



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

EXECUTIVE COMMITTEE

MEETING NOTICE & AGENDA

Wednesday, July 28, 2021 – 9:00A.M.

**Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473**

**NOTICE: This is a Hybrid meeting. All Executive Committee members will attend in-person
and all guests will participate remotely**

Log-on Information to attend remotely is provided below:

Join Zoom Meeting: <https://us02web.zoom.us/j/82744900404>

Call-In Number: +1-929-205-6099

Meeting ID: 827 4490 0404

The agenda and attachments for this meeting are posted and are available on our website at www.scrkog.org

1. Call to order – First Selectman Michael Freda, *Chair*
2. Adopt Minutes of June 23, 2021 Executive Committee Meeting –
First Selectman James Zeoli, Secretary Pages 2-4
3. FY 2021-22 Budget Revision #2 Pages 5-7
4. Resolution Designating the Arts Council of New Haven as the SCRCOG's Local Arts Agency
for the purpose of Making Application for a National Endowment for the Arts Grant Page 8
5. Discussion Regarding American Rescue Plan Act funding
6. Other Business
7. Adjournment

The agenda and attachments for this meeting are available on our website at www.scrkog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week's notice.

"Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG".

127 Washington Avenue, 4th Floor West, North Haven, CT 06473
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Carl J. Amento, Executive Director

TO: **SCRCOG Executive Committee Members**
FROM: **First Selectman Matthew Hoey, Acting Secretary**
DATE: **July 21, 2021**
SUBJECT: **SCRCOG Executive Committee Meeting Minutes of June 23, 2021**

Present

Bethany	First Selectman Paula Cofrancesco, <i>Treasurer</i>
Guilford	First Selectman Matthew Hoey, <i>Vice Chair</i>
Milford	Mayor Benjamin Blake
North Haven	First Selectman Michael Freda, <i>Chair</i>
Wallingford	Mayor William Dickinson
Woodbridge	First Selectman Beth Heller, <i>Immediate Past Chair</i>

SCRCOG Staff Carl Amento, Stephen Dudley, Rebecca Andreucci, Andy Cirioli

NOTE: The June SCRCOG Executive Committee meeting was a virtual meeting facilitated by Zoom because of the COVID-19 pandemic.

1. Call to order

Chairman Freda called the meeting to order at 9:05 am.

2. Adopt Minutes of May 26, 2021 SCRCOG Executive Committee Meeting

Chairman Freda presented the Minutes of the SCRCOG Executive Committee of May 26, 2021, which were included in the agenda packet at pages 2 and 3. Chairman Freda moved for their approval. First Selectman Heller seconded the motion, which passed with all in favor.

3. Certification Letter and Final FHWA-FTA Certification Report for New Haven Transportation Management Area (TMA)

Stephen Dudley presented the certification letter from FHWA-FTA. SCRCOG goes through the certification process every four years. The review identified two items to be addressed: updating MOUs and adding a non-voting state representative to the Board. First Selectman Cofrancesco moved to accept the certification, and First Selectman Hoey seconded. All voted in favor.

4. FY 2021-22 Budget Revision #1

Executive Director Amento reviewed the proposed budget revision found on pages 5-7 of the agenda packet. The amendment increases the budget for the Affordable Housing Plan to cover 13 municipalities and add extra meetings. First Selectman Hoey made a motion to approve, and First Selectman Cofrancesco seconded. All voted in favor.

5. Resolution Authorizing Executive Director to enter into Agreement with RKG Consultants for Regional Affordable Housing Plan project

Executive Director Amento reviewed the resolution on page 8 of the agenda packet. First Selectman Cofrancesco made a motion to approve. First Selectman Hoey seconded. The vote was unanimous.

6. Review of Regional Services Grant Consultant Scope of Services and Outputs FY 2020-21

Executive Director Amento presented the scope of services and deliverables rendered from the FY2021-21 Regional Services Grant consultants, found on pages 9-13 of the agenda packet. First Selectman Cofrancesco made a motion to approve, and First Selectman Hoey seconded. Mayor Blake stated that the primary focus has been on holding meetings, and it is still not clear what the deliverables have been. Executive Director Amento stated that the meetings have been working towards actionable items, such as saving funds by diverting food waste from the municipal waste stream and from schools and by delivering the food waste to composting sites in the region reducing hauling and tipping costs. SolSmart designation has been achieved by SCRCOG as a region and by 5 SCRCOG municipalities so far. A majority of SCRCOG towns have completed Live Green's Municipal EV Readiness Toolkit training.

First Selectman Freda asked if the contracts could be made quarterly so that progress could be reviewed. Executive Director Amento stated that in the past, they have done 6-month contracts if that would be agreeable.

Mayor Blake asked if the question could be divided, as he is only unsatisfied by the work of the Solid Waste and Recycling consultant. Mayor Blake made a motion to divide, and First Selectman Hoey seconded. A motion to divide is automatic. First Selectman Cofrancesco stated that she has been satisfied by the consultants' work, included that done by Pam Roach. First Selectman Freda and First Selectman Hoey stated their support for shorter contract length. Mayor Blake was agreeable.

First Selectman Hoey made a motion to extend Pam Roach's contract for a six-month period, with deliverables being reviewed monthly. Mayor Blake seconded the motion. All voted in favor.

First Selectman Heller made a motion to extend David Fink's contract for one year. First Selectman Hoey seconded. All voted in favor.

First Selectman Hoey made a motion to extend NOVUS Insight's contract for one year. First Selectman Cofrancesco seconded. All voted in favor.

First Selectman Heller made a motion to extend Wilma Petro's contract for one year. First Selectman Cofrancesco seconded. All voted in favor.

7. Review of Proposed New Municipal Grants Program, including biography of Juliet Burdelski

Executive Director Amento reviewed the proposed Municipal Grants program discussed on pages 14-15 of the agenda packet. First Selectman Cofrancesco made a motion to approve, and First Selectman Hoey seconded. All voted in favor.

8. Review and Recommendation to the Board of Resolution Authorizing the Executive Director to Enter into Agreements for FY 2021-22 Regional Services Grant-funded Consultant Services

Executive Director Amento reviewed the resolution found on pages 16-17 of the agenda packet. First Selectman Cofrancesco made a motion to approve with the changes discussed in Agenda Item #6. First Selectman Heller seconded. All voted in favor.

9. Discussion of Plans for Hybrid/In-Person Meetings

Executive Director Amento discussed the possibility of beginning hybrid meetings in July where board members could attend in-person and guests could attend virtually. Mayor Dickinson stated that SCRCOG should resume full in-person meetings. First Selectman Hoey voiced support for hybrid meetings. First Selectman Heller made a motion to begin hybrid meetings, and First Selectman Cofrancesco seconded. Mayor Dickinson opposed. The motion passed.

10. Other Business

There was no other business.

11. Adjournment

First Selectman Hoey moved to adjourn; First Selectman Cofrancesco seconded. The meeting was adjourned at 10:13 am.

Respectfully submitted,

First Selectman Matthew Hoey, *Acting Secretary*

FY 2021-22 Budget Revision # 2

Revenue

Budget Revision #2 reduces the Regional Services Grant (RSG) funding by \$1,899 to reflect the actual grant amount and align the SCRCOG Budget with the revised RSG Spending Plan that was approved at the June 23, 2021 SCRCOG Board Meeting.

Expenses

The \$1,899 removed from the Regional Services Grant is broken down as follows.

- General Office Expenses is reduced by \$399.
- Other Consultants is reduced by \$1,500. Per the approved RSG Spending Plan, this reduces the Grants consultant project from \$14,000 to \$12,500.

Actual line item revisions are on the following page, followed by a resolution authorizing Budget Revision #2.

FY 2021-22 Budget Revision # 2

<i>Revenue</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Municipal Contribution			
Municipal Contribution - Dues	192,700		192,700
Municipal Contribution - Special Projects	10,827		10,827
SCRCOG Reserve Funds	133,250		133,250
Transportation Planning			
U.S. DOT - FY 2021-22	1,022,354		1,022,354
U.S. DOT - Carryover	150,000		150,000
CTDOT - FY 2021-22	127,794		127,794
CTDOT - Carryover	18,750		18,750
CTDOT - LOTCIP	211,465		211,465
Regional Planning			
CT OPM - Regional Services Grant (RSG)	575,000	(1,899)	573,101
CT Secretary of the State - Regional Election Monitor	3,691		3,691
CIRCA - ResilientCT Grant	19,000		19,000
Investment Income	2,000		2,000
TOTAL	2,466,830	(1,899)	2,464,931

<i>Expenses</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Salaries	610,812		610,812
Benefits	227,463		227,463
Travel	7,900		7,900
Computer Supplies & Software	17,600		17,600
Rent	112,300		112,300
General Office Expenses	74,806	(399)	74,407
Transportation Consultants	660,500		660,500
Other Consultants	386,700	(1,500)	385,200
Contingency	-		-
Transportation - Reserved	158,675		158,675
LOTICIP - Reserved	199,249		199,249
Hazard Mitigation - Reserved	10,827		10,827
Total	2,466,830	(1,899)	2,464,931



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Resolution

**South Central Regional Council of Governments
Fiscal Year 2021-22 - Budget Revision # 2**

Whereas: The South Central Regional Council of Governments adopted an operating budget for FY 2021-22 on May 26, 2021;

Whereas: The SCRCOG Board approved Budget Revision #1 on June 23, 2021;

Whereas: The SCRCOG Board approved a revised Regional Services Grant (RSG) Spending Plan on June 23, 2021 to reflect the actual RSG amount, which was \$1,899 less than anticipated; and

Now, therefore be it resolved by the South Central Regional Council of Governments:

That Fiscal Year 2021-22 Budget Revision # 2, which reduces the adopted FY 2021-22 budget by \$1,899 to reflect the actual Regional Services Grant amount and align the SCRCOG Budget with the approved RSG Spending Plan, is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on July 28, 2021.

Date: July 28, 2021

By: _____
First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments



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Resolution Designating the Arts Council of Greater New Haven as the South Central Regional Council of Government's (SCRCOG's) Local Arts Agency for the purpose of making application for a National Endowment for the Arts (NEA) Grant

Whereas: The National Endowment for the Arts (NEA) has launched a grant program called American Rescue Plan Grants to Local Arts Agencies for Sub-granting; and

Whereas: The Arts Council of Greater New Haven serves the Greater New Haven region and is currently the Designated Regional Service Organization for our region; and

Whereas: The Arts Council intends to apply for a NEA grant of up to \$500,000 to re-grant to artists and cultural organizations in our region; and

Whereas: The Arts Council requests that SCRCOG designate it as its "Local Arts Agency" for the purpose of this grant application.

Now, Therefore, Be It Resolved by the Council of Governments:

That SCRCOG hereby designate the Arts Council of Greater New Haven as its "Local Arts Agency" for the purpose of making application for the aforementioned National Endowments of the Arts (NEA) grant.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on July 28, 2021.

Date: June 28, 2021

By:

First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments