



**SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS**

*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**SCRCOG Regional Purchasing Consortium**

**RFQ 21-01: On-Call Engineering Services**

**Addenda #1**

**Dated: April 6, 2021**

Will this on-call be used in the event of Federal dollars for infrastructure either for COVID Relief or the Federal Infrastructure Bill?

**Municipalities may use this On-Call list for a variety of projects. Currently, there are no projects identified and the use of this On-Call list, in certain situations, may depend on whether this RFQ meets the requirements of a project's funding source(s) (i.e. grants). This On-Call list serves only as a mechanism to simplify a municipality's competitive procurement process and assist with their formal quote process.**

Having an on-call is new for SCRCOG, I am wondering what prompted this action?

**The On-Call list came to fruition through discussions with the region's finance directors, purchasing agents, and public works directors. The goal is to provide the region's towns a list of pre-vetted firms that towns could then use for any small to medium sized project they are pursuing. Town's may still use an RFP to solicit for a specific project, but the On-Call list can be used to simplify their competitive procurement process and assist with the formal quote process. The list will not be used for any projects administered by SCRCOG.**

**Additionally, this On-Call Engineering Services RFQ has been posted by the SCRCOG Regional Purchasing Consortium, a voluntary purchasing cooperative serving our region's fifteen municipalities. The Purchasing Consortium functions as a supplemental procurement office and sponsors competitive bids and request for qualifications/proposals covering a wide range of products and services requested by member municipalities. Members benefit from greater municipal efficiencies and cost savings by combining their purchasing power at a regional level. SCRCOG staff and consultant(s) will develop the specifications, solicit members for requirements, produce and advertise the competitive bid or RFQ/RFP, and select the most qualified vendor(s). However, each municipality will make their own award based on their particular needs, therefore it will be up to each municipality to decide how they wish to use this On-Call list.**

Is it your intention that each firm submits a proposal for their discipline only (i.e. MEP Engineering) or that our submission encompasses several firms encompassing a team to provide all possible AE disciplines?

**Firms should only submit for those disciplines that they wish to be considered for. It is the intent of this RFQ to select multiple firms for the on-call list, a few that are full service and others that are specific disciplines.**

**Andy Cirioli**

Municipal Services Manager / Regional Planner