such as the South Central Regional Council of Governments (SCRCOG), must consider in their Unified Planning Work Programs (UPWP). These general planning goals are:

1. **Economic Vitality** – Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
2. **Safety** – Increase the safety of the transportation system for motorized and non-motorized users;
3. **Security** – Increase the security of the transportation system for motorized and non-motorized users;
4. **Mobility** – Increase the accessibility and mobility of people and freight;
5. **Environment** – Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. **System Integration** – Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;

- 7. **System Management** – Promote efficient system management and operation, and;
- 8. **System Preservation** – Emphasize preservation of the existing transportation system.

Responding to State and Federal guidelines, SCRCOG completed, in May 2011, an update of the Long Range Transportation Plan (LRTP). The LRTP incorporates all responses to outreach and establishes regional goals. An update of the LRTP is programmed for FY 2015. Similarly, the 2008 Regional Plan of Conservation and Development suggests strategies for future actions in the Region.

Safety of our transportation network is an important concern and a key consideration in the selection and prioritization of future projects. The Connecticut Strategic Highway Safety Plan provides a framework for increasing highway safety.

Mobility of the region’s population is another key goal of any transportation solution. The proposed work program elements respond to the planning goals noted above.

SCRCOG’s FY 2015 UPWP addresses major regional transportation issues and opportunities through a combination of regional staff effort, consultant support and coordination with CTDOT and the related staff work at our member cities and towns.

This UPWP summarizes ongoing staff work, such as inter-agency coordination, analysis and utilization of the latest available census and demographic data, data monitoring, modeling and outreach, as well as special projects to be conducted during the coming fiscal year. The FY 2015 UPWP utilizes and builds upon previous year activities.

For each of these tasks, the following sections of the UPWP identify objectives, and major activities for the FY 2015 work program. Products, such as technical memoranda, final reports or other documentation are also noted, and the anticipated schedule for major work tasks is identified. Maintaining a balanced, multi-modal transportation program is a critical element in meeting State and Federal planning guidelines.

The FY 2015 UPWP work program consists of five work tasks:

**Task 1: Management of the Planning Process - Program Administration**

**Task 2: Data Collection/Analysis - Monitoring and Projections**

**Task 3: Planning Activities**

**Task 4: Other Technical Assistance**

**Task 5: Public Participation**

**Work Program Highlights – FY 2015**

<b>Program Element/Study</b>	<b>Description</b>	<b>Consultant Support</b>
Multi-community Sign Inventory Program	For up to nine communities, program to provide town wide inventory of road and street signs, providing software for management and recommendations for upgrades and regulatory compliance	\$380,000
Multi-community Pavement Management Study	For Orange and Woodbridge, review of existing conditions of town roads and advise town on ratings to help town implement a pavement management system.	\$70,000
TOD Study	Phase 1 of a TOD Feasibility Study to improve ridership on the rail service available in the South Central Region. There will be in-depth analysis around each of the train stations located in the region to determine the development potential, street connectivity, access, potential for bike and pedestrian infrastructure, and last mile connections. The study will examine parking availability, potential for regulatory changes, development strategies, priorities and the regional context for each train station.	\$100,000
Tri-Region Freight Study	In association with Lower Conn River Valley COG and Southeastern COG, advance freight planning efforts to produce a tri-region plan to address and improve freight bottlenecks and movements	\$50,000
Regional Traffic Signal Study	Continue previous work on inventory and review of municipally owned traffic signals in region with recommendations on signal operational improvements to facilitate traffic flow, pedestrian safety and minimize congestion. Study will also make general recommendations on upgrades for energy efficiency.	\$55,000
City of New Haven West River Mobility Study, Phase 1	Phase 1 of a study to review impacts and issues to be addressed concerning traffic calming, extension or re-connection of existing streets, bicycle and pedestrian access, and future development impacts on the area bounded by Martin Luther King Jr. Boulevard, Ella T. Grasso Boulevard, Legion Avenue and Orchard Street	\$50,000

City of New Haven Signal re-timing and optimization study	Study to evaluate existing conditions and provide recommendations for intersection performance, signal timing, and recommended improvements for 24 signals on the Whalley Avenue, Dixwell Avenue and Whitney Avenue corridors	\$65,000
City of Meriden Roadway improvement evaluation study vicinity former NRG site	Study to review existing conditions and provide recommendations on potential infrastructure improvements necessary to address traffic impacts of potential development of the former NRG site. Study will include recommendations on a timeline and budget for the potential improvements	\$60,000
Congestion Management Process	Data collection and implementation of CMP recommendations from previous study. Additional input to tie our CMP efforts with Lower Conn River Valley COG as the two main areas of the New Haven TMA	\$60,000
<b>Total</b>		<b>\$890,000</b>

**Task 1: Management of the Planning Process**

*Objectives*

1. Schedule planning activities and allocate staff resources appropriately to conduct all identified UPWP work tasks in a timely and efficient manner.
2. Prepare and adopt a planning work program for the upcoming fiscal year.
3. Ensure that expenditures are well documented and cost-effective.

*Major 2015 Activities*

*Mid-Year FY 2015 Work Program Review* - Review and adjust the work program relative to emerging issues, opportunities and progress through the first six months.

*Certification* - Re-certification process was accomplished in FY 2013. Work with CTDOT, FHWA and FTA to document compliance with applicable federal standards and recertification requirements. For FY 2015, annual self-certification will be approved by Council members (Mayors and First Selectmen) stating that the planning process is consistent with applicable federal regulations.

*Bylaw amendment* – In accord with the requirements of MAP-21, undertake modifications of the SCRCOG bylaws to include appropriate transit representation as a member of the SCRCOG board (when acting as MPO policy board).

***Products/Reports***

- *Financial Control.* Maintain financial records and develop reports in accordance with USDOT and CTDOT regulations and guidance.
- *Quarterly Reports.* Develop quarterly narrative and financial status reports for funding agencies.
- *Annual Affirmative Action Plan.* Review and revise Affirmative Action Plan (February 2015).
- *Annual Audit.* Comprehensive audit of Council FY 2014 revenue, expenditures and internal management practices (November 2014).
- 

This task requires continuing activity throughout the year. Reporting milestones are noted above.

## **Task 2: Data Collection/Analysis – Monitoring and Projections**

---

### ***Objectives***

1. Provide a database for regional transportation planning in close coordination with Connecticut Department of Transportation (CTDOT) data developed for statewide needs.
2. Maintain regional highway and transit databases as components of SCRCOG's regional travel demand model.
3. Coordinate data acquisition with CTDOT and member municipalities to ensure the utility and compatibility of data.

### ***Major 2015 Activities***

*CTDOT Photolog* – Continue to make current digital photography available to interested towns and cities within the region.

*Demand Modeling Database* – Maintain the region's travel demand model. Integrate new CTDOT traffic counts obtained through consultant supported work. Continue network maintenance for additions and changes to the roadway and transit systems.

*Traffic Data Collection Program* - Continue major intersections counting program within the consultant supported project work to collect data at those intersections that are identified at the municipal level for evaluation of congestion and safety-related issues. As in the past, share the proposed counting program with municipalities and CTDOT's Office of Traffic Engineering and coordinate with other data collection programs at the state and local level.

*Rail and Commuter Parking Lot Occupancy Survey* - Monitor late-morning occupancy (maximum occupancy) at New Haven's Union Station, at the West Haven and Milford Railroad Stations and at the Branford, Guilford and Madison Shore Line East stations as well as lots adjacent to I-95 and I-91 on a quarterly basis and publish data on the SCRCOG website.

*Congestion Monitoring* - SCRCOG staff will work with municipal staff to identify target areas for operations and management strategies (O & M) including development and implementation of Intelligent Transportation System (ITS) strategies and technologies in the region, as well as Travel Demand Management (TDM). Consultant supported work will include preparation of required reports. Staff will continue to cooperate with CTDOT on the six elements of the congestion management process (CMP): Determining the CMP network in the Region, Defining congestion, identifying congested links, developing strategies to address congested links, implementing strategies: short and long term, and monitoring the network. Activities will focus on the recommendations from previous consultant supported studies and as per CTDOT guidance.

*Safety Monitoring* - Review safety data, goals, objectives and strategies to promote safety and solicit projects for participation in the CTDOT Local Accident Reduction Program. Work with CTDOT to further implementation of the Connecticut Strategic Highway Safety Plan.

*Capital Expenditures Report* – Assist CTDOT with the 536 report on capital expenditures on local roads.

***Products***

- Model Database Updates
- Traffic Data Collection within consultant supported work
- Commuter Parking Lot Occupancy Data
- Congestion Management Process review with CTDOT and recommendations

***Schedule***

*Traffic Data Collection* – Any counting will occur with FY 2015 consultant supported projects.

*Rail and Commuter Parking Lot Occupancy Survey* - Quarterly rail and commuter parking lot occupancy data collection. (September and December 2014; March and June 2015).

*Congestion Monitoring* – Activities will occur over the fiscal year as recommended by previous studies and as per CTDOT and FHWA guidance.

This task requires continuing activity throughout the year. Reporting milestones are noted above.

### **Task 3: Transportation Planning Activities**

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#### ***Objectives***

1. Maintain a four-year Transportation Improvement Program reflecting current regional priorities, long-range regional objectives, and MAP-21 transportation planning requirements. Accompany TIP actions with an air quality conformity statement as appropriate establishing relationships to the State Implementation Plan for Air Quality.
2. Facilitate public awareness of the adoption process for the TIP and STIP, and provide the opportunity for public comment on TIP-related actions at the SCRCOG level.
3. Develop transportation planning proposals and studies that are consistent with the goals identified in the Long Range Transportation Plan FY2012-FY2015 TIP and the Regional Plan of Conservation and Development (prepared during FY 2008), Connecticut's *Conservation and Development Policies Plan, 2013-2018*, state and local municipal economic development objectives and the region's economic development program.
4. Adopt new FY2015-FY 2018 TIP in consultation with CTDOT.
5. Adopt new Long Range Transportation Plan 2015-2040 in consultation with interested stakeholders.
6. Develop recommended capital and operational improvements to enhance the existing transportation system, including consideration for the development and implementation of Transportation Systems Management and Operations (TSMO) improvements, advancing the use of Intelligent Transportation Systems (ITS) strategies and technologies in the region, as well as Travel Demand Management measures.
7. Coordinate the Regional Plan of Conservation and Development with member municipalities.
8. Identify general direction for future SCRCOG work and offer member municipalities a range of options and experience gained from basic planning research.
9. Continue to work with the State of Connecticut Governor's Transit Oriented Development initiatives, the Connecticut Department of Transportation (CTDOT) and other state agencies to plan transit improvements and provide support for transit oriented development (TOD) and affordable housing in the vicinity of existing and proposed transit corridors.
10. Continue coordinated planning to promote safety, livable communities and environmental sustainability.



### ***Major 2015 Activities***

*Review of Land Use and Transportation Models* – SCRCOG staff will work with municipal staff to assess impacts of projected land uses on transportation in the Region. Land use decisions will be analyzed to assess consistency with State, Regional, and local Plans of Conservation and Development. Identification of major growth corridors and review of major transportation improvements will help frame preferred growth patterns including transit-oriented development (TOD) and smart growth initiatives. Help advance initiatives that reduce dependence on single occupancy vehicles and improve the region’s air quality. Technical assistance will be provided to the Region’s municipalities as requested. Staff will work to support State efforts to fund transit improvements and TOD through CTDOT projects. These include the West Haven train station related TOD, Union Station proposed TOD, pilot program TOD in Meriden as authorized by statute and other potential TOD proposals throughout the Region such as the reuse of the former Pratt and Whitney site in North Haven.

*Maintain FY2012-FY2015 TIP* – Update as required the adopted four-year Transportation Improvement Program (TIP). The TIP is consistent with the region’s Long Range Transportation Plan 2011-2040 and state-defined financial constraints. Continue working cooperatively with CTDOT on E-STIP creation and implementation initiatives.

*Adopt new FY 2015-FY2018 TIP* – In consultation with CTDOT, adopt new FY2015-FY2018 TIP.

*Review Long Range Transportation Plan 2011-2040* – Review as necessary the Region’s Long Range Transportation Plan to insure consistency with regional and state goals.

*New Long Range Transportation Plan 2015-2040* – Engage stakeholders and adopt new Long Range Transportation Plan in the second half of FY2015 per CTDOT guidance.

*Environmental Justice and Title VI* – Utilize 2010 Census data and latest available demographic data to identify changes to EJ areas and evaluate impacts of plans and programs on these areas. Continue outreach and activities to meet the requirements of Title VI.

*Surface Transportation Program* - Establish regional priorities with CTDOT to facilitate the annual statewide program development process. Maintain a multi-year program that balances priorities, costs, available funds and the progress of individual projects. Sustain a continuous interchange with municipalities advancing Surface Transportation Program and Local Transportation Capital Improvement Program (LOTICIP) projects on municipal roads per CTDOT guidelines. Continue Council monitoring of programmed work through monthly review. Continue programming consultation with regional planning organizations comprising the Bridgeport-Stamford and New Haven-Meriden urbanized areas.

*Air Quality/ Environmental Planning* – Work with CTDOT to give consideration to the impacts of climate change and air quality on the transportation decision making process. Work with CTDOT to make the necessary air conformity determinations based upon CTDOT modeling.

*FTA Section 5310 Outreach to Private Non-Profit Organizations and Local Public Bodies* - Share notice of an annual Section 5310 grant funding and help potential applicants advance proposals consistent with FTA and CTDOT guidelines (January 2015).

*Local Transit Districts* - Continue attendance at Greater New Haven Transit District meetings and, periodically, at meetings of the Meriden Transit District and the Milford Transit District. Meetings provide feedback for the areawide planning and programming process.

*Local Accident Reduction Program* - Prepare municipal local accident reduction program applications per annual state/regional outreach, emphasizing a state/federal pedestrian safety focus. Develop proposals with municipal staff, frame material for municipal review and advance proposals for Council review per longstanding practice (April 2015).

*Congestion Mitigation/ Air Quality* – As per CTDOT guidance, solicit proposals from the Region for ranking and forwarding to CTDOT for new congestion mitigation/air quality funding under the next highway act or as provided in continuing resolutions.

*Traffic Diversion Routes* – Continue review of previous individual municipal plans completed by CTDOT and implemented by the Region as they are impacted by new construction and roadway modifications.

### **FY 2015 Consultant Supported Activity**

Nine studies will be conducted by consultants engaged by the Region. All consultant work will be undertaken in a manner consistent with the National Environmental Policy Act (NEPA). Any studies undertaken by the Region that impact state transportation systems or highways will identify the role and/or assistance expected from CTDOT, including resources and outcome.

*Multi-community Sign inventory program* - For up to nine communities, program to provide town wide inventory of road and street signs, providing software for management and recommendations for upgrades and regulatory compliance.

*Multi-community Pavement Management Study* - For Orange and Woodbridge, review of existing conditions of town roads and advise town on ratings to help town implement a pavement management system.

*Transit-oriented Development Study* - Phase 1 of a TOD Feasibility Study to improve ridership on the rail service available in the South Central Region. There will be in-depth analysis around each of the train stations located in the region to determine the development potential, street connectivity, access, potential for bike and pedestrian infrastructure, and last mile connections. The study will examine parking availability, potential for regulatory changes, development strategies, priorities and the regional context for each train station.

*Regional Traffic Signal Study* - Continue previous work on inventory and review of municipally owned traffic signals in region with recommendations on signal operational improvements to facilitate traffic flow, pedestrian safety and minimize congestion. Study will also make general recommendations on upgrades for energy efficiency. (Proposed in previous UPWP but not accomplished due to funding limitations.)

*Tri-Region Freight Study* - In association with Lower Conn River Valley COG and Southeastern COG, advance freight planning efforts to produce a tri-region plan to address and improve freight bottlenecks and movements.

*City of New Haven, West River Mobility Study, Phase 1* - Phase 1 of a study to review impacts and issues to be addressed concerning traffic calming, extension or re-connection of existing streets, bicycle and pedestrian access, and future development impacts on the area bounded by Martin Luther King Jr. Boulevard, Ella T. Grasso Boulevard, Legion Avenue and Orchard Street.

*City of New Haven Signal Re-timing and Optimization Study* - Study to evaluate existing conditions and provide recommendations for intersection performance, signal timing, and recommended improvements for 24 signals on the Whalley Avenue, Dixwell Avenue and Whitney Avenue corridors.

*City of Meriden, Roadway Improvement Evaluation Study Vicinity Former NRG Site* - Study to review existing conditions and provide recommendations on potential infrastructure improvements necessary to address traffic impacts of anticipated due to potential development of the former NRG site. Study will include recommendations on a timeline and budget for the potential improvements.

*Congestion Management Process* - Data collection and implementation of CMP recommendations from previous study. Additional input to tie our CMP efforts with Lower Conn River Valley COG as the two main areas of the New Haven TMA.

### ***Other Planning Activities***

*Locally Coordinated Public Transit Human Services Transportation Plan (LOCHSTP)* - This requirement of SAFETEA-LU is the planning element under which SCRCOG will continue to coordinate transit services to provide for the basic mobility needs of the Region's elderly and disabled under the Section 5310 program, Enhanced Mobility for Seniors and Persons with Disabilities. During FY2012, the Region undertook an annual LOCHSTP review process, with outreach to service providers and municipalities to identify service gaps and needs. During FY 2015, staff will continue outreach to service providers and CTDOT and work with them to implement service priorities.

*Transit Planning* - Most day-to-day operational planning for the transit systems in the South Central region is done at the individual agency level (i.e. by Greater New Haven Transit District, CTTransit, Milford Transit District and Meriden Transit District). SCRCOG staff play a role in coordinating programs between these regional districts, assessing demographic and land use

policies that will impact the viability of transit services, and identifying new opportunities for transit service outside the existing route network and service areas. Staff attends transit meetings in the region. Recommendations of the FY2008 Regional Transit Implementation Project will be pursued. Initiatives that increase transit usage and reduce the usage of single occupancy vehicles and contribute to improving air quality in the region will be prioritized.

*Transit Alternatives Analysis* – The Greater New Haven Transit District (GNHTD) and the City of New Haven will be undertaking an alternatives analysis under FTA funding administered by GNHTD. The New Haven Alternatives Analysis (NHAA) will identify and enhance public transit connectivity in New Haven and immediate surrounding communities and include a review of transit needs, access to transit, and the availability of public transportation to residents of the city - especially transit-dependent populations. The study will evaluate all reasonable modal and multimodal alternatives, including a broad range of transit alternatives, such as enhanced bus service, bus rapid transit (BRT), heavy rail, and urban circulators (modern streetcar) along appropriate corridors within the CT Transit and GNHTD service area. The study analysis will also explore connectivity among existing transportation modes in New Haven (CT Transit bus services, Greater New Haven Transit District service, university shuttle services, connections to Union Station including Metro-North to New York City, Shore Line East, and Amtrak, and other transportation providers in the area).

*Freight Movement Planning* - Planning for more efficient truck freight movement and reducing the impacts of existing truck trips on adjacent residential areas is a key element of previous UPWP studies. Implementation of the recommendations of the New Haven Truck Route Study will work toward fulfillment of these goals in the Region's core municipality. SCRCOG staff will continue to monitor freight movement trends in the region and identify opportunities for improved movements and efficiencies which will also reduce the impacts of goods movement on the air quality in the region.

As part of an initiative with Lower Connecticut River Valley COG and Southeastern COG, staff will undertake the first phase of the preparation of a Tri-Region Freight Plan, looking to work with CTDOT to prepare a plan coordinated with CTDOT efforts, to identify bottlenecks, identify needed improvements and estimated costs to improve freight movement into and through the three regions.

Other freight-related staff activities will focus on evaluation of intermodal issues relating to the Port of New Haven and potential expanded utilization, assisting the City of New Haven and the Port Authority of New Haven with their evaluation of site and development alternatives for the proposed intermodal terminals at the Port. Staff will continue to work with municipalities and the State to maximize future intermodal opportunities as they develop throughout the Region.

Improvements to track connections in the vicinity of the Port of New Haven due to be completed with the cooperation of the property owners will allow, for the first time in several decades, direct connection between the port area and the mainline rail network. This project will substantially enhance the economics of intermodal freight shipment and will provide strong economic development benefits to the region.

The runway safety improvements at Tweed New Haven Airport could allow for improved freight utilization at the Airport. SCRCOG staff will work with the Airport Authority, Town of East Haven and City of New Haven to evaluate potential increased freight operations to reduce congestion on the region's interstates and provide timely delivery of goods and food products to the region.

*Operations and Management Strategies* - SCRCOG staff will continue to review State ITS Architecture refinements, and will ensure coordination with regional and local plans. Many of the study efforts outlined above are focused on alleviating traffic congestion and thereby improving air quality through enhanced operation and utilization of existing transportation system assets.

### ***Products***

- FY2012-2015 TIP. Maintain the four-year Transportation Improvement Program and adopt amendments as appropriate throughout the fiscal year.
- Adoption of new FY2015-2018 TIP.
- Adoption of new Long Range Transportation Plan 2015-2040
- Local Accident Reduction Program. Prepare applications for CTDOT review in association with interested municipalities (April 2015).
- FTA Section 5310 Program Priorities. Review and approval of grants, in conjunction with CTDOT (April 2015).
- New CMAQ projects as per CTDOT guidance.

This task requires continuing activity throughout the year. Reporting milestones are noted above.

## **Task 4: Other Technical Assistance**

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### ***Objective***

1. Coordination with Division of Emergency Management and Homeland Security (DEMHS) on emergency response planning and transportation security.
2. Provide technical assistance and coordination with Safe Routes to School (SRTS) program participants and CTDOT concerning applications for funding.
3. Provide assistance to new transit station development in the Region, including transit oriented development (TOD) for New Haven, West Haven, North Haven, Branford, Madison, Guilford, Orange, Wallingford, Meriden, and Milford.
4. Work with REX Development to ensure continued regional economic vitality.

### ***Major 2015 Activities***

*Coordination with DEMHS* – Continue attendance by Executive Director and staff at DEMHS regional meetings to work with DEHMS and municipal staff on emergency response planning and implementation. Review of DEMHS communications and plans to insure integration with other regional initiatives.

*Security of the Transportation System* – Work with DEMHS Region 2 Regional Emergency Preparedness Team Steering Committee to review and offer recommendations on security. The Transportation Regional Emergency Support Function provides an annual SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis to help improve regional transportation function and security.

*Safe Routes to Schools* – Work with interested schools and CTDOT to provide coordination and technical assistance in the preparation of SRTS Master Plans and application for infrastructure grants through the program.

*Transit stations and TOD* - Work with interested municipalities, CTDOT, local legislators and residents to help promote transit and TOD opportunities to increase mobility, improve transportation options, promote economic vitality, and encourage the linking of transportation and land use decisions.

*REX Development* – Promote regional economic vitality through representation on the REX Board. Five Chief Elected Officials serve on the REX Board, which identifies regional economic opportunities. Continued Board membership and participation, with periodic reports to the Council, will help promote economic vitality and opportunities.

This task requires continuing activity throughout the year.

## **Task 5: Public Participation**

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### ***Objectives***

1. Facilitate a timely flow of information to interested individuals and organizations through media outreach and our agency website.
2. Provide a focus for public input relative to the region's Transportation Plan, Transportation Improvement Program and other key products by elected officials, any interested citizens and specifically by minority, low-income and non-English speaking communities.
3. Solicit public interest for each of our regional planning and transportation studies and for the SCRCOG decision-making process in general. Ensure that outreach, review and project definition respond to USDOT/CTDOT Environmental Justice requirements contained in the MAP-21 federal transportation act, utilizing latest available census and demographic data.
4. Share technical material with professionals, elected officials and the public at appropriate times as major study efforts progress.

### ***Major 2015 Activities***

The Council of Governments will continue its commitment to public outreach through a wide range of outlets:

1. *Annual Report*

SCRCOG's annual report will be made available at the conclusion of each fiscal year.

2. *Media Coverage*

The Transportation Committee agenda notification process includes over thirty area media organizations. Meeting notices for Transportation Committee/Council actions and SCRCOG publications will be regularly shared with a wide range of print and broadcast media including the *New Haven Register*, the *Connecticut Post*, the *Meriden Record-Journal*, *Northeast Minority News*, *La Voz Hispana* and other local (non-daily) newspapers in the region, and radio and television news departments.

3. *Transportation Committee and Technical Transportation Committee*

The Region's Transportation Committee (chief elected officials) and Transportation Technical Committee (municipal staff), meeting together monthly, will continue to interact with CTDOT personnel, federal staff and other interested parties. The committees advance programming and planning proposals to the Council as a whole. Over 100

organizations and individuals, including advocacy organizations, environmental groups, social services organizations, and private transit operators, will be notified of committee meetings by email or fax. Notice of meetings is also provided on the SCRCOG website. Council-adopted *Public Participation Guidelines* clearly identify the Council's commitment to broad, ongoing participation, and highlight the avenues for public input in the transportation planning process.

#### 4. *Public Meetings*

- Quarterly Greater New Haven Transit District meetings and periodic attendance at meetings of the Milford and Meriden transit districts to facilitate planning and programming activities.
- REX Development, the region's non-profit economic development organization, was established jointly by SCRCOG and the private sector. Five chief elected officials serve on the REX Board.
- Rides to Work Steering Committee meetings. The RTW steering committee shapes the region's job access transportation commitment together with state, municipal and regional partners. The Executive Director serves on the Steering Committee.
- Regional Alliance work sessions. The eleven-year-old Alliance brings a broad array of regionally oriented organizations together to share experience, initiatives and ideas in the educational, social service, economic development, land use and transportation fields.
- Regional Chambers of Commerce – Executive Directors meet at SCRCOG periodically in conjunction with Regional Economic Development Directors to address business-related transportation issues.

#### 5. *Council of Governments Meetings*

Monthly Council meetings (chief elected officials) provide opportunities to review the status of major planning and programming efforts, gain further guidance from chief elected officials and take formal Council TIP actions.

#### 6. *SCRCOG Web Site*

The agency website provides ready access to Council meeting agendas, reports and memos including *Public Participation Guidelines*, the UPWP, the TIP and proposed TIP amendments, and *South Central Regional Long Range Transportation Plan 2011-2040*. Links to CTDOT, municipalities, data sources and transit/transportation sites are also included here.



7. *Public Participation Guidelines*

SCRCOG *Public Participation Guidelines* outline broad public involvement. Ongoing public participation confirms their effectiveness.

8. *Evaluation of Effectiveness*

Evaluation of the effectiveness of the Region's public outreach is an ongoing process. Staff continually review the attendance at SCRCOG and Transportation Committee meetings, as well as at public meetings held as part of consultant supported work. This review indicates that the outreach is working and involving the community and interested parties. Hits on the SCRCOG website indicate a high level of interest in our activities. Staff attendance at public meetings of regional and state organizations and civic groups, and reports back to our members, provide involvement of the region and important communication both within and beyond the Region. This high level of involvement and communication is indicative of the Region's ongoing commitment to effective public outreach.

Efforts will focus on enhanced public awareness and understanding the region's transportation needs. In FY 2015, public outreach will continue to emphasize the implementation of the new Regional Long Range Transportation Plan and the Regional Plan of Conservation and Development, working toward solutions involving policies such as smart growth, non-vehicular transportation, and context sensitive design solutions. Chief elected officials and SCRCOG staff will continue to participate in the organizations as noted above.

Public outreach will include opportunities for public input on the FY2015 Consultant supported activity and CTDOT transit improvements. Staff will continue to monitor progress on the I-95 Corridor Improvement Program with monthly updates available at the regular public meetings of SCRCOG.

This task requires continuing activity throughout the year. Reporting milestones are noted above.

## Appendix A

### ***Unified Planning Work Program Financial Tables – Fiscal Year 15***

*Table 1  
Fiscal Year 2015 Revenues*

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Federal Highway Administration</i>	1,161,850	142,185	142,185	1,446,221
<i>Federal Transit Administration</i>	194,797	24,350	24,350	243,496
<b><i>Total</i></b>	<b>1,356,647</b>	<b>166,535</b>	<b>166,535</b>	<b>1,689,717</b>

The federal and state contributions include a portion of the carryover funds from FY11/12.

*Table 2  
Fiscal Year 2015 - Planning Costs by Task*

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Management of the Planning Process</i>	89,541	11,193	11,193	111,927
<i>Transportation Planning Activities</i>	352,234	44,029	44,029	440,292
<i>Data Collection / Analysis</i>	13,292	1,661	1,661	16,614
<i>Planning Projects</i>	875,699	109,462	109,462	1,094,623
<i>Public Participation</i>	21,009	2,626	2,626	26,261
<b><i>Total</i></b>	<b>1,351,775</b>	<b>168,971</b>	<b>168,971</b>	<b>1,689,717</b>

Table 3

**Fiscal Year 2015 - Direct Salaries by Task - Hours & Cost <sup>1</sup>**

	<i>Personnel Costs by Task</i>									
	<i>Ex. Dir.</i>		<i>Sr. Planner</i>		<i>Planners</i>		<i>Field</i>		<i>Total</i>	
	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>
<i>Management of the Planning Process</i>	275	17,454	150	7,412	100	4,486	0	0	525	29,352
<i>Transportation Planning Activities</i>	550	34,909	300	14,823	4,080	141,391	0	0	4,930	191,122
<i>Data Collection / Analysis</i>	0	0	0	0	150	6,011	100	1,125	250	7,136
<i>Planning Projects</i>	150	9,521	950	46,940	850	32,028	0	0	1,950	88,488
<i>Public Participation</i>	75	4,760	100	4,941	50	1,884	0	0	225	11,585
<b>Total</b>	<b>1,050</b>	<b>66,644</b>	<b>1,500</b>	<b>74,115</b>	<b>5,230</b>	<b>185,800</b>	<b>100</b>	<b>1,125</b>	<b>7,880</b>	<b>327,683</b>

<sup>1</sup> Maximum hourly rates for Executive Director - \$70.00, Sr. Planner - \$55.00, Planners - \$50.00, Field Personnel - \$12.50.

General Classification duties – Executive Director - Oversees agency operations, administers planning program, financial oversight, oversees status of UPWP, reports to SCRCOG Board on agency operations and progress. Sr. Planner - administers transportation planning, works with municipalities, FHWA and CTDOT staff to facilitate transportation planning, oversees consultants, prepares necessary planning documents. Planners - duties include financial administration, budget oversight, transportation document preparation, coordination of transportation planning and land use, sustainability, economic vitality, environmental concerns, management and utilization of GIS database for transportation planning, coordination of transportation system integration, management and preservation, data acquisition and utilization. Field - Acquisition of parking occupancy data and other data acquisition

Table 4

**Fiscal Year 2015 - Total Labor by Task - Salaries & Overhead Applied <sup>1</sup>**

	<i>Labor Costs by Task</i>				
	<i>Ex. Dir.</i>	<i>Sr. Planner</i>	<i>Planners</i>	<i>Field</i>	<i>Total</i>
<i>Management of the Planning Process</i>	39,415	16,737	10,130	0	66,282
<i>Transportation Planning Activities</i>	78,830	33,473	319,288	0	431,592
<i>Data Collection / Analysis</i>	0	0	13,574	2,540	16,115
<i>Planning Projects</i>	21,499	105,999	72,326	0	199,824
<i>Public Participation</i>	10,750	11,158	4,254	0	26,162
<b>Total</b>	<b>150,494</b>	<b>167,366</b>	<b>419,573</b>	<b>2,540</b>	<b>739,974</b>

1. Audited overhead rate @ 1.2582

Table 5  
**Fiscal Year 2015 - Direct Expenditures by Task**

	Direct Expenditures by Task						Total
	Print & Repro	Travel	Data Proc	Consult	Misc <sup>1</sup>	Capital	
<i>Management of the Planning Process</i>	0	200	0	0	443	45,000	45,643
<i>Transportation Planning Activities</i>	100	2,600	1,500	0	4,500	0	8,700
<i>Data Collection / Analysis</i>	0	500	0	0	0	0	500
<i>Planning Projects</i>	500	2,800	0	890,000	1,500	0	894,800
<i>Public Participation</i>	0	100	0	0	0	0	100
<b>Total</b>	<b>600</b>	<b>6,200</b>	<b>1,500</b>	<b>890,000</b>	<b>6,443</b>	<b>45,000</b>	<b>464,417</b>

1. Miscellaneous expenses include technical training, technical publications, and advertising expenses.

Table 6  
**Fiscal Year 2015 - Planning Projects with Consultant Assistance**

	Cost
<i>Region- Multi-Community Sign Inventory Program</i>	340,000
<i>Region- Multi-Community Pavement Management Study</i>	70,000
<i>Region - Transit Oriented Development Study</i>	100,000
<i>Region - Tri-Regional Freight Study</i>	100,000
<i>Region - Traffic Signal Study</i>	55,000
<i>New Haven - West River Mobility Study, Phase 1</i>	50,000
<i>New Haven - Signal Re-Timing and Optimization Study</i>	55,000
<i>Meriden - Roadway Improvement Study for NRG Site</i>	60,000
<i>Congestion Management Process</i>	60,000
<b>Total</b>	<b>890,000</b>

Table 7  
**Fiscal Year 2015 - Total UPWP Program Cost**

	Cost
<i>SCRCOG Salaries</i>	327,683
<i>Overhead - Indirect Applied (1.2582)</i>	412,291
<i>Print &amp; Reproductions</i>	600
<i>Travel</i>	6,200
<i>Data Processing</i>	1,500
<i>Consultants</i>	890,000
<i>Miscellaneous</i>	6,443
<i>Capital</i>	45,000
<b>Total</b>	<b>1,689,717</b>

## **Appendix B**

### **Statement of Cooperative MPO/State/Transit Operators Planning Roles & Responsibilities**

#### **Purpose**

The purpose of this statement is to outline the roles and responsibilities of the State, the South Central Regional Council of Governments (SCRCOG) and appropriate providers of public transportation as required by 23 CFR Sec. 450.314(a) "Metropolitan Planning Agreements" [formerly 23CFR 450.310(e)].

#### **General Roles & Responsibilities**

SCRCOG will perform the transportation planning process for the South Central Region and develop procedures to coordinate transportation planning activities in accordance with applicable federal regulations and guidance. The transportation process will, at a minimum, consist of:

1. Preparation of an annual Unified Planning Work Program that lists and describes all transportation planning studies and tasks to be completed during the year.
2. Preparation and update of a long range, multi-modal regional transportation plan.
3. Preparation and maintenance of a short-range transportation improvement program (TIP).
4. Financial planning to ensure plan and program are financially constrained and within anticipated funding levels.
5. Conduct of planning studies and system performance monitoring, including highway corridor and intersection studies, transit system studies, application of advanced computer techniques, and transportation data collection and archiving.
6. Public outreach, including survey of affected populations, electronic dissemination of reports and information (website), and consideration of public comments.
7. Ensuring the transportation planning process does not have a significant or disproportionate impact on low income, minority and transit dependent Title VI populations.
8. Development and implementation of a Congestion Management Process as appropriate.
9. Ensuring plans, projects and programs are consistent with and conform to air quality goals of reducing transportation-related emissions and attaining National Ambient Air Quality Standards.

#### **Long Range Transportation Plan**

1. SCRCOG will be responsible for preparing and developing the long range (20–25 years) transportation plans for the South Central Region.
2. SCRCOG may develop a consolidated transportation plan summary report for the South Central Region that includes the key issues facing the area and priority programs and projects.
3. CTDOT will provide the following information and data in support of developing the transportation plan:
  - a. Financial information - estimate of anticipated federal funds over the 20-25 year time frame of the plan for the highway and transit programs.

- b. Trip tables - for each analysis year, including base year and the horizon year of the plan by trip purpose and mode.
  - c. Traffic count data for state roads in the South Central Region, and transit statistics as available.
  - d. List of projects of statewide significance by mode, with descriptions, so that they can be incorporated into the regional transportation plans.
  - e. Assess air quality impacts and conduct the regional emissions assessment of the plan. Will provide the results of the assessment in a timely manner to allow inclusion in the plan and to be made available to the public at public information meetings. (Refer to air quality tasks.)
4. SCRCOG may conduct transportation modeling for the area
  5. SCRCOG will consult with the appropriate providers of public transportation on local bus capital projects to include in the transportation plan, and will work together to develop local bus improvements for the plan from the 10-year capital program. Through consultation, SCRCOG, in cooperation with CTDOT, will identify future local bus needs and services, including new routes, service expansion, rolling stock needs beyond replacement, and operating financial needs.

### **Transportation Improvement Program (TIP)**

1. The TIP will be prepared and compiled through a consultative process among CTDOT, SCRCOG, and the appropriate provider(s) of public transportation.
2. CTDOT will prepare an initial list of projects to include in the new TIP. This list will be based on the current TIP that is about to expire and an assessment of which projects will be obligated for funding before the end of the current federal fiscal year.
3. CTDOT, SCRCOG and transit provider(s) – CTDOT will solicit comments on the TIP and incorporate where practicable.
4. CTDOT will provide detailed project descriptions, cost estimates and program schedules. The project descriptions will provide sufficient detail to explain the projects to SCRCOG and the general public.
5. CTDOT will provide a list of projects obligated during each of the federal fiscal years covered by the expiring TIP/STIP. The annual listing of obligated projects should include both highway and transit projects.
6. SCRCOG will compile the TIP for the Region, including preparing a narrative. Projects will be categorized by federal aid program and listed in summary tables. The TIP will be converted into a format that will allow it to be downloaded to the Region's website. SCRCOG will maintain the TIP by tracking amendments and changes to projects (schedule, scope and cost) made through the administrative action process.
7. CTDOT will develop the STIP based on the MPO's TIPs and projects located in the rural regions of the State.
8. CTDOT will include one STIP entry each for the Bridge program, the Highway Safety Improvement program and the Recreational Trails program. This entry will list the total funds needed for these programs for each fiscal year. All Regions will receive back up lists in the form of the Connecticut Bridge Program, the Office of Traffic Engineering Safety Plan and the Recreational Trails program administered by the Department of Environmental Protection. The one line entry will reduce the number of entries needed in the STIP.
9. CTDOT will provide proposed amendments to SCRCOG for consideration. The amendment will include a project description that provides sufficient detail to explain the proposed changes to

SCRCOG. It will also provide a clear reason and justification for the amendment. If it involves a new project, CTDOT will provide a clear explanation of the reasons and rationale for adding it to the TIP/STIP.

10. When an amendment to the TIP/STIP is being proposed by SCRCOG and CTDOT, CTDOT will ensure financial consistency.
11. CTDOT will provide a financial assessment of the STIP with each update. SCRCOG should prepare a TIP summary table listing all projects by funding program sorted by year based on CTDOT's financial assessment.

### **Air Quality Planning**

1. CTDOT and SCRCOG may meet at least once per year to discuss the air quality conformity process, the regional emissions analysis and air quality modeling.
2. CTDOT will conduct the regional emissions analysis, which includes the South Central Region and provide the results to SCRCOG. The regional emissions analyses for the build or future years will include the proposed transportation improvements included in the regional long-range transportation plans and TIP. It will contain a table showing the estimated emissions from the transportation system for each criteria pollutant and analysis year.
3. The report provided by CTDOT on the regional emissions analyses will be inserted into the long-range transportation plan and TIP.
4. SCRCOG will make the regional emissions analysis available to the public.

### **Public Participation Program**

1. SCRCOG will annually review and evaluate its public participation program.
2. SCRCOG will update and prepare a list of neighborhood and local organizations and groups that will receive notices of SCRCOG plans, programs and projects.
3. SCRCOG will work to ensure that low-income, minority and transit dependent areas are afforded an adequate opportunity to participate in the transportation planning process, receive a fair share of the transportation improvement benefits and do not endure a disproportionate transportation burden. SCRCOG will comply with federal legislation on these issues.
4. SCRCOG's process for developing plans, projects, and programs will include consultation with state and local agencies responsible for land use and growth management, natural resources, environmental protection, conservation and historic preservation.
5. SCRCOG will maintain its website to provide clear and concise information on the transportation planning process and provide an opportunity to download reports and documents. This will include developing project and study summaries, converting reports into a pdf or text format, and maintaining a list of available documents. The website will provide links to other associated organizations and agencies.

### **Public Transportation Planning**

1. SCRCOG will allow for, to the extent feasible, the participation of transit providers at all Transportation Committee and SCRCOG meetings to provide advice, information and consultation on transportation programs within the South Central Region.

2. SCRCOG will provide the opportunity for the transit providers to review and comment on planning products relating to transit issues within the Region.
3. SCRCOG will allow for transit provider(s) to participate in UPWP, long-range plan, and TIP development to insure the consideration of any appropriate comments.
4. SCRCOG and CTDOT will assist the transit provider(s) to the extent feasible with planning for transit related activities.

### **Fiscal/Financial Planning**

1. The CTDOT will provide SCRCOG with up-to-date fiscal and financial information on the statewide and regional transportation improvement programs to the extent practicable. This will include:
  - a. Anticipated federal funding resources by federal aid category for the upcoming federal fiscal year, as shown in the TIP financial chart.
  - b. Annual authorized funds for the STP-Urban account.
  - c. Annual authorized funds for the FTA Section 5307 Program.
  - d. A listing of FTA Section 5309 Bus and Section 5309 New Starts projects that are earmarked in federal legislation and also as appropriated by Congress.
  - e. Monthly updates of STP-Urban Program showing current estimated cost & scheduled obligation dates.
2. The CTDOT will notify SCRCOG when the anticipated cost of a project, regardless of funding category, has changed in accordance with the agreed upon TIP/STIP amendment and administrative action process.
3. SCRCOG will prepare and distribute summary tables and charts that display financial information.

### **Congestion Management Process (CMP) Program**

1. The CTDOT, as state's primary CMP, will provide SCRCOG its congestion screening report.
2. SCRCOG will review the congestion screening report and select critical corridors for analysis as a second level CMP in the state.
3. SCRCOG will conduct a highway performance monitoring program that includes the collection of traffic counts, conduct of travel time surveys, and determination of travel speeds and delay.
4. SCRCOG will conduct congestion strategies studies for critical corridors and identify possible improvements to reduce congestion and delay.
5. SCRCOG will work with CTDOT on programming possible congestion-reducing projects.
6. SCRCOG will, upon implementation of a congestion reduction improvement, assess post-improvement operations and determine level of congestion relief.

### **Intelligent Transportation Systems (ITS) Program**

1. The CTDOT will maintain the statewide ITS architecture and ensure consistency with the Regional ITS Architecture for the South Central Planning Region.
2. SCRCOG will maintain and update the Regional ITS Architecture for the South Central Planning Region, where appropriate.



**Amendment**

This Statement on Transportation Planning may be amended from time to time or to coincide with annual UPWP approval as jointly deemed necessary or in the best interests of all parties, including Federal transportation agencies.

**Effective Date**

This Statement will be effective after it has been endorsed by SCRCOG as part of the UPWP, and as soon as the UPWP has been approved by the relevant Federal transportation agencies.

**No Limitation on Statutory Authority**

Nothing contained in this Statement is intended to or shall limit the authority or responsibilities assigned to signatory organizations under Connecticut law, federal law, local ordinance, or charter.