EXECUTIVE COMMITTEE
MEETING NOTICE & AGENDA
Wednesday, July 28, 2021 – 9:00A.M.

Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473

NOTICE: This is a Hybrid meeting. All Executive Committee members will attend in-person and all guests will participate remotely.

Log-on Information to attend remotely is provided below:
Join Zoom Meeting: https://us02web.zoom.us/j/82744900404
Call-In Number: +1-929-205-6099
Meeting ID: 827 4490 0404

The agenda and attachments for this meeting are posted and are available on our website at www.scrcog.org.

1. Call to order – First Selectman Michael Freda, Chair
   Pages 2-4
2. Adopt Minutes of June 23, 2021 Executive Committee Meeting –
   First Selectman James Zeoli, Secretary
3. FY 2021-22 Budget Revision #2
   Pages 5-7
4. Resolution Designating the Arts Council of New Haven as the SCRCOG’s Local Arts Agency for the purpose of Making Application for a National Endowment for the Arts Grant
   Page 8
5. Discussion Regarding American Rescue Plan Act funding
6. Other Business
7. Adjournment

The agenda and attachments for this meeting are available on our website at www.scrcog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week’s notice.

“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.

127 Washington Avenue, 4th Floor West, North Haven, CT 06473
www.scrcog.org  T (203) 234-7555  F (203) 234-9850  camento@scrcog.org
TO: SCRCOG Executive Committee Members  
FROM: First Selectman Matthew Hoey, Acting Secretary  
DATE: July 21, 2021  
SUBJECT: SCRCOG Executive Committee Meeting Minutes of June 23, 2021

Present
Bethany  First Selectman Paula Cofrancesco, Treasurer
Guilford  First Selectman Matthew Hoey, Vice Chair
Milford  Mayor Benjamin Blake
North Haven  First Selectman Michael Freda, Chair
Wallingford  Mayor William Dickinson
Woodbridge  First Selectman Beth Heller, Immediate Past Chair

SCRCOG Staff Carl Amento, Stephen Dudley, Rebecca Andreucci, Andy Cirioli

NOTE: The June SCRCOG Executive Committee meeting was a virtual meeting facilitated by Zoom because of the COVID-19 pandemic.

1. Call to order
Chairman Freda called the meeting to order at 9:05 am.

2. Adopt Minutes of May 26, 2021 SCRCOG Executive Committee Meeting
Chairman Freda presented the Minutes of the SCRCOG Executive Committee of May 26, 2021, which were included in the agenda packet at pages 2 and 3. Chairman Freda moved for their approval. First Selectman Heller seconded the motion, which passed with all in favor.

3. Certification Letter and Final FHWA-FTA Certification Report for New Haven Transportation Management Area (TMA)
Stephen Dudley presented the certification letter from FHWA-FTA. SCRCOG goes through the certification process every four years. The review identified two items to be addressed: updating MOUs and adding a non-voting state representative to the Board. First Selectman Cofrancesco moved to accept the certification, and First Selectman Hoey seconded. All voted in favor.

4. FY 2021-22 Budget Revision #1
Executive Director Amento reviewed the proposed budget revision found on pages 5-7 of the agenda packet. The amendment increases the budget for the Affordable Housing Plan to cover 13 municipalities and add extra meetings. First Selectman Hoey made a motion to approve, and First Selectman Cofrancesco seconded. All voted in favor.

5. Resolution Authorizing Executive Director to enter into Agreement with RKG Consultants for Regional Affordable Housing Plan project
Executive Director Amento reviewed the resolution on page 8 of the agenda packet. First Selectman Cofrancesco made a motion to approve. First Selectman Hoey seconded. The vote was unanimous.
6. **Review of Regional Services Grant Consultant Scope of Services and Outputs FY 2020-21**

Executive Director Amento presented the scope of services and deliverables rendered from the FY2021-21 Regional Services Grant consultants, found on pages 9-13 of the agenda packet. First Selectman Cofrancesco made a motion to approve, and First Selectman Hoey seconded. Mayor Blake stated that the primary focus has been on holding meetings, and it is still not clear what the deliverables have been. Executive Director Amento stated that the meetings have been working towards actionable items, such as saving funds by diverting food waste from the municipal waste stream and from schools and by delivering the food waste to composting sites in the region reducing hauling and tipping costs. SolSmart designation has been achieved by SCRCOG as a region and by 5 SCRCOG municipalities so far. A majority of SCRCOG towns have completed Live Green’s Municipal EV Readiness Toolkit training.

First Selectman Freda asked if the contracts could be made quarterly so that progress could be reviewed. Executive Director Amento stated that in the past, they have done 6-month contracts if that would be agreeable.

Mayor Blake asked if the question could be divided, as he is only unsatisfied by the work of the Solid Waste and Recycling consultant. Mayor Blake made a motion to divide, and First Selectman Hoey seconded. A motion to divide is automatic. First Selectman Cofrancesco stated that she has been satisfied by the consultants’ work, included that done by Pam Roach. First Selectman Freda and First Selectman Hoey stated their support for shorter contract length. Mayor Blake was agreeable.

First Selectman Hoey made a motion to extend Pam Roach’s contract for a six-month period, with deliverables being reviewed monthly. Mayor Blake seconded the motion. All voted in favor.

First Selectman Heller made a motion to extend David Fink’s contract for one year. First Selectman Hoey seconded. All voted in favor.

First Selectman Hoey made a motion to extend NOVUS Insight’s contract for one year. First Selectman Cofrancesco seconded. All voted in favor.

First Selectman Heller made a motion to extend Wilma Petro’s contract for one year. First Selectman Cofrancesco seconded. All voted in favor.

7. **Review of Proposed New Municipal Grants Program, including biography of Juliet Burdelski**

Executive Director Amento reviewed the proposed Municipal Grants program discussed on pages 14-15 of the agenda packet. First Selectman Cofrancesco made a motion to approve, and First Selectman Hoey seconded. All voted in favor.

8. **Review and Recommendation to the Board of Resolution Authorizing the Executive Director to Enter into Agreements for FY 2021-22 Regional Services Grant-funded Consultant Services**

Executive Director Amento reviewed the resolution found on pages 16-17 of the agenda packet. First Selectman Cofrancesco made a motion to approve with the changes discussed in Agenda Item #6. First Selectman Heller seconded. All voted in favor.

9. **Discussion of Plans for Hybrid/In-Person Meetings**

Executive Director Amento discussed the possibility of beginning hybrid meetings in July where board members could attend in-person and guests could attend virtually. Mayor Dickinson stated that SCRCOG should resume full in-person meetings. First Selectman Hoey voiced support for hybrid meetings. First Selectman Heller made a motion to begin hybrid meetings, and First Selectman Cofrancesco seconded. Mayor Dickinson opposed. The motion passed.

10. **Other Business**

    There was no other business.
11. **Adjournment**
First Selectman Hoey moved to adjourn; First Selectman Cofrancesco seconded. The meeting was adjourned at 10:13 am.

Respectfully submitted,

First Selectman Matthew Hoey, *Acting Secretary*
**FY 2021-22 Budget Revision # 2**

**Revenue**

Budget Revision #2 reduces the Regional Services Grant (RSG) funding by $1,899 to reflect the actual grant amount and align the SCRCOG Budget with the revised RSG Spending Plan that was approved at the June 23, 2021 SCRCOG Board Meeting.

**Expenses**

The $1,899 removed from the Regional Services Grant is broken down as follows.

- General Office Expenses is reduced by $399.
- Other Consultants is reduced by $1,500. Per the approved RSG Spending Plan, this reduces the Grants consultant project from $14,000 to $12,500.

Actual line item revisions are on the following page, followed by a resolution authorizing Budget Revision #2.
## FY 2021-22 Budget Revision # 2

### Revenue

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<th>Source</th>
<th>Current Budget</th>
<th>Proposed Change</th>
<th>Revised Budget</th>
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<tbody>
<tr>
<td>Municipal Contribution</td>
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<tr>
<td>Municipal Contribution - Dues</td>
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<tr>
<td>Municipal Contribution - Special Projects</td>
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<tr>
<td>SCRCOG Reserve Funds</td>
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<td>Transportation Planning</td>
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<tr>
<td>U.S. DOT - FY 2021-22</td>
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<td>U.S. DOT - Carryover</td>
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<td>CTDOT - Carryover</td>
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<td>CTDOT - LOTCIP</td>
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<td>Regional Planning</td>
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<td>CT OPM - Regional Services Grant (RSG)</td>
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<td>CT Secretary of the State - Regional Election Monitor</td>
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<td>CIRCA - ResilientCT Grant</td>
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<td>Investment Income</td>
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<td><strong>TOTAL</strong></td>
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<td>(1,899)</td>
<td><strong>2,464,931</strong></td>
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### Expenses

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<th>Category</th>
<th>Current Budget</th>
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<th>Revised Budget</th>
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<td>Benefits</td>
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<td>Computer Supplies &amp; Software</td>
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<td>Rent</td>
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<td>General Office Expenses</td>
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<td>Transportation Consultants</td>
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<td>Other Consultants</td>
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<td>LOTCIP - Reserved</td>
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<tr>
<td>Hazard Mitigation - Reserved</td>
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<td></td>
<td>10,827</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,466,830</strong></td>
<td>(1,899)</td>
<td><strong>2,464,931</strong></td>
</tr>
</tbody>
</table>
Resolution

South Central Regional Council of Governments
Fiscal Year 2021-22 - Budget Revision # 2

Whereas: The South Central Regional Council of Governments adopted an operating budget for FY 2021-22 on May 26, 2021;

Whereas: The SCRCOG Board approved Budget Revision #1 on June 23, 2021;

Whereas: The SCRCOG Board approved a revised Regional Services Grant (RSG) Spending Plan on June 23, 2021 to reflect the actual RSG amount, which was $1,899 less than anticipated; and

Now, therefore be it resolved by the South Central Regional Council of Governments:

That Fiscal Year 2021-22 Budget Revision # 2, which reduces the adopted FY 2021-22 budget by $1,899 to reflect the actual Regional Services Grant amount and align the SCRCOG Budget with the approved RSG Spending Plan, is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on July 28, 2021.

Date: July 28, 2021          By: __________________________

First Selectman James Zeoli, Secretary
South Central Regional Council of Governments
Resolution Designating the Arts Council of Greater New Haven as the South Central Regional Council of Government’s (SCRCOG’s) Local Arts Agency for the purpose of making application for a National Endowment for the Arts (NEA) Grant

Whereas: The National Endowment for the Arts (NEA) has launched a grant program called American Rescue Plan Grants to Local Arts Agencies for Sub-granting; and

Whereas: The Arts Council of Greater New Haven serves the Greater New Haven region and is currently the Designated Regional Service Organization for our region; and

Whereas: The Arts Council intends to apply for a NEA grant of up to $500,000 to re-grant to artists and cultural organizations in our region; and

Whereas: The Arts Council requests that SCRCOG designate it as its “Local Arts Agency” for the purpose of this grant application.

Now, Therefore, Be It Resolved by the Council of Governments:
That SCRCOG hereby designate the Arts Council of Greater New Haven as its “Local Arts Agency” for the purpose of making application for the aforementioned National Endowments of the Arts (NEA) grant.

Certificate
The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on July 28, 2021.

Date: June 28, 2021 By: ____________________________
First Selectman James Zeoli, Secretary
South Central Regional Council of Governments

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