



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS  
*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**EXECUTIVE COMMITTEE**  
**MEETING NOTICE & AGENDA**  
**Wednesday April 24, 2019 – 9:00A.M.**

**Location: 127 Washington Avenue, 4<sup>th</sup> Floor West  
North Haven, CT 06473**

**Full agenda materials can be found at our website – [www.scrcog.org](http://www.scrcog.org)**

1. Call to order- First Selectman Thomas Banisch, *Chairman*
2. Adopt Minutes of February 27, 2019 Executive Committee Meeting –  
First Selectman Michael Freda, *Secretary* Pages 2,3
3. Authorization of Electronic Payment of \$1000 for Basecamp Project Collaboration Software Pages 4
4. Preliminary Review of Proposed SCRCOG FY 2019-2020 Budget Pages 5,6
5. Other Business
6. Adjournment

The agenda and attachments for this meeting are available on our website at [www.scrcog.org](http://www.scrcog.org). Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week's notice.  
*“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.*

127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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TO: **SCRCOG Executive Committee Members**  
FROM: **First Selectwoman Beth Heller, Secretary**  
DATE: **April 17, 2019**  
SUBJECT: **SCRCOG Meeting Minutes of February 27, 2019**

**Present:**

Branford First Selectman James Cosgrove, *Immediate Past Chair*  
Guilford First Selectman Matthew Hoey, *Treasurer*  
Madison First Selectman Thomas Banisch, *Chairman*  
New Haven Mayor Toni Harp  
North Haven First Selectman Michael Freda, *Secretary*  
Wallingford Mayor William Dickinson  
Woodbridge First Selectwoman Beth Heller, *Vice Chair*

SCRCOG Staff Carl Amento

**1. Call to order and Introductions**

Acting Chair Heller called the meeting to order at 9:20 am, with Chairman Banisch expected to arrive shortly.

**2. Adopt Minutes of January 23, 2019 SCRCOG Executive Committee Meeting minutes**

First Selectman Freda presented the Minutes of the SCRCOG Executive Committee Meeting of January 23, 2019, which were included in the agenda packet at Pages 2 and 3. He moved for their approval. First Selectman Cosgrove seconded the motion, which passed with all in favor, except First Selectman Hoey who abstained.

First Selectman Banisch arrived during the last agenda item, and assumed the Chair of the meeting.

**3. Report on Progress of Consultant Work under Regional Services Grant (RSG)**

Executive Director Amento reported that ten Working Groups (Finance, Public Works, Purchasing, Technology, Permitting, Solid Waste & Recycling, Energy Conservation, Municipal Stormwater Regulatory Compliance, and Grants Administration) have been actively meeting. The Working Groups, consisting of representatives from the SCRCOG member municipalities, are meeting to determine best practices, efficiencies, and opportunities for collaboration. Attendance has been very good at the meetings, and significant progress is being made. The Consultants have also been working diligently, and will be submitting written reports on the progress of the Working Groups in June.

**4. Proposed Revision of Regional Services Grant (RSG) Work and Spending Plan Transferring \$35,000 in MS4 Technical Consultant Project to Staff Labor and Expenses**

Executive Director Amento requested that the \$35,000 originally reserved for a MS4 Technical Consultant project to be used instead to increase the funds available to reimburse staff time, and possibly fund an

additional intern, with regard to the shared services/operations work of the Working Group. In addition, the proposed project, determined by the MS4 Working Group, will need to be performed when the weather is warmer after July 1<sup>st</sup>, when the next fiscal year begins. The project involved design and installation of rain gardens, bioswales, and tree wells to divert stormwater as required by the MS4 Permit. After discussion, First Selectman Hoey moved for approval of the proposed revision. First Selectman Cosgrove seconded the motion and it was approved unanimously.

5. **Other Business**

None

6. **Adjournment**

First Selectman Hoey moved to adjourn; First Selectman Freda seconded. The meeting was adjourned at 9:40 am.

Respectfully submitted,

First Selectwoman Beth Heller, *Secretary*