



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS  
*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**EXECUTIVE COMMITTEE**  
**MEETING NOTICE & AGENDA**  
**Wednesday September 23, 2020 – 9:00A.M.**

Location: 127 Washington Avenue, 4<sup>th</sup> Floor West  
North Haven, CT 06473

Full agenda materials can be found at our website – [www.scrkog.org](http://www.scrkog.org)

**NOTICE: As permitted by Governor Lamont’s Executive Order 7B, as extended by Executive Order 9A, regarding the COVID-19 Pandemic, this meeting is being held remotely with no in-person attendance**

**Log-on Information to attend this meeting remotely is provided below:**

Join Zoom Meeting: <https://us02web.zoom.us/j/82569063714>

Call-In Number: +1-929-205-6099

Meeting ID: 825 6906 3714

The agenda and attachments for this meeting are posted and are available on our website at [www.scrkog.org](http://www.scrkog.org)

1. Call to order – First Selectman Beth Heller, *Chair*
2. Adopt Minutes of June 24, 2020 Executive Committee Meeting –  
First Selectman Matthew Hoey, *Secretary* Pages 2,3
3. Review of Resolution Authorizing Executive Director to Execute Renewal of Lease with  
Candid Group LLC – Carl Amento, Executive Director and Stephen Dudley, Deputy Director Pages 4-5
4. Other Business
5. Adjournment

The agenda and attachments for this meeting are available on our website at [www.scrkog.org](http://www.scrkog.org). Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week’s notice.

*“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.*

127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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Carl J. Amento, Executive Director

TO: **SCRCOG Executive Committee Members**  
FROM: **First Selectman Matthew Hoey, Secretary**  
DATE: **July 15, 2020**  
SUBJECT: **SCRCOG Executive Committee Meeting Minutes of June 24, 2020**

**Present**

Guilford First Selectman Matthew Hoey, *Secretary*  
Milford Mayor Benjamin Blake  
New Haven Kevin Alvarez, *proxy for Mayor Justin Elicker*  
North Haven First Selectman Michael Freda, *Vice Chair*  
Orange First Selectman James Zeoli, *Treasurer*  
Wallingford Mayor William Dickinson  
Woodbridge First Selectman Beth Heller, *Chair*

SCRCOG Staff Carl Amento, Executive Director; Stephen Dudley, Deputy Director; Christopher Rappa, Finance Director

**NOTE: The June SCRCOG Executive Committee meeting was a virtual meeting facilitated by Zoom because of the COVID-19 pandemic.**

**1. Call to order**

Chair Heller called the meeting to order at 9:11 am.

**2. Adopt Minutes of May 27, 2020 SCRCOG Executive Committee Meeting minutes**

First Selectman Hoey presented the Minutes of the SCRCOG Executive Committee of May 27, 2020, which were included in the agenda packet at Pages 2 and 3. He moved for their approval. First Selectman Heller seconded the motion, which passed with all in favor.

**3. Recommended Budget Revision #3- FY 2019-2020**

Executive Director Amento reported that SCRCOG was asked by the state Office of Policy and Management (OPM) to submit for reimbursement the costs of staff time spent on COVID-19-related matters from March 1 to June 30, 2020. The sum of \$9,800 is expected to be reimbursed from CARES Act funding the state has received which will reimburse SCRCOG in FY 2019-2020 for time spent by Executive Director Amento as Co-chair of the newly-appointed DEMHS Region 2 Long-Term Recovery Plan Steering Committee. Budget Revision #3, found on Pages 4-5 of the agenda packet, adds the sum of \$9 800 as both a revenue and an expenditure item. First Selectman Hoey moved to recommend approval of the Budget Revision. First Selectman Freda seconded the motion, which was approved unanimously.

**4. Recommended Resolution Authorizing SCRCOG Executive Director to Accept FY 2019-2020 and FY 2020-2021 Reimbursement from the State of Connecticut for COVID-Related Expenses and for Work Performed on Long-Term Recovery Plan**

SCRCOG expects to receive from the state \$9,800 for the period from March 1, 2020 to June 30, 2020 and \$93, 679.79 for the period from July 1, 2020 to December 31, 2020. The state will be reimbursing SCRCOG with CARES Act funds for SCRCOG's COVID-19-related expenses and for work performed in the preparation of a Long-Term Recovery Plan. The Resolution, found at pages 6-16 of the agenda packet, authorizes the Executive Director to accept such reimbursement funding, and to execute and deliver any agreements required by the state as well as to do all things necessary and appropriate to carry out the terms of such agreements. First Selectman Heller moved that the Resolution be recommended to the SCRCOG Board for approval. First Selectman Freda seconded the motion. The motion was approved unanimously.

**5. Recommended Resolution Authorizing SCRCOG Executive Director to Accept a FY 2020-2021 Resilient CT Grant and to Execute a Research Sub-Award Agreement with CIRCA**

The Connecticut Institute of Resilience and Climate Adaptation (CIRCA) is partnering with SCRCOG and three other COGs on the development of a regional vulnerability assessment and climate adaptation planning project called Resilient CT. The project is described on Pages 17-20 of the agenda packet. SCRCOG has been awarded \$37,000 for FY 2020-2021 to assist CIRCA with the project, as detailed in the Resolution found on Page 21 and the budget found on Page 22 of the agenda packet. First Selectman Hoey moved that the Resolution be recommended to the SCRCOG Board for approval. First Selectman Freda seconded the motion. All were in favor, and the motion passed unanimously.

**6. Other Business**

None

**7. Adjournment**

First Selectman Hoey moved to adjourn; First Selectman Zeoli seconded. The meeting was adjourned at 9:58 am.

Respectfully submitted,

First Selectman Matthew Hoey, *Secretary*

July 30, 2020

South Central Regional Council of Governments  
 127 Washington Avenue  
 4<sup>th</sup> Floor West Building  
 North Haven, CT 06473  
 Attn. Carl J. Amento, Executive Director

Re: Lease dated October 3, 1995, a First Addendum to Lease dated July 2000, and a Second Addendum To Lease dated June 23, 2005, a Third Addendum To Lease dated May 28, 2010 and a Fourth Addendum To Lease dated November 18, 2015, (collectively, the "Lease"), respecting the premises described in the Lease containing approximately 4,928 square feet on the 4<sup>th</sup> Floor of the building located at 127 Washington Avenue, North Haven, Connecticut (the "Premises").

Dear Carl:

By your execution below this letter shall serve to confirm that SCRCG has exercised its first option to extend the Lease in accordance with Paragraph 3 of the Fourth Addendum To Lease described above. The rent payable in accordance the Fourth Addendum is as follows:

<u>Lease Year</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>
12/1/2020 through 11/30/2021	\$110,418.51	\$9,201.54
12/1/2021 through 11/30/2022	\$112,626.88	\$9,385.57
12/1/2022 through 11/30/2023	\$114,879.42	\$9,573.29
12/1/2023 through 11/30/2024	\$117,177.01	\$9,764.75
12/1/2024 through 11/30/2025	\$119,520.55	\$9,960.05

Thank you for continuing our twenty-five (25) year relationship.

Very truly yours,  
 CANDID GROUP, LLC

By:   
 Stephen C. Longobardi, Manager

ACKNOWLEDGED AND AGREED:

SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

By: \_\_\_\_\_  
 Carl J. Amento, Executive Director  
 Duly Authorized



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**Resolution Authorizing Executive Director to Execute Renewal of Lease with  
Candid Group, LLC.**

**Whereas:** SCRCOG entered into a Lease with Candid Group, LLC, dated October 3, 1995, for 4,928 square feet on the fourth floor of the west building located at 127 Washington Avenue, North Haven, CT; and

**Whereas:** SCRCOG has renewed the Lease four times, with each renewal lasting a period of five years (July 2000, June 2005, May 2010, and November 2015); and

**Whereas:** The Fourth Addendum to the Lease expires on November 30, 2020; and

**Whereas:** SCRCOG's Executive Director has negotiated a Fifth Addendum to the Lease (attached), commencing December 1, 2020 and ending November 30, 2025.

**Therefore, be it Resolved:**

That the Executive Director, Carl J. Amento, is hereby authorized to execute all appropriate and necessary contractual instruments with Candid Group, LLC. to extend the term of the Lease for an additional five years.

**Certificate:**

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on September 23, 2020.

Date: September 23, 2020

By: \_\_\_\_\_  
First Selectman Matthew Hoey, Secretary  
South Central Regional Council of Governments