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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

EXECUTIVE COMMITTEE
MEETING NOTICE & AGENDA
July 27, 2011 – 9:45A.M.

Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473

Full agenda materials can be found at our website – www.scrkog.org

1. Call to order- Edward Sheehy, *Chairman*
2. Adopt Minutes of April 27, 2011 Executive Committee Meeting Pages 2-3
John Picard, *Secretary*
3. Approve selection of Auditor for SCRCOG Financial Statements for the
For the Fiscal Year Ending June 30, 2011
4. Other Business
5. Adjournment

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Carl Amento, Executive Director

TO: **SCRCOG Executive Committee**
FROM: **First Selectman John Picard, SCRCOG Secretary**
DATE: **May 13, 2011**
SUBJECT: **SCRCOG Executive and Personnel Committees Minutes of April 27, 2011**

Present:

Branford	First Selectman Anthony DaRos – <i>Vice Chairman</i>
East Haven	Mayor April Capone - <i>Secretary</i>
New Haven	Mayor John DeStefano, Jr.
Orange	First Selectman James Zeoli
Wallingford	Mayor William Dickinson, Jr.
West Haven	Mayor John Picard - <i>Secretary</i>
Woodbridge	First Selectman Edward Sheehy - <i>Chairman</i>
SCRCOG Staff	Carl J. Amento – <i>Executive Director</i>

ITEM 1-Call to Order: The April 27, 2011 meeting of the Executive Committee of the South Central Regional Council of Governments was called to order at 9:15 A.M. by Chairman Edward Sheehy.

ITEM 2 – SCRCOG Executive Committee Minutes of March 23, 2011

The *SCRCOG Minutes* were on pages 2 -3 in the agenda packet.

A motion to adopt the *SCRCOG Executive Committee Minutes of March 23, 2011* was offered by First Selectman Sheehy and seconded by Mayor DeStefano. Upon unanimous vote, the motion passed.

ITEM 3 – Review of Proposed Budget Revision #1 re FY 2010-2011 Budget

The proposed budget revision is on pages 4 through 6 of the agenda packet. Mayor DeStefano moved for its approval. First Selectman Zeoli seconded. The vote in favor was unanimous.

ITEM 4—Review of Resolution Authorizing Executive Director to Sign Sustainable Communities Planning Grant Memorandum of Agreement

The resolution is on page 7 of the agenda packet. The draft memorandum of Agreement is on pages 8 through 17. First Selectman Zeoli moved for approval of the resolution, with Mayor Dickinson seconding. The motion passed unanimously.

ITEM 5 – Progress Report on SCRCOG 2010-11 Work Plan

Executive Director reviewed the Progress Report contained on pages 18-20 of the agenda packet.

ITEM 6- Review of Proposed Job Description

The proposed job description for a Sustainability Planner is on Page 21 of the agenda packet. After review, First Selectman DaRos moved for its approval. First Selectman Zeoli seconded, and the vote in favor was unanimous.

ITEM 7- Proposal for Funding ROOF Regional Foreclosure Prevention Project

The proposal is detailed on page 22 of the agenda packet. Budget Revision #1 (Item 3 above) included funding for the ROOF Project.

ITEM 8- Review of the Executive Director's Salary Recommendation

Executive Director Amento noted that the proposed budget had lower operating expenses (\$802,616) than the current year's budget (\$779,400). The salaries were also lower for the proposed budget (\$416,571) even with proposed salary increases than the current year's salaries (\$424,219). The salary and benefits combined in the proposed budget (\$595,200) were lower than the current year (\$617,616) and the previous year (\$604,373). The Planning Assistant position was eliminated as of March 25th. A new Sustainability Planner is proposed to be hired. Two new multi-year federal grants will provide an additional \$168,800 in revenue. Based upon the performance reviews submitted to the Executive Committee last month and the new grant projects to be undertaken next year, salary increases of 5% were requested for the Executive Director (\$5000) and staff (\$12,670). With the Executive Director's proposed increase, his salary would remain the 5th highest among executives at Connecticut Regional Planning Organizations. After discussion, the consensus was that although the work to reduce budget expenditures, obtain grants and perform exemplary work were appreciated, it was not appropriate given the budget crises confronting government and private individuals to approve any salary increases at this time.

ITEM 9 – Presentation of FY 2011-12 SCRCOG Budget and Work Plan

The proposed Work Plan for the next fiscal year, shown on pages 26 and 27 was reviewed. The budget detailed on pages 28 through 53 was also reviewed. The budget resolution is on page 25 of the agenda packet. After discussion, Mayor DeStefano moved for approval of the budget as presented with the exception that there would be no salary increases for the Executive Director or staff. Mayor Picard seconded the motion, which was approved unanimously.

ITEM 10 – Other Business

There was no Other Business.

ITEM 11 - Adjournment

A motion to adjourn was offered by Mayor DeStefano and seconded by Mayor Picard. Upon unanimous vote, the meeting concluded at 9:52 A.M.

Respectfully submitted,
John Picard
SCRCOG Secretary