



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

SCRCOG SPECIAL MEETING NOTICE & AGENDA
Thursday, December 16, 2021 – 1:00 P.M.

Location: 127 Washington Avenue, 4th Floor West, North Haven, CT 06473

NOTICE: This is a Hybrid meeting. All Board members or their proxies are encouraged to attend in-person, but may attend remotely, and all guests will participate remotely.

Log-on Information to attend remotely is provided below:

Join Zoom Meeting: <https://us02web.zoom.us/j/87294638080>

Call-In Number: +1-929-205-6099

Meeting ID: 872 9463 8080

Full agenda materials can be found at our website – www.scrcoq.org

1. Call to Order and Introductions – *First Selectman Michael Freda, Chair*
2. Discussion of SCRCOG's US EDA CARES Act Sub-Grant Application Page 2-12
3. Resolution Authorizing SCRCOG Executive Director to Accept an US EDA CARES Act Sub-Grant in the Amount of \$358,006 and to Execute an Agreement with CT DECD Page 13
4. FY 2021-22 SCRCOG Budget Revision #4 Page 14-16
5. Resolution Authorizing SCRCOG Executive Director to Negotiate and Execute an Agreement with REX Development related to the EDA CARES Act Sub-Grant Page 17
6. Adjournment



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Carl J. Amento, Executive Director

MEMORANDUM

FROM: Carl Amento, Executive Director
TO: SCRCOG Board
RE: EDA Cares Act Sub-Grant
DATE: December 9, 2021

SCRCOG received notice that it had been awarded a \$358,006 EDA Cares Act Sub-Grant (EDA Grant) on November 19, 2021. The EDA Grant, which was applied for in Spring 2021, will assist the CT Department of Economic and Community Development (DECD) with its “Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project” portion of the State’s EDA Cares Act Grant application. The overall grant budget, as categorized by CT DECD, is as follows.

EDA Grant Budget	
<i>Performance Period: Contract Execution Date through September 23, 2023</i>	
Salaries	\$52,964.94
Fringe Benefits*	\$22,495.00
Contractual Services (includes 10% deminimus)	\$282,545.99
Total	\$358,005.93

*EDA will not allow SCRCOG to charge its full billing rates (hourly rates plus overhead) to this grant. However, a portion of the remaining overhead will be covered by a 10% deminimus that will be applied to each project reimbursement request. Based on the overhead rate from the most recent fiscal year audit, it is projected that there will be a shortfall of about \$12,000 over the life of the grant.

The complete grant application, which was jointly prepared with REX Development is attached. The EDA Grant is divided into four projects. SCRCOG will be contracting with REX Development to complete the objectives of Projects 1, 3, and 4. SCRCOG will collaborate with RiverCOG to solicit a consultant to assist with Project 2. A brief summary of the four projects is below.

Project 1 - The development of an economic recovery and resilience plan, tied to the region’s approved Comprehensive Economic Development Strategy, to address the economic impacts of the coronavirus pandemic.

- Conduct a survey of businesses and gather information, with an emphasis on social equity and underserved communities, and develop a pandemic-focused economic recovery and resilience plan that will be integrated into an existing CEDS.

Project 2 – The provision of SCRCOG staff, RiverCOG staff, and consultant support and coordination for Disaster Recovery efforts.

- SCRCOG will provide disaster recovery support to Region’s municipalities and the Recovery Steering Committee and Subcommittees.
- Lead regional coronavirus recovery planning efforts that advance equity and resilience among our most highly-impacted communities.
- Serve as a liaison between local, state, and federal partners in order to speed the recovery process through strategic technical assistance and local capacity augmentation for the highly-impacted communities within our jurisdiction.
- Develop baseline data for assessing the current condition of community resilience to include inventorying regional resources.
- Perform extensive outreach to survey residents, businesses, local governments, anchor institutions, and non-profit organizations to determine economic impacts and immediate, mid-term and long-term needs, concerns, and development goals that ensure questions pertinent to local, cultural and diverse communities are included.

Project 3 - The provision of technical assistance, as necessary to local governments, businesses and other stakeholder organizations.

- Host a series of virtual entrepreneurial meet-ups, educational webinars and/or other virtual networking functions that bring together new and existing business and businesses located in designated opportunity zones.
- Host discussions on responding to the current economic environment and identifying opportunities.
- Provide speakers/presenters for educational webinars series on e-commerce, loan assistance programs, etc.
- Offer guidance on building capacity, marketing ideas and the sharing of best practices.

Project 4 - The funding of appropriate technology and support for pandemic response activities.

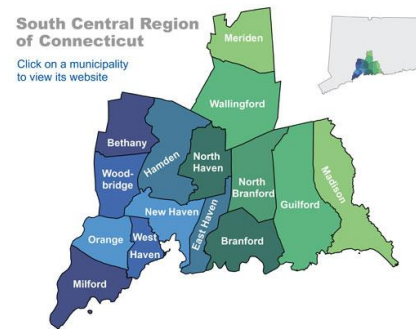
- Establish and maintain an on-line presence/website, for a two-year period, to assist in the economic recovery of an identified sector(s) in the region. The on-line presence, e-commerce and/or app would provide for on-line orders, acceptance of credit and EBT payments, scheduling and/or pickup options. (e.g., agricultural sector: assist farmers, farmers’ markets by providing a website to: advertise their items, offer on-line orders, on-line payment options, pick up times, etc.)
- Conduct outreach to businesses in the sector(s) providing assistance in setting up an on-line presence/virtual platform.

South Central Regional Council of Governments

Overview of the Region

The fifteen member towns of the SCRCOG are: Bethany, Branford, East Haven, Guilford, Hamden, Madison, Meriden, Milford, New Haven, North Branford, North Haven, Orange, Wallingford, West Haven, and Woodbridge.

As a strategic partner and sub-applicant of this application, SCRCOG has proposed four projects, one under each of the four EDA identified eligible tasks under this program.



SCRCOG Project 1 (EDA Task 1):

With qualified personnel survey businesses, gather information, with an emphasis on social equity and underserved communities, and develop a pandemic focused economic recovery and resilience plan that will be integrated into an existing CEDS.

The South Central Connecticut Comprehensive Economic Development Strategy (CEDS) 2018-2023 was developed as a cohesive plan for the region promoting economic activity and preparing for potential economic disruptions. The plan, which was finalized in 2018, did not address the potential impacts of a pandemic. The Covid-19 crisis has exposed weaknesses in the SCRCOG's CEDs and to the region's economy as a whole. Responding to the Covid-19 pandemic will require extensive regional cooperation and coordination to development both short-term and long-term economic recovery and resiliency plans to be included in the region's Comprehensive Economic Development Strategy.

Project Tasks – Deliverables

SCRCOG will administer the proposed project and coordinate the completion of the tasks with REX Development.

- Survey businesses and local governments to gather real time data.
- Evaluate the impact of COVID-19 on businesses and local governments in the SCRCOG region on both a short-term and long-term basis.
- Coordinate community outreach and public engagement as needed.
- Determine the essential technical assistance methods needed by local governments, business owners and other stakeholder organizations to ensure recovery.
- Develop a pandemic focused economic recovery and resilience plan that will be integrated into the existing CEDS.

Project Outcomes

The anticipated outcomes of this project include developing metrics for economic recovery and resilience planning for business owners that will be incorporated into the CEDs. REX Development will leverage existing and seek new funding sources to continue the advancement of projects, programs and planning efforts initiated during the grant period.

Project Sustainment

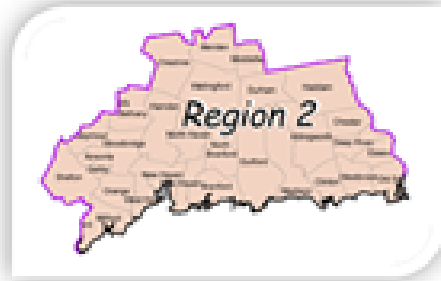
This project will result in an update to the Regional CEDs. The revised CEDS will be reviewed annually and maintained as scheduled.

SCRCOG Project 2 EDA Task 2:

Provide Disaster Recovery support to the region's Recovery Steering Committee and subcommittees, which are made up of representatives from diverse communities and interests. Disaster Recovery support may include: lead and coordinate the Recovery Steering Committee meetings, assist in the identification of unmet needs, assist with matching resources to needs, serve as a liaison between state, regional and local recovery efforts, and escalate unmet needs in the region to the DEMHS Regional Coordinator.

Project Tasks – Deliverables

In coordination with RiverCOG, our partners in leading the DEMHS Region 2 Long-Term Recovery Planning work, this coordination will include engaging a common consultant with disaster recovery expertise.



A consultant with extensive experience and expertise in Disaster Recovery will be selected through a Request for Proposal (RFP) process. This will allow for a common consultant to assist both COGs, DEMHS Region 2, and the Regional Recovery Steering Committee with organization, outreach and project tasks.

The tasks, including those assigned to the consultant, will be coordinated and overseen by SCRCOG (in coordination with RiverCOG):

- Develop an RFP to hire a consultant (using standard procurement processes) to provide additional support to the Regional Recovery Steering Committee and Working Groups.
- Administer the consultant contract and oversee the completion of tasks.
- Lead regional coronavirus recovery planning efforts that advance equity and resilience among our most highly-impacted communities;
- Lead and coordinate the work and meetings of the DEMHS Region 2 Recovery Steering Committee.
- Serve as a liaison between local, state, and federal partners in order to speed the recovery process through strategic technical assistance and local capacity augmentation for the highly-impacted communities within our jurisdiction;
- Facilitate the implementation of locally-generated disaster recovery projects that further economic and social resilience;
- Develop baseline data for assessing the current condition of community resilience to include inventorying regional resources;
- Conduct unmet needs assessment and resource matching to community needs in order to enhance community resilience especially for the most vulnerable populations who have been most adversely affected by the COVID-19 emergency;
- Perform extensive outreach to survey residents, businesses, local governments, anchor institutions, and non-profit organizations to determine economic impacts and immediate, mid-term and long-term needs, concerns, and development goals that ensure questions pertinent to local, cultural and diverse communities are included.
- Identify funding sources and service providers to support Long Term Recovery and continue to seek new funding sources that can be harnessed to advance community economic and social recovery goals;
- Provide GIS services, data analysis and mapping, as needed.

- Report on unmet needs, matching resources to needs, and outreach to residents, local governments, institutions and businesses to statewide recovery leadership, municipal leaders, and full Regional Emergency Planning Teams (REPT) and COG members on a regular basis.

Project Outcomes

The anticipated outcomes and results of this project will be a more connected, resilient region and state which has made a successfully planned, coordinated and equitable recovery from the pandemic. The measurable deliverables will include a robust stakeholder engagement process, including a data driven approach to identifying unmet needs, and available resources. This approach will allow SCRCOG to establish metrics, and document the progress of the tasks undertaken and services provided, especially to traditionally underserved populations to advance the region's recovery.

Project Sustainment

SCRCOG will leverage existing and seek new funding sources to continue the advancement of projects, programs and planning efforts initiated during the grant period. At the end of the grant period, SCRCOG and RiverCOG will evaluate the need to continue the shared consultant or support recovery efforts with existing COG staff. SCRCOG staff will continue to participate in Regional Recovery Steering Committee and Working Group meetings and a recovery and equity perspective will become a long-term part of SCRCOG's regular planning program.

SCRCOG Project 3 (EDA Task 3):

Host a series of virtual entrepreneurial meet-ups, educational webinars and/or other virtual networking functions that bring together new, existing business and businesses located in a designated opportunity zones. Host discussions on responding to the current economic environment and identifying opportunities. Provide speakers/presenters to provide educational webinars series on e-commerce, loan assistance programs, etc. Offer guidance on building capacity, marketing ideas and the sharing of best practices.

Project Tasks – Deliverables

SCRCOG will administer the proposed project and coordinate the completion of the tasks with South Central CT Regional Economic Development Corp. (REX Development).

- SCRCOG will hire a consultant, using standard procurement policies, to assist in conducting virtual programs
- SCRCOG and REX Development will jointly develop and market a series of:
 - virtual entrepreneurial meetups
 - educational webinars, and
 - other networking functions to connect people to the region.
- Programs will focus on bringing together new, existing, minority-owned, and businesses located in the region's designated opportunity zones.
- Virtual events will be conducted throughout the region to reach the largest audience. Whenever possible, programs will also be open to businesses in other regions.
- Programs will be dedicated on capacity building and technical assistance. Benefits of taking a job or starting a business in the SCRCOG region will be highlighted.

Project Outcomes

The anticipated outcomes/results of completing this project will include:

- Increased number of business start-ups
- Decrease of overall unemployment in the region
- Participation in assistance programs
- Participation in webinars and other technical assistance

Project Sustainment

Project sustainment will be achieved by providing access to education webinar materials to businesses and seeking additional funds as needed to expand or develop new programs. Access to materials will include posting links on the SCRCOG and CT DECD websites for each of the educational webinars conducted. Webinar materials will include one or more of the following: a recording of virtual educational webinar, a copy of the slide presentation, FAQ and/or program summary document. Additionally, REX will leverage existing and seek new funding sources to continue the advancement of the projects, programs and planning efforts initiated during the grant period.

SCRCOG Project 4 (EDA Task 4):

Establish and maintain an on-line presence/website, for a two year period, to assist in the economic recovery of an identified sector(s) in the region. Conduct outreach to businesses in the sector(s) providing assistance in setting up an on-line presence/virtual platform. The on-line presence, e-commerce and/or app would provide for on-line orders, acceptance of credit and EBT payments, scheduling and/or pickup options. (e.g., agricultural sector: assist farmers, farmers markets by providing a website to: advertise their items, offer on-line orders, on-line payment options, pick up times, etc. Another sector might be tourism industry, for example.)

Project Tasks – Deliverables

The COVID-19 crisis has impacted the tourism economy hard, with unmatched effects on jobs and businesses. According to the Connecticut Department of Labor statistics the Accommodations, Food Services, Arts, Entertainment & Recreation sectors were hard hit early in the pandemic and will be slow to recover. For the week ending 03/15/2020, the total new unemployment claims for the South Central Connecticut region were 79,005 with 27,297 of those initial claims in the hospitality/tourism sector. Despite partial recovery in other sectors, the hospitality sector still represents just under 20% of the state's unemployment rate. New Haven, Meriden, East Haven and West Haven are the region's four most distressed municipalities and combined these towns represent over 54% of the region's ongoing unemployment claims. Many of those claimants work in the tourism/hospitality sector.

SCRCOG will administer the proposed project and coordinate the completion of the tasks with REX Development. Project tasks include:

- Survey tourism businesses, within the 15 town region, on their on-line presence, capabilities and the direct impact COVID-19 has had on their businesses;
- Using the survey results, implement a program in supporting tourism business to adapt and survive by integrating technology to sell and use E-commerce;
- Conduct direct outreach support to tourism sector businesses;
- Coordinate broader collaboration among the sector to create new tourism promotions and marketing opportunities;
- Assist in identifying new markets/audiences;

- Conduct tourism focused marketing webinars using online platforms and social media; and,
- Initially focus on rebuilding domestic travel market.

Project Outcomes

The anticipated outcomes/results of completing this project will include the items outlined below:

- Increase hotel occupancy
- Decrease unemployment in the sector
- Reopen venues that are closed due to COVID-19
- Increase the number of visitor events
- Increase in the number of businesses that can reach audiences/guests through the internet

Project Sustainment

In addition to seeking new funding sources, we will be developing new project distribution lists that will provide broader collaboration among the sector that will allow for future outreach. Webinars, presentations, PowerPoints will be recorded and shared on the SCRCOG and (aka REX Development) websites.

Budget

Project Description	Salaries	Fringe	Contractual	Indirect	Total
Develop a pandemic focused economic recovery and resilience plan to be included in an existing CEDS.	\$29,529.32	\$7,518.50	\$43,048.00	\$8,009.58	\$88,105.40
Provide Disaster Recovery support to the region's Recovery Steering Committee	\$31,756.98	\$13,415.50	\$45,000.00	\$9017.25	\$99,189.73
Host a series of virtual entrepreneurial meet-ups, educational webinars and/or other virtual networking functions	\$27,919.32	\$7,196.50	\$29,980.00	\$6,509.58	\$71,605.40
Establish and maintain an on-line presence/website, for a two year period, to assist in the economic recovery of an identified sector(s)	\$55,069.32	\$12,626.50	\$22,400.00	\$9,009.58	\$99,105.40
SCRCOG Project Funding Request					\$358,005.93

SCRCOG Staffing Plan	Annual Salary	Total Amount Charged to Year 1	Total Amount Charged to Year 2	% of time to EDA Program Annual	Grantee Share	Total Salary and DECD match
Executive Director, Carl Amento	\$131,165.00	\$12,563.70	\$12,563.70			\$25,127.39
Sr. Regional Planner, Eugene Livshits	\$71,048.00	\$7,777.56	\$7,777.56			\$15,555.12
Municipal Services Manager, Adriano Cirioli	\$56,100.00	\$6,141.22	\$6,141.22			\$12,282.43
	\$258,313.00	\$26,482.47	\$26,482.47		\$	\$52,964.94

REX Development Staffing Plan	Annual Salary	Total Amount Charged to Year 1	Total Amount Charged to Year 2	% time to EDA Program (annual)	Salary to EDA Grant (two years)	Federal share	Total Non-Federal Share (Matching)
Virginia Kozlowski, CEO	\$128,000	\$12,800	\$12,800	10.00%	\$25,600	\$25,600	\$0.00
Barbara Malmberg, Project Manager	\$80,500	\$8,855	\$8,855	11.00%	\$17,710	\$17,710	\$0.00
(Pending refill) Tourism Manager	\$60,000	\$24,000	\$24,000	40.00%	\$48,000	\$48,000	\$0.00
	\$268,500	\$45,655	\$45,655		\$91,310	\$91,310	\$0.00

Budget Categories	Year 1		Year 2		Total	
	Federal	Match	Federal	Match	Federal	Match
a. Personnel	\$72,137.47	\$0.00	\$72,137.47	\$0.00	\$144,274.94	\$0.00
b. Fringe Benefits	\$20,378.50	\$0.00	\$20,378.50	\$0.00	\$40,757.00	\$0.00
c. Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$70,214.00	\$0.00	\$70,214.00	\$0.00	\$140,428.00	\$0.00
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Total Direct Changes	\$162,729.97	\$0.00	\$162,729.97	\$0.00	\$325,459.94	\$0.00
i. Indirect	\$16,273.00	\$0.00	\$16,273.00	\$0.00	\$32,545.99	\$0.00
j. Total	\$179,002.97	\$0.00	\$179,002.97	\$0.00	\$358,005.93	\$0.00

Budget Narrative

a. Personnel: SCRCOG staff (Carl Amento, Eugene Livshits, Adriano Cirioli) will administer the tasks under Project 1, 3 and Project 4 with the assistance of REX Development staff (Virginia Kozlowski, Tourism Manager (currently vacant), and Barbara Malmberg. Total Personnel Budget is \$52,964.94 for SCRCOG staff and \$91,310.00 for REX Development Staff.

Year 1 (estimate: \$72,137.97):

Carl Amento, SCRCOG Executive Director (Estimate: \$12,563.70)

- Project oversight
- serve as co-chair of the Regional Recovery Steering Committee
- assist in the creation of a series of virtual entrepreneurial meetups, educational webinars and other networking functions to connect people to the region

Eugene Livshits, SCRCOG Senior Regional Planner (Estimate \$7,777.56)

- provide GIS mapping, data collection and analysis as well as community outreach.

Adriano Cirioli, SCRCOG Municipal Services Manager (Estimate \$6,164.22)

- Assist in the creation of a series of virtual entrepreneurial meetups, educational webinars and other networking functions to connect people to the region

Tourism Manager (Estimate: \$24,000.00)

- Assist in the creation of a series of virtual entrepreneurial meetups, educational webinars and other networking functions to connect people to the region
- Survey tourism businesses within the 15 towns on their on-line presence and capabilities and the direct impact COVID-19 has had on their businesses
- Assist in identifying new markets/audiences

Virginia Kozlowski (Estimate \$12,800.00)

- Assist in implementing a program in supporting tourism business to adapt and survive by integrating technology to sell and use E-commerce Conduct direct outreach support to tourism sector businesses
- Coordinate broader collaboration among the sector to create new tourism promotions and marketing opportunities

Barbara Malmberg (Estimate: \$8,855.00)

- Assist in implementing a program in supporting tourism business to adapt and survive by integrating technology to sell and use E-commerce Conduct direct outreach support to tourism sector businesses
- Coordinate broader collaboration among the sector to create new tourism promotions and marketing opportunities

Year 2 (estimate: \$72,137.97):

Carl Amento, SCRCOG Executive Director (Estimate: \$12,563.70)

- serve as co-chair of the Regional Recovery Steering Committee
- Assist in the creation of a series of virtual entrepreneurial meetups, educational webinars and other networking functions to connect people to the region

Eugene Livshits, SCRCOG Senior Regional Planner (Estimate \$7,777.56)

- provide GIS mapping, data collection and analysis as well as community outreach.

Adriano Cirioli, SCRCOG Municipal Services Manager (Estimate \$6,164.22)

- Assist in the creation of a series of virtual entrepreneurial meetups, educational webinars and other networking functions to connect people to the region

Tourism Manager (Estimate: \$24,000.00)

- Assist in the creation of a series of virtual entrepreneurial meetups, educational webinars and other networking functions to connect people to the region

- Survey tourism businesses within the 15 towns on their on-line presence and capabilities and the direct impact COVID-19 has had on their businesses
- Assist in identifying new markets/audiences

Virginia Kozlowski (Estimate \$12,800.00)

- Assist in implementing a program in supporting tourism business to adapt and survive by integrating technology to sell and use E-commerce Conduct direct outreach support to tourism sector businesses
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Barbara Malmberg (Estimate: \$8,855.00)

- Assist in implementing a program in supporting tourism business to adapt and survive by integrating technology to sell and use E-commerce Conduct direct outreach support to tourism sector businesses
- Coordinate broader collaboration among the sector to create new tourism promotions and marketing opportunities

b. Fringe Benefits: The fringe benefits for SCRCOG and REX Development staff, based on hours committed to the projects, are included in this line item.

Year 1: (Estimate: \$9,131.00)

Fringe includes the following items/%s:

SCRCOG's fringe benefits include the following items - Social Security Contribution, Medicare Contribution, Unemployment Tax, Workers Compensation, Pension Contribution, Medical/Dental/Vision Insurance, Life Insurance, Long-Term Disability Insurance, Vacation Leave, Sick Leave, and Personal Leave. A fringe benefit rate will be calculated using actual fringe benefit costs. Therefore, the fringe benefit rate will be unique to each staff member and may change each fiscal year.

REX's fringe benefits include the following items - Social Security Match, Medicare Match, State Unemployment Tax, Medical/Dental Insurance, and Short-term Disability/Long Term Disability/Life Insurance.

Year 2: (Estimate: \$9,131.00)

Fringe includes the following items/%s:

SCRCOG's fringe benefits include the following items - Social Security Contribution, Medicare Contribution, Unemployment Tax, Workers Compensation, Pension Contribution, Medical/Dental/Vision Insurance, Life Insurance, Long-Term Disability Insurance, Vacation Leave, Sick Leave, and Personal Leave. A fringe benefit rate will be calculated using actual fringe benefit costs. Therefore, the fringe benefit rate will be unique to each staff member and may change each fiscal year.

REX's fringe benefits include the following items - Social Security Match, Medicare Match, State Unemployment Tax, Medical/Dental Insurance, and Short-term Disability/Long Term Disability/Life Insurance.

c. Travel: N/A

d. Equipment: N/A

e. Supplies: N/A

f. Contractual: Contractual support will be retained using SCRCOGS procurement policies (Estimate \$140,428).

Year 1: Estimate \$70,214.00

- Survey contractor (Project 1- Estimate \$21,524)
- Disaster Recovery Consultant (Project 2- \$22,500)
- Contractor – Virtual Meet ups/Webinars (Project 3- \$14,990)
- Survey Contractor (Project 4 – Estimate \$11,200)

Year 2: Estimate: \$70,214.00

- Survey contractor (Project 1- Estimate \$21,524)
- Disaster Recovery Consultant (Project 2- \$22,500)
- Contractor – Virtual Meet ups/Webinars (Project 3- \$14,990)
- Survey Contractor (Project 4 – Estimate \$11,200)

g. Other: N/A

h. Total Direct Costs: The Direct costs include personnel, fringe benefits, and contractual costs.

i. Indirect Costs: (Estimate \$32,545.99)

Year 1: Indirect Costs at 10% (Estimate: \$16,273.00)

Year 2: Indirect Costs at 10% (Estimate: \$16,273.00)

The 10% De minimis was applied. (Signed Certificate attached)

j. Total Costs: The total costs consist of the direct and indirect costs for a total of **\$358,005.93**.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS
Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

***Resolution Authorizing SCRCOG Executive Director to Accept an EDA CARES Act
Sub-Grant and to Execute an Agreement with CT DECD***

- Whereas:* The State of Connecticut, acting through its Department of Economic and Community Development (DECD), applied for and received a CARES Act Grant from the United States Department of Commerce's Economic Development Administration (EDA);
- Whereas:* South Central Regional Council of Governments (SCRCOG), per the encouragement of DECD, submitted a sub-application to assist with the "DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project" portion of the State's EDA Cares Act Grant application;
- Whereas:* SCRCOG has been awarded \$358,006 for a DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project Sub-Grant; and

Now, Therefore, Be It Resolved by the Council of Governments:

That SCRCOG accepts a DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project Sub-Grant from DECD; and

Be It Further Resolved:

That Carl Amento, as Executive Director of SCRCOG, is authorized to accept a DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project Sub-Grant and execute an Agreement on behalf of SCRCOG and to do all things necessary or appropriate to carry out the terms of the Agreement.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on December 16, 2021.

Date: December 16, 2021

By:

First Selectman James Zeoli, Secretary
South Central Regional Council of Governments

FY 2021-22 Budget Revision # 4

Revenue

Budget Revision #4 adds \$358,006 of EDA CARES Act Sub-Grant (EDA Grant) Funds to the adopted FY 2021-22 budget.

Expenses

Budget Revision #4 includes the following changes:

- Other Consultants increases by \$62,500.
 - These funds are for consultant-supported work related to the EDA Grant.
- Transportation - Reserved increases by \$30,812.
 - This is the amount of staff labor previously allocated to the Transportation Planning Program, that is expected to be charged to the EDA Grant during the remainder of the fiscal year. The unused Transportation Planning funds will return as “carry-over funds” in the future.
- EDA Grant - Reserved increases by \$264,694.
 - These EDA Grant Funds will be programmed in future fiscal years (prior to the September 23, 2023 grant end date).

Actual line item revisions are on the following page, followed by a resolution authorizing Budget Revision #4.

FY 2021-22 Budget Revision # 4

<i>Revenue</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Municipal Contribution			
Municipal Contribution - Dues	192,700		192,700
Municipal Contribution - Special Projects	10,827		10,827
SCRCOG Reserve Funds	133,250		133,250
Transportation Planning			
U.S. DOT - FY 2021-22	1,022,354		1,022,354
U.S. DOT - Carryover	150,000		150,000
CTDOT - FY 2021-22	127,794		127,794
CTDOT - Carryover	18,750		18,750
CTDOT - LOTCIP	211,465		211,465
Regional Planning			
CT OPM - Regional Services Grant (RSG)	573,101		573,101
CT Secretary of the State - Regional Election Monitor	3,691		3,691
EDA Grant	-	358,006	358,006
CIRCA - ResilientCT Grant	19,000		19,000
Investment Income	2,000		2,000
TOTAL	2,464,931	358,006	2,822,937

<i>Expenses</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Salaries	620,812		620,812
Benefits	227,463		227,463
Travel	7,900		7,900
Computer Supplies & Software	17,600		17,600
Rent	112,300		112,300
General Office Expenses	74,407		74,407
Transportation Consultants	660,500		660,500
Other Consultants	375,200	62,500	437,700
Contingency	-		-
Transportation - Reserved	158,675	30,812	189,487
LOTICIP - Reserved	199,249		199,249
EDA Grant - Reserved	-	264,694	264,694
Hazard Mitigation - Reserved	10,827		10,827
Total	2,464,931	358,006	2,822,937



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS
Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

**South Central Regional Council of Governments
Fiscal Year 2021-22 - Budget Revision # 4**

- Whereas: The South Central Regional Council of Governments adopted an operating budget for FY 2021-22 on May 26, 2021;
- Whereas: The SCRCOG Board approved Budget Revision #1 on June 23, 2021;
- Whereas: The SCRCOG Board approved Budget Revision #2 on July 28, 2021;
- Whereas: The SCRCOG Board approved Budget Revision #3 on September 22, 2021;
- Whereas: The SCRCOG Board accepted a \$358,006 DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project Sub-Grant (EDA CARES Act Sub-Grant) on December 16, 2021; and

Now, therefore be it resolved by the South Central Regional Council of Governments:

That Fiscal Year 2021-22 Budget Revision # 4, which adds \$358,006 of EDA Cares Act Sub-Grant Funds to the SCRCOG Budget, is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened Special Meeting of the South Central Regional Council of Governments on December 16, 2021.

Date: December 16, 2021

By:

First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS
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Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
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Carl J. Amento, Executive Director

Resolution Authorizing Executive Director to Negotiate and Execute Agreement with REX Development related to the EDA Cares Act Sub-Grant

- Whereas:** The State of Connecticut, acting through its Department of Economic and Community Development (DECD), applied for and received a CARES Act Grant from the United States Department of Commerce's Economic Development Administration (EDA);
- Whereas:** South Central Regional Council of Governments (SCRCOG) formed a partnership with REX Development to submit a sub-application to assist with the "DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project" portion of the State's EDA Cares Act Grant application;
- Whereas:** SCRCOG, as the applicant, has been awarded \$358,006 for a DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project Sub-Grant;
- Whereas:** The SCRCOG Board, on December 16, 2021, authorized its Executive Director to accept the \$358,006 grant; and

Now, Therefore, Be It Resolved By the Council of Governments

That Carl Amento, as Executive Director of SCRCOG, is authorized to negotiate and execute all appropriate and necessary contractual instruments with REX Development related to the DECD Statewide Long-Term Recovery Coordination, Resiliency Planning and Technical Assistance Project Sub-Grant.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on December 16, 2021.

Date: December 16, 2021

By:

First Selectman James Zeoli, *Secretary*
South Central Regional Council of Governments