



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**SCRCOG MEETING NOTICE & AGENDA**

**June 24, 2020 – 10:00 A.M.**

**Location: 127 Washington Avenue, 4<sup>th</sup> Floor West, North Haven, CT 06473**

**NOTICE: In accordance with Governor Lamont's Executive Order 7B Regarding the COVID-19 Pandemic, this meeting will be held remotely with no in-person attendance**

**Log-on Information to attend this meeting remotely is provided below:**

Join Zoom Meeting: <https://us02web.zoom.us/j/86587084310>

Call-In Number: +1-929-205-6099

Meeting ID: 865 8708 4310

**The agenda and attachments for this meeting are posted and are available on our website at [www.scrkog.org](http://www.scrkog.org).**

1. Call to Order and Introductions – *First Selectman Beth Heller, Chair*
2. Adoption of 5/27/20 SCRCOG Meeting Minutes – *First Selectman Matthew Hoey, Secretary* Pages 2-4
3. Treasurer's Report for month ending 5/31/20 – *First Selectman James Zeoli, Treasurer* Pages 5, 6
4. Transportation Committee Report – *Mayor William Dickinson, Committee Chair* Pages 7-12  
Adopt Resolution to Approve FY 2018-2021 TIP Amendment Twenty Four Pages 11,12
5. State Legislative Reports- *Michael Muszynski, CCM; Betsy Gara, COST*
6. Congressional Reports – *Louis Mangini, Aide to U.S. Representative Rosa DeLauro, Ellen Graham, Aide to U.S. Senator Richard Blumenthal, Lillian McKenzie, Aide to U.S. Senator Christopher Murphy*
7. Budget Revision #3 - FY 2019-20 Pages 13, 14
8. Resolution Authorizing SCRCOG Executive Director to Accept FY 2019-20 and FY 2020-21 Reimbursement from State of Connecticut for COVID-19-Related Expenses and for Work on Long-Term Recovery Plan Page 15- 25
9. Resolution Authorizing SCRCOG Executive Director to Accept a FY 2020-21 Resilient CT Grant and to Execute a Research Sub-Award Agreement with CIRCA Pages 26-31
10. SCRCOG Executive Director's Report – *Carl Amento, Executive Director*
11. Grant Opportunities and Upcoming Events—*Carl Amento, Executive Director*
12. REX Development Report – *Ginny Kozlowski, Executive Director, REX Development* Page 32
13. CTRides Report- *Joanne Cavadini, Outreach Coordinator* Attached
14. DESPP/DEMHS Report – *Jacob Manke, Region 2 Coordinator*
15. Regional Planning Commission June Action Table Page 33
16. Regional Cooperation/Other Business
17. Adjournment

The agenda and attachments for this meeting are available on our website at [www.scrkog.org](http://www.scrkog.org). Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week's notice.

*“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.*



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
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Carl J. Amento, Executive Director

TO: **SCRCOG Board Members**  
FROM: **First Selectman Matthew Hoey, Secretary**  
DATE: **June 17, 2020**  
SUBJECT: **SCRCOG Meeting Minutes of May 27, 2020**

**Present:**

Bethany	First Selectman Paula Cofrancesco
East Haven	Mayor Joseph Carfora
Guilford	First Selectman Matthew Hoey, <b>Secretary</b>
Hamden	Walter Morton, <i>proxy for Mayor Curt Leng</i>
Madison	First Selectman Peggy Lyons
Meriden	Timothy Coon, <i>proxy for Mayor Kevin Scarpati</i>
Milford	Mayor Benjamin Blake
New Haven	Kevin Alvarez, <i>proxy for Mayor Justin Elicker</i>
North Branford	Michael Paulhus, <i>proxy for Mayor Robert Viglione</i>
North Haven	First Selectman Michael Freda, <b>Vice Chair</b>
Orange	First Selectman James Zeoli, <b>Treasurer</b>
Wallingford	Mayor William Dickinson
Woodbridge	First Selectman Beth Heller, <b>Chair</b>

SCRCOG Staff Carl Amento, Stephen Dudley, James Rode, Eugene Livshits, Christopher Rappa, Rebecca Andreucci, Adriano Cirioli

**Guests:** Ginny Kozlowski and Barbara Malmberg, *REX Development*; Lynn Vasquez, *Eversource*; Lou Mangini, *Office of U.S. Representative Rosa DeLauro*; Lillian McKenzie, *Office of U.S. Senator Chris Murphy*; Ellen Graham, *Office of U.S. Senator Richard Blumenthal*; Betsy Gara, *Council of Small Towns*; Brian O'Conner, *Connecticut Conference of Municipalities*; Edgar Wynkoop, *CT Department of Transportation*; John Wardzala, *The Kennedy Center*; William Villano, *Workforce Alliance*; Anne Benowitz, *Greater New Haven Chamber of Commerce*; Nan Birdwhistell, *Murtha Cullina Law Firm*;

**NOTE: The May SCRCOG Board meeting was a virtual meeting facilitated by Zoom because of the COVID-19 pandemic.**

**1. Call to order and Introductions**

Chairman Heller called the meeting to order at 10:07 a.m. All present introduced themselves.

**2. Adoption of April 22, 2020 SCRCOG Meeting Minutes**

First Selectman Hoey presented the Minutes of the SCRCOG Meeting of April 22, 2020, which were included in the agenda packet at pages 2-4. First Selectman Hoey moved for their approval. First Selectman Cofrancesco seconded the motion, with all voting in favor.

**3. Treasurer's Report for Month Ending April 30, 2020**

First Selectman Zeoli presented the Treasurer's Report for the month ending April 30, 2020, which was included in the agenda packet at pages 5-6. The Balance Sheet shows that SCRCOG has total assets of \$1,474,000 with \$1,333,000 of that in cash and investments. There is also \$62,000 due from CTDOT. Expenses for the month

were in order. First Selectman Zeoli moved for acceptance of the Treasurer's Report. First Selectman Cofrancesco seconded the motion, which passed unanimously.

**4. Transportation Committee Report**

Mayor Dickinson presented the Transportation Committee Report, found on pages 7-12 of the agenda packet. The resolution was found on pages 11-12 of the agenda packet.

Adopt Resolution Approving FY 2018-2021 TIP Amendment 23:

Mayor Dickinson moved for adoption. Chairman Heller seconded. All were in favor.

**5. Approval of Proposed SCRCOG FY 2020-2021 Budget**

Executive Director Amento presented the proposed SCRCOG FY 2020-2021 budget, found on pages 13-18 of the agenda packet. The Executive Committee recommended approval of the proposed FY 2020-2021 except that it recommended moving the funding allocated to the New Position to a contingency fund, given the unknown nature of FY 21 RSG funding. Mayor Dickinson made a motion to approve the budget in accordance with the Executive Committee's recommendations. First Selectman Hoey seconded the motion, and all voted in favor.

**6. Approval of Proposed Regional Services Grant (RSG) FY 21 Spending Plan**

Executive Director Amento presented the FY 21 RSG Spending Plan, found on pages 19-22 of the agenda packet. Chairman Heller made a motion to approve the Plan, and First Selectman Cofrancesco seconded. All voted in favor.

**7. Approval of Regional Comprehensive Economic Development Strategy (CEDS) 2020 Update**

Ginny Kozlowski from REX Development presented the 2020 Update for the Regional CEDS, found on pages 23-24 of the agenda packet. She clarified that the Update only included the review of data from prior to February 29, 2020. The effects of the pandemic on the region's industries are not reflected in the Update. First Selectman Cofrancesco moved to approve the Update. First Selectman Hoey seconded the motion, which passed unanimously.

**8. State Legislative Reports**

Brian O'Conner from CCM stated that his office is working to provide resources regarding COVID-19 to Connecticut municipalities. CCM has been reviewing the Governor's Executive Orders with their member municipalities. CCM has been reviewing the disbursement of CARES Act funding to the state and supporting the idea of having funding go directly to municipalities. Betsy Gara from COST stated that she has been working with the Governor's office every day, looking for guidance on how to guide the state's safe reopening. ACIR has developed guidelines on reopening town halls. COST has been working to ensure underserved communities are being kept up-to-date with reopening guidelines.

**9. Congressional Reports**

Lou Mangini from Congresswoman DeLauro's office stated that Congress has passed the Coronavirus Aid, Relief, and Economic Security or CARES Act, an economic stimulus bill aimed at providing relief for individuals, businesses, hospitals and health care and state and local governments that have been negatively impacted by the coronavirus outbreak. \$1.38 billion in funding was recently allocated to Connecticut from the CARES Act. Recently, the House passed the Health and Economic Recovery Omnibus Emergency Solutions or HEROES Act to provide a second round of economic stimulus. However, it has not been passed by the U.S. Senate. Lillian McKenzie from Senator Murphy's office reported that the Senator inserted language in the Heroes Act to federalize the medical supply stockpile. The Senator is also supporting the Rebuilding Main Street Act, which would help businesses with reopening, payroll, and insurance until the business can be fully open. She also noted some people still have not received their stimulus check from the CARES Act. Ellen Graham from Senator Blumenthal's office is hoping to see the Heroes Act be taken up by the Senate soon.

**10. SCRCOG Executive Director's Report**

Executive Director Amento reported on the beginning of work involving the COGs and DEMHS on Long Term Recovery. SCRCOG's Cybersecurity consultants will be meeting with the Regional Information Technology in early June. They discussed remote work policies with the municipal IT Directors. They are also offering Cybersecurity training sessions to SCRCOG municipal employees in late June. The training sessions will be recorded and given to the municipalities. The IT consultants are offering consultation assistance on remote work, cybersecurity and municipal policies on a first come, first serve basis. SCRCOG will also host a Purchasing forum for municipal Purchasing Agents in June. In May, the Regional Energy Conservation and Solid Waste and Recycling Working Groups met, and the Regional Housing Working Group will be meeting in June for the last of 10 sessions held during this current fiscal year.

**11. Grant Opportunities and Upcoming Events**

Executive Director Amento stated that grant opportunities or upcoming events, if any, would be sent via email after the meeting.

**12. REX Development Report**

Ginny Kozlowski of REX Development reviewed the report on page 25 of the agenda packet. She has been working with businesses regarding reopening. Only a small portion of the region's eligible businesses have gone through the reopening certification process. They are hoping to see more come through by June 1<sup>st</sup>. REX is working with businesses to locate PPE. They are also witnessing the challenge of having people go back to work without the availability of childcare.

**13. DESPP/DEMHS Report**

No representative from DESPP/DEMHS was present to make a report.

**14. Regional Cooperation/Other Business**

Walter Morton stated that Hamden was considering opening town buildings for legislative council and board of education meetings. He asked whether anyone else planned to reopen for public meetings. Chairman Heller stated that Woodbridge has a safety committee looking at the best practices for possible reopening of town buildings. First Selectman Cofrancesco stated that Bethany municipal buildings remain closed to the public. First Selectman Peggy Lyons stated Madison was intending to open its town hall on June 1<sup>st</sup>. First Selectman Matthew Hoey stated Guilford has been open by appointment only, and several of their town buildings have reopened after installing plexiglass barriers and hand sanitizer.

**15. Adjournment**

Chairman Heller asked if there was a motion to adjourn. First Selectman Hoey made the motion, and First Selectman Cofrancesco seconded. The meeting was adjourned at 11:00 am.

Respectfully submitted,

First Selectman Matthew Hoey, *Secretary*

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# Balance Sheet

South Central Regional Council of Governments

As of period 05/31/2020

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<b>Assets</b>
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**Cash and Investments**

Key Bank - Checking Account	520,178.50
State of CT - Short-Term Investment Fund	597,620.76
Start Community Bank	105,933.60

**Accounts Receivable**

CT Department of Transportation	140,673.05
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**Other Assets**

Accrued Leave & Security Deposit	26,337.95
Furniture & Equipment	12,367.86

<b>Total Assets</b>	<b>1,403,111.72</b>
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<b>Liabilities</b>
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Deferred Revenue - Municipal	66,661.73
Deferred Revenue - OPM	97,778.84
Deferred Revenue - LOTCIP	211,261.79
Deferred Rev. - Other (Election Monitor)	3,690.77
Deferred Revenue - Special Assessment	10,826.63

<b>Total Liabilities</b>	<b>390,219.76</b>
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<b>Fund Balance</b>
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Fund Balance	935,047.91
Amount for Accrued Leave	14,675.03
Investment in Equipment	12,367.84
Change in Fund Balance	50,801.18

<b>Total Fund Balance</b>	<b>1,012,891.96</b>
<b>Total Liabilities and Fund Balance</b>	<b>1,403,111.72</b>

# Statement of Resources and Expenditures

South Central Regional Council of Governments

As of period 05/31/2020

	Current	Year-to-Date	Budget
<b>Resources</b>			
Municipal - Revenue	36,070.72	127,138.27	218,800.00
Municipal - Special Assessment			10,827.00
CT OPM - Regional Planning	52,697.28	395,638.69	493,418.00
CTDOT - Transportation Planning	91,733.45	596,133.74	1,327,709.00
CTDOT - LOTCIP		1,722.31	212,264.00
CT SotS - Regional Election Monitor		450.00	4,397.00
CT DoAg - Farm Viability Grant		24,460.35	26,000.00
Miscellaneous		.52	
Interest - Revenue	248.28	9,357.18	8,000.00
<b>Total Resources</b>	<b>180,749.73</b>	<b>1,154,901.06</b>	<b>2,301,415.00</b>
<b>Direct Expenses</b>			
Transportation Planning Consultants		27,982.00	719,500.00
Land-Use Planning Consultants	2,000.00	69,470.35	57,750.00
Other Consultants	79,860.00	150,600.00	171,200.00
Travel	70.15	3,504.93	10,300.00
Data Processing		10,951.71	3,800.00
Commercial Printing		299.67	1,200.00
Subscriptions and Books	1,000.00	3,435.13	3,450.00
Meeting Expenses and Advertising		7,143.49	15,800.00
Capital		24,137.86	45,000.00
Miscellaneous		436.00	353.00
Transportation - Reserved			90,339.00
LOTCIP - Reserved			199,162.00
Hazard Mitigation Grant - Reserved			10,827.00
<b>Total Direct Expenses</b>	<b>82,930.15</b>	<b>297,961.14</b>	<b>1,328,681.00</b>
<b>Direct Labor</b>			
<b>Direct Labor - Employees</b>	<b>42,898.67</b>	<b>353,648.21</b>	<b>418,803.00</b>
<b>Overhead</b>			
Indirect Labor - Employees	9,390.48	137,775.13	173,835.00
Employee Benefits	15,983.98	165,538.00	207,896.00
Travel			200.00
Data Processing	282.00	10,832.38	12,200.00
Rent	9,021.12	108,307.04	108,000.00
Telephone and Internet	645.92	6,364.56	7,400.00
Office Supplies	17.99	2,867.03	3,500.00
Equipment Maintenance	2,116.42	11,006.36	17,400.00
Subscriptions and Books			200.00
Insurance and Professional Services		9,072.95	20,800.00
Meeting Expenses and Advertising		99.33	1,800.00
Miscellaneous	50.85	627.75	700.00
<b>Total Overhead</b>	<b>37,508.76</b>	<b>452,490.53</b>	<b>553,931.00</b>
<b>Total Operating Expenses</b>	<b>163,337.58</b>	<b>1,104,099.88</b>	<b>2,301,415.00</b>

**South Central Regional Council of Governments**  
**2015-2018 TRANSPORTATION IMPROVEMENT PROGRAM**  
**Amendment Number 24**

**Project**      **0043-0131      2017-A0-1      Rehab BR 00186 over lake Saltonstall**

**Changes**      Amendment 24 adds an AC entry to the project

**Reason**      Adding the AC Entry will provide flexibility at the time of authorization

**Project**      **0083-0263      2013-A18-8      Replace BR 06755 Rte 162 over Turtle Creek**

**Changes**      Amendment 24 increases CON phase funding

**Reason**      Funding is increased based on latest cost estimate. Project to be advertised on 9/9/20

**Project**      **0320-00072      2017-A0-24      HARTFORD LINE OPS**

**Changes**      Amendment 24 increases funding amount for FY20

**Reason**      Funding is moved from FY19 to FY20.

South Central Regional Council of Governments  
FFY2018-FFY2021 Transportation Improvement Program  
Amendment 24

**State Project #0043-0131**

**SCRCOG # 2017-A0-1**

**Municipality** East Haven

**AQ Code** X6

Proposed

**Project Name** Rehab BR 00186 Over lake Saltonstall

**Description** Rehabilitation of Bridge joints, overlay, deck patching, minor super and sub repairs. Needed to stop bridge joints from leaking and prevent further rusting of steel bearings and structural steel below.

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2018</b></i>	<i><b>2019</b></i>	<i><b>2020</b></i>	<i><b>2021</b></i>	<i><b>FYI</b></i>
NHPP-BRX	FD	Federal		423			
		State		47			
	CON	Federal			6,930		
		State			770		
<b>Total Cost</b>	<b>\$8,170</b>		0	0	470	7,700	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2018</b></i>	<i><b>2019</b></i>	<i><b>2020</b></i>	<i><b>2021</b></i>	<i><b>FYI</b></i>
NHPP-BRX	FD	Federal		423			
		State		47			
	CON	AC-Entry			0		
		Federal			6,930		
		State			770		
<b>TIP Funds</b>	<b>\$8,170</b>		0	0	470	7,700	0

**Amendment Notes**

introduced with FY18 TIP FY18 TIP Amend 4 adjusts funding and schedule FY18  
TIP Amend 24 add an AC entry



South Central Regional Council of Governments  
FFY2018-FFY2021 Transportation Improvement Program  
Amendment 24

**State Project #0083-0263**

**SCRCOG # 2013-A18-8**

**Municipality** Milford

**AQ Code** X6

Proposed

**Project Name** Replace BR 06755 Rte 162 over Turtle Creek

**Description** Replacement of bridge #06755 which carries State Route 162 over Turtle Creek.  
Bridge is Structurally deficient due to Serious condition of existing metal pipe arches

**Current TIP Funding (In Thousands)**

<b>Funding</b>	<b>Phase</b>	<b>Prior</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>FYI</b>
STPBS	CON AC-Entry				0		
	Federal				2,320		
	State				580		
<b>Total Cost</b>	<b>\$2,900</b>	0	0	0	2,900	0	0

**Proposed TIP Funding (In Thousands)**

<b>Funding</b>	<b>Phase</b>	<b>Prior</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>FYI</b>
STPBS	CON AC-Entry				0		
	Federal				3,680		
	State				920		
<b>TIP Funds</b>	<b>\$4,600</b>	0	0	0	4,600	0	0

**Amendment Notes**

Reintroduced with FY18 TIP FY 18 TIP Amend 10 changes funding source. FY18  
TIP Amend 11 moves project to FY20 and changes funding source. FY18 TIP  
Amend 24 increases CON phase funding

South Central Regional Council of Governments  
FFY2018-FFY2021 Transportation Improvement Program  
Amendment 24

**State Project #0320-0007**

**SCRCOG # 2017-A0-24**

**Municipality** Regional

**AQ Code X6**

Proposed

**Project Name** HARTFORD LINE OPS TRANSFER FROM FHWA TO FTA FY20

**Description**

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2018</b></i>	<i><b>2019</b></i>	<i><b>2020</b></i>	<i><b>2021</b></i>	<i><b>FYI</b></i>
CMAQ	OTH	Federal			1,017		
		State			254		
<b>Total Cost</b>	<b>\$1,271</b>	0	0	0	1,271	0	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2018</b></i>	<i><b>2019</b></i>	<i><b>2020</b></i>	<i><b>2021</b></i>	<i><b>FYI</b></i>
CMAQ	OTH	Federal			3,481		
		State			870		
<b>TIP Funds</b>	<b>\$4,351</b>	0	0	0	4,351	0	0

**Amendment Notes**

Fy18 Amend 3 reduces funding FY18 Amend 10 accelerates CMAQ obligations.  
FY18 TIP Amend 24 increases funding amount



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Carl J. Amento, Executive Director

***Resolution***

***Fiscal Year 2018-Fiscal Year 2021 Transportation Improvement Program Amendment  
Twenty-Four***

*Whereas:* U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and

*Whereas:* The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2018-Fiscal Year 2021 Transportation Improvement Program* on July 26, 2017, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2018-2021 Transportation Improvement Program* and the Region’s *Metropolitan Transportation Plans—2019 to 2045, (April, 2019)*; and

*Whereas:* The Council, on *July 26, 2017*, indicated that periodic *Program* adjustment or amendment was possible; and

*Whereas:* Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Metropolitan Transportation Plan—2019 to 2045, (April, 2019)*); and

*Whereas:* Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and

*Whereas:* By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and

*Whereas:* Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



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Carl J. Amento, Executive Director

***Resolution***

***Fiscal Year 2018-Fiscal Year 2021 Transportation Improvement Program Amendment  
Twenty-Four (continued)***

*Now, Therefore, Be It Resolved By the Council of Governments:*

The *Program Amendment Twenty-Four* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **June 24, 2020**.

Date June 24, 2020

By: \_\_\_\_\_  
First Selectman Matthew Hoey, *Secretary*  
South Central Regional Council of Governments



**SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS**

*Planning for Our Region's Future*

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Carl J. Amento, Executive Director

***Resolution***

**South Central Regional Council of Governments  
Fiscal Year 2019-20 - Budget Revision # 3**

- Whereas: The South Central Regional Council of Governments (SCRCOG) adopted an operating budget for FY 2019-20 on May 22, 2019;
- Whereas: The SCRCOG Board approved Budget Revision #1 on June 26, 2019;
- Whereas: The SCRCOG Board approved Budget Revision #2 on March 25, 2020;
- Whereas: The CT Office of Policy and Management has informed SCRCOG that it expects to reimburse COGs for COVID-19 expenses incurred between March 1, 2020 and June 30, 2020;
- Whereas: SCRCOG's projected COVID-19 expenses for the eligible reimbursement period are \$9,800.

Now, therefore be resolved by the South Central Regional Council of Governments:

That Fiscal Year 2019-20 Budget Revision # 3, which adds \$9,800 to the adopted FY 2019-20 budget for COVID-19 expenses, is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on June 24, 2020.

Date: June 24, 2020

By: \_\_\_\_\_  
First Selectman Matthew Hoey, *Secretary*  
South Central Regional Council of Governments

***FY 2019-20 Budget Revision # 3***

<i>Revenue</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
<b>Municipal Contribution</b>			
Municipal Contribution - Dues	193,800		193,800
Municipal Contribution - Special Projects	10,827		10,827
SCRCOG Reserves	25,000		25,000
<b>Transportation Planning</b>			
U.S. DOT - FY 2019-2020	988,737		988,737
U.S. DOT - Carryover	215,380		215,380
CTDOT - FY 2019-2020	123,592		123,592
CTDOT - LOTCIP	212,264		212,264
<b>Regional Planning</b>			
CT OPM - Regional Services Grant (RSG)	493,418		493,418
CT OPM - COVID-19		9,800	9,800
CT Secretary of the State - Regional Election Monitor	4,397		4,397
Dept. of Agriculture - Farm Viability Grant	26,000		26,000
<b>Investment Income</b>	8,000		8,000
<b>TOTAL</b>	<b>2,301,415</b>	<b>9,800</b>	<b>2,311,215</b>

<i>Expenses</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Salaries	592,638		592,638
Benefits	207,896		207,896
Travel	10,500		10,500
Computer Supplies & Software	16,000		16,000
Rent	108,000		108,000
General Office Expenses	72,603	218	72,821
Transportation Consultants	719,500		719,500
Other Consultants	228,950		228,950
Capital	45,000		45,000
Contingency	-		-
Transportation - Reserved	90,339	9,582	99,921
LOTICIP - Reserved	199,162	-	199,162
Hazard Mitigation - Reserved	10,827		10,827
<b>Total</b>	<b>2,301,415</b>	<b>9,800</b>	<b>2,311,215</b>



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS  
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Carl J. Amento, Executive Director

## Item #8

### Resolution Authorizing SCRCOG Executive Director to Accept FY 2019-20 and FY 2020-21 Reimbursement from State of Connecticut for COVID-19-Related Expenses and for Work on Long-Term Recovery Plan



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Carl J. Amento, Executive Director

***Resolution Authorizing SCRCOG Executive Director to Accept FY 2019-20 and FY 2020-21 Reimbursement from the State of Connecticut for COVID-19-Related Expenses and Work Performed on the Long-Term Recovery Plan and to Execute Such Agreements As May Be Required by the State***

- Whereas:*** The State of Connecticut has received COVID-19-related funding, pursuant to the federal Coronavirus Aid, Relief and Economic Security (CARES) Act;
- Whereas:*** The State of Connecticut has asked Councils of Governments (COGs) to request reimbursement from the CARES Act funds received by the State for COVID-19-related expenses and for work provided by COGs in preparation of a Long-Term Recovery Plan; and
- Whereas:*** South Central Regional Council of Governments (SCRCOG) has applied for and expects to receive a total of \$103,444.11 (\$9,764.32 for FY 2019-20 and \$93,679.79 for the first half of FY 2020-2021) in reimbursement for COVID-19-related expenses and for work performed in preparation of a Long-Term Recovery Plan.

***Now, Therefore, Be It Resolved by the Council of Governments:***

That SCRCOG, through its Executive Director, is authorized to accept reimbursement from the State of Connecticut for up to the amount of \$103,444.11 for COVID-19-related expenses and for work performed in preparation of a Long-Term Recovery Plan, and to execute and deliver to the state any agreements required in connection therewith; and

***Be It Further Resolved:***

That Carl Amento, as Executive Director of SCRCOG, is directed to accept the aforementioned reimbursement funding, and to execute and deliver any agreements required by the State of Connecticut on behalf of SCRCOG and to do all things necessary or appropriate to carry out the terms of such agreements.

***Certificate***

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 24, 2020.

Date: June 24, 2020

By:

\_\_\_\_\_  
First Selectman Matthew Hoey, Secretary  
South Central Regional Council of Governments



# Recovery Workflow & Mission



## Mission:

*Working together with the State Recovery Steering Committee and with local Recovery Committees, **Regional Recovery Steering Committees will coordinate efforts at a regional level and provide support to local efforts to develop a comprehensive and effective path to recovery from the COVID-19 public health emergency for all Connecticut residents and all communities.***

Regional Recovery Steering Committees will:

- Solicit input from impacted constituencies to identify short- and long-term unmet needs/gaps in resources to the State Recovery Steering Committee (ESF-14), assigning priorities and offering feasible ideas for potential solutions as possible;
- Coordinate efforts to assess local and regional recovery needs and to develop responsive recovery plans with an emphasis on forward-leaning vision and resiliency as key goals;
- Ensure communication regarding plans, resources, and guidance with Local Recovery Committees;
- Develop Recovery Support Function Working Groups appropriate to the Region to build and implement an equitable, accessible, and effective recovery planning process; support regional and local response efforts by helping identify key leaders and organizations who can contribute;
- In coordination with the State Recovery Steering Committee (ESF-14), develop and implement recovery progress measures to support and influence course-changes as recovery progresses;
- Develop a long-term strategy to ensure that regions can mitigate risk over time and create resilient recovery systems so that communities can recover more quickly after future disasters.



**South Central Regional Council of Governments**  
**OPM | COVID-19 Budget / Actual Costs for Reimbursement**  
 Period: March 1, 2020 - December 31, 2020

Period: March 1, 2020 - June 30, 2020								
Employee	Position	Annual Salary	Hourly Rate [1]	Hours [COVID]	Salary Allocation	FOH Rate	FOH Allocation	Total
C. Amento	Executive Director	126,072.00	68.74	60.00	4,124.49	136.74%	5,639.83	9,764.32
E. Livshits	Senior Regional Planner	68,289.00	37.24		-	136.74%	-	-
R. Andreucci	Transportation Planner/Finance Manager	60,770.00	33.14		-	136.74%	-	-
New	Regional Planner/Shared Services Manager		-		-	136.74%	-	-
			-		-	136.74%	-	-
			-		-	136.74%	-	-
			-		-	136.74%	-	-
			-		-	136.74%	-	-
			-		-	136.74%	-	-
Total Staff Time				60.00	4,124.49		5,639.83	9,764.32
Direct Expenses		Description						FY 2020
Consultants/Vendors								
Supplies (Cleaning & PPE)								
Equipment (IT, Network, etc.)								
Furniture (Dividers, etc.)								
Total Direct								-
Total								9,764.32

Period: July 1, 2020 - December 31, 2020							Total COVID Cost
Annual Salary	Hourly Rate [2]	Hours [COVID]	Salary Allocation	FOH Rate	FOH Allocation	Total	
128,593.00	70.39	231.00	16,261.20	136.74%	22,235.56	38,496.75	48,261.08
69,655.00	38.13	92.00	3,507.53	136.74%	4,796.20	8,303.73	8,303.73
61,985.00	33.93	46.00	1,560.65	136.74%	2,134.03	3,694.69	3,694.69
55,000.00	30.10	185.00	5,569.24	136.74%	7,615.38	13,184.62	13,184.62
	-		-	136.74%	-	-	-
	-		-	136.74%	-	-	-
	-		-	136.74%	-	-	-
	-		-	136.74%	-	-	-
	-		-	136.74%	-	-	-
	-		-	136.74%	-	-	-
Total Staff Time		554.00	26,898.62		36,781.17	63,679.79	73,444.11
Description						FY 2021	Total
Supplemental Cleaning/Disinfection Service						10,000.00	10,000.00
Cleaning/Sanitizing and PPE Supplies						7,500.00	7,500.00
Technology to Support Remote Meetings						7,500.00	7,500.00
Office Retrofitting						5,000.00	5,000.00
Total Direct						30,000.00	30,000.00
						93,679.79	103,444.11



## DEMHS Region 2 Recovery Steering Committee (RESF # 14)

### Ex-Officio Coordination

Name	Organization	Contact Information	Sector Represented
<b>Jake Manke</b>	DEMHS – Regional Coordinator	860-250-3453 <a href="mailto:Jacob.manke@ct.gov">Jacob.manke@ct.gov</a>	Coordination
<b>Bill Richards</b>	Regional Long-Term Recovery Coordinator	203-671-6661 <a href="mailto:wrichards@milfordct.gov">wrichards@milfordct.gov</a>	Regional Planning Long-Term Recovery

### Steering Committee Members

Name	Organization	Contact Information	RSF Represented
<b>Sam Gold</b>	Lower Connecticut River Valley Council of Governments (RiverCOG)	518-505-6088 <a href="mailto:sgold@rivercog.org">sgold@rivercog.org</a>	Community Planning & Capacity Building
<i>Sam is the Executive Director of RiverCOG, and serves as the chair of the CTCOG. He holds a Master Degree in Urban Planning, B.S. Ecology and Architectural History. Sam is a board member of the Sustainable Connecticut and Elm City Internationals; and a member of the state Advisory Commission on Intergovernmental Relations.</i>			
<b>Carl Amento</b>	South Central Region Council of Governments (SCRCOG)	203-444-1782 <a href="mailto:camento@scrcog.org">camento@scrcog.org</a>	Community Planning & Capacity Building
<i>Carl is the Executive Director of SCRCOG, former Mayor of Hamden, CT and Deputy Corporation Counsel for the City of New Haven. He holds a JD from Boston College, Master's Degree from Harvard Graduation School of Education, and B.A. of Political Science from Yale.</i>			
<b>Laura Francis</b>	Town of Durham	860-463-2406 <a href="mailto:lfrancis@townofdurhamct.org">lfrancis@townofdurhamct.org</a>	Community Planning & Capacity Building
<i>Laura is the First Selectman for the Town of Durham, and serves as the Director of; Council of Small Towns (COST), Connecticut Conference of Municipalities (CCM), Durham Fair Agricultural Association and Middletown Area Transit Authority. Francis is also Chair of the DEMHS Regional Emergency Planning Team, Co-Chair of the Sustainable CT Board of Directors and member of numerous economic and municipal agencies and commissions. She holds a BA in Political Science / Public Administration and lives in Durham with her family.</i>			
<b>Garrett Sheehan</b>	Greater New Haven Chamber of Commerce(GNHCC)	203-782-4389 <a href="mailto:gsheehan@gnhcc.com">gsheehan@gnhcc.com</a>	Economic
<i>Garrett is the President &amp; CEO of the GNHCC, secretary of The CT Economic Development Association, veteran of CT Army National Guard, completing a tour of Afghanistan, and is currently the liaison for Eversource to municipalities. Sheehan has been involved with Branford Economic Development, the Connecticut Economic Resource Center, Bridgeport Economic Development Corporation, Shelton Economic Development and Workplace Inc. Sheehan holds JD and degree in business administration.</i>			
<b>William Villano</b>	Workforce Alliance	203-562-7811 X 234 <a href="mailto:bvillano@workforcealliance.biz">bvillano@workforcealliance.biz</a>	Economic
<i>Bill is the President &amp; CEO of Workforce Alliance, which operates four one-stop career centers that serves South Central Connecticut Region. Bill holds a bachelor's degree in Sociology and a master's degree in Urban Studies. He serves on a number of boards and organizations including The Greater New Haven Chamber of Commerce, The Workforce Development Council of the US Conference of Mayors, The Connecticut Workforce Development Council and The National Association of Workforce Board</i>			
<b>Cynthia Clegg</b>	Community Foundation of Middlesex County (CFMC)	860-347-0025 <a href="mailto:cynthia@middlesexcountycf.org">cynthia@middlesexcountycf.org</a>	Health and Social Services
<i>Cynthia is the President &amp; CEO of CFMC, which services include a Nonprofit Resource Center, which offers extensive technical support for staff and volunteers to assist contributors in all aspects of philanthropic donation. Clegg champions the "Life Local Give Local" initiative since 2007. She has joined forces with local business owners to create the Council of Business Partners. Clegg has extensive experience in education, business and non-profit sectors.</i>			



## DEMHS Region 2 Recovery Steering Committee (RESF # 14)

<b>Larry McHugh</b>	Middlesex Chamber of Commerce	860-347-6924 <a href="mailto:larry@middlesexchamber.com">larry@middlesexchamber.com</a>	Health and Social Services
<i>Larry is the President of the Middlesex Chamber of Commerce, and former chair of the board of trustees for the University of Connecticut. McHugh started his career as a teacher and football coach for Xavier High School. Larry has served as President of the CT Association of Chamber of Commerce Executives, Vice Chairman of the Goodspeed Opera House Board of Trustees, as a member of the Board of Directors for Liberty Bank and Lyman Orchards, a Corporator for Middlesex Health, and as Vice Chairman of the CT.</i>			
<b>Scott Jackson</b>	City of New Haven	203-946-7900 <a href="mailto:sjackson@newhaven.gov">sjackson@newhaven.gov</a>	Community Planning & Capacity Building
<i>Scott is the Chief Administrative Officer for the City of New Haven. Jackson served as the Mayor of Hamden. He then went to work for state government; first on intergovernmental policy and then Commissioner of Labor and Commissioner of Revenues Services and served on the Sandy Hook Commission</i>			
<b>Kyle Ballou</b>	Yale-New Haven Healthcare	203-688-2503 <a href="mailto:Kyle.ballou@ynhh.org">Kyle.ballou@ynhh.org</a>	Health and Social Services
<i>Kyle is currently the Vice President of Yale-New Haven Hospital and holds a Juris Doctorate from the University of Connecticut School of Law and a BA in Politics from the Mount Holyoke College.</i>			
<b>Will Ginsberg</b>	Community Foundation of Greater New Haven	203-777-2386 <a href="mailto:William.ginsberg@cfgnh.org">William.ginsberg@cfgnh.org</a>	Health and Social Services
<i>William W. Ginsberg is President &amp; CEO of The Community Foundation for Greater New Haven. Ginsberg serves on the boards of numerous local organizations including New Haven Promise, Yale-New Haven Hospital, the Connecticut Council on Education Reform, and the Connecticut Center for Arts and Technology. Ginsberg has served under President Clinton, as Assistant Secretary for Economic Development for the US Department of Commerce and COO of the Federal Housing Finance Board, federally regulating 12 regional banks. Ginsberg has held numerous other positions within Education throughout his career.</i>			
<b>Ginny Kozlowski</b>	REX Development	203-821-3682 <a href="mailto:ginny@rexdevelopment.org">ginny@rexdevelopment.org</a>	Economic
<i>Ginny is CEO of REX a non-profit economic development organization serving South Central Connecticut. Kozlowski is also CEO of Economic Development Corporation of New Haven another non-profit focused on the economic development in New Haven. Ginny also is the Owner of Numbers Up Bookkeeping Service, Adjunct Professor at the University of New Haven in Hospitality Finance. Kozlowski was prior President and CEO of the Greater New Haven Convention and Visitors Bureau. She holds a BA from CSCU in Accounting.</i>			
<b>Thomas Danehy</b>	Area Cooperative Education Services (ACES)	203-498-6816 <a href="mailto:tdanehy@aces.org">tdanehy@aces.org</a>	Community Planning & Capacity Building
<i>Dr. Danehy is the Executive Director of ACES, who had a career as a teacher, assistant principal, principal at the elementary, middle school and a magnet high school on the campus of a community college, where he was on the College President's Cabinet. Dr. Danehy recently was superintendent of Winchester Public Schools and worked in RESC in human resources and special education.</i>			
<b>Richard Jacob</b>	Yale University	203-436-2893 <a href="mailto:Richard.jacob@yale.edu">Richard.jacob@yale.edu</a>	Community Planning & Capacity Building
<i>Rich Jacob is Associate Vice President for Federal and State Relations; previously he was the special assistant to the Dean of the Stanford University School of Medicine and an analyst and branch chief in the White House Office of Management and Budget. He holds a Master of Arts in Public Policy Studies from the University of Chicago and a Bachelor of Arts cum laude from Oberlin College.</i>			
<b>Judith Alperin</b>	Jewish Federation of Greater New Haven	203-946-7900 <a href="mailto:jalperin@jewishnewhaven.org">jalperin@jewishnewhaven.org</a>	Cultural Resources
<i>Judith is the Assistant Executive Director of the Jewish Federation of Greater New Haven, past President and Chief Baker of Sweetiepies Inc.</i>			





## DEMHS Region 2 Recovery Steering Committee (RESF # 14)

<b>Jennifer Heath</b>	<b>United Way of Greater New Haven</b>	<b>203-691-4226</b> <a href="mailto:jheath@uwgnh.org">jheath@uwgnh.org</a>	<b>Health and Social Services</b>
<i>Jennifer is the President &amp; CEO of the United Way of Greater New Haven, where she has served as Executive Vice President and Vice President of Community Leadership. Heath also was a Senior Associate with Holt, Wexler &amp; Farnam LLP, and Program Manager for the Yale School of the 21<sup>st</sup> Century and Assistant Director/Policy Fellow for the CT Voices for Children. She holds a BA from Davidson College and Masters of Public Policy from Princeton University</i>			
<b>Rev. Scott Marks II</b>	<b>New Haven Rising</b>	<b>203-804-6855</b>	<b>Community Planning &amp; Capacity Building</b>
<i>Mr. Marks an environmental service associate at Yale-New Haven Hospital and the leader of New Haven Rising. Marks is a Pastor at the New Growth Outreach Ministries. Marks is Alderman for Ward 21 of New Haven, and a founder of the Connecticut Center for a New Economy, where he trained people from all walks of life, races, genders and religions to fight to protect their homes. Marks is Past-President of UNITE HERE Local 226-2. New Haven Rising has chartered for housing, healthcare, jobs, youth, education, seniors, civil rights, immigrant and native rights and environmental stewardship.</i>			
<b>Rev. Steven Cousins Jr.</b>	<b>Bethel AME Church New Haven</b>	<b>734-945-2574</b>	<b>Community Planning &amp; Capacity Building</b>
<i>Rev. Cousin matriculated at the University of Connecticut, located in Storrs, Connecticut, where he earned his Bachelor of Arts Degree in Political Science in 2006. In 2009, Rev. Cousin received his Master of Divinity at Garrett-Evangelical Theological Seminar located in Evanston, Illinois. He seeks to empower the congregation to ascend to newer and higher heights, with the faith and belief that all things are possible with God. Deep faith and compassion for others have enabled Rev. Cousin to become one of the outstanding religious leaders in the community.</i>			
<b>Zoraida Velazquez</b>	<b>Iglesia Cristiana de las Asambleas de Dios</b>	<b>203-444-5712</b> <a href="mailto:zivelazquez@att.net">zivelazquez@att.net</a>	<b>Cultural Resources</b>
<i>Pastor Velazquez works with the University Of Connecticut, Department Of Extension Service since 1978 to present, as a Nutrition Educator, with the Expanded Food Nutrition Education Program (EFNEP). Velazquez covers New Haven County, working with families with children with limited resources. She has been a Minister of the Assemblies of God since 1976. Her current congregation is located in Wallingford. She was Pastor and founder of the Second Star Pentecostal Church at 44 Lee Ave, New London, CT. from 1977- to 1988.</i>			





## Regional Long-Term Recovery Support Functions – Working Groups

### Community Planning & Capacity Building / Infrastructure Systems / Housing RSF



	Councils of Governments	Local Recovery Managers	Region 2 RESF-8 Public Health
	Area Cooperative Education Services	Higher Education	Region 2 RESF-13 Law Enforcement
	Transit Districts	CT Technical Education and Career System	Region 2 RESF-4, Firefighting
	New Haven Rising	CT Legislative Caucus Representatives	Religious Institutions
			

### Economic / Natural & Cultural Resources RSF

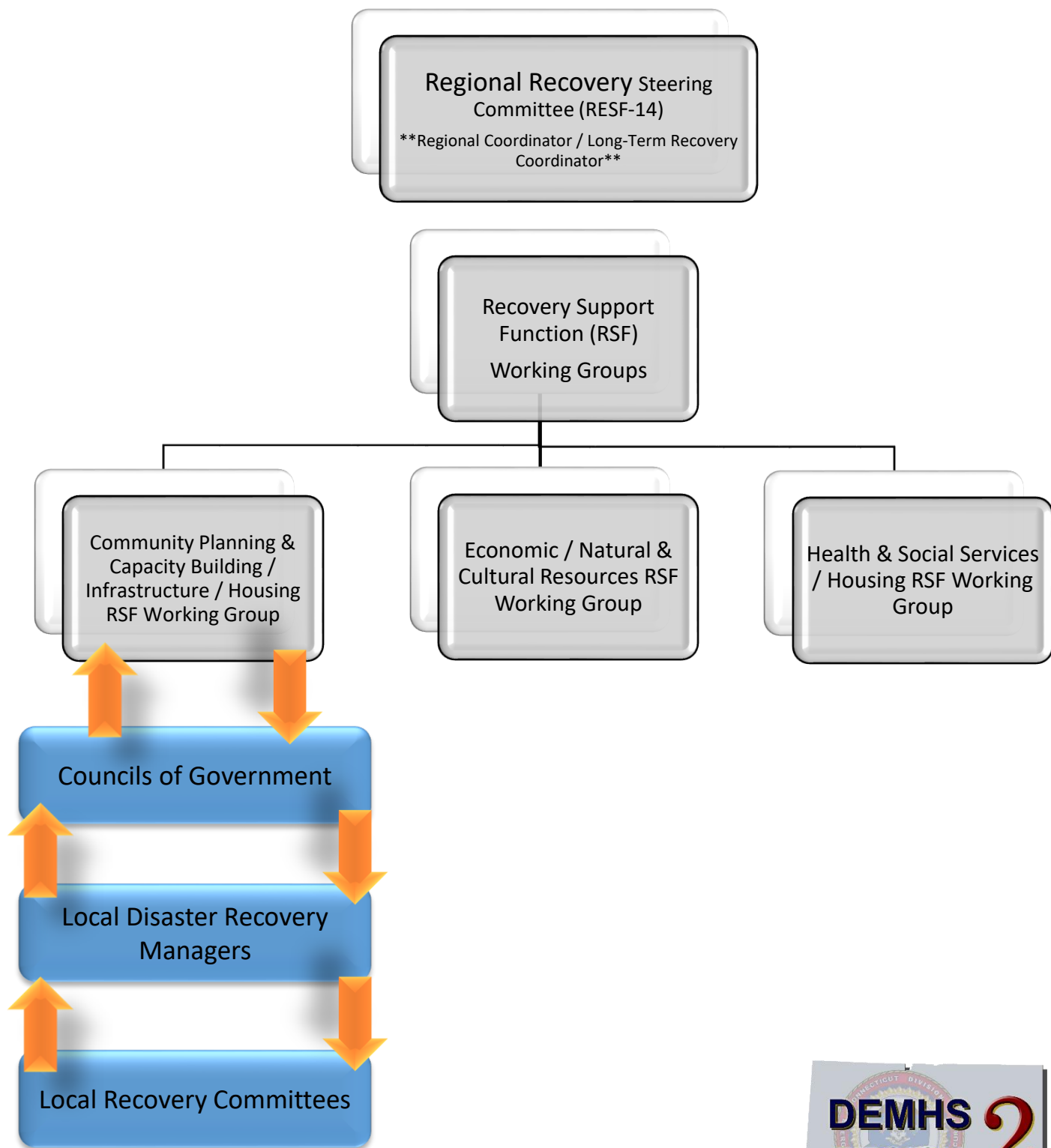
	Workforce Alliance	Banks / Financial Institutions	Women's Business Councils
	Greater New Haven Chamber of Commerce	Middlesex Chamber of Commerce	Non-Profit Business Development
			



## Health & Social Services / Housing RSF

  	<b>Critical Care Hospitals</b>	<b>United Way of Greater New Haven</b>	<b>Long-Term Care Facilities</b>
	<b>Behavioral Health</b>	<b>Senior Services</b>	<b>Underserved Community</b>
	<b>Veteran's Affairs</b>	<b>Housing Agencies</b>	<b>Food Banks</b>
	<b>The American Red Cross</b>	<b>Community Foundation of Greater New Haven</b>	<b>Community Foundation of Middlesex County</b>
	<b>The Salvation Army</b>	<b>Team Rubicon</b>	<b>Jewish Federation of Greater New Haven</b>
	<b>The Connection</b>	<b>Undocumented Population</b>	

# Workflow for Regional Recovery Steering Committee







STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION  
**DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**



**DEMHS Region 2 Long-Term Recovery Regional Steering Committee**  
**June 22, 2020**  
**Monday, 11:00 AM**  
**Virtual Meeting**  
**Agenda**

- I. Welcome – DEMHS Region 2 Coordinator, Jake Manke
  - a. Mission Statement
  - b. COVID-19 Response “Unique Crisis”
- II. Introductions
  - a. Steering Committee Chairs
  - b. Steering Committee Members
- III. Organization of Regional Steering Committee
  - a. Regional Support Functions
    - i. Community Planning and Capacity Building
    - ii. Economic Recovery
    - iii. Infrastructure Systems
    - iv. Natural and Cultural Resources
    - v. Health and Social Services
    - vi. Housing
  - b. Working Group Functions
- IV. Coordination with Municipalities
- V. Round-Table Discussion
- VI. Meeting Schedule
- VII. Adjournment



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Carl J. Amento, Executive Director

## Item #9

### Resolution Authorizing SCRCOG Executive Director to Accept a FY2020-21 Resilient CT Grant and to Execute a Research Sub-Award Agreement with CIRCA

**Project Title: Resilient Connecticut, Connecticut Institute for Resilience and Climate Adaptation (CIRCA)** Contact: Joanna Wozniak-Brown (joanna.wozniak-brown@uconn.edu) February 18, 2020

Engagement, Planning, & GIS Technical Scope – Councils of Governments in Fairfield & New Haven Counties

The Connecticut Institute for Resilience and Climate Adaptation (CIRCA) is seeking to partner with Regional Councils of Governments (COGs) including the Western Connecticut, Naugatuck Valley, Metro, and South Central Regional Councils of Governments within Fairfield and New Haven Counties on the development of a regional vulnerability assessment and climate adaptation planning process called Resilient Connecticut. Recognizing the unique skills and knowledge within the Regional Councils of Governments, CIRCA seeks to work with the COGs to improve the climate vulnerability assessment, identify resiliency project opportunities in the region, and actively engage stakeholders throughout the planning process. The project timeline is anticipated to last approximately one year. Funding will be provided to the COGs to support active participation in the planning process working in partnership with CIRCA, Municipal Government staff, and State Agency Partners, hereinafter referred to as the “Team.” Working closely with CIRCA and a Contractor procured through a separate RFQ, the COGs will support the development and refinement of a regional scale vulnerability analysis through the development of GIS data and solicitation of feedback through the regional stakeholder engagement process. Using the vulnerability assessment and existing planning priorities, COGs will assist in identifying potential resiliency project opportunities. After a suite of potential projects has been identified, the COGs will work with the Team to develop evaluation criteria and provide guidance on the selection of projects to move forward to design in Phase III of the Resilient Connecticut Project. The COGs will review and provide feedback on final reports and deliverables. Throughout the project, under the direction of CIRCA, the COGs will assist in a regional engagement process including coordinating outreach and communication with their members, constituents, and advisory groups.

Resilient Connecticut COG Scope of Services

Engagement, Planning, & GIS Technical Scope of Services – Fairfield & New Haven Counties Councils of Governments

A detailed description of the scope of work and anticipated deliverables are provided below. Tasks include: 1. Inform the Engagement Process Goal: Use the COG’s existing engagement strategies and planning network to develop a robust, transparent, and accessible communication approach with stakeholders in partnership with the Team and/or additional contractors. a. Review CIRCA timeline and process of engagement and communication strategy. i. Identify existing mechanisms for municipal engagement (example, CTAC, EDTAC, TTAC); assist with goal and objective development. ii. Coordinate opportunities for the Team to present to the COG board and for the COG board to approve the project deliverables. iii. Coordinate relationships with municipal representatives and local networks (such as formal planning entities like the Regional Emergency Planning Teams and informal workgroups with local planners) throughout the project. iv. Promote and attend regional workshops, Resilient Connecticut Collaborative meetings, and the CIRCA annual summit. Anticipated workshops include the workshops listed in Table 1 below.

b. Work with CIRCA and the Contractor to coordinate and facilitate engagement. i. Develop an approach to reach a range of stakeholders including potentially marginalized groups (e.g. limited English proficiency, low-income, minority or transit dependent areas) through existing channels of communications (e.g. Title VI outreach process).

c. Review and Comment on the Resilient Connecticut Planning Framework i. Work with the Team to review, adapt, and apply the Resilient Connecticut Planning Framework as a framing device for the regional assessment. ii. Provide suggestions or modifications to the framework where needed.

2. Inventory and Prepare GIS Data to Inform the Vulnerability & Resiliency Planning Process. Goal: Collect and organize data, planning documents, existing GIS materials, and regional knowledge into an inventory. a. Work with CIRCA, Consultant, and other COGs to establish data templates and schema for consistent formatting. b. Prepare other applicable data in a schema agreed upon with other COGs including those listed in Table 2 below. c. Facilitate municipal interviews with officials as needed, to determine the status of existing projects and identify significant areas of known risks, vulnerabilities, and concerns. This may occur concurrently with the NHMP planning process with COGs currently undertaking said plans. d. Review data with appropriate stakeholders (e.g. Transportation routes/assets with Transit Districts and/or DOT; emergency facilities with REPTs, etc.)

#### Resilient Connecticut COG Scope of Services

e. Create a Data Management Plan for Ongoing Use, which includes a work-flow for adding additional information to the database and a data schema for organizing and representing information. Data files should be cataloged in a single database, with accompanying metadata (e.g., filename, author, abstract, producer, geographic coverage, temporal period of collection, response rate, etc.) using Data Documentation Initiative standards.

3. Provide Feedback on the Regional Vulnerability Assessment and Mapping Analysis Goal: Use local and regional knowledge to review and refine project materials to increase accessibility, accuracy, and reliability and to identify potential regional focus areas. a. Work with the Team to review the CIRCA Vulnerability Assessment (CVA) and other available materials and tools under development by the Team. b. Support a regional workshop (one workshop in each COG) to review the CVA. i. Develop a process of engagement for discussing climate vulnerabilities and approaches to address them. ii. Gather local input from stakeholders on the assessment of critical vulnerabilities, areas of importance, zones of shared risk, resilience corridors, and transit oriented development opportunities. iii. Publicize regional workshop outcomes and share data products with the COG members, stakeholders, and residents.

4. Develop a list of potential adaptation and resilience projects based on the results of the climate vulnerability assessment. Goal: Develop a database of potential resilience projects that can be used by others. a. Using the revised GIS data and inventory of planned projects, including the Climate Vulnerability Assessment and regional planning priorities, identify cross-sector resilience project

opportunities. b. Attend Resilient Connecticut Collaborative meeting to discuss potential projects. c. Support a regional workshop (one workshop in each COG region) to develop and review potential projects. d. Attend November Annual Summit. e. Work with the team to prepare list of projects. Review report of potential projects prepared by consultant. Projects will be GIS-represented and linked to a report that includes descriptions of the climate vulnerabilities, local/regional planning priorities addressed, potential funding mechanisms for completion, and potential project lead role. f. Co-present with the Team to the COG boards on the potential projects for review. g. Prepare Story Map of potential projects within your COG.

5. Contribute to the Prioritization Process and Selection of Regional Projects for Further Evaluation and Planning Goal: Support the creation of prioritization criteria that accounts for competing and cooperating interests and identify priority projects in each COG based on the criteria. a. Evaluate and review permitting requirements and feasibility for projects. b. Identify barriers to achieving planned projects. c. Attend Resilient Connecticut Collaborative meetings to refine the prioritization criteria and review regional resilience project options. d. Support a regional workshop (one workshop in each COG region) to get stakeholder feedback on the prioritization process.

#### Resilient Connecticut COG Scope of Services

e. Co-present with the Team to the COG boards and seek support of the prioritization process from COG members. f. Based on vulnerability assessment, identified projects, and evaluation protocol, support the selection of five (5) high-priority regional resilience and adaptation opportunities per COG. 6. Support Selection and Approval of resiliency projects Goal: Develop and select regional resiliency projects to move to design in Phase III of Resilient Connecticut. a. Provide input into the process of developing the preliminary planning proposals for the five high priority potential pilot projects. b. Review and provide feedback on the projects from the COG boards. c. Provide guidance on the selection of two (2) project areas within each COG to be developed in Phase III of Resilient Connecticut through conceptual design.

7. Review the Final Report and Facilitate Public Meetings Goal: Review and provide edits and feedback on the final report. a. Support the preparation of a report, to be prepared by contractor, on the activities, engagement, and outcomes for Phase II of Resilient Connecticut. b. Coordinate through COG engagement networks, a public comment period of 30 days for draft report. c. Acquire endorsement by COG boards of report detailing Phase II activities, including selected projects.

8. Assist in Development of Project Designs in Phase III of Resilient Connecticut a. Identify target communities and approaches for feedback and stakeholder engagement for pilot project design and implementation planning.



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New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

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Carl J. Amento, Executive Director

***Resolution Authorizing SCRCOG Executive Director to Accept a FY 2020-21 Resilient CT Grant and to Execute a Research Sub-Award Agreement with CIRCA***

*Whereas:* Connecticut Institute for Resilience and Climate Adaptation (CIRCA), in coordination with state agencies, regional councils of governments (COGs) and municipalities, has initiated *Resilient Connecticut*, as part of Phase II of the HUD National Disaster Resilience Competition;

*Whereas:* Resilient Connecticut will provide the state with a regional and watershed-focused Climate Adaptation Planning Framework (the “Project”) piloted in the Superstorm Sandy-impacted regions of New Haven and Fairfield Counties; and

*Whereas:* South Central Regional Council of Governments (SCRCOG) has been awarded \$37,000 for FY 2020-2021 to assist CIRCA with the Project.

*Now, Therefore, Be It Resolved by the Council of Governments:*

That SCRCOG accepts a FY 2020-21 Resilient Connecticut Grant from CIRCA and execute and deliver to CIRCA a Research Sub-Award Agreement (the “Agreement”); and

*Be It Further Resolved:*

That Carl Amento, as Executive Director of SCRCOG, is directed to accept a FY 2020-21 Resilient CT Grant and execute and deliver the Agreement on behalf of SCRCOG and to do all things necessary or appropriate to carry out the terms of the Agreement, including executing and delivering all agreements and documents contemplated by the Agreement.

*Certificate*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 24, 2020.

Date: June 24, 2020

By:

\_\_\_\_\_  
First Selectman Matthew Hoey, Secretary  
South Central Regional Council of Governments

					Year I	Total
					Enter Dates	
A. Senior Personnel	Salary	Appt	Months Effort	% Effort	-	-
			-		-	
			-		-	
			-		-	
			-		-	
B. Other Personnel	SCRCOG Staff			100.00%	15,629	15,629
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
Total Salaries					15,629	15,629
C. Fringe Benefits	Yr I				-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
Total Fringes					-	-
Total Salaries & Fringes					15,629	15,629
D. Equipment	*					-
E. Travel	Domestic					-
	Foreign					-
G. Other Direct Costs						-
	Materials & Supplies					-
	Publication Costs					-
	Consultant Services					-
	Computer Services					-
	Subawards					-
	Other					-
Total Other Direct Costs					-	-
H. Total Direct Costs	YR 1				15,629	15,629
I. Indirect Costs (F&A) @	136.74%				21,371	21,371
	<a href="#">Enter Indirect Cost Rates</a>					
					* no F & A applied, ** F & A on 1st \$25,000	
J. Total Costs					\$ 37,000	\$ 37,000
Indirect Cost Base (MTDC)					\$ 15,629	\$ 15,629



June 17, 2020

Dear Chief Elected Officials of SCRCOG,

Since our last report, REX Development has focused on supporting small businesses and our municipalities in implementing the Phase 1 guidelines for re-opening Connecticut. Through a coordinated effort, we have amplified the efforts of our partners, reduced duplication of effort, created new connections between local businesses and state agencies (particularly DECD and the Connecticut Department of Public Health), and emphasized the sincere desire of government to assist businesses.

As we transition into Phase 2 of the re-opening on June 17, we will continue to focus on three main objectives:

- Maintaining public safety
- Preparing Phase 2 and Phase 3 businesses for a smooth re-opening
- Building consumer confidence

In our roles as a destination marketing organization and as the Connecticut Lodging Association (CLA), we have taken the lead in educating hotels, motels, inns and B&Bs regarding new safety protocols. We have hosted multiple webinars for the lodging industry with DECD Commissioner Lehman, Steve Matiatos (President of the Connecticut Lodging Association and a member of the Reopen Connecticut task force) and other subject matter experts to allow businesses to raise issues of concern and to promote compliance with the new regulations for the safety of employees and guests.

On June 5<sup>th</sup>, we released the 2020-2021 Greater New Haven Visitors & Relocation Guide and distribution is underway. Research has shown that most travelers will be staying close to home, so we are concentrating the distribution of the guides in and around Connecticut. In addition, we are working closely with the Connecticut Office of Tourism as they roll out their reduced summer marketing plan. A more extensive marketing campaign is tentatively scheduled for the fall.

In conjunction with SCRCOG, we have also hosted an agricultural webinar with a follow up survey to identify issues in the sector and to provide education on the new guidelines regarding farms and farmers markets.

Our Regional Economic Development Forum (REDFO) meetings have featured Lou Mangini of Rosa DeLauro's office to facilitate understanding of federal programs and serve as a conduit of raising our region's questions and concerns. The municipal economic development administrators have also shared their experiences in the hope of resolving issues and establishing best practices.

With approximately 95% of businesses opening in Phase 2, our immediate focus will be assisting businesses through the re-opening process. We will then pivot to performing a new SWOT analysis with our public and private partners to identify short-term opportunities while we collectively envision a revised economic development strategy.

Sincerely,

Ginny Kozlowski  
Executive Director



**SOUTH CENTRAL CONNECTICUT  
Regional Planning Commission**

**June 2020 Action Table**

<b>Ref. #</b>	<b>Received</b>	<b>Description</b>	<b>Adjacent RPC Towns</b>	<b>Abridged RPC Action</b>
<b>2.1</b>	5/28/2020	<b>Town of North Branford:</b> Proposed Zoning Regulation Amendments pertaining to Section 42.5.1 B & C	Branford, East Haven, Guilford, North Haven, Wallingford	By resolution, the RPC has determined that the proposed zoning regulation amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
<b>2.2</b>	5/7/2020	<b>Town of Hamden:</b> Proposed Zoning Regulation Amendments pertaining to Sections 550.2.8 and 638.1	Bethany, New Haven, North Haven, Wallingford	By resolution, the RPC has determined that the proposed zoning regulation amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
<b>2.3</b>	5/7/2020	<b>Town of Hamden:</b> Proposed Zoning Map Amendment T-1 to T-5 (portion of 233 Skiff Street)	Bethany, New Haven, North Haven, Wallingford	By resolution, the RPC has determined that the proposed zoning map amendment does not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.

## CTrides: Quarter 1 Marketing Activity Summary

January—March 2020

### CTrides website

Website content and copy development were ongoing throughout the quarter as well as the coding development phase of our approved pages.

By February, coding for Homepage and the Commuter and Employer landing pages were completed and responsiveness of pages was refined. In March, the development of the DOT-approved web pages continued and the responsiveness testing began. DOT changes were included in the Find Your Commute tool. Content development on template pages were continued and the integration of Salesforce was initiated. All forms and their fields were identified and completed. The focus of homepage and employer landing pages were redirected to teleworking resources.

### “Along the Lines” Podcast

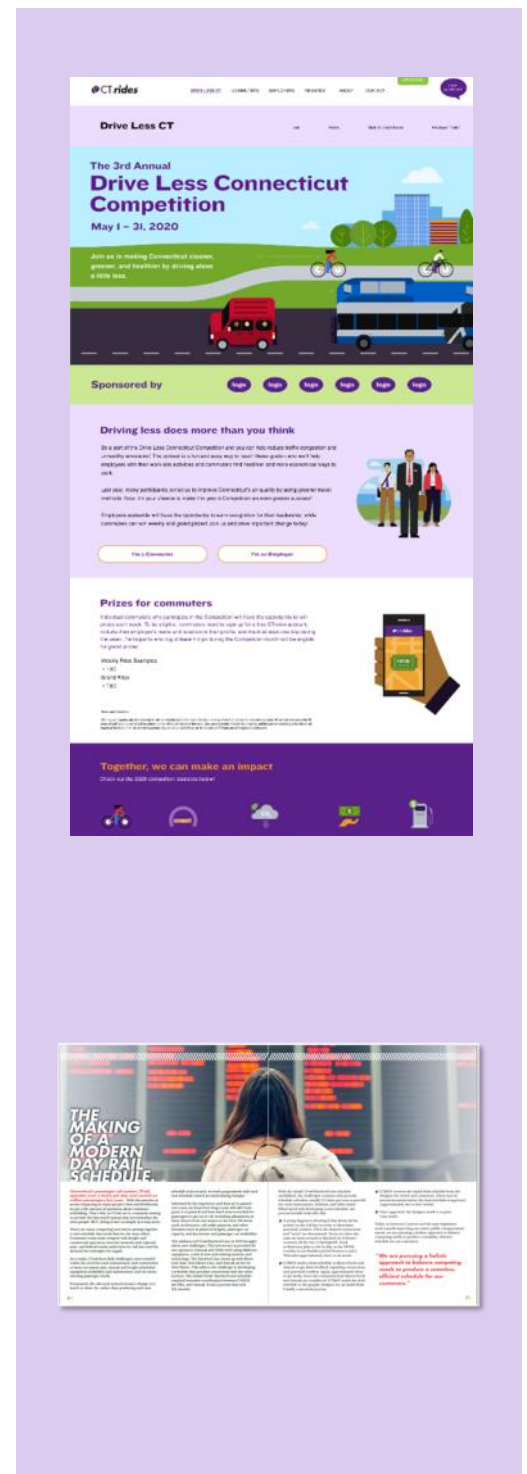
In January the pilot episode topic was selected, “Building a Transportation System for the 21st Century.” The episode outline development began and the music bed feedback was received. By the end of February, twenty seven rider interviews regarding Connecticut's transportation system were conducted at three locations: New Haven Union Station, New Haven State Street station and State House Square in Downtown Hartford.

### “Along the Lines” Newsletter

Newsletter article topics were approved, initial layout reviewed, and the design and content feedback were provided to The Watsons for revisions. In February, the newsletter photographs and copy content were updated, DOT changes were implemented, and the publication is on hold because of COVID-19 epidemic.

### SLE 30th Anniversary

In January, a revised plan was developed and presented to CTDOT. The plan included PR, social media and website announcements to officially recognize the anniversary. Also, riders appreciation days at each SLE station over the course of one or two weeks was proposed. Postponed due to the COVID-19 epidemic.



## CTrides: Quarter 1 Marketing Activity Summary (Continued)

January—March 2020

### Statewide Transportation Conference

In January, we developed a plan for the Statewide Transportation Conference and the proposal was presented to DOT for review. The plan included a networking session, breakfast with keynote speakers and panel discussion, and break-out and closing sessions.

### New Haven Union Station 100th Anniversary

In April, New Haven Union Station celebrated its 100th Anniversary. Planning for the anniversary event began in January. CTrides attended many meetings and conference calls regarding the planning of the event. Work also began in the research and development of the design of a plaque that will be installed at the station to commemorate the milestone.

By February, the CTrides-designed logo was completed and approved. Social media posts and email blasts were drafted and sent to solicit NHUS photos and memories from the public. Ideation phase for art commemorative items began and rail museums were contacted to share NHUS/rail memorabilia and photos.

In March, communications were published via social media and email blasts soliciting New Haven Union Station 100th Anniversary celebration photos and materials. Art for commemorative items was completed and orders were placed. CTrides began searching for historical photographs of the station, and through UConn Library's Archive and Special Collections we were able to secure photographs to be displayed in a presentation that will loop on the large Union Station display board. Design and pricing for station decorations were solicited including bunting and banners.

### Social Media

In January, a suite of assets utilizing new illustration brand standards across all CTrides social media platforms (Facebook, Instagram, and Twitter) were developed and continued into February.

Also, in January and February, weekly Facebook, Instagram, and Twitter postings for CTrides, CTrail Hartford Line, CTrail Shore Line East, and CTfastrak were developed. In March, COVID-19 messaging for CTrail Hartford Line, CTrail Shore Line East, and CTfastrak were created and



## CTrides: Quarter 1 Marketing Activity Summary (Continued)

January—March 2020

distributed. These messages included thank you posts to transit workers, essential travel reminders, and social distancing reminders at the stations and trains.

### CTrides Materials

All print materials were digitized, posted on Flipsnack platform, and distributed to the outreach team. Also, the Spanish translation of marketing materials were completed and posted on Flipsnack. The new Transportation Leaders brochure was printed and distributed into the field. In March, the first draft of the Commuter brochure one pager handout was created and reviewed by the team.

### Drive Less Connecticut

In January, a comprehensive re-evaluation of competition and event strategy was initiated, including the development of copy for employer and commuter marketing materials. A new plan for grand and weekly prizes was outlined and review and editing of communication messaging strategy for Agile Mile began.

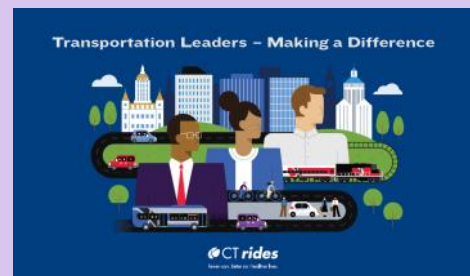
By February the development of copy for employer and commuter marketing materials continued. The communication messaging strategy for CTrides members was reviewed and edited. Social media assets for competition promotion began.

In March, the development of a promotional handout was initiated. The Drive Less Connecticut Competition page on the new website was updated to include the stats of the last two competition years. However, DLC 2020 was postponed due to the current health crisis and a supporting COVID-19 message was developed for the new website.

### CTrail eTix app

We developed the application home screen image, and social media promotional messaging for launch in January.

On February 11th, a media event for the app launch was held at CTrail Hartford Line Berlin Station. The app was promoted via social media and email blast. Promotional creative for use on Ticket Vending Machine (TVM) and schedule posters was initiated.



## CTrides: Quarter 1 Marketing Activity Summary (Continued)

January—March 2020

### Creative Media

A final round of CTrail creative media assets were submitted to DOT. New telework creative concepts were also developed, presented and approved.

### Telework Webinars

In March, a special webinar series on teleworking during the COVID-19 crisis was developed. CTrides telework experts on policy and technology were utilized to develop the first webinar in the series for March 26 on best practices and technology fundamentals.

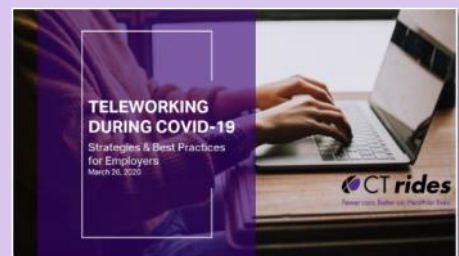
Multiple webinar platforms were researched and reviewed, and Zoom was selected. A promotional contact list from partners and opt-in enrollments was prepared.

New designs leveraging brand look and feel for promotional and media assets were created including: email blast masthead, Zoom landing page artwork, digital media ads for HBJ Morning Blend and HBJ newsletter, social media promotional assets (Facebook, Twitter, Instagram, and LinkedIn), and CTSHRM website notice.

The content for promotional communications was developed including: two email blasts (initial and reminder), Zoom meeting landing and registration pages, and a link to the webinar videos added to CTrides.com homepage.

Social media posts to promote webinar were developed and creation of generic telework assets were initiated for a media buy to support the webinar series. The webinar presentation template was created, and content was prepared. Follow-up surveys and thank you emails were developed and conducted.

First webinar stats include 83 registrations, 72 attendees and 13 completed surveys. Some of the feedback comments obtained were “Clear and concise. Thank you!”, “Nicely done, very informative, great job!!”, and “Look forward to more webinars on this topic”.





### Participating Organization Activity

As of March 31, the total number of CTrides employer participants, stakeholders and community participants is **311**.

- Highlights:
  - 23 Road Scholar Events
  - All worksite activities halted as a result of March 20th Governor's Executive Order for non-essential workers to stay at home Initial development of post COVID-19 strategy
  - Conducted extensive outreach with partners and stakeholders to determine status of planned activities
  - Promoted first telework webinar to partners and stakeholders
  - Filled outreach vacancy
- New Partners:
  - Honeywell
  - Pathway Lighting Inc.
  - Town of Burlington
  - U.S. Federal Highway Administration

The CTrides Outreach Team held **259 Worksite Meetings** and **127 Commuter Events** with our worksite partners during Q1. The total number of currently participating organizations is at **311**.

This quarter's worksite activity, segmented by region, can be found on the following pages. A complete list of program organizations/stakeholders is in Appendix A.





## Regional Worksite Highlights

**Western CT** includes Litchfield, Housatonic, Bridgeport & Stamford regions

### Highlights

**Road Scholar Events:** Seven events - Western CT State University, UConn - Waterbury, Post University, Norwalk CC, Naugatuck Valley CC (Danbury and Waterbury), University of Bridgeport

**Amazon:** Met with Talent Supply Chain Coordinators to plan events for new hires at the new Stratford location. First presentation at Amazon Fulfillment Center BDL4 in Bridgeport. This was the first in a series of employee orientations, where new hires were provided CTrides information.

**Post University:** Held two onsite events in February to promote Carpool Try-It Day on March. Carpool Try-It Day held building on an Carpool event. Thirty-eight people expressed interest, seventeen people participated, with three indicating they changed modes.

**i2Systems:** Held two onsite events to promote Carpool Try-It Day on March 13th.

**CTDOT/ Enterprise:** Co-hosted transportation event with CTtransit and Rideshare by Enterprise. More than 20 people requested additional information on vanpooling.

**Naugatuck Valley Community College:** Held a meeting with Enterprise Rideshare and NVCC Waterbury and Danbury branches. Discussed the feasibility of a school-owned vanpool to provide a shuttle between the two campuses to replace the school sponsored shuttle bus.

### Events

- Cartus
- Connecticut Department of Transportation

- Global Steering Systems
- Housatonic Community College
- i2Systems
- Naugatuck Valley Community College (Danbury)
- Naugatuck Valley Community College (Waterbury)
- Northwestern CT Community College
- Norwalk Community College
- Post University
- Stone Academy (Waterbury)
- UConn Waterbury
- University of Bridgeport
- Western Connecticut State University

### Meetings

- Amazon Fulfillment Center BDL 4
- Bhcare
- CARTUS
- City of Norwalk
- City of Stamford
- City of Waterbury
- Connecticut Department of Transportation
- CT Department of Labor - NW and SW Business Service Teams
- Emerson-Branson
- Enterprise Rideshare
- Fairfield University
- Global Steering Systems
- HARtransit
- Hubbell Inc
- i2Systems
- Marcus Partners - Merritt 7

- Complex
- Memry Corporation
- Naugatuck Valley Community College (Danbury)
- Naugatuck Valley Community College (Waterbury)
- NBC Sports
- Northwest Hills COG
- Northwestern CT Community College
- Norwalk Community College
- Norwalk Transit
- People Friendly Stamford
- Pitney Bowes-Danbury
- Pitney Bowes-Shelton
- Pitney Bowes-Stamford
- Post University
- Sacred Heart University
- Southwest Community Health Center
- St. Vincent's Medical Center
- Stone Academy (Waterbury)
- Town of Fairfield
- UConn Stamford
- UConn Waterbury
- University of Bridgeport
- Vibrant Health
- Waterbury Gardens for Nursing and Rehabilitation
- Western Connecticut State University
- Western CT Council of Governments



## Regional Worksite Highlights

**Southern CT** includes Middlesex, New Haven & coastal regions

### Highlights

#### New Transportation Leaders:

Honeywell

- Initiated commuter survey with 27 responses to date
- Developed TDM plan

Pathway Lighting Inc.

- Scheduled upcoming bilingual events
- Developed TDM plan

**Stone Academy:** Conducted presentation to job placement professionals detailing statewide TDM services.

**Road Scholar Events:** Four events - University of New Haven, Three Rivers CC, Eastern CT State University, Quinebaug Valley CC

**Honeywell:** Held two onsite events to promote Emergency Ride Home program and began initial planning for Carpool Try-It Day.

#### Southern Connecticut State

**University:** Held planning meetings for upcoming Train Try-It Day. On hold due to coronavirus concerns from the University.

**Pathways Lighting:** Conducted Spanish and English in-person presentations for 30 participants.

#### Connecticut Water Company:

Worked with the company to require teleworkers to enroll as CTrides member and track their telework days.

**Amazon:** Conducted a presentation providing commuter information for

new hires

**Try-It Days:** Completed planning for Honeywell Try-It Day. Event cancelled due to COVID-19. Began planning for SCSU Try-It Day. Event suspended until the fall due to COVID-19.

### Events

- 3PL Worldwide
- Alexion Pharmaceuticals
- Amazon Fulfillment Center BDL 4
- Amazon Fulfillment Center North Haven BDL-3
- American Job Center
- Branford Hall (Branford campus)
- Eastern Connecticut State University
- Honeywell
- Job Corps New Haven
- Pathway Lighting Products, Inc
- Quinebaug Valley Community College
- Stone Academy (West Haven)
- Three Rivers Community College
- University of New Haven

### Meetings

- 3PL Worldwide
- Albertus Magnus
- Alexion Pharmaceuticals
- Amazon Fulfillment Center BDL3
- Amazon Fulfillment Center North Haven BDL-3

- Amazon Sorting Center Wallingford BDL-5
- American Job Center
- Branford Hall (Branford campus)
- City of New Haven
- Connecticut Water
- East River Energy
- Eastern Connecticut State University
- Electric Boat
- goNHgo
- Honeywell
- Job Corps New Haven
- Mitchell College
- Pathway Lighting Products, Inc
- Quinebaug Valley Community College
- Quinebaug Valley Community College Willimantic Center
- Quinnipiac University
- South Central CT Regional Water Authority
- Southeast Area Transit
- Southern Connecticut State University
- Stone Academy (West Haven)
- The Kennedy Center, Inc, Woodbridge
- Three Rivers Community College
- Town of North Branford
- Town of Old Saybrook
- UConn Avery Point Campus
- University of New Haven
- Yale University





## Regional Worksite Highlights

**Eastern CT** includes the Hartford, North and Central regions of Connecticut

### Highlights

**New Transportation Leader**

**Member:** Town of Burlington

**Road Scholar Events:** Ten events—UConn, Tunxis CC, Goodwin College, Albertus Magnus College, Asnuntuck CC, Manchester CC, Central CT State University, Trinity College, University of Hartford, Capital CC

**People's United Bank:** Assisted relocated employees from Hartford to Bridgeport with new transportation options

**Town of Burlington:** Partnered with DOT and the town to develop and implement survey to gauge interest in extension of CTtransit 909 Express Bus service

**Shipman and Goodwin:** Survey issued and first onsite events planned for a Bus Try-It Day to be held at the end of March.

**Office of the State Comptroller:** Completed Bus Try-It Day with Hartford Express buses (923, 904). Eight new riders, seven indicated they will use the mode again.

**Federal Highway Administration:** Provided relocation services for move to Hartford from Glastonbury. Services include custom commute plans and information on ridematching tool. Additional onsite events planned to familiarize staff with transit options prior to their Summer/Fall '20 move.

**Town of Burlington/Express Bus Project:** Conducted a resident survey regarding new express service to Hartford. Received 70 responses.

**The Hartford Enhanced Mode Shift Program:** Held planning meeting to outline first phase of enhanced mode shift program post COVID-19

**Connecticut Innovations Relocation Assistance:** Continued work with company on planned relocation from Rocky Hill to New Haven

### Events

- Albertus Magnus, East Hartford
- Asnuntuck Community College
- Avon Health Center
- Branford Hall (Southington campus)
- Capital Community College
- Center for Latino Progress
- Central CT State University
- Connecticare
- Connecticut Department of Energy and Environmental Protection (New Britain)
- Connecticut Spring and Stamping
- Conning Inc
- Goodwin College
- Hartford Adult Education Center
- Horizon Services Company
- Jackson Laboratory
- Manchester Community College
- Office of the State Comptroller
- Pierce Care
- Porter and Chester Institute (Enfield)
- Randstad
- Shipman & Goodwin
- Town of Burlington
- Town of East Hartford
- Town of Farmington
- Trinity College
- Triumph
- Tunxis Community College
- UConn Health Center
- UConn Storrs

- United Bank
- United Technologies Aerospace
- University of Hartford
- University of St. Joseph School of Pharmacy
- USI Consulting Group
- Vernon Public Schools
- Voya
- Wesleyan University
- West Hartford Health and Rehab
- Windham Regional Community Council

### Meetings

- Aetna
- Asnuntuck Community College
- Avon Health Center
- Branford Hall (Southington campus)
- C&S Wholesale Groceries
- Cabelas
- Capital Community College
- Center for Latino Progress
- Central CT State University
- Charter Oak Health Center
- Cigna
- City of Hartford
- Connecticare
- Connecticut Children's Medical Center
- Connecticut Department of Developmental Services
- Connecticut Department of Energy and Environmental Protection (Hartford)



## Regional Worksite Highlights

### Meetings (continued)

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>Connecticut Department of Energy and Environmental Protection (New Britain)</li> <li>Connecticut Department of Labor</li> <li>Connecticut Economic Resource Center</li> <li>Connecticut Green Bank</li> <li>Connecticut Innovations</li> <li>Connecticut Science Center</li> <li>Connecticut Spring and Stamping</li> <li>Conning Inc</li> <li>Crestfield Rehabilitation Center &amp; Fenwood Manor</li> <li>Cyient</li> <li>Department of Public Health (Hartford)</li> <li>Department of Social Services (Hartford)</li> <li>Freemont Group LLC</li> <li>Goodwin College</li> <li>Hartford Adult Education Center</li> <li>Horizon Services Company</li> <li>Jackson Laboratory</li> <li>Job Corps (Hartford)</li> <li>Manchester Community College</li> <li>Newington Rapid Recovery Rehab Center</li> <li>Office of the Attorney General</li> <li>Office of the State Comptroller</li> <li>Pierce Care</li> <li>Pitney-Bowes Hartford</li> <li>Porter and Chester Institute (Enfield)</li> <li>Pratt and Whitney</li> </ul> | <ul style="list-style-type: none"> <li>Randstad</li> <li>Rich Product Corporation</li> <li>Shipman &amp; Goodwin</li> <li>Sikorsky Aircraft Corporation – Stratford</li> <li>The Hartford</li> <li>Touchpoint at Manchester</li> <li>Town of Burlington</li> <li>Town of East Hartford</li> <li>Town of Farmington</li> <li>Town of Manchester</li> <li>Travelers</li> <li>Trinity College</li> <li>Triumph</li> <li>Tunxis Community College</li> <li>U.S. Federal Highway Administration</li> <li>UConn Hartford</li> <li>UConn Health Center</li> <li>UConn Law School</li> <li>United Bank</li> <li>University of Connecticut (Storrs)</li> <li>University of Hartford</li> <li>University of Saint Joseph</li> <li>University of St. Joseph School of Pharmacy</li> <li>USI Consulting Group</li> <li>Vernon Public Schools</li> <li>Veterans Affairs Connecticut Healthcare System (Newington)</li> <li>Voya</li> <li>Wesleyan University</li> <li>West Hartford Health and Rehab</li> <li>Windham Regional Community Council</li> </ul> | <ul style="list-style-type: none"> <li>Windsor Health and Rehabilitation Center, LLC</li> <li>World Class Distribution (Trader Joes)</li> <li>Town of Farmington</li> <li>Town of Manchester</li> <li>Travelers</li> <li>Trinity College</li> <li>Triumph</li> <li>Tunxis Community College</li> <li>UConn Hartford</li> <li>UConn Health Center</li> <li>UConn Law School</li> <li>UConn Storrs</li> <li>United Bank</li> <li>University of Hartford</li> <li>USI Consulting Group</li> <li>Vernon Public Schools</li> <li>Voya</li> <li>West Hartford Health and Rehab</li> <li>Windham Regional Community Council</li> <li>Windsor Health and Rehabilitation, LLC</li> <li>World Class Distribution Center</li> </ul> |
|--|--|--|

## Quarterly Report

January — March 2020

### Customer feedback:

- *“Michele was very helpful and took the time to provide me with answers and follow up website to review. My computer actually froze at the end of the conversation but I had all the information I requested at that point.”*
- *“Paola anticipated my questions before I could ask them! Outstanding service.”*
- *“Great service, great train. I just wish there more trains and people riding. Cindy was a great help!! Cindy was helpful and quick to respond. Excellent and quick help.”*
- *“Fast, detailed and professional response with helpful hints. Many thanks!”*
- *“I so appreciate the time you have taken to explain on detail my best travel options. Have A Blessed Year”*
- *Very professional customer service reps enjoyed speaking with them”*

### Customer Service Highlights

Number of Calls (AECOM): 3,575

Number of Calls (Advance): 3,263

Custom Commute Plans: 53

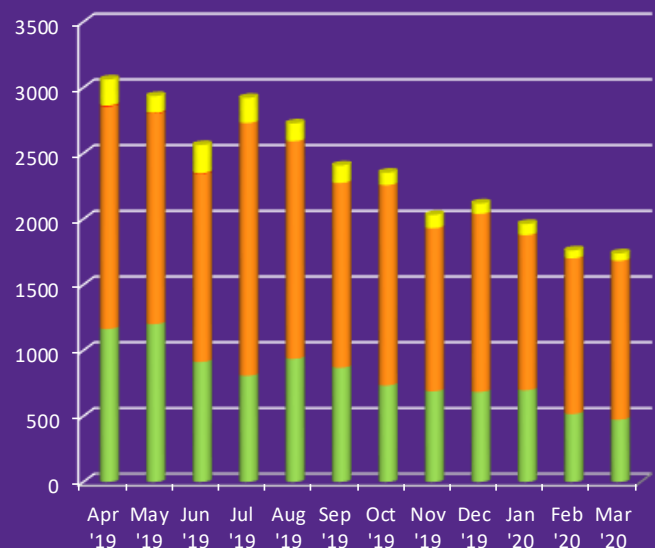
Total Number of Website Form Submissions: 383

Total Number of Emails Sent and Received: 1,713

### Customer Service Details:

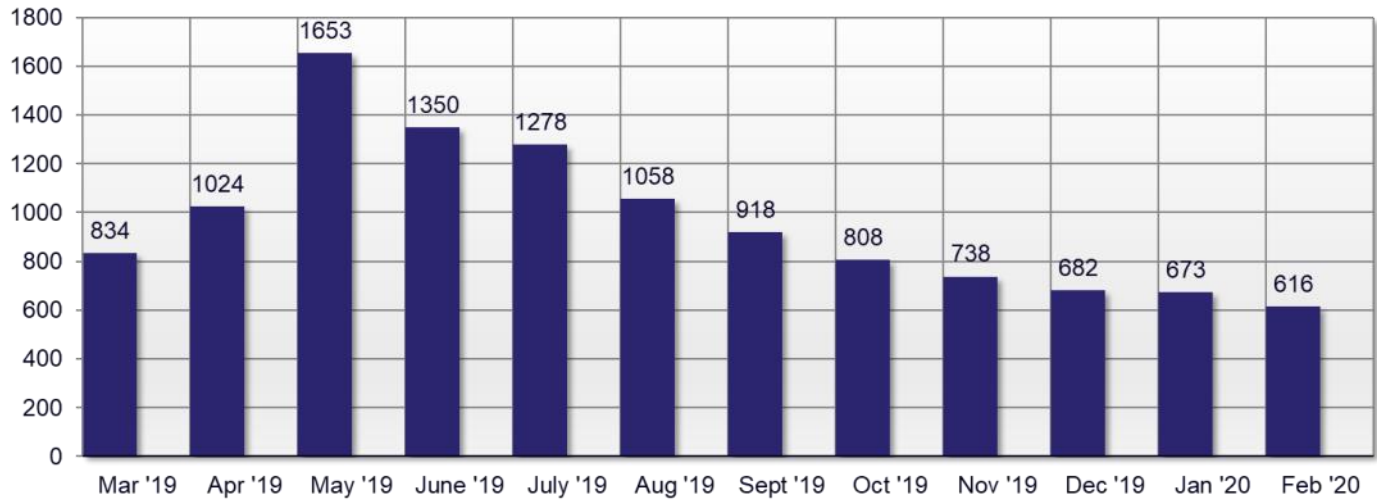
- **5,488 Total** cases into CTrides
  - \* **3,575 calls**  
8 inquiries about available disabled services  
3 bilingual inquiries
  - \* **Sent and received 1,689 emails**  
Great or OK rating on 89% of emails surveyed
  - \* **Facilitated 200 live online chats of which 38 were SMS (text) chats**  
4.54 out of 5 (best) avg. rating on all chats
- **Provided 10 Emergency Rides Home** to 6 vanpoolers, and 1 CTrail Shore Line East rider, 2 carpoolers, and 1 bicyclist
- **Processed 219 Hartford Line and 46 Shore Line East** complaints, suggestions, questions
- **Distributed 8 trial bus passes to commuters** meeting the program’s Trial Ride criteria. A follow-up survey for the quarter tallied 2 responses.

### 1st Quarter 2020



▶ **3,575— Inbound Calls**      ▶ **200 — Online Chats**  
▶ **1,689— Emails**

## Number of Participants

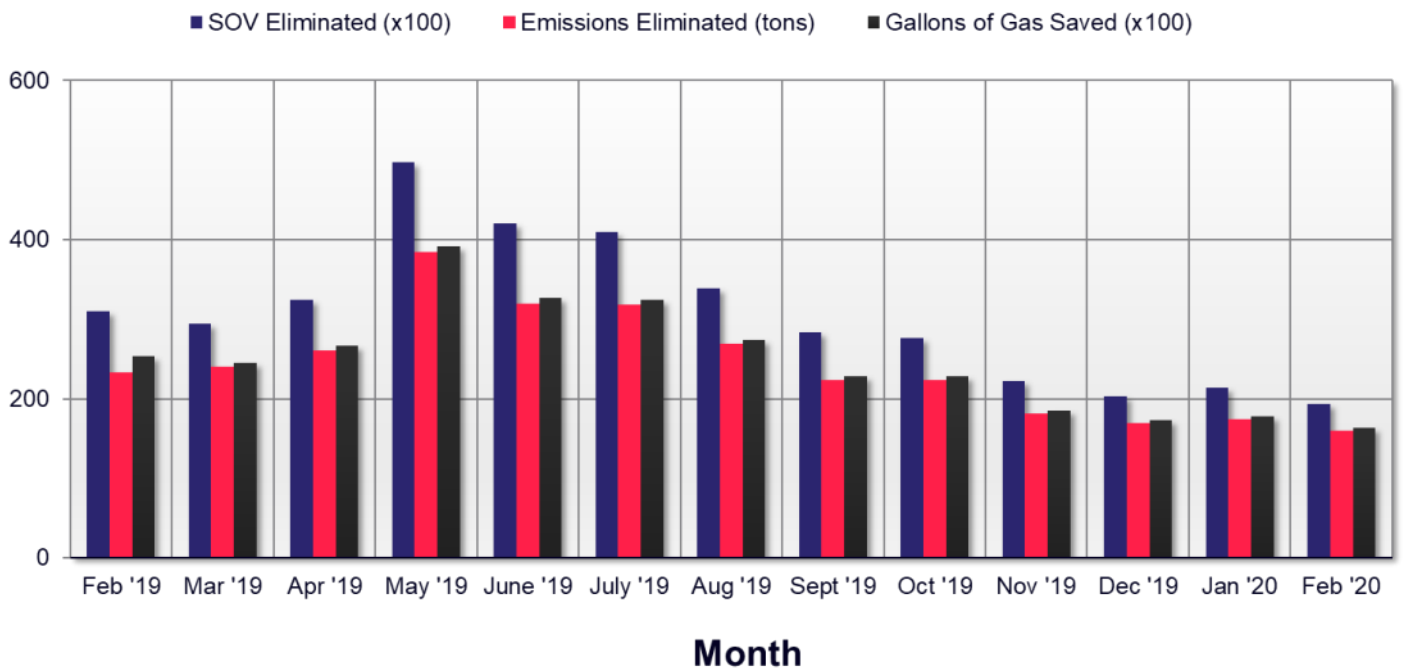


### Participants:

The number of people who have recorded at least one trip during specified time period.

## Month-over-Month Key Statistics (Through February, 2020)

### Month Over Month



**As of Q1 2020, there are more than 300 businesses, agencies and municipalities working with CTrides**

- |  |   |  |
|--|---|--|
| 1. 3PL Worldwide                             | 38. Central Connecticut Coast YMCA  | Department   |
| 2. 9Town Transit                             | 39. Central CT State University   | 67. Connecticut Valley Hospital                          |
| 3. Advance Auto Parts                        | 40. Chabaso Bakery, Inc.  | 68. Connecticut Valley Industries                        |
| 4. Advanced Behavioral Health                | 41. Cigna   | 69. Connecticut Water                                    |
| 5. AECOM                                     | 42. City of Bridgeport  | 70. Conning, Inc.  |
| 6. Aetna                                     | 43. City of Danbury   | 71. Continuum of Care Inc.                               |
| 7. Albea                                     | 44. City of Meriden   | 72. CT Department of Labor                               |
| 8. Albertus Magnus                           | 45. City of New Britain   | 73. CTtransit  |
| 9. Albertus Magnus (East Hartford)           | 46. City of New Haven   | 74. CTfastrak  |
| 10. Alexion Pharmaceuticals                  | 47. City of Stamford  | 75. Datto, Inc.  |
| 11. All Our Kin                              | 48. City of Waterbury   | 76. Department of Administrative Services                |
| 12. Amazon Fulfillment Center BDL-2          | 49. City of Waterbury - Public Health   | 77. Department of Economic and Community Development     |
| 13. Amazon Fulfillment Center BDL-5          | 50. Community Health Center of New London                                       | 78. Department of Emergency Services & Public Protection |
| 14. Amazon Sorting Center Wallingford        | 51. Connecticare  | 79. Department of Public Health (Hartford)               |
| 15. American Institute                       | 52. Connecticut Children's Medical Center                                       | 80. Department of Rehabilitation Services                |
| 16. Aptar Group                              | 53. Connecticut College   | 81. Department of Revenue Services                       |
| 17. ARC of Litchfield County                 | 54. Connecticut Department of Developmental Services                            | 82. Department of Social Services (Hartford)             |
| 18. Artspace New Haven                       | 55. Connecticut Department of Energy and Environmental Protection (Hartford)    | 83. Diageo, Inc.   |
| 19. ASML, Inc.                               | 56. Connecticut Department of Energy and Environmental Protection (New Britain) | 84. DRS  |
| 20. Asnuntuck Community College              | 57. Connecticut Department of Labor   | 85. East River Energy                                    |
| 21. Avon Health Center                       | 58. Connecticut Department of Transportation                                    | 86. Eastern Account System, Inc.                         |
| 22. Becton Dickinson and Company             | 59. Connecticut Department of Veterans Affairs                                  | 87. Eastern Connecticut State University                 |
| 23. BHcare                                   | 60. Connecticut Green Bank  | 88. Eastern Connecticut Transportation Consortium        |
| 24. Bigelow Tea                              | 61. Connecticut Innovations   | 89. Eastern Workforce Investment Board                   |
| 25. BikewalkCT                               | 62. Connecticut Mental Health Center  | 90. Electric Boat  |
| 26. BLT Office (Norwalk)                     | 63. Connecticut National Guard  | 91. Empire State Realty Trust                            |
| 27. BLT Office (Stamford)                    | 64. Connecticut Probate Court   | 92. Enterprise Holdings                                  |
| 28. Bradley Airport                          | 65. Connecticut Spring and Stamping   | 93. Enterprise Rideshare                                 |
| 29. Branford Hall (Branford)                 | 66. Connecticut State Insurance   | 94. ESPN   |
| 30. Branford Hall (Southington)              |   | 95. Essex Steam Train and Riverboat                      |
| 31. Bridgeport Public Schools                |   |  |
| 32. Cabelas                                  |   |  |
| 33. Capital Community College                |   |  |
| 34. CARTUS                                   |   |  |
| 35. CDM Smith                                |   |  |
| 36. Center for Latino Progress               |   |  |
| 37. Central Connecticut Chambers of Commerce |   |  |

**Quarterly Report**

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**Appendix A: Partner List**

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|--|--|---|
| 96. ExecutNet  | 132. Human Resource Leadership Association of Eastern CT   | 165. Mitchell College                               |
| 97. Fairfield University                                   | 133. i2systems   | 166. Mohegan Sun Casino                             |
| 98. Foxwoods Resort and Casino                             | 134. IFG Companies (Guilford Specialty Group)              | 167. Mystic Healthcare and Rehabilitation LLC       |
| 99. FTD Florists   | 135. Inertia Dynamics Corporation                          | 168. Mystic Marriott Hotel & Spa                    |
| 100. Fusco Corporation                                     | 136. Innovate Stamford                                     | 169. Nalas Engineering                              |
| 101. From You Flowers                                      | 137. IRS   | 170. Naugatuck Valley Community College (Danbury)   |
| 102. Gateway Community College                             | 138. Jackson Laboratory                                    | 171. Naugatuck Valley Community College (Waterbury) |
| 103. Gaylord Specialty Healthcare                          | 139. JCC of Greater New Haven                              | 172. Naugatuck Valley Council of Governments        |
| 104. Global Steering Systems                               | 140. Jewett City Savings Bank                              | 173. Naval Submarine Base New London                |
| 105. GoNHGO  | 141. Job Corps (Hartford)                                  | 174. New Britain CT Works Center                    |
| 106. Goodwill of Western & Northern CT                     | 142. Job Corps New Haven                                   | 175. New Britain Downtown District                  |
| 107. Goodwin College                                       | 143. Jones Lang Lasalle Americas                           | 176. New Haven Coalition for Active Transportation  |
| 108. Greater Bridgeport Transit                            | 144. Key Bank - New Haven                                  | 177. New Haven Mayor's Task Force on Bike Education |
| 109. Greater Norwalk Chamber of Commerce                   | 145. Knights of Columbus                                   | 178. North East Transportation Co.                  |
| 110. Greater Waterbury YMCA                                | 146. Konica Minolta Business Solutions                     | 179. Northwest Hills COG                            |
| 111. Greenwich Board of Education                          | 147. Law offices of John Andreini                          | 180. Northwestern CT Community College              |
| 112. Greenwich Chamber of Commerce                         | 148. Lawrence + Memorial Hospital                          | 181. Norwalk Community College                      |
| 113. Group CBS Circuit Breaker Sales                       | 149. Lincoln Life Insurance/Freemont Group Management      | 182. Norwalk Housing Authority                      |
| 114. Hartford Adult Education Center                       | 150. Live Green CT   | 183. Norwalk Transit                                |
| 115. Hartford Foundation for Public Giving                 | 151. Lower Connecticut River Valley Council of Governments | 184. Nucor Steel (Wallingford)                      |
| 116. Hartford HealthCare System Support Office             | 152. Manchester Community College                          | 185. NWCC Center for Workforce Development          |
| 117. Hartford Hospital                                     | 153. Manufacturing Alliance Service Corporation            | 186. Office of Policy and Management                |
| 118. Hartford Public Library                               | 154. Marcus Partners Mgmt.                                 | 187. Office of the Attorney General                 |
| 119. Hartford Steam Boiler                                 | 155. Mary Wade Home  | 188. Office of the Secretary of the State           |
| 120. HARTransit  | 156. MassMutual  | 189. Office of the State Comptroller                |
| 121. Henkel Corporation                                    | 157. MedSource Consultants                                 | 190. Oracle Corporation                             |
| 122. Hispanic Advisory Council of Greater Stamford (HACGS) | 158. Medtronic   | 191. Paier College of Art                           |
| 123. Hologic   | 159. Middlesex Community College                           | 192. Paradigm Property Management                   |
| 124. Honeywell   | 160. Middlesex Community College - Meriden Campus          | 193. Pathway Lighting Inc.                          |
| 125. Hotchkiss School                                      | 161. Middlesex Hospital                                    | 194. Pelli Clarke Pelli Architects                  |
| 126. Horizon Services Company                              | 162. Middlesex Hospital Shoreline Medical Center           | 195. People Friendly Stamford                       |
| 127. Homegoods Distribution                                | 163. Middletown Area Transit                               | 196. People's United Bank                           |
| 128. Homes For the Brave                                   | 164. Milford Transit District                              |   |
| 129. Hospital for Special Care                             |  |   |
| 130. Housatonic Community College                          |  |   |
| 131. Hubbell Incorporated                                  |  |   |



## Quarterly Report

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## Appendix A: Partner List

197. PEP - Lacey Manufacturing	Governments	260. Town of Greenwich
198. Pierce Care	228. Southeast Area Transit	261. Town of Trumbull
199. Pitney Bowes-Danbury	229. Southeastern Connecticut Council of	262. Town of Windsor
200. Pitney Bowes-Shelton	Governments	263. Town of Woodbridge
201. Porter & Chester Institute (Branford)	230. Southern Connecticut State	264. Travelers
202. Porter and Chester Institute (Enfield)	University	265. Trinity College
203. Porter and Chester Institute (Stratford)	231. Southwest Community Health Cen- ter	266. Triumph
204. Porter and Chester Institute (Waterbury)	232. St. Mary's Hospital	267. TSKP Studios
205. Pratt & Whitney - Middletown	233. St. Vincent's College	268. Tunxis Community College
206. Pratt and Whitney	234. St. Vincent's Medical Center	269. U.S. Department of Housing and Urban Development
207. Prudential (Hartford)	235. Stamford Chamber of Commerce	270. UConn Hartford
208. Quinebaug Valley CC	236. Stamford Downtown Special Ser- vices District (SDSSD)	271. UConn Health Center
209. Quinnipiac University	237. Stanley Black & Decker	272. UConn Law School
210. Quinnipiac University - North Haven Campus	238. State Education Resource Center	273. Ulbrich Stainless Steels and Special Metals
211. Radiall USA Inc.	239. State of Connecticut	274. United Bank
212. Randstad	240. Stone Academy (East Hartford)	275. United Healthcare
213. Reckson/SL Green	241. Stone Academy (Waterbury)	276. United Illuminating
214. Regal Care	242. Stone Academy (West Haven)	277. United States District Court: District of Connecticut
215. RGIS	243. Sun Life Financial	278. United Technologies Corporation
216. Rich Product Corporation	244. Tauck Tours	279. University of Bridgeport
217. Saint Francis Hospital	245. The Business Council of Fairfield County	280. University of Connecticut—Avery Point
218. Saybrook Point	246. The Hartford	281. University of Connecticut—Storrs
219. Sea Corp	247. The Independence Center	282. University of Connecticut—Stamford
220. SeeClickFix	248. The Kennedy Center, Inc.	283. University of Connecticut— Waterbury
221. Shipman & Goodwin	249. The Watermark at 3030 Park	284. University of Hartford
222. Siemon Company	250. The Workplace	285. University of New Haven
223. Sikorsky Aircraft Corporation— Bridgeport	251. Three Rivers Community College	286. University of Saint Joseph
224. Sikorsky Aircraft Corporation— Shelton	252. Thule Inc	287. University of St. Joseph School of Pharmacy
225. Sikorsky Aircraft Corporation— Stratford	253. Tower Labs Ltd.	288. USI Consulting
226. Society for Human Resource Man- agement	254. Town Green Special Services District	289. U.S. Federal Highway Administration
227. South Central Regional Council of	255. Town of Branford	290. Valley Transit District
	256. Town of Burlington	291. Veterans Affairs Connecticut
	257. Town of East Hartford	
	258. Town of Fairfield	
	259. Town of Farmington	

- Healthcare System (Newington)
- 292. Veterans Affairs Connecticut  
Healthcare System (West Haven)
- 293. Voya
- 294. Washington Inventory Systems
- 295. Waste Management
- 296. Watch For Me CT
- 297. Waterbury Hospital
- 298. Watson Foods
- 299. Wesleyan University
- 300. West Hartford Health and Rehab
- 301. Western Connecticut State  
University
- 302. Western CT Council of Governments
- 303. Wiggin & Dana, LLP
- 304. Windham Region Transit District
- 305. Windham Regional Community  
Council
- 306. Windsor Health and Rehabilitation  
Center, LLC
- 307. Wiremold/Legrand
- 308. Workers' Compensation  
Commission
- 309. Yale University
- 310. Yale-New Haven Hospital
- 311. YMCA Greater Hartford