



Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

SCRCOG MEETING NOTICE & AGENDA

May 26, 2021 – 10:00 A.M.

NOTICE: As permitted by Governor Lamont's Executive Order 7B, as extended by Executive Order 9A, regarding the COVID-19 Pandemic, this meeting is being held remotely with no in-person attendance

Log-on Information to attend this meeting remotely is provided below:

Join Zoom Meeting: <https://us02web.zoom.us/j/85238712838>

Call-In Number: +1-929-205-6099

Meeting ID: 852 3871 2838

Full agenda materials can be found at our website – www.scrkog.org

1. Call to Order and Introductions – *First Selectman Michael Freda, Chair*
2. **Presentation: Regional Comprehensive Economic Development Strategy (CEDS) 2020 Update**
Ginny Kozlowski and Barbara Malmberg, REX Development
3. Approval of 4/28/21 SCRCOG Meeting Minutes – *First Selectman James Zeoli, Secretary* Pages 2-5
4. Treasurer's Report for month ending 4/30/21 – *First Selectman Paula Cofrancesco, Treasurer* Pages 6,7
5. Transportation Committee Report – *Mayor William Dickinson, Committee Chair* Pages 8-17
 - a. Adopt Resolution to Approve FY 2021-2024 TIP Amendment Five Pages 15,16
 - b. Adopt Resolution to Approve FY22 and FY23 Unified Planning Work Program (*Attached*) Page 17
6. Approval of Proposed SCRCOG FY 2021-2022 Budget Pages 18-23
7. Approval of Proposed Regional Services Grant (RSG) FY 2021-22 Spending Plan Pages 24-27
8. Resolution Authorizing the Executive Director to enter into agreements for FY 2021-22 Regional Services Grant-funded Consultant Services Pages 28,29
9. **Presentation: Resilient CT Project-** *Joanna Wozniak- Brown, UConn CIRCA*
10. Congressional Reports – *Louis Mangini, Aide to U.S. Representative Rosa DeLauro; Ellen Graham, Aide to U.S. Senator Richard Blumenthal; Lillian McKenzie, Aide to U.S. Senator Christopher Murphy*
11. State Legislative Reports – *Michael Muszynski, CCM; Betsy Gara, COST*
12. SCRCOG Executive Director's Report – *Carl Amento, Executive Director* Pages 30,31
13. REX Development Report – *Ginny Kozlowski, Executive Director, REX Development* Pages 32-35
14. CTRides Report, *Joanne Cavadini, Commuter Program Manager* Attached
15. Greater New Haven Transit District Report – *Mario Marrero, Executive Director*
16. Regional Planning Commission May Action Table Page 36
17. Regional Cooperation/Other Business
18. Adjournment

The agenda and attachments for this meeting are available on our website at www.scrkog.org. Please contact SCRCOG at (203) 234-7555 for a copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week's notice.

La Agenda y Adjuntos para esta reunión están disponibles en nuestro sitio web en www.scrkog.org. Favor en contactar con SCRCOG al (203) 234-7555 para obtener una copia de la Agenda en un idioma distinto al Inglés. Ayudas/servicios auxiliares e intérpretes para personas de Dominio Limitado del Inglés serán proporcionados con dos semanas de avis



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS
Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

TO: **SCRCOG Board Members**
FROM: **First Selectman James Zeoli, Secretary**
DATE: **May 19, 2021**
SUBJECT: **SCRCOG Meeting Minutes of April 28, 2021**

Present:

Bethany	First Selectman Paula Cofrancesco, <i>Treasurer</i>
Branford	First Selectman James Cosgrove
Guilford	First Selectman Matthew Hoey, <i>Vice Chair</i>
Hamden	Mayor Curt Leng
Madison	First Selectman Peggy Lyons
Milford	Mayor Benjamin Blake
New Haven	Kevin Alvarez, <i>proxy for Mayor Justin Elicker</i>
North Haven	First Selectman Michael Freda, <i>Chair</i> (<i>joined the meeting late</i>)
Orange	First Selectman James Zeoli, <i>Secretary</i>
Wallingford	Mayor William Dickinson
Woodbridge	First Selectman Beth Heller, <i>Immediate Past Chair</i>

SCRCOG Staff Carl Amento, Stephen Dudley, James Rode, Eugene Livshits, Christopher Rappa, Rebecca Andreucci, Andy Cirioli, Daria Larson (intern), Burton Guion (intern)

Guests: Ginny Kozlowski and Barbara Malmberg, *REX Development*; Sara Radacsi, *CTDOT*; Lou Mangini, *Office of U.S. Representative Rosa DeLauro*; Ellen Graham, *Office of U.S. Senator Richard Blumenthal*; Lillian McKenzie, *Office of U.S. Senator Christopher Murphy*; Michael Muszynski and Randy Collins, *Connecticut Conference of Municipalities*; Betsy Gara, *Council of Small Towns*; Jacob Manke, *DEMHS/DESPP*; Lynn Vasquez, *Eversource*; Mario Marrero, *Greater New Haven Transit District*; John Wardzala, *Kennedy Center*; Anne Benowitz, *Greater New Haven Chamber of Commerce*; Lori Vitagliano, *Regional Water Authority*; Nan Birdwhistell, *Murtha Cullina Law Firm*; Lynn DiGiovanni, *Luchs DeCarlo & Doll*; Walter Morton, *Town of Hamden*; Richard LoPresti, *Town of North Haven*; Ted Stevens, *Hamden Planning & Zoning*; Toyah Barigye, *SolSmart*; Pam Roach, *SCRCOG Consultant*;

NOTE: The April 2021 SCRCOG Board meeting was held remotely with no in-person attendance as permitted by Governor Lamont's Executive Orders, regarding the COVID-19 Pandemic.

1. Call to order and Introductions

First Selectman Hoey, as Acting Chair, called the meeting to order at 10:05 a.m. All present introduced themselves.

2. Presentation: SolSmart Update

Toyah Barigye from SolSmart presented an update on the U.S. Department of Energy program. She announced that SCRCOG received Silver Designation as a region, only the eighth region in the country to obtain such designation. Branford and Hamden have also achieved SolSmart designation. First Selectman Freda inquired about resources for speeding up commercial solar permitting. Toyah stated that the SolSmart program is focused on residential solar installation, for which they have created a permitting checklist.

3. Adoption of the March 24, 2021 SCRCOG Meeting Minutes

First Selectman Zeoli presented the Minutes of the SCRCOG Meeting of March 24, 2021, which were included in the agenda packet at pages 2-5. He moved for their approval, and First Selectman Hoey seconded. All voted in favor.

4. Treasurer's Report for month ending March 31, 2021

First Selectman Cofrancesco presented the Treasurer's Report for the month ending March 31, 2021, which was included in the agenda packet at pages 6-7. The Balance Sheet shows that SCRCOG has total assets of \$1,433,000 with \$1,335,000 of that in cash and investments. There is also \$31,000 due from CTDOT. Expenses for the month were in order. First Selectman Hoey moved for acceptance of the Treasurer's Report. Mayor Leng seconded the motion, which passed unanimously.

5. Transportation Committee Report

Mayor Dickinson reviewed the Transportation Committee report on pages 8-32 of the agenda packet, with the resolutions found on pages 12-32.

- a) Adopt Resolution to Approve FY 2021-2024 TIP Amendment Four:
Mayor Dickinson made a motion to adopt the resolution, and First Selectman Hoey seconded. All voted in favor.
- b) Approve of Resolution re CMAQ (Congestion Mitigation Air Quality) Application Priorities:
Mayor Dickinson made a motion to adopt the resolution, and First Selectman Hoey seconded. All voted in favor.
- c) Resolution for Endorsement of Targets for Transit Safety Performance Measures:
Mayor Dickinson made a motion to adopt the resolution, and First Selectman Hoey seconded. All voted in favor.

6. FY 2020-21 Regional Services Grant (RSG) Spending Plan Revision #1

Executive Director Amento presented the RSG Spending Plan Revision #1 found on page 33 of the agenda packet. The amendment, which moves \$5,000 from the REX Project line item with the permission of REX to the Staff Labor & Expenses line item, was approved at the Executive Committee meeting. The funds will be used to support SCRCOG summer interns during May and June of this fiscal year. Mayor Leng made a motion to approve the revision, and First Selectman Cofrancesco seconded. The vote was unanimously in favor.

7. FY 2020-21 Budget Revision #3

Executive Director Amento presented the FY 2020-21 Budget Revision #3 found on pages 34-36 of the agenda packet. The revision reflects the RSG Spending Plan change from Agenda Item 6, moving \$5,000 from REX Project to Staff Labor & Expenses. First Selectman Cofrancesco made a motion to approve. First Selectman Heller seconded, and all voted in favor.

8. DESPP/DEMHS Report

Jacob Manke discussed Region 2 DEMHS's work coordinating pandemic response. There are hundreds of volunteers in the region distributing supplies and assisting medical staff. DEMHS is working on coordinating the distribution of long-term funding to its constituents. They are seeing the demand for testing and vaccinations going down, though mobile vaccination clinics are expanding. The state's Emergency Management Director, William Hackett will be retiring this summer.

9. Congressional Reports

Lou Mangini from Congresswoman DeLauro's office reported that the restaurant revitalization fund is opening for applications on Monday. It will likely run out of money before all needs are met. Interested businesses will apply directly to the SBA via an online portal. SCRCOG and Lou will be scheduling workshops on American Rescue Plan funding for municipalities with SCRCOG towns to assist with project brainstorming. Guidance on allowed spending will be coming from the Treasury Department soon. Mayor Blake asked for clarification on how the county funding will be distributed to municipalities. Lou stated the county funding (since Connecticut does not have counties) will be distributed to the municipalities on a population-based formula. He has not yet seen the breakdown of actual funding for each municipality.

Ellen Graham from Senator Blumenthal's office reported that the Senate will be bringing back community funded projects, previously known as earmarks.

Lillian McKenzie from Senator Murphy's office reported that funding for summer youth enrichment programs will be distributed from two grant sources: an expansion grant up to \$25,000 for community organizations that plan to expand their capacity to serve children, and an innovation grant for between \$50,000 - \$250,000 per organization for new programming.

10. State Legislative Reports

Michael Muszynski from CCM reported he is partnering with the delegation on the American Rescue Plan to distribute relevant information quickly. Guidance is now available on the CCM website, and they are working on developing a webinar with more information. The religious exemption for vaccinations has been removed, but students already enrolled in K-12 are grandfathered in. Randy Collins from CCM presented an overview of the key bills they are monitoring.

Betsy Gara from COST reported that the proposed budget changes the ECS funding formula. Smaller towns may lose some education funding. There are six weeks left in the session, but there has not been much action overall. DesegregateCT's housing bill has moved out of committee, and largely focuses on accessory dwelling units as-of-right. A fair share housing assessment bill which also was voted out of committee was modeled after New Jersey's. COST is supportive of the broadband bill. The Environment Committee is discussing the bottle bill and organics recycling.

11. SCRCOG Executive Director's Report

Executive Director Amento reviewed the SCRCOG Municipal Services Newsletter found on pages 37-38 of the agenda packet. SCRCOG is proceeding with completing the Affordable Housing Plan on a regional level with 12 municipalities. The RFP received one response, and an interview with that firm will be completed next week. Responses to the SCRCOG Purchasing Consortium's RFQ for on-call engineering services is due on Friday. SCRCOG's SolSmart program is ongoing. LiveGreen is currently assisting with EV Readiness. SCRCOG has been meeting with each municipality individually on solid waste and recycling options and possible pilot programs. Cybersecurity trainings for municipal employees are being set up for the region's towns and cities. Executive Director Amento recognized Daria Larson and Burton Guion, SCRCOG interns completing their graduate degrees in Public Policy at UConn, for their outstanding work at SCRCOG during the past academic year.

12. REX Development Report

Ginny Kozlowski of REX Development reviewed her written report on pages 39-41 of the agenda packet. She stated that there is a nationwide workforce shortage, especially in the fields of tourism and hospitality. The

American Rescue Plan tourism and hospitality funding does not include direct funding for tourism attractions and hotels. Travel prices are substantially higher than last year.

13. Resilient CT Report

The Resilient CT written report was reviewed on pages 42-48 of the agenda packet.

14. Greater New Haven Transit District Report

Mario Marrero from the Greater New Haven Transit District reviewed the extent of their programming and passenger service reductions during the pandemic. Their vehicle trips are averaging 95% on time service. They are currently down 20 full-time drivers. Mario also noted the vacancies on the GNHTD board if any municipality was interested in appointing a member.

15. Regional Cooperation/Other Business

There was no other business.

16. Adjournment

First Selectman Cofrancesco made a motion to adjourn, and First Selectman Heller seconded. The meeting was adjourned at 11:42 am.

Respectfully submitted,

First Selectman James Zeoli, *Secretary*

Balance Sheet

South Central Regional Council of Governments

As of period 4/30/2021

Assets

Cash and Investments

Key Bank - Checking Account	357,428.86
State of CT - Short-Term Investment Fund	898,511.08
New Haven Bank	107,433.32

Accounts Receivable

CT Department of Transportation	75,113.27
CT Office of Policy and Management	(498.02)
Other State Grants (CIRCA)	432.13

Other Assets

Prepaid Expense (UConn MPA Intern)	3,000.12
Accrued Leave & Security Deposit	31,197.52
Furniture & Equipment	27,183.40

Total Assets	1,499,801.68
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Liabilities

Deferred Revenue - Municipal	104,343.18
Deferred Revenue - OPM	107,290.38
Deferred Revenue - LOTCIP	206,267.18
Deferred Rev. - Other (Election Monitor)	3,690.77
Deferred Revenue - Special Assessment	10,826.63

Total Liabilities	432,418.14
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Fund Balance

Fund Balance	1,002,300.26
Amount for Accrued Leave	19,534.60
Investment in Equipment	27,183.40
Change in Fund Balance	18,365.28

Total Fund Balance	1,067,383.54
Total Liabilities and Fund Balance	1,499,801.68

Statement of Resources and Expenditures

South Central Regional Council of Governments

As of period 4/30/2021

	Current	Year-to-Date	Budget
Resources			
Municipal - Revenue	12,482.94	88,856.82	200,700.00
Municipal - Special Assessment			10,827.00
CT OPM - Regional Planning	55,567.00	395,149.31	493,418.00
CTDOT - Transportation Planning	75,113.27	579,507.54	1,214,329.00
CTDOT - LOTCIP	197.20	5,115.09	211,465.00
CT SotS - Regional Election Monitor			3,691.00
CIRCA - Resilient CT Grant		17,743.24	37,000.00
Miscellaneous		.09	
Interest - Revenue	89.72	720.12	11,999.00
Total Resources	143,450.13	1,087,092.21	2,183,429.00
Direct Expenses			
Transportation Planning Consultants	26,460.00	120,642.00	475,000.00
Land-Use Planning Consultants	2,000.00	39,510.00	34,000.00
Other Consultants	12,416.65	107,499.88	166,100.00
Travel		197.81	8,300.00
Data Processing		4,000.00	3,600.00
Commercial Printing			600.00
Subscriptions and Books	1,354.54	2,153.54	3,500.00
Meeting Expenses and Advertising	2,518.87	4,753.62	17,707.00
Miscellaneous	113.82	202.84	1,282.00
Transportation - Reserved			296,419.00
LOTCIP - Reserved			199,117.00
Hazard Mitigation Grant - Reserved			10,827.00
Total Direct Expenses	44,863.88	278,959.69	1,216,452.00
Direct Labor			
Direct Labor - Employees	43,944.44	345,271.58	405,918.00
Overhead			
Indirect Labor - Employees	12,174.56	124,831.29	173,599.00
Employee Benefits	18,572.13	175,889.17	212,560.00
Travel			100.00
Data Processing	24.00	10,105.83	13,000.00
Rent	9,344.79	100,887.84	111,100.00
Telephone and Internet	980.92	5,720.12	7,400.00
Office Supplies	11.99	1,101.89	3,500.00
Equipment Maintenance	1,508.72	15,591.40	17,200.00
Subscriptions and Books		425.00	
Insurance and Professional Services	139.33	8,734.00	21,100.00
Meeting Expenses and Advertising	203.39	691.99	800.00
Miscellaneous	53.56	517.13	700.00
Total Overhead	43,013.39	444,495.66	561,059.00
Total Operating Expenses	131,821.71	1,068,726.93	2,183,429.00

South Central Regional Council of Governments
2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM
 Amendment Number 5

Project	0106-0130 2019-A14-2 Interchange 57/58 Improvements at CT34
Changes	Amendment 5 adjusts funding and changes source.
Reason	Construction phase funding is increased, based on latest cost estimate. STPNH is used to ensure full utilization of available funding
Project	0148-0209 2017-A2-3 Rehab Br #06537 carrying SR 702 O/ Wharton Brook
Changes	Amendment 5 increases estimate
Reason	Action is necessary to update project cost based on latest estimate. Project to be phase financed over 2 fiscal years
Project	0170-3605 2021-A5-3 STATEWIDE TDM (NY-NJ-CT MODERATE)
Changes	Amendment 5 adds a new project
Reason	Action is necessary to fund CTDOT efforts to market, educate and provide outreach to individuals and employers in support of CTDOT's statewide Transportation Demand Management (TDM) program in the Southwest CT, Danbury, Bridgeport, Greater New Haven and Waterbury areas of the state under the brand name CTrides. This program assists in the formation and long-term viability of carpools and vanpools, This program also provides comprehensive resources to help employers design, implement and maintain teleworking programs. This program will reduce the number of employee work trips, decreasing traffic congestion, energy consumption and air pollution.
Project	0173-0486 2017-A20-1 Replace Traffic control Signals @ Various location
Changes	Amendment 5 increases estimate
Reason	Action is necessary to update project cost based on the final estimate at design completion.
Project	0173-0494 2019-AO-8 Replace Traffic Signals at Various Locations
Changes	Amendment 5 increases estimate
Reason	Action is necessary to update project cost based on latest estimate
Project	0300-0196 2021-A5-1 NHL - SCOUR REHABILITATION PROJECT
Changes	Amendment 5 adds new project
Reason	Action is necessary to include the Scour Rehab of the New Haven Line Bridges under FY 2021 Section 5337 grant program. This project will provide funding for the rehabilitation for 4 bridges and will include performing full repairs of the structures to raise the condition rating to a state of good repair.

Project	0301-0154	2021-A0	NHL-SIGNAL SYSTEM REPLACEMENT
Changes	Amendment 5 deletes FY24 Funds		
Reason	Action is necessary to delete the NHL - Signal System Replacement project from FY24, as it is currently programmed in FY22 and FY23 under Section 5337 federal program.		
Project	0301-0168	2021-A0	NHL-DEVON MOVABLE BRIDGE ADDITIONAL PE
Changes	Amendment 5 removes 5337 funds from FY21		
Reason	Action is necessary to delete the NHL - Devon Movable Bridge project from FY2021, as it is currently funded in FY2023 under the Section 5307C federal program.		
Project	0400-XXXX4	2021-A5-2	CTTRANSIT ADMIN CAPITAL/MISC SUPPORT FY 21
Changes	Amendment 5 adds a new project		
Reason	Action is necessary to include funding for CTTransit for the replacement of equipment that has reached the end of its useful life or requires updating.		

South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 5

State Project #0106-0130

SCRCOG # 2019-A14-2

Municipality Orange

AQ Code X7

Proposed

Project Name Interchange 57/58 Improvements at CT34

Description Improvements to CT Route 15 interchange #57/58 in Orange to provide an acceleration lane for CT Route 34 eastbound traffic entering CT Route 15 southbound and to mill and overlay the four circular interchange ramps with high friction pavement.

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
NHPP	FD	Federal	424					
		State	106					
	CON	Federal		2,240				
		State		560				
Total Cost	\$3,330		530	2,800	0	0	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
NHPP	FD	Federal	424					
		State	106					
STPNH	CON	Federal		2,720				
		State		680				
TIP Funds	\$3,930		530	3,400	0	0	0	0

Amendment Notes

Fy 18 Amend 14 Introduces Project. FY21 TIP Amend 5 adjusts funding

South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 5

State Project #0148-0209

SCRCOG # 2017-A2-3

Municipality Wallingford

AQ Code X6

Proposed

Project Name Rehab Br #06537 carrying SR 702 O/ Wharton Brook

Description Project is for rehab of Bridge 06537 (Culvert) carries SR702 (Exit 13) over Wharton Brook. Culvert has extensive rust and thinning from waterline for entire length.

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
STPNH	CON	Federal	728				
		State	182				
Total Cost	\$910		0	910	0	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
STPNH	CON	Federal	100	1,980			
		State	25	495			
TIP Funds	\$2,600		0	125	2,475	0	0

Amendment Notes

FY18 TIP Amend 2 adds a new project. FY21 TIP Amend increases estimate

State Project #0170-3605

SCRCOG # 2021-A5-3

Municipality Statewide

AQ Code

Proposed

Project Name STATEWIDE TDM (NY-NJ-CT MODERATE)

Description Provide funds for Statewide Transportation Demand Management (TDM) project (NY-NJ-CT moderate portion) for the period 07/01/2021-06/30/2022; PAED 06/29/2024. This project replaces P/N 170-3562OP which expires on 06/30/2021.

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
CMAQ	OTH	Federal	2,684				
		State	671				
TIP Funds	\$3,355		0	3,355	0	0	0

Amendment Notes

FY21 TIP Amend 5 adds a new project

South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 5

State Project #0173-0486

SCRCOG # 2017-A20-1

Municipality District 3

AQ Code X7

Proposed

Project Name Replace Traffic control Signals @ Various location

Description Project to replace signals at Various locations in District 3.

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
STPA	CON	Federal	3,538				
Total Cost	\$3,538	0	3,538	0	0	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
STPA	CON	Federal	4,400				
TIP Funds	\$4,400	0	4,400	0	0	0	0

Amendment Notes

FY15 TIP Amend 20 adds a new project Moved to FY21 TIP. FY21 TIP Amend 5 increases estimate

State Project #0173-0494

SCRCOG # 2019-AO-8

Municipality Statewide

AQ Code

Proposed

Project Name Replace Traffic Signals at Various Locations

Description

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
HIPNH	CON	Federal	2,974				
STPNH		Federal	1,014				
Total Cost	\$3,988	0	3,988	0	0	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
HIPNH	CON	Federal	2,974				
STPNH		Federal	1,671				
TIP Funds	\$4,645	0	4,645	0	0	0	0

Amendment Notes

Introduced with the FY21 TIP. FY21 TIP Amend 5 increases funding

South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 5

State Project #0300-0196

SCRCOG # 2021-A5-1

Municipality Statewide

AQ Code

Proposed

Project Name NHL - SCOUR REHABILITATION PROJECT

Description This project for the rehabilitation of 4 NHL bridges (Bridge 08022R in Darien, Bridge 08086R in Milford, Bridge 08207R in Wilton, Bridge 08268R on the Waterbury Branch)

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
5337	CON	Federal	6,400				
		State	1,600				
TIP Funds	\$8,000	0	8,000	0	0	0	0

Amendment Notes

FY21 TIP Amend 5 adds new project

State Project #0301-0154

SCRCOG # 2021-A0

Municipality Statewide

AQ Code X6

Proposed

Project Name NHL-SIGNAL SYSTEM REPLACEMENT

Description

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
5337	CON	Federal	30,000		20,000	20,000	
		State	7,500		5,000	5,000	
Total Cost	\$87,500	0	37,500	0	25,000	25,000	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
5337	CON	Federal	30,000		20,000		
		State	7,500		5,000		
TIP Funds	\$62,500	0	37,500	0	25,000	0	0

Amendment Notes

FY21 TIP Amend 5 deletes FY24 Funds

South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 5

State Project #0301-0168

SCRCOG # 2021-A0

Municipality Statewide

AQ Code X6

Proposed

Project Name NHL-DEVON MOVABLE BRIDGE ADDITIONAL PE

Description

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
5307C	PD	Federal		12,000	12,000		
		State		3,000	3,000		
5337		Federal	12,000				
		State	3,000				
Total Cost	\$45,000	0	15,000	15,000	15,000	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
5307C	PD	Federal		12,000	12,000		
		State		3,000	3,000		
TIP Funds	\$30,000	0	0	15,000	15,000	0	0

Amendment Notes

FY21 TIP Amend 5 removes 5337 funds from FY21

State Project #0400-XXXX

SCRCOG # 2021-A5-2

Municipality Statewide

AQ Code

Proposed

Project Name CTTRANSIT ADMIN CAPITAL/MISC SUPPORT FY 21

Description This STIP action will include funding for CTTransit for the replacement of equipment that has reached the end of its useful life or requires updating.

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>FYI</i>
5339	OTH	Federal	841				
		State	210				
TIP Funds	\$1,051	0	1,051	0	0	0	0

Amendment Notes

FY21 TIP Amend 5 adds a new project



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

Fiscal Year 2021-Fiscal Year 2024 Transportation Improvement Program Amendment Five

- Whereas:* U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and
- Whereas:* The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2021-Fiscal Year 2024 Transportation Improvement Program* on September 23, 2020, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2021-2024 Transportation Improvement Program* and the Region’s *Metropolitan Transportation Plans—2019 to 2045, (April, 2019)*; and
- Whereas:* The Council, on *September 23, 2020*, indicated that periodic *Program* adjustment or amendment was possible; and
- Whereas:* Projects referenced in the *Program* amendment (below) are consistent with the region’s metropolitan transportation plan *Metropolitan Transportation Plans—2019 to 2045, (April, 2019)*; and
- Whereas:* Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and
- Whereas:* By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and
- Whereas:* Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

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Carl J. Amento, Executive Director

Resolution

***Fiscal Year 2021-Fiscal Year 2024 Transportation Improvement Program Amendment Five
(Continued)***

Now, Therefore, Be It Resolved By the Council of Governments:

The Program Amendment *Five* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **May 26, 2021**

Date May 26, 2021

By: _____
First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS
Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

Approving the Final Fiscal Year 2022 and Fiscal Year 2023 Unified Planning Work Program

Whereas: comments from the U.S. Federal Transit Administration, the U.S. Federal Highway Administration, and the Connecticut Department of Transportation were incorporated into a final *Fiscal Year 2022 and Fiscal Year 2023 Unified Planning Work Program*; and

Whereas: The Council's Transportation Committee reviewed *Fiscal Year 2022 and Fiscal Year 2023 Unified Planning Work Program* on May 12, 2021 and recommended that the Council of Governments adopt the final work program.

Now, Therefore, Be It Resolved by the Council of Governments

That the final *Fiscal Year 2022 and Fiscal Year 2023 Unified Planning Work Program* is hereby adopted.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on May 26, 2021.

Date May 26, 2021

By: _____
First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments

MEMORANDUM

FROM: Executive Director Carl Amento, Deputy Director Stephen Dudley, Finance Director Christopher Rappa, and Finance Manager Rebecca Andreucci

TO: SCRCOG Board

RE: FY 2021-22 Proposed SCRCOG Budget

DATE: May 19, 2021

The FY 2021-22 Proposed SCRCOG Budget contains the following highlights:

- **Total budget increased from \$2.1 to \$2.45 million**

The proposed SCRCOG budget for FY 2021-22 totals \$2,451,330 as compared to a FY 2020-21 budget of \$2,183,429. This increase is predominantly due to the available Transportation Carryover Funds and an expected increase in RSG funds.

- **No municipal dues increase**

The proposed FY 2021-22 SCRCOG Budget includes no dues increase. Previous dues increases have improved SCRCOG's ability to provide match for and more fully utilize federal transportation funding without creating unsustainably large carryovers of unused funds and also to provide a cushion against further state funding reductions.

- **Amount of SCRCOG's State OPM Regional Services Grant (RSG) will likely increase from \$493,418 to \$575,000**

The amount of the FY 2021-22 RSG funds awarded to SCRCOG for the next fiscal year will likely be increased. For the past two years, the General Assembly mistakenly reverted to bonus funding for those COGs which had merged with adjoining COGs. That bonus was supposed to be only for FY 2013-14, yet by mistake it was also awarded for FY 2019-20 and FY 2020-21. SCRCOG never merged with another COG and, therefore, was not awarded the bonus when it was intended nor when it was a mistake. It is the intention of the State to rectify the mistake and return to a straightforward formula for distribution of the RSG to the COGs, thereby increasing SCRCOG's allocation from the current year's budget of \$493,418 to \$575,000 for FY 2021-22. RSG funds, municipal dues, and competitively-awarded grants received by SCRCOG, account for all non-federal revenue to SCRCOG. RSG funds are used for non-transportation regional planning, municipal shared services and special projects.

- **State match for Current-Year Federal Transportation Funds remains the same; State match for Carryover Funds increasing**

FY 2021-22 is the beginning of a new two-year Unified Planning Work Program (UPWP). It is expected that CTDOT will continue to provide its 10% match for the next fiscal year for current-year funds. State match for carryover funds is expected to increase from 0% to 10%.

- **Slight decrease in current-year transportation funding**

Current-year federal and state transportation funding will decrease in FY 2021-22 to \$1,150,148 from a current funding level of \$1,166,329. In addition, federal carryover funds in the amount of \$150,000 (plus \$18,750 in related state match) are expected to be available under the UPWP for use in FY 2021-22.

- **CIRCA ResilientCT Grant Extended¹**

In FY 2020, SCRCOG was awarded a \$37,000 CIRCA ResilientCT Grant. The grant performance period expired on May 1, 2021. SCRCOG has been notified of CIRCA's intent to amend the scope of work and extend the project deadline until June 30, 2022. Based on past and projected spending, we expect to have \$19,000 remaining in the grant for use in FY 2021-22.

- **Regional Affordable Housing Plan Consultant (\$105,000 from SCRCOG Reserves)¹**

SCRCOG issued a Request for Proposals (RFP) seeking qualified consultant(s) with expertise in planning, zoning regulations, evaluation and implementation of affordable housing policies, and development of affordable housing plans to assist in the creation of a SCRCOG Regional Affordable Housing Plan. The Plan must be in compliance with the statutory requirements set forth in the General Statutes of the State of Connecticut Section 8-30j.

A proposal was received from RKG Associates of Boston, MA, which met the requirements outlined in the RFP. The SCRCOG Housing Working group was notified of the proposal, and were provided an opportunity to provide feedback. A Selection Panel was formed with representation from SCRCOG staff and municipal staff. An interview with RKG Associates was conducted, and the Selection Panel determined the firm has the necessary experience/qualifications. SCRCOG notified RKG Associates that they have been selected to develop the SCRCOG Affordable Housing Plan, with specific sections with analysis, goals, and recommendations for the 12 participating municipalities in the SCRCOG Region.

- **SCRCOG's application for additional non-transportation grant funding is pending – Regional Hazard Mitigation Plan** (grant awards have yet to be announced)

Regional Hazard Mitigation Plan

SCRCOG applied for funding to the FEMA Building Resilience Infrastructure and Communities (BRIC) Grant Program to update the Regional Hazard Mitigation Plan (HMP), which needs to be updated every five years. Pursuing the grant funding in the Fiscal Year 2020 application cycle, and beginning the HMP planning process this Fall will ensure that the HMP update can be reviewed, revised, and updated as appropriate before the current Plan expires on August 15, 2023. The production of a Multi-Jurisdiction HMP by SCRCOG is the most cost-effective way to produce this plan for our member municipalities. The total

¹ Change since April 28, 2021 draft budget

estimated funding for the HMP Update is \$173,250, with 25% (\$41,250) of cost as the Non-Federal Share/ Local Match.

Regional Hazard Mitigation Plan – Local Match

In FY 2016-17, due to the rescission of the fourth quarter RSG funds, SCRCOG no longer had the required 25% local match available to commence the HMP update. The SCRCOG Board, at that time, authorized a special assessment of \$4,821 per participating municipality to provide for the required 25% local match. The entire amount of the special assessment was not needed and a balance of \$10,827 remains. This remaining balance from the special assessment was placed in reserves as the initial portion of the required 25% local match for the hopefully awarded FEMA Grant for the next update. Available grants or additional municipal contributions may be required to fund the remaining match. As we approach the next plan preparation process, determinations will be made at that time as to how the remaining match will be funded.

- **Operating Expenses Increase Slightly**

Total operating expenses (Salaries, Benefits, Travel, Computer Supplies & Software, Rent and General Office Expenses) are slightly increasing from \$996,968 this year to a proposed \$1,050,880 in FY 2021-22, primarily due to the current budget only reflecting a half-year of the Municipal Services Manager position and a change in the benefit status of several employees.

South Central Regional Council of Governments

Fiscal Year 2021-22 Budget Summary

Proposed - May 26, 2021

<i>Revenue</i>	<i>FY 21 Budget</i>	<i>FY 22 Budget</i>
Municipal Contribution		
Municipal Contribution - Dues	193,200	192,700
Municipal Contribution - Special Projects	10,827	10,827
SCRCOG Reserve Funds	7,500	117,750
Transportation Planning		
U.S. DOT - FY 2021-22	1,036,737	1,022,354
U.S. DOT - Carryover	48,000	150,000
CTDOT - FY 2021-22	129,592	127,794
CTDOT - Carryover	-	18,750
CTDOT - LOTCIP	211,465	211,465
Regional Planning		
CT OPM - Regional Services Grant (RSG)	493,418	575,000
CT Secretary of the State - Regional Election Monitor	3,691	3,691
CIRCA - ResilientCT Grant	37,000	19,000
Investment Income	12,000	2,000
TOTAL	2,183,429	2,451,330

<i>Expenses</i>	<i>FY 21 Budget</i>	<i>FY 22 Budget</i>
Salaries	574,518	610,812
Benefits	212,560	227,463
Travel	8,400	7,900
Computer Supplies & Software	16,600	17,600
Rent	111,100	112,300
General Office Expenses	73,789	74,806
Transportation Consultants	475,000	660,500
Other Consultants	205,100	371,200
Contingency	0	0
Transportation - Reserved	296,419	158,675
LOTICP - Reserved	199,117	199,249
Hazard Mitigation - Reserved	10,827	10,827
Total	2,183,429	2,451,330

Municipal Dues

Fiscal Year 2021-22 Municipal Dues

<i>Municipality</i>	<i>FY 2021-22 Dues</i>		
	<i>Per Capita (rounded to \$100)</i>		
	<i>CT DPH Population ⁽¹⁾</i>	<i>\$</i>	<i>0.34</i>
<i>Bethany</i>	5,548	\$	1,900
<i>Branford</i>	27,900		9,500
<i>East Haven</i>	28,569		9,700
<i>Guilford</i>	22,133		7,500
<i>Hamden</i>	60,556		20,600
<i>Madison</i>	18,030		6,100
<i>Meriden</i>	59,395		20,200
<i>Milford</i>	54,747		18,600
<i>New Haven</i>	130,250		44,300
<i>North Branford</i>	14,146		4,800
<i>North Haven</i>	23,683		8,100
<i>Orange</i>	13,926		4,700
<i>Wallingford</i>	44,326		15,100
<i>West Haven</i>	54,620		18,600
<i>Woodbridge</i>	8,750		3,000
Total	566,579	\$	192,700

(1) State of Connecticut, Department of Public Health, Estimated Population in Connecticut Towns As of July 1, 2019.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

**South Central Regional Council of Governments Budget
Fiscal Year 2022 (July 1, 2021 – June 30, 2022)**

Whereas: The South Central Regional Council of Governments (SCRCOG) By-Laws prescribe that the Council shall review and approve SCRCOG budgets, and

Whereas: SCRCOG's Executive Committee has reviewed and recommends acceptance of the proposed Fiscal Year 2022 budget totaling \$2,451,330.

Now, therefore be resolved by the South Central Regional Council of Governments:

That a Fiscal Year 2022 Budget is adopted (copy attached), and

That Fiscal Year 2022 SCRCOG municipal dues are established at 34 cents per capita, per the Connecticut Department of Public Health's July 2019 population estimates.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on May 26, 2021.

Date: May 26, 2021

By: _____
First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments

**FISCAL YEAR 2021-22
PROPOSED REGIONAL SERVICES GRANT (RSG) SPENDING PLAN**

Source of Project Funding

CT OPM - Regional Services Grant (RSG)	\$575,000
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Proposed Budget

1.	Staff Labor and Expenses	\$317,500
2.	Shared Services Consultants (see table below for details)*	\$209,000
3.	UConn MPA Intern Program	\$33,000
4.	Capitol Region Purchasing Council Membership	\$7,500
5.	GIS Consultant -Technical Support	\$8,000

Total	\$575,000
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*Details of *Shared Services Consultants* Line Item

2a.	Solid Waste & Recycling; Food Waste Diversion; Energy Conservation Consultant: Pamela Roach Description: (1) The SW&R program will include: Exploration of pilot programs with DEEP; separation of food waste, textiles and glass; school-based food diversion program; identification of composting sites in region. (2) The Energy Conservation Program will include:-EV Readiness; alternative fuel vehicles, fleet conversion; charging infrastructure; solar energy; building energy conservation.	\$60,000
2b.	Information Technology; Cybersecurity Consultant: Novus Insight Description: The cybersecurity program will include: (1) vulnerability, asset management, and cyber threat monitoring pilot program, including development of best practices to address key challenges uncovered by National Guard Assessment; and (2) expansion of municipal employee integrated "cyber awareness" service training.	\$75,000
2c.	Procurement Consultant: Wilma Petro Description: The purchasing program will include: (1) continuation of the Regional Purchasing Consortium; (2) five to seven purchasing trainings/workshops; and (3) consulting services for municipalities.	\$30,000
2d.	Affordable Housing Consultant: David Fink Description: This portion of the Affordable Housing Program will include: (1) continued facilitation of meetings and workshops of the SCRCOG Housing Working Group; (2) assistance to SCRCOG municipalities in forming Housing Advisory Commissions, (3) organizing and facilitating public meetings; (4) educational outreach to citizens in SCRCOG towns; (5) assistance in production of housing plans.	\$30,000
2e.	Grants Consultant: Juliet Burdelski Description: The municipal grants program will include: (1) facilitation of meetings and workshops of Grants Working Group; (2) presentation of training sessions; consulting services for municipalities.	\$14,000

Total	\$217,000
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FISCAL YEAR 2021-22 PROPOSED REGIONAL SERVICES GRANT (RSG) SPENDING PLAN

Overview

Over the past several years, SCRCOG has been working with its municipalities to share best practices and develop opportunities for cost-saving and collaborations. Currently, and since September of 2018, SCRCOG has convened regular Working Group meetings of officials from each of its municipalities in the areas of: Finance, Information Technology, Purchasing, Permitting, Public Works, Grants, Solid Waste & Recycling, Stormwater Management/ Watershed Protection, Energy Conservation, and Affordable Housing. During the past year, a focus has developed upon five subject areas: (1) Solid Waste, Recycling, Food Waste Diversion, and Composting; (2) Energy Conservation; (3) Information Technology and Cybersecurity; (4) Procurement and (5) Affordable Housing. In the next fiscal year, we will begin a new focus area on Grants, including grant finding, writing and administration to assist SCRCOG municipalities.

A. Solid Waste & Recycling and Food Waste Diversion

Emerging from SCRCOG's Regional Working Group on Solid & Recycling Waste, a program was developed that involved sharing by, and cost savings to, SCRCOG municipalities and their counterpart Boards of Education. SCRCOG developed a plan for a Regional School Food Waste Diversion Program that was met with great enthusiasm among the schools and education systems, as well as the towns in the SCRCOG region. Unfortunately, the COVID pandemic prevented the program from being implemented during 2020. SCRCOG intends to partner with educators, funders and food diversion experts to launch the program later in 2021.

In 2016, CT DEEP released their Comprehensive Materials Management Strategy (CMMS) which outlines a statewide goal of 60 percent diversion of solid waste from disposal by 2024. To achieve this goal, DEEP states that "state and local governments and regional planning organizations must work together to plan, implement, and evaluate waste reduction and recycling programs." DEEP notes that organics provide the largest opportunity for Connecticut to increase waste diversion. SCRCOG has been working with its municipalities and DEEP to develop pilot projects for the co-collection with Municipal Solid Waste and diversion of food waste to local composting sites in order to address the 40% of food produced that is wasted and create cost savings to municipalities in disposal costs.

B. Energy Conservation

The Regional Energy Conservation Working Group has focused on educating and preparing the municipalities for fleet electrification and planning for EV charging infrastructure in conjunction with a program sponsored by Live Green entitled "Municipal EV Readiness Toolkit." SCRCOG has also been heavily promoting a U.S. Energy Department program called "SolSmart" which provides technical assistance to municipalities to make them "solar-friendly."

C. Information Technology and Cybersecurity

SCRCOG has also focused its attention on the introduction of new technology on a multi-town or regional basis. With the assistance of the Capitol Region Council of Governments (CRCOG) and the experience of the municipal staff members involved in our Technology, Permitting, Purchasing, Finance and Public Works Working Groups who have been meeting for the past two and one-half years, SCRCOG was successful in fostering the adoption of common

FISCAL YEAR 2021-22 PROPOSED REGIONAL SERVICES GRANT (RSG) SPENDING PLAN

technology platforms among our municipalities such as on-line permitting, on-line purchasing software systems.

Over the past year, the focus of the Regional Technology Working Group became municipal cybersecurity. This evolving problem hit home for several of our municipalities who were victims of ransomware and malware attacks.

SCRCOG, with the assistance of consultants, and the experience and knowledge of the Technology Working Group members, has developed a Regional Cybersecurity Initiative which will provide a comprehensive program to bring all fifteen SCRCOG municipalities to a higher level of protection against cyberattacks, including (1) surveying and assessing of each municipality's current cybersecurity status and (2) municipal employee cybersecurity training.

D. Purchasing

Through the efforts of the Regional Purchasing Working Group, SCRCOG came to understand that the purchasing function was understaffed and under-trained in several of its municipalities. Six of SCRCOG's fifteen municipalities did not have a full-time Purchasing Agent but instead relied upon a clerk in the Finance or Public Works Department. In response, SCRCOG's consultant, a very experienced, retired municipal Purchasing Officer, developed a procurement training program and made herself available for consulting and advising all of the SCRCOG municipalities in the area of municipal procurement.

In addition, SCRCOG, in response to requests from the municipalities, has established the SCRCOG Regional Purchasing Consortium ("the Consortium") as a voluntary purchasing cooperative serving our region's fifteen municipalities. Operating under the auspices of SCRCOG, the Regional Purchasing Consortium functions as a supplemental procurement office, without additional charge, for its member municipalities. The Consortium sponsors competitive bids and request for qualifications/proposals covering a wide range of products and services requested by the member municipalities. A dedicated Consortium webpage was created to display current bid opportunities and awarded bids. The first several bids for the new Regional Purchasing Consortium will be for services and items requested by the SCRCOG municipalities such as on-call consulting services and rental equipment.

The Consortium will supplement SCRCOG's membership in the Capitol Region Purchasing Council (CRPC), which SCRCOG members will still actively use. SCRCOG pays special regional dues of \$500 for each of its municipalities to be a member of CRPC. With 15 members, SCRCOG's regional dues to CRPC amounts to \$7,500 per year. If the 15 SCRCOG towns joined CRPC individually, their dues would total over \$35,000. SCRCOG municipalities save hundreds of thousands of dollars by utilizing the offerings of CRPC.

E. Affordable Housing

The Affordable Housing Working Group has been meeting for two years under the guidance of SCRCOG consultant David Fink. The group through expert presentations, sharing of best practices and robust discussion have reviewed the many options available to towns for increasing housing affordability.

In the coming year, SCRCOG will continue through David Fink to facilitate meetings and workshops of the SCRCOG Regional Housing Working Group; will provide assistance to

FISCAL YEAR 2021-22
PROPOSED REGIONAL SERVICES GRANT (RSG) SPENDING PLAN

SCRCOG municipalities in forming Housing Advisory Commissions, and organize and facilitate public meetings and provide educational outreach to citizens in SCRCOG towns. With the help of RKG Associates, the selected consultant, will produce state-mandated affordable housing plans for 12 of the SCRCOG municipalities. Woodbridge, Bethany and Branford are using state grants to produce their own housing plans, but will be coordinating their activities with the SCRCOG multi-town initiative.

F. Grants

One of the most frequent requests for assistance heard by SCRCOG from our towns is for SCRCOG to provide assistance to our towns with obtaining municipal grants. Although we frequently distribute grant information to the towns, we would like to provide a more comprehensive service. We have convened a couple of meetings of municipal grant writers in recent years. This coming year, however, under the guidance of grants consultant Juliet Burdelski, formerly grant writer for the City of Meriden, we will be launching a full grants program for the benefit of SCRCOG municipalities.

Our consultant will conduct and hold workshops for representatives of SCRCOG towns who are involved in grants. The workshops will focus on best practices for grant writing and administration, such as grant writing basics, researching grants, writing the application, compiling the work plan, budgeting, project management, staffing, subcontracting, and implementing the grant-funded activity, programmatic reporting, financial reporting, accounting, and audits.

The consultant will conduct and hold training webinars related to grant management. These sessions are envisioned as a deeper dive into subject areas that will be discussed generally at the workshops, such as review and discussion of compiling a list of recurring federal and state grants, procurement best practices when using state and federal funds, financial reporting best practices when using state and federal funds, and using multiple funding sources and leveraging public-private partnerships for complex projects.

The consultant will also be available to conduct one-on-one coaching to SCRCOG towns. This activity may also include peer review of grant-related materials at the request of each town.



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Carl J. Amento, Executive Director

Resolution

Authorizing the Executive Director to enter into agreements for FY 2021-22 Regional Services Grant-funded Consultant Services

Whereas: SCRCOG's Regional Services Grant (RSG) Spending Plan for FY 2021-22 was adopted by the Council on May 26, 2021; and

Whereas: The RSG Spending Plan identifies programs and projects which are to be advanced by consultant services to complement SCRCOG staff efforts; and

Whereas: The RSG funding must be spent by June 30, 2022, and it is important to begin the new programs and projects as soon as possible and continue the ongoing programs and projects specified in the RSG Spending Plan; and

Whereas: The consultants for the Shared Services/Operations program should have municipal employment experience, as well as expertise in particular specialty areas of municipal government; and

Whereas: The SCRCOG By-Laws provide that "The Executive Director may at his/her discretion and under unusual circumstances, suggest that the Executive Committee consider only a single consultant possessing unique prerequisites, clearly establishing skills and background which might render "sole source" selection in the best interests of the Council"; and

Whereas: The "unusual circumstances" of time constraints (the RSG funds must be spent by June 30, 2022) and the "unique prerequisites" (knowledge and experience in municipal government administration in particular subject areas) are demonstrated by the skills and backgrounds of the proposed consultants; and

Whereas: The Executive Director proposes that the following consultants be engaged by SCRCOG for the work specified in the FY 2021-22 RSG Spending Plan:

Pamela Roach (continued)	Shared Services/ Operations Consultant
David Fink (continued)	Regional Housing Consultant
NOVUS Insight (continued)	IT/Cybersecurity Consultant
Wilma Petro (continued)	Purchasing Consultant
Juliet Burdelski (new)	Grant Writing Consultant

Now, Therefore, Be It Resolved by the Council of Governments:

That the Executive Director is authorized to negotiate and sign consulting services agreements in accordance with the terms and conditions of this Resolution.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on May 26, 2021.

Date: May 26, 2021

By: _____
First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments

NEWSLETTER

MUNICIPAL SERVICES

VOLUME 1, ISSUE 5 | MAY 2021

AMERICAN RESCUE PLAN FUNDING FOR MUNICIPALITIES

SCRCOG staff and Lou Mangini from Congresswoman DeLauro's Office are meeting with the region's Chief Elected Officials to discuss American Rescue Plan (ARP) funding for municipalities. These meetings are an opportunity for municipal leaders to gain insight and clarity into the Treasury Department's guidance for how to use Coronavirus State & Local Fiscal Recovery Funds.

SCRCOG and Congresswoman DeLauro's Office will maintain a list of programs being pursued by the State of Connecticut in an effort to minimize unintentional repetitive programs. SCRCOG will also keep municipal leaders informed of local best practices and intended use for ARP funding.

[Click here](#) to access the Treasury Department's webpage on this funding.

HOUSING

The Housing Working Group met on May 11 to discuss strategies and resources available for Transit-Oriented Development, facilitated by: Garrett Eucalitto, Deputy Commissioner, CTDOT; Mark Barnhart, Director of Community and Economic Development, Town of Fairfield; and Robert Friedmann, Chairman, Old Saybrook Zoning Commission. [Click here](#) to access a recording of this meeting.

SCRCOG completed the interview process for the Regional Affordable Housing Plan consultant. The interview panel, which included SCRCOG staff and municipal representatives, selected RKG Associates as the preferred consultant. SCRCOG and David Fink are in the process of negotiating the scope with RKG Associates, and anticipates a start date on July 1.

SCRCOG has been meeting individually with CEOs to update them on the status of the RFP and discuss their participation in developing the Plan. Contact [Eugene Livshits](#) for more information.

UPCOMING MEETINGS AND EVENTS**Housing Working Group Meeting****SCRCOG Regional Housing Plan**

Tues. Jun 8 | 1:30 pm to 3 pm | [Click Here to Join](#)

Municipal Procurement Training Series**Session 7: How to Participate in a Purchasing****Consortium and use On-Call Engineering Services List**

Wed. Jun 30 | 10am to 11:45 am | [Register Here](#)

PURCHASING

SCRCOG's Regional Purchasing Consortium received 41 responses to the On-Call Engineering Services RFQ. Interviews will be held to select the most qualified firms for the On-Call List. SCRCOG is currently forming the interview panel and is seeking municipal employee volunteers. [Click here](#) for details on this RFQ. The June Municipal Procurement Training Session will inform municipalities on how to participate in a purchasing consortium and use the SCRCOG On-Call Engineering Services List.

ENERGY CONSERVATION

SCRCOG has officially achieved SolSmart's Silver Designation for the region's commitment to solar energy utilization. Branford and Hamden have received a SolSmart Designation, while Guilford is working toward one. Towns interested in earning [SolSmart designation](#) can email [Toyah Barigye](#), Senior Project Manager at SolSmart.

Live Green is providing free support to municipalities that are looking to complete an EV project(s). Towns are encouraged to contact [Daphne Dixon](#) at Live Green with any EV project needs. [Click here](#) for examples of projects Live Green can assist with.

SOLID WASTE & RECYCLING

SCRCOG and CT DEEP are continuing to demonstrate the economic and environmental benefits of waste reduction measures including co-collection of food waste and glass. Additionally, we are working to identify potential composting sites within the region either at town leaf compost sites and/or farms.

CT DEEP approved West Haven's application for a project that adds food scraps to the city's registered leaf and grass composting operation.

5 to 10 Sustainable CT Points can be earned for developing a food waste prevention campaign or food scraps recovery campaign or program. This is outlined in [section 9.4](#).

CYBERSECURITY

Cities and towns interested in participating in the regional cybersecurity awareness training program can do so by completing [this start-up questionnaire](#). At the end of the questionnaire, respondents are prompted to schedule a planning/implementation meeting with Novus Insight.

Currently, 7 out of 15 towns have launched the program for their municipal employees.



If you would like more information on any municipal service program, please contact:

Carl Amento, Executive Director
203-466-8625 | camento@scrcog.org

Andy Cirioli, Municipal Services Manager / Regional Planner
203-466-8603 | acirioli@scrcog.org



May 19, 2021

Dear Chief Elected Officials of SCRCOG,

Since our April report, we have been fortunate to meet with many of you and your economic development commissions as part of our community outreach program for the South Central Connecticut Comprehensive Economic Development Strategy. We have gained valuable insight regarding ongoing issues and priority concerns in terms of pandemic response and long-term recovery. Some of the areas that need additional attention include bilingual small business training, personal finance management, company disaster recovery planning, and comprehensive access to essential broadband service for remote learning and work from home. Commercial broadband service to support economic development initiatives in data mining, bioscience, telehealth and manufacturing has also been raised as a priority issue. We are also seeing the fruits of the SCRCOG Housing Committee in developing the region's housing plan. The critical need for attainable and affordable housing in our towns is becoming critical with the increased demand for homes in Connecticut. In addition to meeting with the towns, we have been collaborating with sector specialists to identify paths to recovery. We continue to collaborate with DEMHS Region 2 and AdvanceCT on recovery and best practices.

With the full reopening of the state, we are marketing our regional tourism assets including restaurants and attractions. While many of our indoor attractions have not yet reopened, we are seeing a dramatic uptick in outdoor events. We cohosted the Spring Brochure Swap and have contracted with CTM for the distribution of the 2021-2022 Greater New Haven Visitors and Relocation Guide at AAA office within our drive market. We anticipate an increase in leisure travel during the summer months and want to maximize the economic impact of seasonal travelers as we expect a protracted decline in business travel.

At our monthly REDFO meeting, we hosted Lou Mangini from Congresswoman Rosa DeLauro's office. He shared the pertinent information about the American Rescue Plan at that time. Since then, he provided us with the US Treasury's Interim Final Guidance and Fact Sheet which you should have received from us via email.

We will be providing a draft 2021 Comprehensive Economic Development Strategy Annual Update and Performance Report on Monday, May 24 and will present an overview strategy at the meeting on May 26. We are eager to receive your feedback on the data we have collected and your thoughts on moving forward.

Graphs of regional unemployment claims are attached. If you would like the spreadsheet by town, please let us know.

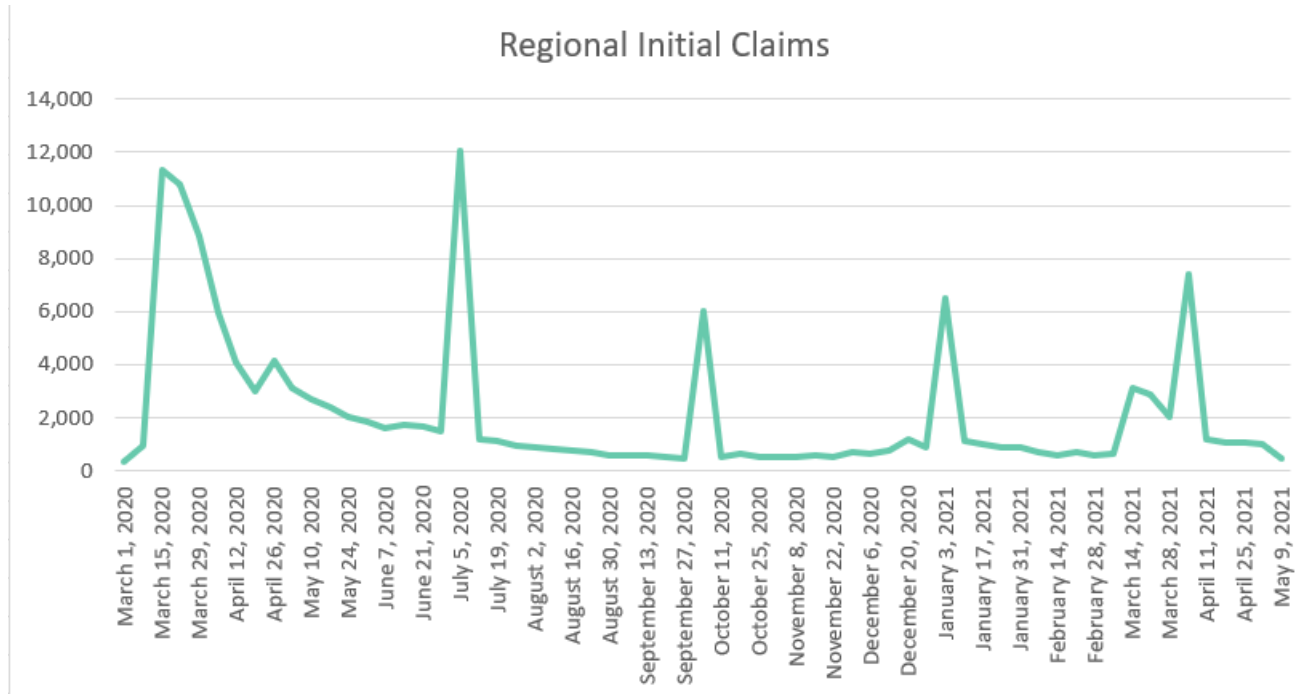
Sincerely,

Ginny Kozlowski
Executive Director

PO Box 1576, New Haven, CT 06506
T 203 821 3682 www.rexdevelopment.com

BETHANY BRANFORD EAST HAVEN GUILFORD HAMDEN MADISON MERIDEN MILFORD
NEW HAVEN NORTH BRANFORD NORTH HAVEN ORANGE WALLINGFORD WEST HAVEN WOODBRIDGE

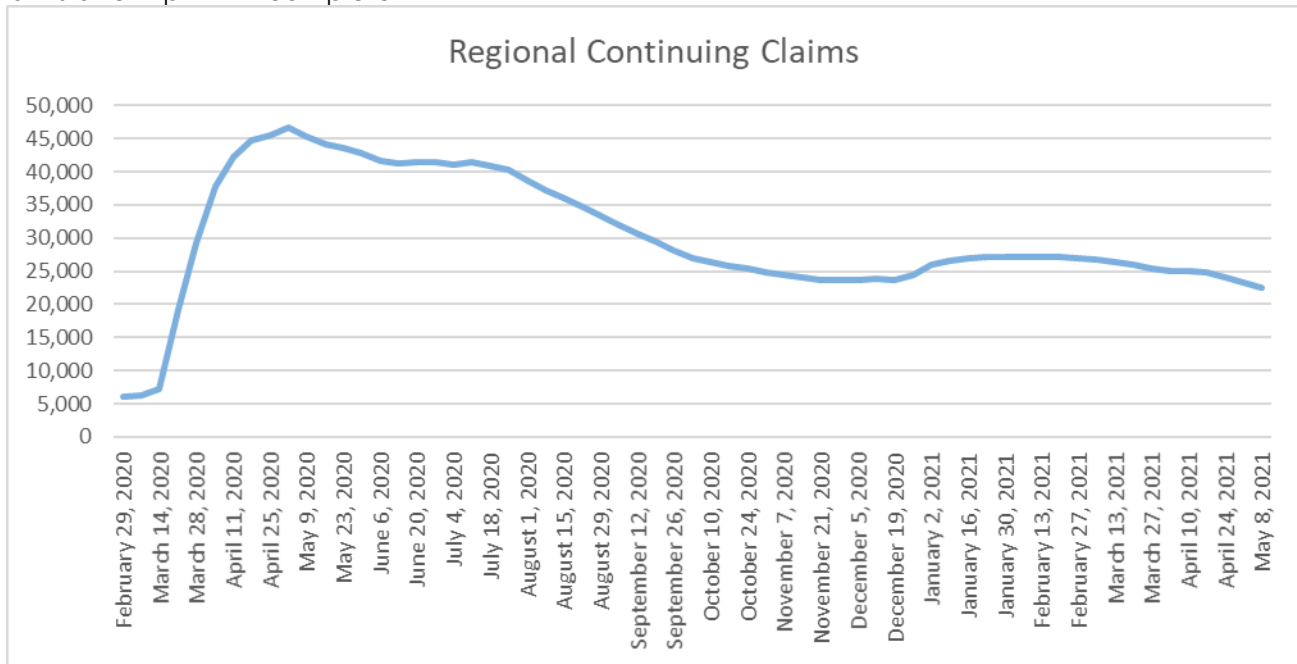
Regional Initial Claims – Updated May 17, 2021
 Dept. of Labor Office of Research



REX

DEVELOPMENT

Regional Continuing Claims – Updated May 17, 2021
 Dept. of Labor Office of Research
 Claims after April 21 incomplete



**SOUTH CENTRAL CONNECTICUT
Regional Planning Commission**

May 2021 Action Table

Ref. #	Received	Description	Adjacent RPC Towns	Abridged RPC Action
2.1	04/15/2021	City of Milford: Proposed Zoning Regulation Amendments to Article III, Section 3.10 Limited Industrial District: LI; Article XI – Definitions	Orange, West Haven	By resolution, the RPC has determined that the proposed zoning regulation amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
2.2	04/19/2021	Town of Wallingford: Proposed Zoning Regulation Amendments pertaining to Winery Food Truck Regulations	Hamden, Meriden, North Branford, North Haven	By resolution, the RPC has determined that the proposed zoning regulation amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.

***Transportation Planning Work Program
Unified Planning Work Program***

Fiscal Year 2022 and Fiscal Year 2023

July 2021 - June 2022

July 2022 - June 2023

Draft 5-12-21



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127 Washington Avenue, 4th Floor West
North Haven, Connecticut 06473
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Fax (203) 234-9850
Website: www.scrkog.org*

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Introduction

The South Central Connecticut Region includes the entire corporate limits of the fifteen municipalities in the Greater New Haven area - Bethany, Branford, East Haven Guilford, Hamden, Madison, Meriden, Milford, New Haven, North Branford, North Haven, Orange, Wallingford, West Haven, and Woodbridge. The Region is a Council of Governments, as permitted by the Connecticut General Statutes, with each municipality represented by its chief elected official. The Council meets monthly to act on regional business and oversee the transportation activities of the Region. Recommendations concerning transportation actions are forwarded to the Council from the Transportation Committee, consisting of six members of the Council, and the Transportation Technical Committee, which includes an appointed staff person from each municipality. These two committees meet jointly each month to recommend actions for consideration by the Council on transportation matters.

The Unified Planning Work Program (UPWP) is adopted in accord with federal code (23CFR Part 450.308) and governs the transportation planning activities of the Region. These planning activities include planning partners at the federal level of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) and, at the state level, the Connecticut Department of Transportation (CTDOT).

This UPWP utilizes, builds upon, and continues the required transportation planning activities from previous UPWPs. Specific consultant-supported projects that are continued from previous UPWPs are noted hereafter.

It is noted that the FY 23 activities shown herein are subject to SCRCOG approval of the SCRCOG FY 23 budget and may be adjusted after funding levels are confirmed.

Key Issues for the 2022 and 2023 Program Years

Responding to the Goals of FAST Act

The Federal transportation act, Fixing America's Surface Transportation (FAST), identifies ten (10) planning factors that Metropolitan Planning Organizations (MPOs), such as the South Central Regional Council of Governments (SCRCOG), must consider in their Unified Planning Work Programs (UPWP). These general planning goals are:

1. **Economic Vitality** – Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
2. **Safety** – Increase the safety of the transportation system for motorized and non-motorized users;
3. **Security** – Increase the security of the transportation system for motorized and non-motorized users;

4. **Environment** – Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
5. **System Integration** – Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
6. **System Accessibility and Mobility** – Increase the accessibility and mobility for people and freight;
7. **System Management** – Promote efficient system management and operation;
8. **System Preservation** – Emphasize preservation of the existing transportation system;
9. **System Resiliency and Reliability** – Improve the resiliency and reliability while reducing or mitigating the stormwater impacts of surface transportation, and;
10. **Travel and Tourism** – Promote and enhance travel and tourism.

Responding to State and Federal guidelines, SCRCOG completed, in May 2019, an update of the Metropolitan Transportation Plan (MTP). The MTP incorporates all responses to outreach and establishes regional goals. The update of the Regional Plan of Conservation and Development (POCD) was completed in the spring of 2018. The SCRCOG POCD suggests strategies for future actions in the Region.

Safety of our transportation network is an important concern and a key consideration in the selection and prioritization of future projects. The Connecticut Strategic Highway Safety Plan provides a framework for increasing highway safety.

Mobility of the region's population is another key goal of any transportation solution. The proposed work program elements respond to the planning goals noted above.

Travel and tourism as a planning goal allows SCRCOG to work with REX Development. REX currently provides travel and tourism promotion for the region. Working with REX, SCRCOG can meet this planning goal.

SCRCOG's FY 2022 and FY 2023 UPWP addresses major regional transportation issues and opportunities through a combination of regional staff effort, consultant support and coordination with CTDOT and the related staff work at our member cities and towns.

This UPWP summarizes ongoing staff work, such as inter-agency coordination, analysis and utilization of the latest available census and demographic data, data monitoring, modeling and outreach, as well as special projects to be conducted during the coming fiscal year. The FY 2022 and FY 2023 UPWP utilizes and builds upon previous year activities.

For each of these tasks, the following sections of the UPWP identify objectives, and major activities for the FY 2022 and FY 2023 work program. Products, such as technical memoranda, final reports or other documentation are also noted, and the anticipated schedule for major work tasks is identified. Maintaining a balanced, multi-modal transportation program is a critical element in meeting State and Federal planning guidelines.

The FY 2022 and FY 2023 Unified Planning Work Program consists of five work tasks:

Task 1: Management of the Planning Process - Program Administration

Task 2: Data Collection/Analysis - Monitoring and Projections

Task 3: Planning Activities

Task 4: Other Technical Assistance

Task 5: Public Participation

Work Program Highlights - FY 2022

Program Element/Study	Description	Consultant Support
Region-wide Pavement Management System Refresher Training	Provide refresher training in utilization of pavement management programs previously provided to member municipalities needed due to numerous staff changes	\$10,000
Town of Woodbridge Business Connectivity Study	Review current conditions and limitations and provide recommendations, concept plans and cost estimates for improved connectivity and circulation, with a particular focus on cyclists and pedestrians, in the Village area, including Selden Plaza and the Commercial Park.	***\$50,000
Congestion Management Process	Additional data collection and implementation of CMP recommendations from previous study. Continued input to tie our CMP efforts with the Lower Connecticut River Valley COG as the two main areas of the New Haven TMA	***\$62,500
City of West Haven Bicycle-Pedestrian Plan	Creation of a City-wide Bicycle Pedestrian Plan coordinated with other City Plans and with emphasis on intermodal connections and addressing all areas of the City.	\$50,000
City of New Haven Two-way Transit Study	Completion of study started in FY 20 building on previous traffic two-way studies, study transit routing options made viable by changes to traffic flow directions on city streets	\$90,000
GIS Viewer Maintenance and Hosting	Provide annual services to maintain GIS system	***\$25,000

Town of Wallingford Northrup Road Study	Prepare alternatives assessment for roadway improvements between Barnes Road and North Farms Road/Murdock Ave, including horizontal and vertical geometry, roadway widths Provide conceptual plans and a probable construction cost estimate for the preferred alternative	\$80,000
Town of Hamden Canal Trail Crossings Evaluations	Evaluation, concept design safety improvements and recommendations with cost estimates for 21 at grade crossings on the Farmington Canal Heritage Trail between Goodrich Street and Mt. Sanford Road.	\$70,000
*Travel and Tourism Enhancement	Utilize REX Development to further advance and promote travel and tourism in the region.	***\$50,000
City of Milford Feasibility Study	Feasibility Study for the connection of Plains Road to Oronoque Road including at-grade railroad crossing, identification of permits required and cost/benefit analysis	\$65,000
City of Meriden	CT Loop Trail Connection study from Broad Street to the Middletown line in the vicinity of Westfield Road	\$108,000
Total		\$660,500

* Expected to continue into FY23

*** Utilizes FY 19 Carryover federal funds

******Work Program Highlights - FY 2023**

Program Element/Study	Description	Consultant Support
City of New Haven One Way Two Way Conversion Study	Building upon 2014 Study, evaluate Elm Street between York Street and State Street and Grove Street/Tower Parkway between Broadway and State Street and evaluate other additional roadway sections.	\$125,000
City of New Haven Conditional Evaluation of Existing Structures	Inventory, documentation and evaluation of Traffic structures including span poles overhead sign poles and other similar structures	\$87,000
Town of Hamden Complete Streets Route 10 Study	Existing conditions evaluation and recommendations for implementation of complete streets improvements on Route 10	\$55,000
Town of Hamden Dixwell Avenue and Whitney Avenue Intersection Roundabout Feasibility Study	Build upon previous discussions to determine feasibility of creation of a roundabout at this intersection to improve current level of service "F" with concept plans and preliminary cost estimates.	***\$50,000
Travel and Tourism Enhancement	Utilize REX Development to further advance and promote travel and tourism in the region	*\$50,000

GIS Viewer Maintenance and Hosting	Provide annual services to maintain GIS system	\$25,000
Town of Branford Walkability/Sidewalk Study	Study to improve and expand the sidewalk transportation system within the Town to improve pedestrian safety and walkability, complete connections to key areas of Town and address ADA noncompliance areas including identifying or addressing the following within the Town: Missing connections between sidewalk sections, Areas of sidewalk deterioration requiring repairs or replacement, Enhance mobility within and connection to the Town Center Area and Train Station, Connections to Route 1, Connection to transit stops, Areas of ADA compliance deficiency as compared to PROWAG criteria.	***\$75,000
Town of Madison Bicycle-Pedestrian Safety Improvements Study	Prepare concept plan and preliminary cost estimate for sidewalks, shared use paths and other bicycle-pedestrian safety improvements along Route 1, West Wharf Road and Surf Club Road between downtown and Surf Club. Evaluate existing conditions and identify issues affecting the design related to traffic, utilities, topography, soils, wetlands, right-of-way and permitting.	\$40,000
City of West Haven Traffic Signal Study Phase 1	Traffic Signal Study to review current conditions and provide recommendations and estimated costs for upgrades of existing city owned signals to conform to current requirements	\$50,000
New Haven Port Transportation and Freight Security Study	Study to review transportation and freight security and possible transition for the area south of I-95 into a secure port zone. Review options for possible abandonment of city streets, secure entry points and freight laydown areas for more efficient and secure goods and commodities movement. Include pedestrian/bike connection as part of regional pedestrian/bike network. This study will build upon the freight study in the FY 2018-FY2019 UPWP.	\$50,000
Total		\$607,000

** Continued from FY 22

*** Utilizes FY 19 Carryover federal funds

**** All FY 23 consultant-supported work subject to the confirmation of funding and the approval of the SCRCOG FY 23 budget.

Task 1: Management of the Planning Process – Program Administration

Objectives

1. Schedule planning activities and allocate staff resources appropriately to conduct all identified UPWP work tasks in a timely and efficient manner.
2. Prepare and adopt a planning work program for the next fiscal period.
3. Ensure that expenditures are well documented and cost-effective.

Major 2022 and 2023 Activities

Mid-Year FY 2022 Work Program Review

Review and adjust the work program relative to emerging issues, opportunities and progress through the first six months.

Review of FY 2023 Work Program

Review and amend FY 2022 program in response to final funding levels and emerging requests from member municipalities. (February-May 2022)

Prepare FY24 and FY 25 UPWP

Preparation of FY24 and FY25 UPWP for adoption prior to start of FY 24. (February-May 2023)

Certification

Re-certification process was accomplished in FY 2021. Work with CTDOT, FHWA and FTA to document compliance with applicable federal standards and recertification requirements. For FY 2022 and FY 2023, annual self-certification will be approved by Council members (Mayors and First Selectmen) stating that the planning process is consistent with applicable federal regulations.

Products/Reports

- *Financial Control.* Maintain financial records and develop reports in accordance with USDOT and CTDOT regulations and guidance.
- *Quarterly Reports.* Develop quarterly narrative and financial status reports for funding agencies.
- *Annual Affirmative Action Plan.* Review and revise Affirmative Action Plan (February 2022 and February 2023).
- *Annual Audit.* Comprehensive audit of Council FY 2021 and FY 2022 revenue, expenditures and internal management practices (November 2021 and November 2022).

This task requires continuing activity throughout the years. Reporting milestones are noted above.

Task 2: Data Collection/Analysis – Monitoring and Projections

Objectives

1. Provide a database for regional transportation planning in close coordination with Connecticut Department of Transportation (CTDOT) data developed for statewide needs.
2. Maintain, as appropriate, regional highway and transit databases as components of SCRCOG's regional travel demand model.
3. Coordinate data acquisition with CTDOT and member municipalities to ensure the utility and compatibility of data.

Major 2022 and 2023 Activities

Demand Modeling Database

Maintain the region's travel demand model. Integrate new CTDOT traffic counts obtained through consultant supported work. Continue network maintenance for additions and changes to the roadway and transit systems.

Traffic Data Collection Program

Continue major intersections counting program within the consultant supported project work to collect data at those intersections that are identified at the municipal level for evaluation of congestion and safety-related issues. As in the past, share the proposed counting program with municipalities and CTDOT's Office of Traffic Engineering and coordinate with other data collection programs at the state and local level.

Rail and Commuter Parking Lot Occupancy Survey

Monitor late-morning occupancy (maximum occupancy) at New Haven's Union Station, at the West Haven and Milford Railroad Stations and at the Branford, Guilford and Madison Shore Line East stations as well as lots adjacent to I-95 and I-91 on a quarterly basis and publish data on the SCRCOG website.

Congestion Management and Monitoring

SCRCOG staff will work with municipal staff to identify target areas for operations and management strategies (O&M) including development and implementation of Intelligent Transportation System (ITS) strategies and technologies in the region, as well as Travel Demand Management (TDM). Consultant-supported work will include preparation of required reports. Staff will continue to cooperate with CTDOT on the six elements of the congestion management process (CMP): (1) Determining the CMP network in the Region, (2) defining congestion, identifying congested links, (3) developing strategies to address congested links, (4) implementing strategies: (5) short and (6) long term, and monitoring the network. Activities will focus on the recommendations from previous consultant supported studies and as per CTDOT guidance.

Geographic Information Systems (GIS)

SCRCOG staff will continue to maintain and utilize our robust GIS system. The system is shared with our member municipalities. Recent data additions (FY18) have provided greater depth to the system data library.

Safety Monitoring

Review safety data, goals, objectives and strategies to promote safety and solicit projects for participation in the CTDOT Local Accident Reduction Program. Work with CTDOT to further implementation of the Connecticut Strategic Highway Safety Plan.

Capital Expenditures Report

Assist CTDOT with the Local Highway Finance Report (form FHWA-536) on capital expenditures on local roads.

Products

- *Model Database Updates.*
- *Traffic Data Collection within consultant-supported work.*
- *Commuter Parking Lot Occupancy Data.*
- *Congestion Management Process review with CTDOT and recommendations.*

Schedule

Traffic Data Collection

Any counting will occur with FY 2022 and FY 2023 consultant-supported projects.

Rail and Commuter Parking Lot Occupancy Survey

Quarterly rail and commuter parking lot occupancy data collection. (September and December 2021; March and June 2022, September and December 2022; March and June 2023).

Congestion Monitoring

Activities will occur over the fiscal years as recommended by previous studies and as per CTDOT and FHWA guidance.

This task requires continuing activity throughout the years. Reporting milestones are noted above.

Task 3: Transportation Planning Activities

Objectives

1. Maintain a four-year Transportation Improvement Program reflecting current regional priorities, long-range regional objectives, and FAST Act transportation planning requirements. Adopt new TIP in accord with CTDOT timeframe. Accompany TIP actions with an air quality conformity statement, as appropriate, establishing relationships to the State Implementation Plan for Air Quality.
2. Facilitate public awareness of the adoption process for the TIP and STIP, and provide the opportunity for public comment on TIP-related actions at the SCRCOG level.
3. Develop transportation planning proposals and studies that are consistent with the goals identified in the Metropolitan Transportation Plan, and FY2021-FY2024 TIPs and the Regional Plan of Conservation and Development (prepared during FY 18), Connecticut's *Conservation and Development Policies Plan, 2018-2023* and any updates, state and local municipal economic development objectives and the region's economic development program. Adopt any new TIP as per CTDOT guidance
4. Develop recommended capital and operational improvements to enhance the existing transportation system, including consideration for the development and implementation of Transportation Systems Management and Operations (TSMO) improvements, advancing the use of Intelligent Transportation Systems (ITS) strategies and technologies in the region, as well as Travel Demand Management measures.
5. Coordinate the Regional Plan of Conservation and Development with member municipalities.
6. Identify general direction for future SCRCOG work and offer member municipalities a range of options and experience gained from basic planning research.
7. Continue to work with the State of Connecticut Governor's Transit Oriented Development initiatives, the Connecticut Department of Transportation (CTDOT) and other state agencies to plan transit improvements and provide support for transit oriented development (TOD) and affordable housing in the vicinity of existing and proposed transit corridors.
8. Continue coordinated planning to promote safety, livable communities and environmental sustainability.
9. Continue to advance programs for the preservation of the existing transportation system, including actions which maintain the transportation system in a "state of good repair".

10. Continue to meet FAST Act requirements, with the inclusion of performance measures as they are finalized.
11. Assist the Department with any Planning and Environmental Linkages (PEL) efforts to consider environmental, community, and economic goals early in the transportation planning process, and support the uses of information, analyses, and products developed during planning to inform the environmental review process.
12. Assist our member municipalities in developing projects and utilizing funds available under LOTCIP, TAP, CMAQ and other grant programs as available.
13. Work with CTDOT regarding electric vehicle charging infrastructure projects and programs.
14. Promote transportation system connectivity to include access to town/city/neighborhood centers and first/last mile connections.

Major 2022 and 2023 Activities

Review of Land Use and Transportation Models

SCRCOG staff will work with municipal staff to assess impacts of projected land uses on transportation in the Region. Land use decisions will be analyzed to assess and promote consistency with Long Range Transportation Plan and the State, Regional, and local Plans of Conservation and Development. Identification of major growth corridors and review of major transportation improvements will help frame preferred growth patterns including transit-oriented development (TOD) and smart growth initiatives. Help advance initiatives that reduce dependence on single occupancy vehicles and improve the region's air quality. Technical assistance will be provided to the Region's municipalities as requested. Staff will work to support State efforts to fund transit improvements and TOD through CTDOT projects. These include the West Haven train station related TOD, Union Station proposed TOD, pilot program TOD in Meriden as authorized by statute and other potential TOD proposals throughout the Region. These efforts, in coordination with other tasks outlined herein, will move the region towards the goal of safe, livable communities, and work towards environmental sustainability.

Maintain FY2021-FY2024 TIP adopt TIP FY2024-FY2027

Update as required the adopted four-year Transportation Improvement Program (TIP). The TIP is consistent with the region's Metropolitan Transportation Plan 2019-2045 and state-defined financial constraints. Adopt and maintain FY2024-FY2027 TIP in accord with CTDOT timeline. Adopt TIP amendments as appropriate.

Review Census 2020 Data and update UZA/TMA Boundaries as Necessary.

As new Census data is released, SCRCOG staff will work with CTDOT to review and incorporate any changes to UZA or TMA boundaries as needed.

Adopt new Metropolitan Transportation Plan 2023-2049

Develop and adopt the Region's Metropolitan Transportation Plan in FY23 that ensures consistency with regional and state goals. Coordinate with CTDOT and various other entities in accord with guidance from state and federal requirements.

Environmental Justice and Title VI

Utilize 2020 Census data and latest available American Community Survey data to identify changes to EJ areas and evaluate impacts of plans and programs on these areas. Continue outreach and activities to meet the requirements of Title VI. Work with the Department to ensure Transportation Equity is observed throughout all phases of project development.

Surface Transportation Program

Establish regional priorities with CTDOT to facilitate the annual statewide program development process. Maintain a multi-year program that balances priorities, costs, available funds and the progress of individual projects. Sustain a continuous interchange with municipalities advancing Surface Transportation Program and Local Transportation Capital Improvement Program (LOTICIP) projects on municipal roads per CTDOT guidelines. Continue Council monitoring of programmed work through monthly review. Continue programming consultation with regional planning organizations comprising the Bridgeport-Stamford and New Haven-Meriden urbanized areas.

Air Quality/ Environmental Planning

Work with CTDOT to give consideration to the impacts of climate change and air quality on the transportation decision making process. Work with CTDOT to make the necessary air conformity determinations based upon CTDOT modeling.

FTA Section 5310 Outreach to Private Non-Profit Organizations and Local Public Bodies

Share notice of an annual Section 5310 grant funding and help potential applicants advance proposals consistent with FTA and CTDOT guidelines (January 2022 and January 2023).

Local Transit Districts

Continue cooperation with Greater New Haven Transit District and, periodically, the Meriden Transit District and the Milford Transit District. Cooperation provides feedback for the areawide planning and programming process.

Local Accident Reduction Program as applicable

Prepare municipal local accident reduction program applications per annual state/regional outreach, emphasizing a state/federal pedestrian safety focus. Develop proposals with municipal staff, frame material for municipal review and advance proposals for Council review per longstanding practice (April 2022 and April 2023).

Congestion Mitigation/ Air Quality

As per CTDOT guidance, solicit proposals from the Region for ranking and forwarding to CTDOT for new congestion mitigation/air quality funding under the FAST Act.

Traffic Diversion Routes

Continue review of previous individual municipal plans completed by CTDOT and implemented by the Region as they are impacted by new construction and roadway modifications.

Performance-based Planning

Continue to transition to performance-based planning as required under the FAST Act. Review and adopt CTDOT goals and utilize these goals to guide planning and funding decisions.

FY 2022 Consultant Supported Activity

Eleven studies and activities will be conducted by consultants engaged by the Region. All consultant work will be undertaken in a manner consistent with the National Environmental Policy Act (NEPA). Any studies undertaken by the Region that impact state transportation systems or highways will identify the role and/or assistance expected from CTDOT, including resources and outcome. It is the goal of the Region to accomplish these studies within FY22 unless noted otherwise.

Pavement Management System Training - Provide refresher training in utilization of pavement management programs previously provided to member municipalities needed due to numerous staff changes.

Town of Woodbridge Business Connectivity Study – Study to review current conditions and limitations and provide recommendations, concept plans and cost estimates for improved connectivity and circulation, with a particular focus on cyclists and pedestrians, in the Village area, including Selden Plaza and the Commercial Park.

Congestion Management Process – Additional data collection and implementation of CMP recommendations from previous studies. Continued input to tie our CMP efforts with Lower Conn River Valley COG as the two main areas of the New Haven TMA.

City of West Haven Bicycle-Pedestrian Plan - Creation of a City-wide Bicycle Pedestrian Plan coordinated with other City Plans and with emphasis on intermodal connections and addressing all areas of the City.

City of New Haven Two-way Transit Study - Completion of study started in FY 20 building on previous traffic two-way studies, study transit routing options made viable by changes to traffic flow directions on city streets

GIS Viewer Maintenance and Hosting – Provide annual services to maintain GIS system.

Town of Wallingford Northrup Road Study - Prepare alternatives assessment for roadway improvements between Barnes Road and North Farms Road/Murdock Ave, including horizontal and vertical geometry, roadway widths. Provide conceptual plans and a probable construction cost estimate for the preferred alternative

Town of Hamden Canal Trail Crossings Evaluations - Evaluation, concept design safety improvements and recommendations with cost estimates for 21 at grade crossings on the Farmington Canal Heritage Trail between Goodrich Street and Mt. Sanford Road.

*Travel and Tourism Enhancement** - Utilize REX Development to further advance and promote travel and tourism in the region.

City of Milford Feasibility Study - Feasibility Study for the connection of Plains Road to Oronoque Road including at-grade railroad crossing, identification of permits required and cost/benefit analysis

City of Meriden Loop Trail Connection Study – Study of potential connection of Connecticut Loop Trail from Broad Street to Middletown line in the vicinity of Westfield Road

*This project to be continued into FY23.

FY 2023 Consultant Supported Activity

Ten studies and activities will be conducted by consultants engaged by the Region. All consultant work will be undertaken in a manner consistent with the National Environmental Policy Act (NEPA). Any studies undertaken by the Region that impact state transportation systems or highways will identify the role and/or assistance expected from CTDOT, including resources and outcome.

City of New Haven One Way Two Way Conversion – Building upon 2014 Study, evaluate Elm Street between York Street and State Street and Grove Street/Tower Parkway between Broadway and State Street and evaluate other additional roadway sections.

City of New Haven Conditional Evaluation of Existing Structures - Inventory, documentation and evaluation of Traffic structures including span poles overhead sign poles and other similar structures.

Town of Hamden Complete Streets Route 10 Study - Existing conditions evaluation and recommendations for implementation of complete streets improvements on Route 10.

Town of Hamden Dixwell Avenue and Whitney Avenue Intersection Roundabout Feasibility Study - Build upon previous discussions to determine feasibility of creation of a roundabout at this intersection to improve current level of service “F” with concept plans and preliminary cost estimates.

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Town of Branford Walkability/Sidewalk Study - Study to improve and expand the sidewalk transportation system within the Town to improve pedestrian safety and walkability, complete connections to key areas of Town and address ADA noncompliance areas including identifying or addressing the following within the Town: Missing connections between sidewalk sections, Areas of sidewalk deterioration requiring repairs or replacement, Enhance mobility within and connection to the Town Center Area and Train Station, Connections to Route 1, Connection to transit stops, Areas of ADA compliance deficiency as compared to PROWAG criteria.

Town of Madison Bicycle-Pedestrian Safety Improvements Study - Prepare concept plan and preliminary cost estimate for sidewalks, shared use paths and other bicycle-pedestrian safety improvements along Route 1, West Wharf Road and Surf Club Road between downtown and Surf Club. Evaluate existing conditions and identify issues affecting the design related to traffic, utilities, topography, soils, wetlands, rights-of-way and permitting.

City of West Haven Traffic Signal Study Phase 1- Traffic Signal Study to review current conditions and provide recommendations and estimated costs for upgrades of existing city owned signals to conform to current requirements

New Haven Port Transportation and Freight Security Study - Study to review transportation and freight security and possible transition for the area south of I-95 into a secure port zone. Review options for possible abandonment of city streets, secure entry points and freight laydown areas for more efficient and secure goods and commodities movement. Include pedestrian/bike connection as part of regional pedestrian/bike network. This study will be an extension of the freight study in the FY 2018-FY2019 UPWP.

** This project continued from FY22.

Other Planning Activities

Locally Coordinated Public Transit Human Services Transportation Plan (LOCHSTP)

This requirement is the planning element under which SCRCOG will continue to coordinate transit services to provide for the basic mobility needs of the Region's elderly and disabled under the Section 5310 program, Enhanced Mobility for Seniors and Persons with Disabilities. In 2014, the Region established a Mobility Management Program and engaged a Mobility Ombudsman to facilitate outreach to potential users, service providers and municipalities to identify service gaps and needs. CTDOT has assumed responsibility for the Mobility Manager. During FY 2022 and FY 2023, staff will continue outreach to service providers and CTDOT and work with them to implement service priorities.

During FY22 and FY23, the Region will work with the Mobility Manager in coordination with CTDOT and regional stakeholders to develop an updated LOCHSTP plan. When completed SCRCOG staff will continue outreach to service providers and CTDOT and work with them to implement service priorities.

Municipal Assistance

SCRCOG will assist its member municipalities in ongoing programs such as STP-Urban, CMAQ, TAP, LOTCIP, and other appropriate programs.

SCRCOG meets with CTDOT annually to review the STP-Urban program and SCRCOG solicits input from the municipalities. When there is a solicitation for applications to the CMAQ and TAP programs, SCRCOG provides assistance in application preparation screening and the prioritization of projects. With LOTCIP, SCRCOG assists the municipalities throughout the application process. Besides project screening and application reviews, SCRCOG monitors available funding and program expenditures.

ADA Transition Plans

The American with Disabilities Act of 1990 (ADA) requires public agencies with more than 50 employees have an ADA Transition Plan. SCRCOG will assist CTDOT to educate municipalities on their responsibilities under ADA and Section 504 to ensure all programs, activities, and services under the municipality's jurisdiction are examined to identify barriers to access.

Transit Planning

Most day-to-day operational planning for the transit systems in the South Central region is done at the individual agency level (i.e. by Greater New Haven Transit District, CTTransit, Milford Transit District and Meriden Transit District). SCRCOG staff play a role in coordinating programs among these operators, assessing demographic and land use policies that will impact the viability of transit services, and identifying new opportunities for transit service outside the existing route network and service areas. Staff cooperates with transit providers in the region. Initiatives that increase transit usage and reduce the usage of single occupancy vehicles and contribute to improving air quality in the region will be prioritized. It is anticipated that the recommendations of the completed *Move New Haven Study* will be utilized to form additional future initiatives.

Environmental Planning

As necessary, SCRCOG's studies and planning efforts will coordinate and participate in any requirements under the National Environmental Policy Act.

Freight Planning

Planning for more efficient truck freight movement and reducing the impacts of existing truck trips on adjacent residential areas has been a key element of previous UPWP studies. SCRCOG staff will continue to monitor freight movement trends in the region and identify opportunities for improved movements and efficiencies which will also reduce the impacts of all modes of goods movement on the air quality in the region.

Staff will continue to work with NYMTC and the MAP Forum to coordinate planning efforts as they relate to Freight. Staff participates in the Multi-State Freight Working Group and assists with Multi-state studies/planning activities including truck parking workshop, Regional Freight Land Use Study TAC, and Clean Freight Corridors Planning Study.

Staff will work with CTDOT on the state freight plan and assist the Department identifying bottlenecks, needed improvements and estimated costs to improve freight movement into and through the region, the state, and surrounding states.

Staff will work with CTDOT to maintain the list of freight stakeholders and operators in the region, as well as GIS data on freight-related land uses and stakeholders and major generators. As known, staff will maintain a multi-modal list of freight movement constraints. Staff will also work with CTDOT on the difficult issue of providing sufficient truck parking opportunities. As appropriate, outreach to freight stakeholders will be made under the Public Participation Guidelines.

Other freight-related staff activities will focus on evaluation of intermodal issues relating to the Port of New Haven and potential expanded utilization, assisting, as appropriate, the City of New Haven and the Port Authority of New Haven with their evaluation of site and development alternatives for the proposed intermodal terminals at the Port. Staff will continue to work with municipalities and the State to maximize future intermodal opportunities as they develop throughout the Region.

Improvements to track connections in the vicinity of the Port of New Haven completed with the cooperation of the property owners allow direct connection between the port area and the mainline rail network. This connection substantially enhances the economics of intermodal freight shipment and will provide strong economic development benefits to the region.

The runway safety improvements at Tweed New Haven Airport allow for improved freight utilization at the Airport. SCRCOG staff will work with the Airport Authority, Town of East Haven and City of New Haven to evaluate potential increased freight operations to reduce congestion on the region's interstates and provide timely delivery of goods and food products to the region.

Staff, in accord with CTDOT, will:

- Maintain a list of freight stakeholders within the COG boundaries.
- Maintain a list of the major freight generators.
- Maintain a GIS file of the above.
- Provide GIS data, as requested, for freight supportive land uses.
- Maintain a list of system constraints for freight movement.
- Seek to identify opportunities for truck parking locations.

Operations and Management Strategies

SCRCOG staff will continue to review State ITS Architecture refinements, and will ensure coordination with regional and local plans. Many of the study efforts outlined above are focused on alleviating traffic congestion and thereby improving air quality through enhanced operation and utilization of existing transportation highway and transit system assets.

Safety Activities

SCRCOG staff will continue to work with CTDOT, member municipalities and other regional entities to advance safety programs and activities in the region. SCRCOG will participate in the

implementation of CTDOT's Strategic Highway Safety Plan and incorporate its recommendations into regional plans and activities. SCRCOG has partnered with CTDOT as an urban model in the development of a regional transportation safety plan. Difficulties with the emphasis of the plan have resulted in the plan remaining a draft. SCRCOG looks to CTDOT for input to address the concerns. After potential adoption, SCRCOG will consult with CTDOT on updates.

Complete Streets

Consider the needs of all users of all abilities or mode to provide a comprehensive, integrated and connected multi-modal network of transportation options.

Climate Change and Resiliency

Work in cooperation with CTDOT and other state and local agencies to improve transportation system resiliency in the face of climate change, sea level rise and severe storms. Support CTDOT's climate change and resiliency planning efforts. SCRCOG's other climate change, coastal resilience, and hazard mitigation efforts in conjunction with additional partners will further regional planning efforts and identify potential opportunities for improving transportation resiliency.

Transition to Performance Based Planning and Programming

As federal and state standards required under FAST Act are finalized and adopted, SCRCOG staff will work to develop and implement a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes. To date, SCRCOG has adopted all CTDOT proposed goals and expects to continue those endorsements during the term of this UPWP.

Models of Regional Planning

SCRCOG coordinates with Lower Connecticut River Valley Council of Governments, the other major planning region sharing our urban area. In addition, our participation in the Connecticut Association of Councils of Governments (CTCOG), as well as numerous staff contacts, keeps us in contact and cooperation with not only the other neighboring Councils, but the entire state regional planning community. We will continue to build upon this strong base of cooperation and collaboration.

Ladders of Opportunity

SCRCOG staff continue to look for means to identify and address transportation connectivity issues. Our previous Transit Study, our commencement of a Mobility Manager Service for elderly and persons with disabilities, and our Jobs Access Study, produced in cooperation with the local NAACP chapter and the Workforce Alliance, among other partners, are examples of the region's commitment to identifying and working to address transportation connectivity issues. These efforts will continue during FY2022 and FY2023.

Products

- *FY2021-2024 TIP.* Maintain the four-year Transportation Improvement Program and adopt amendments as appropriate throughout the fiscal year.

- *Adopt FY2024-FY2027 TIP.* Coordinate with CTDOT to adopt and, after adopted, maintain and adopt amendments as appropriate.
- *Local Accident Reduction Program or as amended.* Prepare applications, as appropriate, for CTDOT review in association with interested municipalities (April 2022 and April 2023).
- *FTA Section 5310 Program Priorities.* Review and approval of grants, in conjunction with CTDOT (April 2022 and April 2023).
- *Potential regional transportation safety plan* (Awaiting CTDOT answers to SCRCOG concerns).

This task requires continuing activity throughout the years. Reporting milestones are noted above.

Task 4: Other Technical Assistance

Objective

1. Coordination with Division of Emergency Management and Homeland Security (DEMHS) on emergency response planning and transportation security.
2. Provide technical assistance and coordination with Safe Routes to School (SRTS) program participants and CTDOT concerning applications for funding.
3. Provide assistance to new transit station development in the Region, including transit oriented development (TOD) for New Haven, West Haven, North Haven, Branford, Madison, Guilford, Orange, Wallingford, Meriden, and Milford.
4. Work with REX Development to ensure continued regional economic vitality.

Major 2022 and 2023 Activities

Coordination with DEMHS

Continue attendance by staff at DEMHS regional meetings to work with DEHMS and municipal staff on emergency response planning and implementation. Review of DEMHS communications and plans to insure integration with other regional initiatives.

Security of the Transportation System

Work with DEMHS Region 2 Regional Emergency Preparedness Team Steering Committee to review and offer recommendations on security. The Transportation Regional Emergency Support Function provides an annual SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis to help improve regional transportation function and security.

Transit Stations and TOD

Work with interested municipalities, CTDOT, local legislators and residents to help promote transit and TOD opportunities to increase mobility, improve transportation options, promote economic vitality, and encourage the linking of transportation and land use decisions.

REX Development

Promote regional economic vitality through representation on the REX Board. Chief Elected Officials serve on the REX Board, which identifies regional economic opportunities. Continued Board membership and participation, with periodic reports to the Council, will help promote economic vitality and opportunities. REX serves as the regional coordinator of brownfields funds, utilizing these opportunities to encourage adaptive reuse of brownfields sites to contribute to the improved economic environment of the region.

This task requires continuing activity throughout the years.

Task 5: Public Participation

Objectives

1. Facilitate a timely flow of information to interested individuals and organizations through media outreach and our agency website.
2. Provide a focus for public input relative to the region's Transportation Plan, Transportation Improvement Program and other key products by elected officials, any interested citizens, and specifically by minority, low-income and non-English speaking communities.
3. Solicit public interest for each of our regional planning and transportation studies and for the SCRCOG decision-making process in general. Ensure that outreach, review and project definition respond to USDOT/CTDOT Environmental Justice requirements contained in the FAST federal transportation act and federal planning regulations, utilizing latest available census and demographic data.
4. Share technical material with professionals, elected officials and the public at appropriate times as major study efforts progress.

Major 2022 and 2023 Activities

The Council of Governments will continue its commitment to public outreach through a wide range of outlets:

Annual Report

SCRCOG's annual report will be made available at the conclusion of each fiscal year.

Media Coverage

The Transportation Committee agenda notification process includes over thirty area media organizations. Meeting notices for Transportation Committee/Council actions and SCRCOG publications will be regularly shared with a wide range of print and broadcast media including the *New Haven Register*, the *Connecticut Post*, the *Meriden Record-Journal*, *La Voz Hispana* and other local (non-daily) newspapers in the region, and radio and television news departments.

Transportation Committee and Technical Transportation Committee

The Region's Transportation Committee (chief elected officials) and Transportation Technical Committee (municipal staff), meeting together monthly, will continue to interact with CTDOT personnel, federal staff and other interested parties. The committees advance programming and planning proposals to the Council as a whole. Over 100 organizations and individuals, including advocacy organizations, environmental groups, social services organizations, and transit operators, will be notified of committee meetings by email. Notice of meetings is also provided on the SCRCOG website. Council-adopted *Public Participation Guidelines* clearly identify the Council's commitment to broad, ongoing participation, and highlight the avenues for public input in the transportation planning process.

Public Meetings

- Quarterly Greater New Haven Transit District meetings and periodic attendance at meetings of the Milford and Meriden transit districts to facilitate planning and programming activities.
- REX Development, the region's non-profit economic development organization, was established jointly by SCRCOG and the private sector. Chief Elected Officials serve on the REX Board.
- Regional Alliance work sessions. The fourteen-year-old Alliance brings a broad array of regionally oriented organizations together to share experience, initiatives and ideas in the educational, social service, economic development, land use and transportation fields.
- Regional Chambers of Commerce – Municipal Economic Development Directors from the region meet with SCRCOG staff periodically to address business-related transportation issues.

Council of Governments Meetings

Monthly Council meetings (chief elected officials) provide opportunities to review the status of major planning and programming efforts, gain further guidance from chief elected officials and take formal Council TIP actions.

SCRCOG Web Site

The agency website provides ready access to Council meeting agendas, reports and memos including *Public Participation Guidelines*, the UPWP, the TIP and proposed TIP amendments, and *South Central Regional Metropolitan Transportation Plan 2019-2045*. Links to CTDOT, municipalities, data sources and transit/transportation sites are also included on the website.

Public Participation Guidelines

SCRCOG *Public Participation Guidelines* outline broad public involvement. Ongoing public participation confirms their effectiveness.

Evaluation of Effectiveness

Evaluation of the effectiveness of the Region's public outreach is an ongoing process. Staff continually reviews the attendance at SCRCOG and Transportation Committee meetings, as well as at public meetings held as part of consultant supported work. This review indicates that the outreach is working and involving the community and interested parties. Hits on the SCRCOG website indicate a high level of interest in our activities. Staff attendance at public meetings of regional and state organizations and civic groups, and reports back to our members, provide involvement in the region and important communication both within and beyond the Region. This high level of involvement and communication is indicative of the Region's ongoing commitment to effective public outreach.

Efforts will focus on enhanced public awareness and understanding the region's transportation needs. In FY 2022 and FY 2023, public outreach will continue to emphasize the implementation of the Regional Metropolitan Transportation Plan and the Regional Plan of Conservation and Development, working toward solutions involving policies such as smart growth, non-vehicular transportation, and context-sensitive design solutions. Chief elected officials and SCRCOG staff will continue to participate in the organizations as noted above.

Public outreach will include opportunities for public input on the FY2022 and FY 2023 Consultant supported activity and CTDOT transit improvements.

This task requires continuing activity throughout the years. Reporting milestones are noted above.

Appendix A

Unified Planning Work Program

*Financial Tables – Fiscal Years 22 and 23**

**All FY 23 activities subject to the confirmation of funding and the approval of the SCRCOG FY 23 budget.*

Table 1

Fiscal Year 2022 - Anticipated Revenues

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>FHWA & FTA</i>	1,022,354	127,794	127,794	1,277,942
<i>FY 2019 Carryover</i>	150,000	18,750	18,750	187,500
<i>Total</i>	1,172,354	127,794	165,294	1,465,442

Table 2

Fiscal Year 2022 - Planning Costs by Task

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Management of the Planning Process</i>	61,191	6,670	8,628	76,489
<i>Transportation Planning Activities</i>	306,623	33,424	43,232	383,279
<i>Data Collection / Analysis</i>	13,479	1,469	1,900	16,848
<i>Planning Projects</i>	678,258	73,935	95,630	847,823
<i>Public Participation</i>	112,805	12,297	15,905	141,007
<i>Total</i>	1,172,354	127,794	165,294	1,465,442

Table 3

Fiscal Year 2022 - Direct Salaries by Task - Hours & Cost (Hourly Rate) ¹

	Personnel Costs by Task									
	Ex. Dir.		Trans. Dir.		Planners		Field		Total	
	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Management of the Planning Process	300	21,538	100	5,754	100	4,869	0	0	500	32,161
Transportation Planning Activities	345	24,768	250	14,388	3,600	120,134	0	0	4,195	159,290
Data Collection / Analysis	0	0	0	0	150	6,132	50	900	200	7,032
Planning Projects	100	7,179	1,050	60,431	300	10,628	0	0	1,450	78,239
Public Participation	55	3,949	100	5,755	1,100	48,844	0	0	1,255	58,548
Total	800	57,434	1,500	86,329	5,250	190,608	50	900	7,600	335,271

¹ See Table 15 for FY 2022 maximum hourly rates

General Classification duties – Executive Director - Oversees agency operations, administers planning program, financial oversight, oversees status of UPWP, reports to SCRCOG Board on agency operations and progress. Transportation Director - administers transportation planning, works with municipalities, FHWA and CTDOT staff to facilitate transportation planning, oversees consultants, prepares necessary planning documents. Planners - duties include financial administration, budget oversight, transportation document preparation, coordination of transportation planning and land use, sustainability, economic vitality, environmental concerns, management and utilization of GIS database for transportation planning, coordination of transportation system integration, management and preservation, data acquisition and utilization. Field - Acquisition of parking occupancy data and other data acquisition.

Table 4

Fiscal Year 2022 - Total Labor by Task - Salaries & Overhead Applied ¹

	Labor Costs by Task				
	Ex. Dir.	Trans. Dir.	Planners	Field	Total
Management of the Planning Process	50,989	13,623	11,528	0	76,139
Transportation Planning Activities	58,637	34,063	284,404	0	377,104
Data Collection / Analysis	0	0	14,518	2,131	16,648
Planning Projects	16,996	143,064	25,161	0	185,222
Public Participation	9,348	13,625	115,633	0	138,607
Total	135,969	204,375	451,244	2,131	793,720

1. Estimated overhead rate @ 1.3674

Table 5

Fiscal Year 2022 - Direct Expenditures by Task

	<i>Direct Expenditures by Task</i>					<i>Total</i>
	<i>Print & Repro</i>	<i>Travel</i>	<i>Data Proc</i>	<i>Consult</i>	<i>Misc ¹</i>	
<i>Management of the Planning Process</i>	0	100	0	0	250	350
<i>Transportation Planning Activities</i>	775	2,300	1,500	0	1,600	6,175
<i>Data Collection / Analysis</i>	0	200	0	0	0	200
<i>Planning Projects</i>	0	200	0	660,500	1,900	662,600
<i>Public Participation</i>	500	100	0	0	1,800	2,400
<i>Total</i>	1,275	2,900	1,500	660,500	5,550	671,725

1. Miscellaneous expenses include technical training & support, technical publications, and advertising expenses.

Table 6

Fiscal Year 2022 - Planning Projects with Consultant Assistance

<i>FY 22 Funds</i>	<i>Cost</i>	<i>FY 19 Carryover Funds</i>	<i>Cost</i>
<i>Region-wide Pavement Management System Trainin.</i>	10,000	<i>Woodbridge Business Connectivity Study</i>	50,000
<i>West Haven Bicycle-Pedestrian Plan</i>	50,000	<i>Congestion Management Process</i>	62,500
<i>New Haven Two-Way Transit Study</i>	90,000	<i>Travel and Tourism Enhancement</i>	50,000
<i>Wallingford Northrup Road Study</i>	80,000	<i>GIS Viewer Maintenance and Hosting</i>	25,000
<i>Hamden Canal Trail Crossings Evaluations</i>	70,000		
<i>Milford Feasibility Study</i>	65,000		
<i>Meriden CT Loop Trail Connection Study</i>	108,000		
<i>Total</i>	473,000	<i>Total</i>	187,500

Table 7

Fiscal Year 2022 - Total UPWP Program Cost

	Cost
<i>SCRCOG Salaries</i>	335,271
<i>Overhead - Indirect Applied (1.3674)</i>	458,449
<i>Print & Reproductions</i>	1,275
<i>Travel</i>	2,900
<i>Data Processing</i>	1,500
<i>Consultants - FY 22 Funds</i>	473,000
<i>Consultants - FY 19 Carryover Funds</i>	187,500
<i>Miscellaneous</i>	5,550
Total	1,465,442

Table 8
Fiscal Year 2023 - Anticipated Revenues

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>FHWA & FTA</i>	1,022,354	127,794	127,794	1,277,943
<i>FY 2019 Carryover</i>	140,000	17,500	17,500	175,000
<i>Total</i>	1,162,354	127,794	162,794	1,452,942

Table 9
Fiscal Year 2023 - Planning Costs by Task

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Management of the Planning Process</i>	64,196	7,058	8,991	80,245
<i>Transportation Planning Activities</i>	322,508	35,458	45,169	403,135
<i>Data Collection / Analysis</i>	14,093	1,549	1,974	17,616
<i>Planning Projects</i>	643,062	70,701	90,064	803,827
<i>Public Participation</i>	118,493	13,028	16,596	148,117
<i>Total</i>	1,162,354	127,794	162,794	1,452,942

Table 10

Fiscal Year 2023 - Direct Salaries by Task - Hours & Cost (Hourly Rate) ¹

	<i>Personnel Costs by Task</i>									
	<i>Ex. Dir.</i>		<i>Trans. Dir.</i>		<i>Planners</i>		<i>Field</i>		<i>Total</i>	
	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>
<i>Management of the Planning Process</i>	307	22,591	102	6,017	102	5,090	0	0	511	33,698
<i>Transportation Planning Activities</i>	353	25,976	256	15,102	3,689	126,193	0	0	4,298	167,271
<i>Data Collection / Analysis</i>	0	0	0	0	153	6,411	51	941	204	7,352
<i>Planning Projects</i>	102	7,506	1,076	63,476	307	11,143	0	0	1,485	82,125
<i>Public Participation</i>	56	4,121	102	6,017	1,127	51,296	0	0	1,285	61,435
Total	818	60,194	1,536	90,612	5,378	200,134	51	941	7,783	351,881

¹ See Table 16 for FY 2023 maximum hourly rates

General Classification duties – Executive Director - Oversees agency operations, administers planning program, financial oversight, oversees status of UPWP, reports to SCRCOG Board on agency operations and progress. Transportation Director - administers transportation planning, works with municipalities, FHWA and CTDOT staff to facilitate transportation planning, oversees consultants, prepares necessary planning documents. Planners - duties include financial administration, budget oversight, transportation document preparation, coordination of transportation planning and land use, sustainability, economic vitality, environmental concerns, management and utilization of GIS database for transportation planning, coordination of transportation system integration, management and preservation, data acquisition and utilization. Field - Acquisition of parking occupancy data and other data acquisition.

Table 11

Fiscal Year 2023 - Total Labor by Task - Salaries & Overhead Applied ¹

	<i>Labor Costs by Task</i>				
	<i>Ex. Dir.</i>	<i>Trans. Dir.</i>	<i>Planners</i>	<i>Field</i>	<i>Total</i>
<i>Management of the Planning Process</i>	53,483	14,245	12,050	0	79,777
<i>Transportation Planning Activities</i>	61,496	35,752	298,749	0	395,997
<i>Data Collection / Analysis</i>	0	0	15,178	2,228	17,406
<i>Planning Projects</i>	17,769	150,272	26,381	0	194,422
<i>Public Participation</i>	9,756	14,245	121,439	0	145,440
Total	142,504	214,515	473,796	2,228	833,043

1. Estimated overhead rate @ 1.3674

Table 12

Fiscal Year 2023 - Direct Expenditures by Task

	Direct Expenditures by Task					Total
	Print & Repro	Travel	Data Proc	Consult	Misc ¹	
<i>Management of the Planning Process</i>	0	105	0	0	363	468
<i>Transportation Planning Activities</i>	831	2,415	1,700	0	2,192	7,138
<i>Data Collection / Analysis</i>	0	210	0	0	0	210
<i>Planning Projects</i>	0	210	0	607,000	2,195	609,405
<i>Public Participation</i>	525	105	0	0	2,046	2,676
Total	1,356	3,045	1,700	607,000	6,796	619,896

1. Miscellaneous expenses include technical training & support, technical publications, and advertising expenses.

Table 13

Fiscal Year 2023 - Planning Projects with Consultant Assistance

FY 23 Funds		FY 19 Carryover Funds	
	Cost		Cost
<i>New Haven 1-Way 2-Way Conversion Study</i>	125,000	<i>Travel and Tourism Enhancement</i>	50,000
<i>New Haven Conditional Eval. of Existing Structure.</i>	87,000	<i>Hamden Dixwell Ave. and Whitney Ave. Inters.</i>	50,000
<i>Hamden Complete Streets Route 10 Study</i>	55,000	<i>Branford Walkability/Sidewalk Study</i>	75,000
<i>GIS Viewer Maintenance and Hosting</i>	25,000		
<i>Madison Bicycle-Ped. Safety Improvements Study</i>	40,000		
<i>New Haven Port Transp. and Freight Security Stud.</i>	50,000		
<i>West Haven Traffic Signal Study - Phase One</i>	50,000		
Total	432,000	Total	175,000

Table 14
Fiscal Year 2023 - Total UPWP Program Cost

	Cost
<i>SCRCOG Salaries</i>	351,881
<i>Overhead - Indirect Applied (1.3674)</i>	481,165
<i>Print & Reproductions</i>	1,356
<i>Travel</i>	3,045
<i>Data Processing</i>	1,700
<i>Consultants - FY 23 Funds</i>	432,000
<i>Consultants - FY 19 Carryover Funds</i>	175,000
<i>Miscellaneous</i>	6,796
<i>Total</i>	1,452,942

Table 15
Fiscal Year 2022 - Job Titles and Maximum Hourly Rates

<i>Job Title</i>	<i>Maximum Hourly Rate</i>
<i>Executive Director</i>	\$ 75.00
<i>Transportation Director</i>	\$ 60.00
<i>Planner</i>	\$ 50.00
<i>Field Personnel</i>	\$ 18.00

Table 16
Fiscal Year 2023 - Job Titles and Maximum Hourly Rates

<i>Job Title</i>	<i>Maximum Hourly Rate</i>
<i>Executive Director</i>	\$ 75.00
<i>Transportation Director</i>	\$ 60.00
<i>Planner</i>	\$ 55.00
<i>Field Personnel</i>	\$ 18.00

Appendix B

Statement of Cooperative MPO/State/Transit Operators Planning Roles & Responsibilities

Purpose

The purpose of this statement is to outline the roles and responsibilities of the State, the South Central Regional Council of Governments (SCRCOG) and appropriate providers of public transportation as required by 23 CFR Sec. 450.314(a), (h) "Metropolitan Planning Agreements".

General Roles & Responsibilities

SCRCOG will perform the transportation planning process for their region and develop procedures to coordinate transportation planning activities in accordance with applicable federal regulations and guidance. The transportation process will, at a minimum, consist of:

1. Preparation of a two-year Unified Planning Work Program that lists and describes all transportation planning studies and tasks to be completed during this two-year period.
2. Preparation and update of a long range, multi-modal metropolitan transportation plan.
3. Preparation and maintenance of a short-range transportation improvement program (TIP).
4. Financial planning to ensure plan and program are financially constrained and within anticipated funding levels.
5. Conduct planning studies and system performance monitoring, including highway corridor and intersection studies, transit system studies, application of advanced computer techniques, and transportation data collection and archiving.
6. Public outreach, including survey of affected populations, electronic dissemination of reports and information (website), and consideration of public comments.
7. Ensuring the transportation planning process evaluates the benefits and burdens of transportation projects and/or investments to ensure significant or disproportionate impacts on low income and minority populations are avoided and/or mitigated. This will be accomplished using traditional and non-traditional outreach to Title VI populations, including outreach to LEP populations.
8. Development and implementation of a Congestion Management Process as appropriate.
9. Ensuring plans, projects and programs are consistent with and conform to air quality goals of reducing transportation-related emissions and attaining National Ambient Air Quality Standards.

Metropolitan Transportation Plan

1. SCRCOG will be responsible for preparing and developing the (20-25 years) metropolitan transportation plans for their respective region.
2. SCRCOG may develop a consolidated transportation plan summary report for the planning region that includes the key issues facing the area and priority programs and projects.
3. CTDOT will provide the following information and data in support of developing the transportation plan:
 - a. Financial information - estimate of anticipated federal funds over the 20-25 year time frame of the plan for the highway and transit programs.
 - b. Trip tables - for each analysis year, including base year and the horizon year of the plan by trip purpose and mode. *(CTDOT will provide this only if requested since SCRCOG may maintain their own travel forecast model.)*
 - c. Traffic count data for state roads in the SCRCOG region, and transit statistics as available.
 - d. List of projects of statewide significance by mode, with descriptions, so that they can be incorporated into the long range metropolitan transportation plans.
 - e. Assess air quality impacts and conduct the regional emissions assessment of the plan. Will provide the results of the assessment in a timely manner to allow inclusion in the plan and to be made available to the public at public information meetings. (Refer to air quality tasks.)
4. SCRCOG may conduct transportation modeling for the area.
5. SCRCOG will consult with the appropriate providers of public transportation on local bus capital projects to include in the transportation plan, and will work together to develop local bus improvements for the plan from the 10-year capital program. Through consultation, they will identify future local bus needs and services, including new routes, service expansion, rolling stock needs beyond replacement, and operating financial needs.

Transportation Improvement Program (TIP)

1. The selection of projects in the TIP and the development of the TIP will occur through a consultative process between CTDOT, SCRCOG, and the appropriate provider(s) of public transportation.
2. CTDOT will send a draft proposed 5-year Capital Plan to SCRCOG for review and comment. The draft list will reflect input that CTDOT received from SCRCOG during the consultation process on the previous year's plan.
3. CTDOT will prepare an initial list of projects to include in the new TIP. This list will be based on the current TIP that is about to expire and the 5- year Capital Plan.
4. CTDOT will consult with and solicit comments from SCRCOG and transit providers on the TIP and incorporate where practicable.

5. CTDOT will provide detailed project descriptions, cost estimates and program schedules. The project descriptions will provide sufficient detail to allow SCRCOG to explain the projects to the policy board and the general public.
6. CTDOT will provide a list of projects obligated during each of the federal fiscal years covered by the expiring TIP/STIP. The annual listing of obligated projects should include both highway and transit projects.
7. SCRCOG will compile the TIP for the Region, including preparing a narrative. Projects will be categorized by federal aid program and listed in summary tables. The TIP will be converted into a format that will allow it to be downloaded to the Region's website. SCRCOG will maintain the TIP by tracking amendments and changes to projects (schedule, scope and cost) made through the TIP/STIP Administrative Action/Amendment/Notification process.
8. CTDOT will develop the STIP based on the MPOs' TIPs and projects located in the rural regions of the State.
9. CTDOT will include one STIP entry each for the Bridge program and the Highway Safety Improvement program. This entry will list the total funds needed for these programs for each fiscal year. All Regions will receive back up lists in the form of the Bridge Report and the Safety Report monthly. The one-line entry will reduce the number of entries needed in the STIP. Any projects listed in the Bridge and or Safety Report that are over \$5m and on the NHS, will be transferred directly into the STIP as its own entry per the TIP/STIP Administrative Action/Amendment/Notification process.
10. CTDOT will provide proposed amendments to SCRCOG for consideration. The amendment will include a project description that provides sufficient detail to allow SCRCOG to explain the proposed changes to the SCRCOG board and project management contact information. It will also provide a clear reason and justification for the amendment. If it involves a new project, CTDOT will provide a clear explanation of the reasons and rationale for adding it to the TIP/STIP.
11. When an amendment to the TIP/STIP is being proposed by SCRCOG, the project sponsor will consult with CTDOT to obtain concurrence with the proposed amendment, to obtain Air Quality review and consistency with Air Quality Conformity regulations and ensure financial consistency.
12. CTDOT will provide a financial assessment of the STIP with each update. SCRCOG should prepare a TIP summary table listing all projects by funding program sorted by year based on CTDOT's financial assessment.

Air Quality Planning

1. CTDOT and SCRCOG should meet at least once per year to discuss the air quality conformity process, the regional emissions analysis and air quality modeling.

2. CTDOT will conduct the regional emissions analysis, which includes the SCRCOG area and provide the results to SCRCOG. The regional emissions analyses for the build or future years will include the proposed transportation improvements included in the regional long-range metropolitan transportation plans and TIP.
3. SCRCOG will prepare a summary report of the conformity process and regional emissions analysis for the Region. It will contain a table showing the estimated emissions from the transportation system for each criteria pollutant and analysis year.
4. The summary report on the regional emissions analyses will be inserted into the long-range transportation plan and TIP.
5. SCRCOG will make the regional emissions analysis available to the public.

Public Participation Program

1. SCRCOG will annually review and evaluate their public participation program.
2. SCRCOG will update and prepare a list of neighborhood and local organizations and groups that will receive notices of MPO plans, programs and projects.
3. SCRCOG will work to ensure that low-income, minority and transit dependent individuals are afforded an adequate opportunity to participate in the transportation planning process, receive a fair share of the transportation improvement benefits and do not endure a disproportionate transportation burden, SCRCOG will comply with federal legislation on these issues.
4. SCRCOG's process for developing plans, projects, and programs will include consultation with state and local agencies responsible for land use and growth management, natural resources, environmental protection, conservation and historic preservation.
5. SCRCOG will maintain their website to provide clear and concise information on the transportation planning process and provide an opportunity to download reports and documents. This will include developing project and study summaries, converting reports into a pdf or text format, and maintaining a list of available documents. The website will provide links to other associated organizations and agencies.

Public Transportation Planning

1. SCRCOG will allow for, to the extent feasible, the participation of transit providers at all transportation committee and policy board meetings to provide advice, information and consultation on transportation programs within the planning region.

2. SCRCOG will provide the opportunity for the transit provider(s) to review and comment on planning products relating to transit issues within the region.
3. SCRCOG will allow for transit provider(s) to participate in UPWP, long-range plan, and TIP development to ensure the consideration of any appropriate comments.
4. SCRCOG and CTDOT will assist the transit provider(s), to the extent feasible, with planning for transit-related activities.

Fiscal/Financial Planning

1. CTDOT will provide SCRCOG with up-to-date fiscal and financial information on the statewide and regional transportation improvement programs to the extent practicable. This will include:
 - a. Anticipated federal funding resources by federal aid category and state funding resources for the upcoming federal fiscal year, as shown in the TIP financial chart.
 - b. Will hold annual meetings to discuss authorized funds for the STP-Urban and LOTCIP accounts.
 - c. Annual authorized/programmed funds for the FTA Section 5307 Program as contained in the STIP and the annual UZA split agreements.
 - d. Monthly updates of STP-Urban Program showing current estimated cost & scheduled obligation dates.
2. CTDOT will notify SCRCOG when the anticipated cost of a project, regardless of funding category, has changed in accordance with the agreed upon TIP/STIP Administrative Action/Amendment/Notification process.
3. SCRCOG will prepare summary tables and charts that display financial information for presentation to the policy board.

Congestion Management Process (CMP) Program

1. SCRCOG, as part of a TMA, will conduct a highway performance monitoring program that includes the gathering of available traffic counts and travel time information and determination of travel speeds and delay.
2. SCRCOG will conduct congestion strategies studies for critical corridors and identify possible improvements to reduce congestion and delay.
3. SCRCOG will work with CTDOT on programming possible congestion-reducing projects.
4. SCRCOG will, upon implementation of a congestion reduction improvement, assess post-improvement operations and determine level of congestion relief.

Intelligent Transportation Systems (ITS) Program

1. CTDOT will maintain the statewide ITS architecture and ensure consistency with the Regional ITS Architecture for SCRCOG.
2. SCRCOG will maintain and update the Regional ITS Architecture for SCRCOG, where appropriate.

Performance Based Planning and Programming

(I) Collection of Performance Data

1. All data collected for performance measure goals will be collected by CTDOT and will meet the MAP21/FAST ACT provisions and requirements.
2. All data collected for goals for Federal Transit Administration's (FTA's) State of Good Repair performance measures will include data provided by the Transit Districts through CTDOT, in accordance with the Transit Asset Management Rule.
3. CTDOT will make the compiled data collected for each performance measure available on the CTDOT MAP21 website.
4. CTDOT will develop a Measures and Deliverables tracking spreadsheet outlining each Performance Measure, the deliverables required, the submittal dates and CTDOT contact and provide to SCRCOG.

(II) Selection of Performance Targets

CTDOT will draft statewide performance targets for each of the FAST Act performance measures and coordinate with the MPOs and Transit Representatives, as required by 23 CFR Parts 450 and 771, as well as 49 CFR Part 613 as outlined below:

1. CTDOT will discuss performance measures at each of the regularly scheduled monthly meetings (via teleconference or in person meeting).
2. CTDOT will present data collected for each performance measure and collaborate with SCRCOG and Transit Representatives on assumptions.
3. CTDOT will provide SCRCOG and Transit Representative with 30 days to provide feedback on the data received and the assumptions provided.
4. The feedback received will be discussed at the next scheduled monthly meeting.
5. CTDOT will set targets for each performance measure based on feedback received.

(II) Reporting of Performance Targets

1. CTDOT will notify SCRCOG and Transit Representatives by email when final statewide targets are established.
2. CTDOT will send the targets that have been set, the backup information and a PowerPoint presentation to SCRCOG for their use in educating the MPO Policy Board. CTDOT will provide region level data summaries, if available.
3. SCRCOG has 180 days after CTDOT establishes their targets to establish their own targets or endorse the State's targets and agree to plan and program projects so that they contribute toward the accomplishment of the performance targets.
4. If SCRCOG is establishing their own targets, SCRCOG will report those targets to CTDOT by email no later than the 180 day timeframe.
5. SCRCOG will share this information with the Policy Board and will require Policy Board resolution to support the targets set by CTDOT or endorse their own targets.
6. SCRCOG will forward the Policy Board resolution to the Performance Measures Unit at CTDOT before the 180 day limitation for FHWA performance measures.
7. For FTA performance measures, it is noted that SCRCOG provided a resolution of support for the initial transit State of Good Repair (SGR) performance targets on July 1, 2017. Thereafter, in accordance with FTA, transit providers will continue to share their targets annually with SCRCOG. However, SCRCOG targets are not required to be updated annually, only revisited whenever SCRCOG updates their MTP and/or TIP on or after October 1, 2018.
8. SCRCOG set initial SGR targets as required by FTA on 7/1/17. Thereafter, SCRCOG needs to set SGR targets for the first time when the TIP or MTP is amended or updated on or after October 1, 2018. Following this date, targets should be updated upon the development of future TIPs and MTPs.

(IV) Reporting of progress toward achieving goal

1. CTDOT will document progress towards achieving statewide performance targets and report that information to SCRCOG and transit representatives in the Long Range Transportation Plan, the Statewide Transportation Improvement Program, the CTDOT TAM Plans and the FTA Annual report by email after the required reports are issued to Federal Agencies.
2. CTDOT will share the TAM Plans with SCRCOG in a timely manner, and the MPOs will incorporate them into their planning process.
3. SCRCOG will document progress towards achieving performance targets and report that information to CTDOT in the Metropolitan Transportation Plan and the Transportation

Improvement Plan as outlined in the Measures and Deliverables tracking spreadsheet via email. CTDOT will collect this information and file until requested from FHWA.

(V) The collection of data for the State asset management plan for the NHS

1. CTDOT will collect all asset management data required for all NHS routes, regardless of ownership.

23 Performance Measures

Highway Safety	Number of Fatalities - 5-Year Rolling Average
Highway Safety	Rate of Fatalities per 100 million VMT - 5-Year Rolling Average
Highway Safety	Number of Serious Injuries - 5-Year Rolling Average
Highway Safety	Rate of Serious Injuries per 100 million VMT - 5-Year Rolling Average
Highway Safety	Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries - 5-Year Rolling Average
Bridges & Pavements	Percentage of Pavements of the Interstate System in Good Condition
Bridges & Pavements	Percentage of Pavements of the Interstate System in in Poor Condition
Bridges & Pavements	Percentage of Pavements of the Non-Interstate NHS in Good Condition
Bridges & Pavements	Percentage of Pavements of the Non-Interstate NHS in Poor Condition
Bridges & Pavements	Percentage of NHS Bridges classified in Good Condition (by deck area)
Bridges & Pavements	Percentage of NHS Bridges classified in Poor Condition (by deck area)
System Performance	Percent of the Person-Miles Traveled on the Interstate That Are Reliable
System Performance	Percent of the Person-Miles Traveled on the Non-Interstate NHS That Are Reliable
Freight	Percent of the Interstate System mileage providing for reliable truck travel times
Congestion and Air Quality	Annual Hours of Peak-Hour Excessive Delay (PHED)

Congestion and Air Quality	Percent of Non-SOV Travel
Congestion and Air Quality	Total Emissions Reduction
Transit Asset Management	Percentage of Service (non-revenue) Vehicles that have met or exceeded their Useful Life Benchmark (ULB)
Transit Asset Management	Percentage of Facilities with an asset class rated below condition 3 on the TERM scale.

Transit Asset Management	Infrastructure (rail, fixed guideway, track, signals, and systems) - Percentage of track segments with performance restrictions
Transit Asset Management	Percentage of Revenue Vehicles within a particular asset class that have met or exceeded their ULB
FTA C 5010.1E	Number of fatalities per “vehicle revenue miles.” by mode.
FTA C 5010.1E	Number of serious injuries per “vehicle revenue miles.” by mode.

Amendment

This Statement on Transportation Planning may be amended from time to time or to coincide with annual UPWP approval as jointly deemed necessary or in the best interests of all parties, including Federal transportation agencies.

Effective Date

This Statement will be effective after it has been endorsed by SCRCOG as part of the UPWP, and as soon as the UPWP has been approved by the relevant Federal transportation agencies.

No Limitation on Statutory Authority

Nothing contained in this Statement is intended to or shall limit the authority or responsibilities assigned to signatory organizations under Connecticut law, federal law, local ordinance, or charter.

CTrides: Quarter 1 Activity Summary

January—March 2021

Transportation Leaders

In January, development of the recognition event continued. The run-of-show and talking points were created. The moderator and speakers were confirmed: Micheal Vigeant (CEO of GreatBlue Research), Mark Soycher (former Council to Connecticut Business and Industry Association), and Joseph Giuliotti (Commissioner of CTDOT). Invitations were completed and sent to Employer Transportation Coordinators (ETCs) at partner sites followed by an email one week later. The February 9th event was moderated by Dennis House, Chief Political Anchor at WTNH-TV. The event speakers discussed the impact on employees and employers from the COVID-19 pandemic. A Transportation Leaders recognition ad was designed and ran in the Hartford Business Journal. Promotions also included a post-event press release, associated social media posts, and an updated CTrides website homepage banner with a congratulatory message. Packages containing a letter from the CTDOT Commissioner, Transportation Leader recognition certificate, and thank you notes were created, assembled, and mailed to Transportation Leaders members.

“Along the Lines” Podcast

During this quarter, episode 6, “Economic Development”, was reviewed and edited. Episodes 8-10 were recorded, and episodes 4 - 8 were released. Ongoing promotion of episodes 1-8 continued throughout the quarter on social media (Facebook, Twitter, Instagram, LinkedIn), including paid posts on Facebook and Instagram. In February, thank you promotional items were sent to all previous and current podcast guests, and a subscription to Soundcloud Pro Unlimited was purchased in order to host an unlimited number of episodes on the platform.

Mask-ot Campaign

In January, participants (including the Lieutenant Governor Susan Bysiewicz), crew and team mascots were confirmed. Filming was confirmed, and took place on January 21st at New Haven Union Station. A total of five public service announcements were edited and completed in February. A press release was issued and the videos were uploaded to the CTrides YouTube page. Throughout February and March, a paid social media campaign and distribution strategy continued, and a digital media and TV buy was executed.

CTrides News Roundup

In the first quarter, content was developed, sourced, and delivered to subscribers for the January, February and March editions. Content was developed and sourced for the April edition in March.



CTrides: Quarter 1 Activity Summary (Continued)

January—March 2021

“Connecticut in Motion” Webinar Series

In January, CTrides formed a partnership with the Hartford Business Journal to produce the webinar series “Connecticut in Motion.” Logos were created, and the first topic, “Transit and COVID-19: A Face Based Discussion,” was confirmed. Dennis House was also confirmed as the moderator. In February, the first episode in the series was recorded. Guests Dr. Ulysses Shawdee Wu, MD (Infectious Disease Specialist, Hartford Healthcare Medical), Richard Andreski (Bureau Chief for Public Transportation, CTDOT), and Samuel Schwartz (CEO and Founder of Sam Schwartz Consulting LLC) were confirmed. Webinar promotion occurred through social media, email blasts, Hartford Business Journal and New Haven Business Journals ads, and cross-promotion with the following chambers of commerce and councils of government: Middlesex Chamber of Commerce, Waterbury Chamber of Commerce, Chamber of Commerce of Northwest Connecticut, Inc., Greater New Haven Chamber of Commerce, MetroHartford Alliance, Connecticut Business and Industry Association, and Connecticut Chapter of the Society for Human Resource Management. In March, development of the second webinar episode continued. The description and title were created, speakers were confirmed from CTDOT, AECOM, and Mercer, and assets were developed for social media and digital ad promotion.

Virtual Event Room

In the first quarter, development of additional content to enhance the user experience continued. A “Where to Start” screen was added, gamification was developed through a “Golden Ticket” scavenger hunt, and a new pop-up screen was created for an event survey, CTrides News Sign Up, and CTrides App Download. A revised sign-in screen also allowed users to voluntarily submit email and organization information. The second version of the virtual room added a Trip Planner screen and rearranged the information boards to prioritize the Trip Planner, COVID-19 resources, and telework content. Virtual event posters were also created for schools, remote and essential workers. The email template was also translated into Spanish. Planning for future updates to the room also began during the first quarter.

CTrides Overarching Campaign

In March, media assets were developed and placed for the CTrides overarching campaign. The media buy began on March 22nd.



CTrides: Quarter 1 Activity Summary (Continued)

January—March 2021

CTrides Website

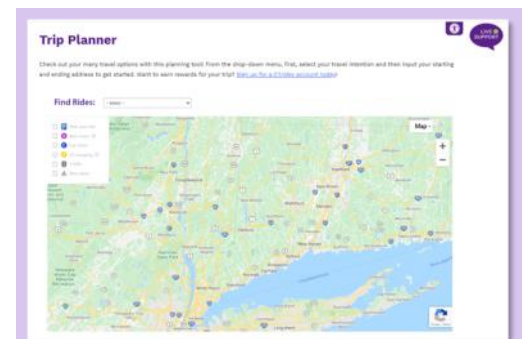
The ideation phase began for new website features and updated pages including a News & Resources and Marketing Materials page. Other minor updates were made to the website, including updating the U-Pass CT image on the U-Pass CT page, updating parking wait times on the parking permit page, updating Emergency Ride Home language, and including a link to the first recording of the “Connecticut in Motion” webinar series on the homepage’s alert banner.

CTrides Marketing Collateral

During the first quarter, several pieces of marketing collateral were updated and created, such as a review of the Road Scholar materials, updating ERH language to clarify eligible green modes, and developing a Safe Travel on Transit one-pager. Collateral was also created for Earth Day to be used by the Commuter Program Managers, and the redesign process began for digital marketing materials to be placed on CTrides.com.

Social Media

During the quarter, several social media campaigns occurred. In January, the New Year's schedule was outlined on the CTrail Hartford Line and CTrail Shore Line East accounts. In February, posts on CTfastrak accounts celebrated Transit Equity Day. In March, the “Connecticut in Motion” webinar was posted on CTrides channels and reposted on CTfastrak, CTrail Hartford Line, and CTrail Shore Line East. The posts were boosted on Facebook and Instagram. In addition to this, the CTrail Hartford Line and CTrail Shore Line East accounts also posted about the CTrail P40 locomotives receiving facelifts and CTfastrak posted about free bus service in the summer. “Along the Lines” continued to be promoted on LinkedIn, Facebook, Twitter, and Instagram. Ridematching and Rewards through the CTrides App, Teleworking, and Social Distancing posts occurred throughout the quarter. Posts occurred on holidays, such as Valentine’s Day, St. Patrick’s Day, and President’s Day. Furthermore, throughout the quarter, several winter storm messages were posted on CTrail Hartford Line and CTrail Shore Line East accounts. The CTrides Mask-ot campaign was also posted on all CTrides social media, and was boosted on Facebook and Instagram. Management of all social media posts continued through a comprehensive social media calendar for all 15 profiles managed. New assets were also created for use on St. Patrick’s Day, Earth Day, and for Along the Lines.

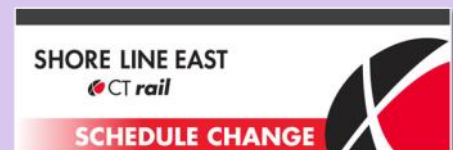


CTrides: Quarter 1 Activity Summary (Continued)

January—March 2021

Miscellaneous

- A one-page orientation brochure was created with available transit options for Charter Communications employees.
- A Ridematching and Rewards poster in English and Spanish was created.
- New email headers were created to use in email blasts for both CTrail Hartford Line and CTrail Shore Line East accounts.
- A sell sheet for Horizon Services Company in English and Spanish was created to invite employees to take the commuter survey.
- Three projects were submitted for ACT Award nominations: Mask-ots Campaign, Virtual Event Room, and 2020 Connecticut Return to Work Survey.
- A kick-off meeting was held with GreatBlue Research to discuss survey objectives, new issues, and timeline for the 2021 Return to Work Survey. Survey questions were also in the beginning stages of development.
- An RFP draft was developed to hire a firm to execute a branding program for CTrail to create a branding strategy, develop a branding guide and undertake other activities to communicate a uniform CTrail brand for all commuter rail services in Connecticut. The draft was sent to DOT for review and approval.



Participating Organization Activity

As of March 31, the total number of CTrides employer participants, stakeholders and community participants is **314**.

Highlights:

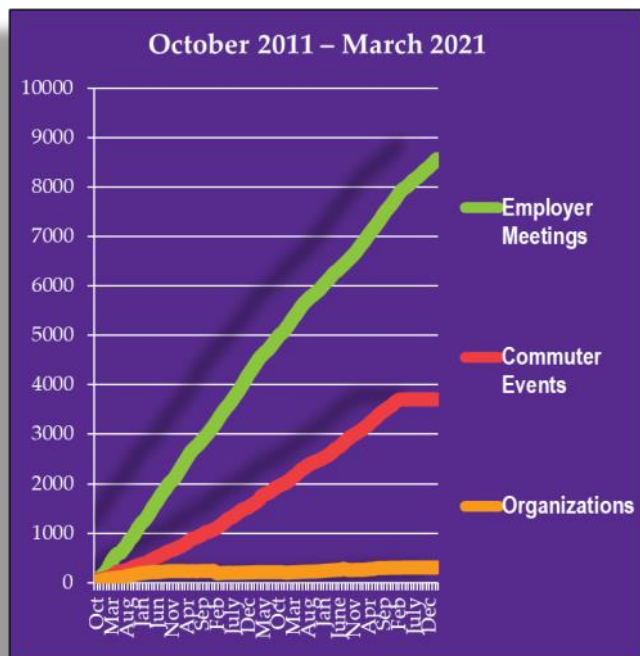
- Notified 2021 Transportation Leaders (TL) members of their achievement and delivered digital seals
- Invited TL members to the recognition event
- Continued strategic planning of activities with partners for 2021
- Continued emphasis on virtual events for partners and stakeholders
 - 9 virtual events
 - 5 scheduled for March
- Completed content development for new targeted outreach initiatives to engage employers based on workforce needs (telecommuting vs. essential employees commuting to worksites)
- Developed outreach initiatives aimed at streamlining the Transportation Leaders program
- Expanded use of virtual event room, and engaged more employers to work on their return to work plans

New Transportation Leaders:

- Stone Academy

The CTrides Outreach Team held **183 Events and Meetings** with our worksite partners during Q1. The total number of currently participating organizations is at **314**.

This quarter's worksite activity, segmented by region, can be found on the following pages. A complete list of program organizations/stakeholders is in Appendix A.





Regional Worksite Highlights

Western CT includes Litchfield, Housatonic, Bridgeport & Stamford regions

Highlights

Charter Communications

Planning for relocation within Stamford by creating custom commute information for employees and scheduling future events

Marcus Partners - Merritt 7 Complex

Hosted virtual event for employees within multiple building campus. Over 50 employees attended

Amazon

Met with their transportation planner at their HQ to discuss strategic approach for working with all Amazon locations in Connecticut

Blackstone Industries

Recruited new TL bronze member
Provided relocation assistance services to organization, with an emphasis on vanpools

Lincoln Technical Institute - Shelton

Planning a joint virtual event with CTrides, Lincoln Technical Institute, and Greater Bridgeport Transit

The Connecticut Association of Adult & Continuing Education (CAACE)

Delivered CTrides presentation at 40th Annual virtual conference

Post University

Sent out an announcement to staff and students announcing their gold status in the Transportation Leaders program in coordination with hosting a virtual event

Virtual Events

Hosted virtual events at Housatonic Community College, Naugatuck Valley Community College, the Office of the Attorney General, and the University of Bridgeport

Reengaged Partners

Reengaged with Blue Crest and connected with new Employer Transportation Coordinator at City of Norwalk

Meetings

- Accessible Pharmacy
- Amazon Delivery Station BDL1
- ASML
- Blackstone Industries
- Bridgeport Regional Business Council
- CAACE The Connecticut Association of Adult & Continuing Education
- CARTUS
- Charter Communications, Inc.
- City of Norwalk
- City of Stamford
- Connecticut Department of Labor (NW and SW Business Service Teams)
- Global Steering Systems
- Greater Bridgeport Transit
- Hartford HealthCare - St. Vincent's Medical Center
- Housatonic Community College
- i2Systems
- Lincoln Technical Institute - Shelton
- Marcus Partners - Merritt 7 Complex
- Monroe Chamber of Commerce

- Naugatuck Valley Community College - Waterbury
- NBC Sports Group
- Northwestern Connecticut Community College
- Post University
- Sikorsky Aircraft Corporation - Stratford
- Silgan Dispensing
- Stone Academy - Waterbury
- University of Bridgeport
- Western Connecticut Council of Governments



Regional Worksite Highlights

Southern CT includes Middlesex, New Haven & coastal regions

Highlights

Stone Academy

Provided educational materials for students on campus and hosted a virtual event for all campuses

Quinebaug Valley Community College

Conducted first meeting with new ETC and hosted virtual event for both locations in March

City of New Haven

Planning a series of commuter educational activities in conjunction with the City of New Haven

UConn - Avery Point

After a meeting with SCROG, UConn agreed to re-engage as a TL member with a new ETC from its Resilience Planning department

SCRCOG

Invited to present a quarterly update on CTrides program

Albertus Magnus College - New Haven

Engaged new Employee Transportation Coordinator (ETC) who runs the Commuter Council on-campus and planned future presentation

Eastern Connecticut State University

Hosted a virtual event and advanced University from a bronze to a silver level in the Transportation Leaders (TL) program

Yale University

Invited to mobility-focused sustainability meeting in April for colleges in New Haven area to recruit new TL members

Meetings

- Accessible Pharmacy
- Albertus Magnus College - New Haven
- Amazon Fulfillment Center BDL3
- City of New Haven
- East River Energy
- Eastern Connecticut State University
- goNewHavengo
- Honeywell Life Safety
- Jewett City Savings Bank
- Quinebaug Valley Community College
- Quinebaug Valley Community College - Willimantic
- South Central CT Regional Water Authority
- South Central Regional Council of Governments
- Southern Connecticut State University
- Stone Academy - West Haven
- University of Connecticut - Avery Point
- Windham Region Transit District

- Yale University
- Yale-New Haven Health System



Regional Worksite Highlights

Eastern CT includes the Hartford, North and Central regions of Connecticut

Highlights

Vernon Public Schools

Participated in a virtual presentation that was recorded and posted to the Adult Learner's site

Town of Windsor Locks

Hosted a joint meeting with Bradley International Airport to plan for virtual educational events for new companies coming to the area
Hosted two virtual events to build community awareness of CTrides program and services

Horizon Services Company

Developing a commuter survey in English and Spanish to identify employee interest with their carpool program

Town of West Hartford

Assisted the Town with getting credit as a TL member towards the 2021 Sustainable CT recognition

Amazon BDL-2

Working with this location to promote safe carpooling

Connecticut Commuter Rail Council

Presented the 2020 Return to Work Survey findings and promoted the Connecticut In Motion webinar series.

Stone Academy (East Hartford)

Joined Transportation Leaders program as a Bronze member

City of Hartford

Working with the City to plan Earth Day virtual events

Virtual Events

Hosted virtual events at Asnuntuck Community College & Tunxis Community College

Meetings

- Albertus Magnus College - East Hartford
- Amazon Fulfillment Center BDL2
- Asnuntuck Community College
- Bradley International Airport
- Capital Community College
- Center for Latino Progress
- City of Hartford
- Commute with Enterprise
- Connecticut Commuter Rail Council
- Connecticut Department of Aging and Disability Services
- Connecticut Department of Energy and Environmental Protection - New Britain
- Connecticut Department of Transportation
- Connecticut Green Bank
- Connecticut Office of the State Comptroller
- Cyient
- Enterprise Rideshare
- Horizon Services Company
- MagicBus
- Manchester Community College
- Office of the Attorney General
- Rich Product Corporation
- Shipman & Goodwin LLP
- Stone Academy (East Hartford)
- The Jackson Laboratory
- Town of West Hartford
- Town of Windsor Locks
- Travelers

- Tunxis Community College
- U.S. Department of Transportation, Federal Highway Administration - Connecticut Division
- UConn Health
- University of Connecticut - Storrs & Regional Campuses
- University of Hartford
- University of Saint Joseph - School of Pharmacy
- Vernon Public Schools
- Voya
- Wesleyan University
- Windsor Health and Rehabilitation Center, LLC

Quarterly Report

January — March 2021

Customer feedback:

- *"Lost my phone & IDs on the train- called customer service and they were able to find it for me quickly. The customer service team was very kind and helpful. Thank you!"*
- *"Yes. Lisa always does such a superlative job in answering e-mail. It is so refreshing to get a human response that shows concern and caring"*
- *"Michele was really pleasantly helpful. She provided me with all the information I needed!"*
- *"Cindy responded to my query in a very timely manner. Thank you"*
- *"I'd like to express my thanks to Michelle for the help she provided to me. She was friendly, efficient, and informative. I will definitely suggest CTrides to anyone who is in the need of your service. Thank you!!!"*

Customer Service Highlights

CTrides/CTrail calls: 3,328

Custom Commute Plans: 2

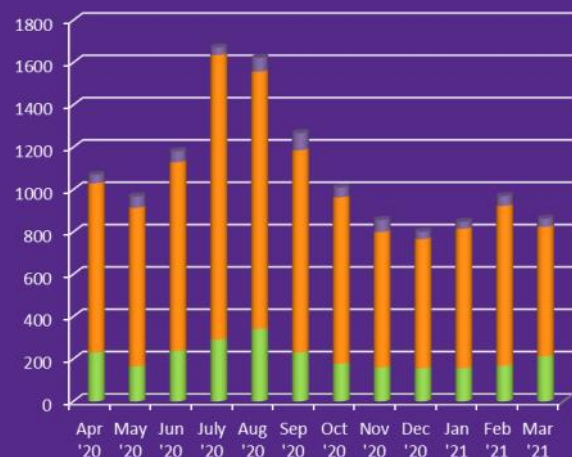
Total Number of Website Form Submissions: 133

Total Number of Emails Sent and Received: 536

Customer Service Details:

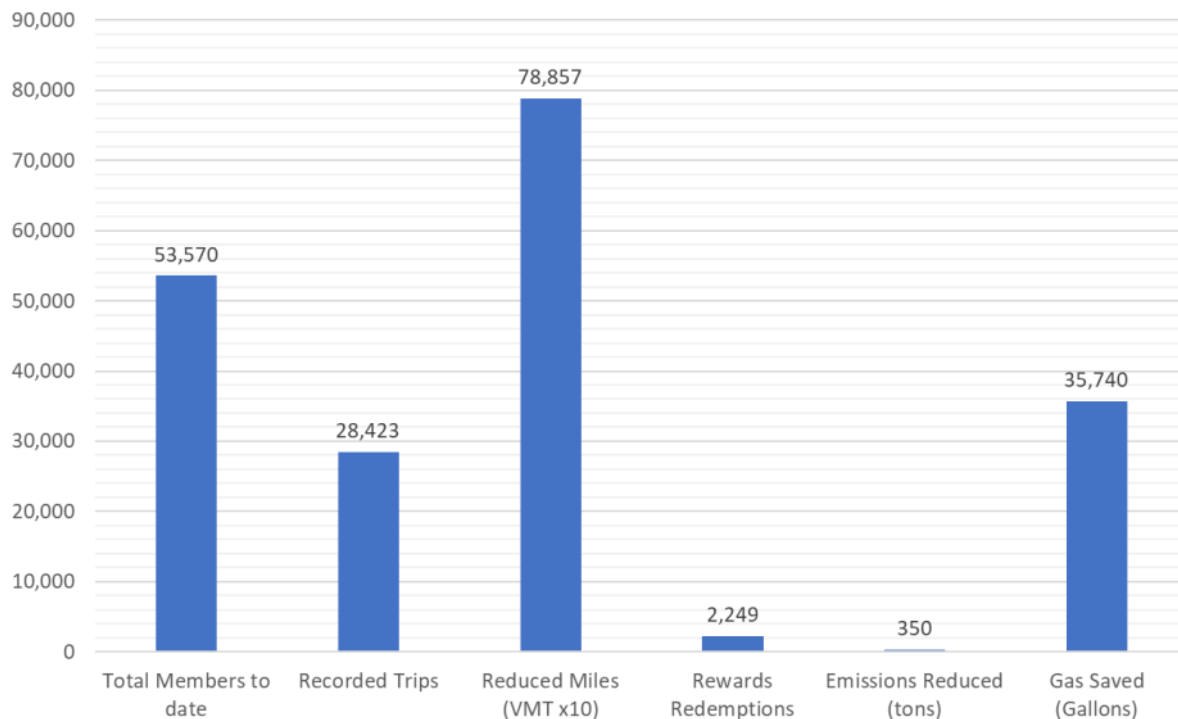
- **2,679 Total** cases into CTrides
 - * **2,026 calls**
9 inquiries about available disabled services
7 bilingual inquiries
 - * **Sent and received 536 emails**
Great or OK rating on 90% of emails surveyed
 - * **Facilitated 117 live online chats of which 21 were SMS (text) chats**
4.2 out of 5 (best) avg. rating on all chats
- **Provided 2 Emergency Ride Home**
- **Processed 80 CTrail Hartford Line and 35 CTrail Shore Line East** complaints, suggestions, questions
- **Distributed 0 trial bus passes to commuters** due to massive decrease in ridership caused by COVID-19.

1st Quarter 2021

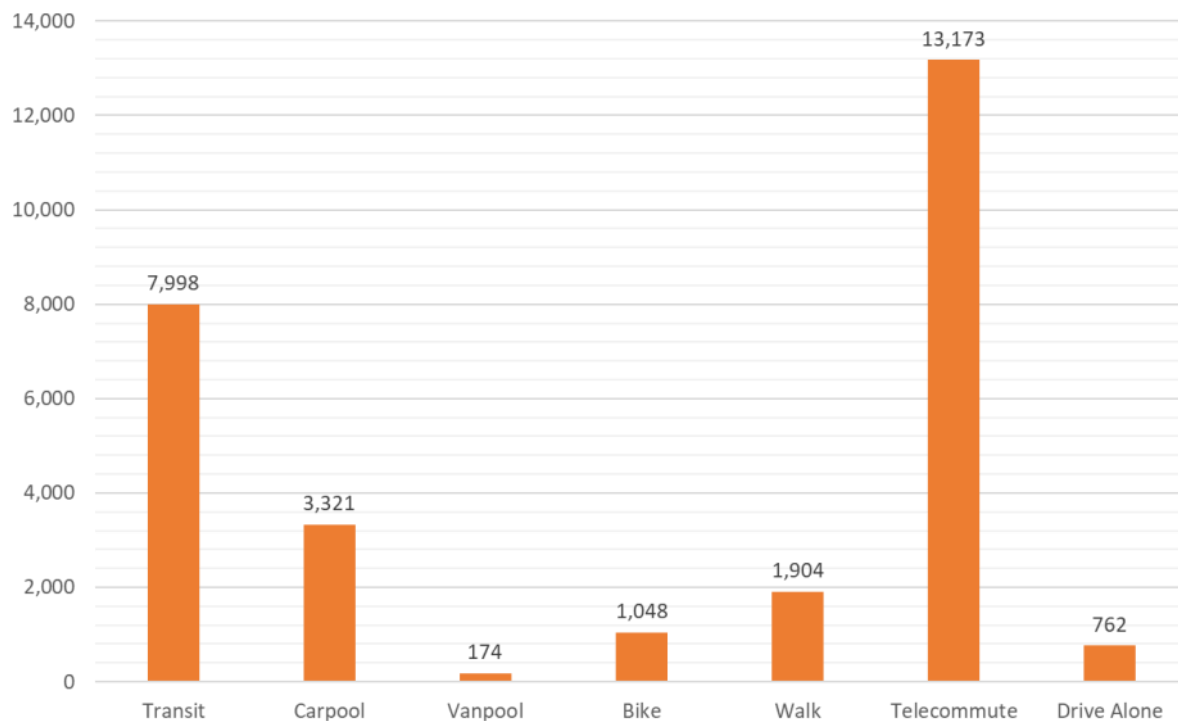


► **2,026 — Inbound Calls** ► **117 — Online Chats**
► **536 — Emails**

Membership and Impacts



Breakdown of Recorded Trips



As of Q4 2020, there are more than 300 businesses, agencies and municipalities working with CTrides

- | | | |
|--|---|--|
| 1. 3PL Worldwide | 38. Central Connecticut Coast YMCA | Department |
| 2. 9Town Transit | 39. Central CT State University | 67. Connecticut Valley Hospital |
| 3. Advance Auto Parts | 40. Chabaso Bakery, Inc. | 68. Connecticut Valley Industries |
| 4. Advanced Behavioral Health | 41. Cigna | 69. Connecticut Water |
| 5. AECOM | 42. City of Bridgeport | 70. Conning, Inc. |
| 6. Aetna | 43. City of Danbury | 71. Continuum of Care Inc. |
| 7. Albea | 44. City of Meriden | 72. CT Department of Labor |
| 8. Albertus Magnus | 45. City of New Britain | 73. CTtransit |
| 9. Albertus Magnus (East Hartford) | 46. City of New Haven | 74. CTfastrak |
| 10. Alexion Pharmaceuticals | 47. City of Stamford | 75. Datto, Inc. |
| 11. All Our Kin | 48. City of Waterbury | 76. Department of Administrative Services |
| 12. Amazon Fulfillment Center BDL-2 | 49. City of Waterbury - Public Health | 77. Department of Economic and Community Development |
| 13. Amazon Fulfillment Center BDL-5 | 50. Community Health Center of New London | 78. Department of Emergency Services & Public Protection |
| 14. Amazon Sorting Center Wallingford | 51. Connecticare | 79. Department of Public Health (Hartford) |
| 15. American Institute | 52. Connecticut Children's Medical Center | 80. Department of Rehabilitation Services |
| 16. Aptar Group | 53. Connecticut College | 81. Department of Revenue Services |
| 17. ARC of Litchfield County | 54. Connecticut Department of Developmental Services | 82. Department of Social Services (Hartford) |
| 18. Artspace New Haven | 55. Connecticut Department of Energy and Environmental Protection (Hartford) | 83. Diageo, Inc. |
| 19. ASML, Inc. | 56. Connecticut Department of Energy and Environmental Protection (New Britain) | 84. Dollar Tree Distribution Center |
| 20. Asnuntuck Community College | 57. Connecticut Department of Labor | 85. DRS |
| 21. Avon Health Center | 58. Connecticut Department of Transportation | 86. East River Energy |
| 22. Becton Dickinson and Company | 59. Connecticut Department of Veterans Affairs | 87. Eastern Account System, Inc. |
| 23. BHcare | 60. Connecticut Green Bank | 88. Eastern Connecticut State University |
| 24. Bigelow Tea | 61. Connecticut Innovations | 89. Eastern Connecticut Transportation Consortium |
| 25. BikewalkCT | 62. Connecticut Mental Health Center | 90. Eastern Workforce Investment Board |
| 26. BLT Office (Norwalk) | 63. Connecticut National Guard | 91. Electric Boat |
| 27. BLT Office (Stamford) | 64. Connecticut Probate Court | 92. Empire State Realty Trust |
| 28. Bradley Airport | 65. Connecticut Spring and Stamping | 93. Enterprise Holdings |
| 29. Branford Hall (Branford) | 66. Connecticut State Insurance | 94. Enterprise Rideshare |
| 30. Branford Hall (Southington) | | 95. ESPN |
| 31. Bridgeport Public Schools | | |
| 32. Cabelas | | |
| 33. Capital Community College | | |
| 34. CARTUS | | |
| 35. CDM Smith | | |
| 36. Center for Latino Progress | | |
| 37. Central Connecticut Chambers of Commerce | | |

Quarterly Report

January — March 2021

Appendix A: Partner List

- | | | |
|--|--|---|
| 96. Essex Steam Train and Riverboat | 132. Hubbell Incorporated | 165. Middletown Area Transit |
| 97. ExecutNet | 133. Human Resource Leadership Association of Eastern CT | 166. Milford Transit District |
| 98. Fairfield University | 134. i2systems | 167. Mitchell College |
| 99. Foxwoods Resort and Casino | 135. IFG Companies (Guilford Specialty Group) | 168. Mohegan Sun Casino |
| 100. FTD Florists | 136. Inertia Dynamics Corporation | 169. Mystic Healthcare and Rehabilitation LLC |
| 101. Fusco Corporation | 137. Innovate Stamford | 170. Mystic Marriott Hotel & Spa |
| 102. From You Flowers | 138. IRS | 171. Nalas Engineering |
| 103. Gateway Community College | 139. Jackson Laboratory | 172. Naugatuck Valley Community College (Danbury) |
| 104. Gaylord Specialty Healthcare | 140. JCC of Greater New Haven | 173. Naugatuck Valley Community College (Waterbury) |
| 105. Global Steering Systems | 141. Jewett City Savings Bank | 174. Naugatuck Valley Council of Governments |
| 106. GoNHGO | 142. Job Corps (Hartford) | 175. Naval Submarine Base New London |
| 107. Goodwill of Western & Northern CT | 143. Job Corps New Haven | 176. New Britain CT Works Center |
| 108. Goodwin College | 144. Jones Lang Lasalle Americas | 177. New Britain Downtown District |
| 109. Greater Bridgeport Transit | 145. Key Bank - New Haven | 178. New Haven Coalition for Active Transportation |
| 110. Greater Norwalk Chamber of Commerce | 146. Knights of Columbus | 179. New Haven Mayor's Task Force on Bike Education |
| 111. Greater Waterbury YMCA | 147. Konica Minolta Business Solutions | 180. North East Transportation Co. |
| 112. Greenwich Board of Education | 148. Law offices of John Andreini | 181. Northwest Hills COG |
| 113. Greenwich Chamber of Commerce | 149. Lawrence + Memorial Hospital | 182. Northwestern CT Community College |
| 114. Group CBS Circuit Breaker Sales | 150. Lincoln Life Insurance/Freemont Group Management | 183. Norwalk Community College |
| 115. Hartford Adult Education Center | 151. Lincoln Technical Institute | 184. Norwalk Housing Authority |
| 116. Hartford Foundation for Public Giving | 152. Live Green CT | 185. Norwalk Transit |
| 117. Hartford HealthCare System Support Office | 153. Lower Connecticut River Valley Council of Governments | 186. Nucor Steel (Wallingford) |
| 118. Hartford Hospital | 154. Manchester Community College | 187. NWCC Center for Workforce Development |
| 119. Hartford Public Library | 155. Manufacturing Alliance Service Corporation | 188. Office of Policy and Management |
| 120. Hartford Steam Boiler | 156. Marcus Partners Mgmt. | 189. Office of the Attorney General |
| 121. HARTransit | 157. Mary Wade Home | 190. Office of the Secretary of the State |
| 122. Henkel Corporation | 158. MassMutual | 191. Office of the State Comptroller |
| 123. Hispanic Advisory Council of Greater Stamford (HACGS) | 159. MedSource Consultants | 192. Oracle Corporation |
| 124. Hologic | 160. Medtronic | 193. Paier College of Art |
| 125. Honeywell | 161. Middlesex Community College | 194. Paradigm Property Management |
| 126. Hotchkiss School | 162. Middlesex Community College - Meriden Campus | 195. Pathway Lighting Inc. |
| 127. Horizon Services Company | 163. Middlesex Hospital | 196. Paul Bailey Architects |
| 128. Homegoods Distribution | 164. Middlesex Hospital Shoreline Medical Center | |
| 129. Homes For the Brave | | |
| 130. Hospital for Special Care | | |
| 131. Housatonic Community College | | |

Quarterly Report

January — March 2021

Appendix A: Partner List

197. Pelli Clarke Pelli Architects	229. Society for Human Resource Management	260. Town of East Hartford
198. People Friendly Stamford	230. South Central Regional Council of Governments	261. Town of Fairfield
199. People's United Bank	231. Southeast Area Transit	262. Town of Farmington
200. PEP - Lacey Manufacturing	232. Southeastern Connecticut Council of Governments	263. Town of Greenwich
201. Pierce Care	233. Southern Connecticut State University	264. Town of Trumbull
202. Pitney Bowes-Danbury	234. Southwest Community Health Center	265. Town of Windsor
203. Pitney Bowes-Shelton	235. St. Mary's Hospital	266. Town of Woodbridge
204. Porter & Chester Institute (Branford)	236. St. Vincent's College	267. Travelers
205. Porter and Chester Institute (Enfield)	237. St. Vincent's Medical Center	268. Trinity College
206. Porter and Chester Institute (Stratford)	238. Stamford Chamber of Commerce	269. Triumph
207. Porter and Chester Institute (Waterbury)	239. Stamford Downtown Special Services District (SDSSD)	270. TSKP Studios
208. Pratt & Whitney - Middletown	240. Stanley Black & Decker	271. Tunxis Community College
209. Pratt and Whitney	241. State Education Resource Center	272. U.S. Department of Housing and Urban Development
210. Prudential (Hartford)	242. State of Connecticut	273. UConn Hartford
211. Quinebaug Valley CC	243. Stone Academy (East Hartford)	274. UConn Health Center
212. Quinnipiac University	244. Stone Academy (Waterbury)	275. UConn Law School
213. Quinnipiac University - North Haven Campus	245. Stone Academy (West Haven)	276. Ulbrich Stainless Steels and Special Metals
214. Radiall USA Inc.	246. Sun Life Financial	277. United Bank
215. Randstad	247. Tauck Tours	278. United Healthcare
216. Reckson/SL Green	248. The Business Council of Fairfield County	279. United Illuminating
217. Regal Care	249. The Hartford	280. United States District Court: District of Connecticut
218. RGIS	250. The Independence Center	281. United Technologies Corporation
219. Rich Product Corporation	251. The Kennedy Center, Inc.	282. University of Bridgeport
220. Saint Francis Hospital	252. The Watermark at 3030 Park	283. University of Connecticut—Avery Point
221. Saybrook Point	253. The Workplace	284. University of Connecticut—Storrs
222. Sea Corp	254. Three Rivers Community College	285. University of Connecticut—Stamford
223. SeeClickFix	255. Thule Inc	286. University of Connecticut—Waterbury
224. Shipman & Goodwin	256. Tower Labs Ltd.	287. University of Hartford
225. Siemon Company	257. Town Green Special Services District	288. University of New Haven
226. Sikorsky Aircraft Corporation—Bridgeport	258. Town of Branford	289. University of Saint Joseph
227. Sikorsky Aircraft Corporation—Shelton	259. Town of Burlington	290. University of St. Joseph School of Pharmacy
228. Sikorsky Aircraft Corporation—Stratford		291. USI Consulting

- 292. U.S. Federal Highway Administration
- 293. Valley Transit District
- 294. Veterans Affairs Connecticut
Healthcare System (Newington)
- 295. Veterans Affairs Connecticut
Healthcare System (West Haven)
- 296. Voya
- 297. Washington Inventory Systems
- 298. Waste Management
- 299. Watch For Me CT
- 300. Waterbury Hospital
- 301. Watson Foods
- 302. Wesleyan University
- 303. West Hartford Health and Rehab
- 304. Western Connecticut State
University
- 305. Western CT Council of Governments
- 306. Wiggin & Dana, LLP
- 307. Windham Region Transit District
- 308. Windham Regional Community
Council
- 309. Windsor Health and Rehabilitation
Center, LLC
- 310. Wiremold/Legrand
- 311. Workers' Compensation
Commission
- 312. Yale University
- 313. Yale-New Haven Hospital
- 314. YMCA Greater Hartford