



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**EXECUTIVE COMMITTEE**  
**MEETING NOTICE & AGENDA**  
**Wednesday, May 25, 2022 – 9:00 A.M.**

**Location: 127 Washington Avenue, 4<sup>th</sup> Floor West  
North Haven, CT 06473**

**NOTICE: This is a Hybrid meeting. Masks are encouraged for in-person attendees**

**Log-on Information to attend this meeting remotely is provided below:**

Join Zoom Meeting: <https://us02web.zoom.us/j/87007934125>  
Call-In Number: +1-929-205-6099 | Meeting ID: 870 0793 4125

The agenda and attachments for this meeting are posted and are available on our website at [www.scrkog.org](http://www.scrkog.org)

1. Call to Order – *First Selectman Matthew Hoey, Chair*
2. Adopt Minutes of April 27, 2022 Executive Committee Meeting – *First Selectman James Zeoli, Vice Chair* Pages 2,3
3. Recommend Approval of the Proposed SCRCOG FY 2022-23 Budget (Attachment) Pages 4-8
4. Recommend Approval of the FY 2022-23 Regional Services Grant (RSG) Spending Plan Pages 9,10
5. Recommend Approval of a Resolution Authorizing SCRCOG Executive Director to execute Agreements with FY 2022-23 Regional Services Grant Consultants. Pages 11,12
6. Recommend Approval of a Resolution Authorizing the SCRCOG Executive Director to execute agreements with FY 2022-23 Unified Planning Work Program (UPWP) Consultant Page 13
7. Recommend Approval of the FY 2021-22 RSG Spending Plan Amendment #3 Page 14
8. Discussion of October 2022 Executive Committee/Board Meeting Date
9. Other Business
10. Adjournment

The agenda and attachments for this meeting are available on our website at [www.scrkog.org](http://www.scrkog.org). Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week's notice.

*“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.*

127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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Carl J. Amento, Executive Director

TO: **SCRCOG Executive Committee Members**  
FROM: **First Selectman James Zeoli, Acting Secretary**  
DATE: **May 18, 2022**  
SUBJECT: **SCRCOG Executive Committee Meeting Minutes of April 27, 2022**

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**Present**

Guilford	First Selectman Matthew Hoey, <b><i>Chair</i></b>
Madison	First Selectman Peggy Lyons, <b><i>Treasurer</i></b>
Milford	Mayor Benjamin Blake
New Haven	Kevin Alvarez, <i>proxy for Mayor Justin Elicker</i>
North Haven	First Selectman Michael Freda, <b><i>Immediate Past Chair</i></b>
Orange	First Selectman James Zeoli, <b><i>Vice Chair</i></b>
Wallingford	Mayor William Dickinson

SCRCOG Staff Carl Amento; Stephen Dudley; Christopher Rappa; Eugene Livshits; Rebecca Andreucci.

**NOTE: The April SCRCOG Executive Committee meeting was a hybrid meeting.**

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**1. Call to order**

Chairman Hoey called the meeting to order at 9:08 am.

**2. Adopt Minutes of March 23, 2022 SCRCOG Executive Committee Meeting**

Chairman Hoey presented the Minutes of the SCRCOG Executive Committee of March 23, 2022, which were included in the agenda packet at Pages 2-3. Chairman Hoey moved for their approval. First Selectman Lyons seconded the motion, which passed with all in favor.

**3. Preliminary Review of Proposed SCRCOG FY 2022-23 Budget**

Christopher Rappa presented the proposed SCRCOG FY 2022-2023 budget which was included as an attachment to the agenda packet. This budget assumes funding from RSG at the same level as the current fiscal year. Stephen Dudley noted that conversations with DOT indicate that the extra funding will not be available this fiscal year. SCRCOG will have to plan to have match available for the additional transportation funding in future years. Mayor Dickinson asked for clarification that additional dues would not be needed for the upcoming fiscal year. Christopher Rappa stated that was correct. Chairman Hoey asked if a plan for incremental increases in dues over a period of time was being considered. Stephen Dudley said yes, they would likely need to be raised five cents over a five-year period. Mayor Blake asked how much was available in the fund balance, stating that funding should be used first. Stephen Dudley stated there is \$300,000 available in the reserves which will be used before requesting an increase in dues.

**4. Preliminary Review of Proposed FY 2022-23 Regional Services Grant (RSG) Spending Plan**

Executive Director Amento presented the proposed RSG Spending Plan on pages 4-5 of the agenda packet. While the proposed assumes the same amount of funding as in the current fiscal year, there is the possibility of up to \$400,000 in additional funding depending upon legislative action before the General Assembly adjourns its session on May 4<sup>th</sup>. SCRCOG is planning a continuation of existing programs, which include supporting one,

rather than this year's two, UConn MPA intern, funding updates to the regional GIS program, and regional membership in the Capitol Region Purchasing Council. A new program will be providing Land Use Training to municipal board and commission members, which is now a statutory requirement. Programs that will be continuing through the support of consultant services include affordable housing, IT (cybersecurity), grants, solid waste and recycling, and purchasing/procurement. Notice of any additional funding would occur by May 4. Chairman Hoey asked for how additional funding would be utilized. Executive Director Amento stated that preliminary plans for additional funding, if they become available, would include hiring an additional staff member, expanding the grants and procurement programs, expanding the coastal resilience program to regularly update the database of projects, and work on assisting local governments with certification for historic preservation designation and funding. Stephen Dudley noted that the budget must be adopted as-is at the May meeting. If additional funding becomes available, it will be added through a budget amendment. Mayor Dickinson asked if the land use training would be provided through CCM? Eugene Livshits stated that the State was recommending that the COGs provide the training, but SCRCOG would make sure not to duplicate efforts if CCM was planning on providing training.

**5. Draft Resolution Authorizing SCRCOG Executive Director to Execute Agreements with FY 2022-23 Regional Services Grant Consultants**

Executive Director Amento presented the draft resolution on pages 6-7 of the agenda packet. The consensus was that the matter could be taken up formally at the May meeting, and that the resolution was viewed favorably.

**6. Proposed By-Laws Amendment Regarding Electronic Payments**

Christopher Rappa presented the proposed by-laws amendment on pages 8-9 of the agenda packet, which included a list of approved vendors eligible for electronic payment. Mayor Dickinson suggested asking for input from SCRCOG's auditor in case this would cause unforeseen issues. Christopher Rappa stated he would bring this revision to the auditor's attention, and report back to the Executive Committee.

**7. Report on Filling Deputy Director/Director of Transportation Position**

Chairman Hoey reviewed the list of applicants for the position of Deputy Director/Director of Transportation. The Personnel Committee is preparing to interview five of the applicants.

**8. Discussion of October 2022 Executive Committee/ Board Meeting Date**

Executive Director Amento led the discussion on moving the October 2022 Executive Committee and Board meetings, which currently conflict with the dates of the annual CCM Convention. The meetings could be moved to Tuesday, October 25 or Thursday, October 27. Chairman Hoey suggested polling the full board to select a new date.

**9. Other Business**

First Selectman Freda stated he was approached by a developer that would like to create a regional waste facility on the North Haven/New Haven line. The developer is currently working with DEEP. They would like to present to the full Board in September. Chairman Hoey stated that that sounded fine. First Selectman Freda stated he will coordinate the presentation.

Stephen Dudley noted that this would be his last meeting prior to retiring, and thanked everyone for their cooperation throughout the years. He was presented certificates from CTDOT and from SCRCOG in recognition of his outstanding service. He also received a rousing round of applause.

**10. Adjournment**

First Selectman Freda moved to adjourn; First Selectman Lyons seconded. The meeting was adjourned at 9:57 am.

Respectfully submitted,

First Selectman James Zeoli, *Acting Secretary*

## MEMORANDUM

**FROM:** Executive Director Carl Amento, Deputy Director Stephen Dudley, and Finance Director Christopher Rappa

**TO:** SCRCOG Board

**RE:** Proposed FY 2022-23 SCRCOG Budget

**DATE:** May 18, 2022

Below are highlights of the Proposed FY 2022-23 SCRCOG Budget.

- **Total Budget Increases by about \$6,000**

The proposed FY 2022-23 budget totals \$2,991,556 as compared to a FY 2021-22 budget of \$2,985,360.

- **Municipal Dues – No Increase Recommended**

The proposed budget includes no dues increase. Previous dues increases have improved SCRCOG's ability to provide match for and more fully utilize federal transportation funding without creating unsustainably large carryovers of unused funds and also to provide a cushion against further state funding reductions.

The Infrastructure Investment and Jobs Act (IIJA) will provide over 20% more federal transportation planning funds. It is unclear at this time how soon CTDOT will provide the agency with those additional funds. It is anticipated that the current dues and designated fund balance will not be sufficient to provide match for all available federal transportation planning funds over the five-year period of the Act. The match issue will be discussed in the future as more information becomes available.

- **Transportation Planning – Federal Funds and State Match**

Current-year federal and state transportation funding in FY 2022-23 will remain at \$1,150,148. Federal carryover funds in the amount of \$270,000 (plus \$33,750 in related state match) are programmed in the UPWP for use in Fiscal Year 2022-23.

FY 2022-23 is the second year of the two-year Unified Planning Work Program (UPWP). It is expected that CTDOT will continue to provide its 10% match for both current-year funds and carryover funds. As discussed above, IIJA will provide over 20% more federal transportation planning funds. We will update the Board as information becomes available.

- **Office of Policy and Management - Regional Services Grant (RSG)**

SCRCOG's FY 2022-23 RSG funds are expected to remain stable at \$573,101.

RSG funds, municipal dues, and competitively-awarded grants received by SCRCOG, account for all non-federal revenue to SCRCOG. RSG funds are used for non-transportation regional planning, municipal shared services, and special projects.

- **Regional Hazard Mitigation**

The update to the Regional Hazard Mitigation Plan, which expires August 15, 2023, is currently underway. It is expected that the final draft plan will be ready for submittal for state review by the end of February, 2023.

- **ResilientCT Grant**

The agreement between SCRCOG and CIRCA for the ResilientCT grant expires on May 31, 2022. The budget anticipates a contract extension into next fiscal year. About \$15,000 remains in this grant.

- **Operating Expenses Increasing by about \$79,000**

Total operating expenses<sup>1</sup> are increasing from \$1,060,483 this year to a proposed \$1,139,345 in FY 2022-23. The proposed budget adopts the salary recommendations of the Personnel Committee as endorsed by the Executive Committee. The remaining increases are largely due to projected health insurance costs<sup>2</sup>, SCRCOG website upgrades<sup>3</sup>, software subscription costs<sup>4</sup>, legal fees<sup>5</sup>, and advertising fees<sup>6</sup>.

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<sup>1</sup> Includes Salaries, Benefits, Travel, Computer Supplies & Software, Rent and General Office Expenses

<sup>2</sup> Includes FY 2022-23 renewal rates provided by the State Comptroller's Office, changes in the benefit status of current employees and, budgeting for possible increased costs (due to family status) for the open Deputy Director/Director of Transportation Planning position

<sup>3</sup> The SCRCOG website platform is outdated and requires upgrades to provide end-users with a positive experience

<sup>4</sup> Includes Deltek Accounting Software

<sup>5</sup> Includes attorney fees for review of retirement plan documents, By-Laws, and Employee Handbook

<sup>6</sup> Increased advertising will be required for the completion of the Regional Hazard Mitigation Plan

**South Central Regional Council of Governments**  
**Fiscal Year 2022-23 Budget Summary**  
**Proposed – May 18, 2022**

<i>Revenue</i>	<i>FY 22 Budget</i>	<i>FY 23 Budget</i>
<b>Municipal Contribution</b>		
Municipal Contribution - Dues	192,700	193,900
Municipal Contribution - Special Projects	10,827	2,827
Fund Balance	133,250	40,361
Designated Fund Balance	30,423	30,423
<b>Transportation Planning</b>		
U.S. DOT	1,022,354	1,022,354
U.S. DOT - Carryover	150,000	270,000
CTDOT	127,794	127,794
CTDOT - Carryover	18,750	33,750
CTDOT - LOTCIP	211,465	203,611
<b>Regional Planning</b>		
CT OPM - Regional Services Grant (RSG)	573,101	573,101
CT Secretary of the State - Regional Election Monitor	3,691	3,691
CT DECD (EDA Grant) - CARES Act Funds	341,226	341,226
CT DECD (EDA Grant) - 4CT Funds	16,780	16,780
CIRCA - ResilientCT Grant	19,000	15,139
Federal Emergency Management Agency	132,000	108,000
<b>Other</b>		
Investment Income	2,000	2,000
Retiree Health Insurance Contribution	0	6,600
<b>TOTAL</b>	<b>2,985,360</b>	<b>2,991,556</b>

<i>Expenses</i>	<i>FY 22 Budget</i>	<i>FY 23 Budget</i>
Salaries	620,812	643,288
Benefits	227,463	271,355
Travel	7,900	7,900
Computer Supplies & Software	17,600	22,600
Rent	112,300	114,500
General Office Expenses	74,407	79,702
Transportation Consultants	660,500	794,500
Other Consultants	469,700	523,700
Contingency	0	0
Transportation - Reserved	189,487	193,589
LOTICP - Reserved	199,249	161,449
CT DECD (EDA Grant) - Reserved	264,694	178,973
Hazard Mitigation - Reserved	141,250	0
<b>Total</b>	<b>2,985,360</b>	<b>2,991,556</b>

## Municipal Dues

### *Fiscal Year 2022-23 Municipal Dues*

<i>Municipality</i>	<i>FY 2022-23 Dues</i>		
	<i>Per Capita (rounded to \$100)</i>		
	<i>CT DPH Population <sup>(1)</sup></i>	<i>\$</i>	<i>0.34</i>
<i>Bethany</i>	5,294	\$	1,800
<i>Branford</i>	28,220		9,600
<i>East Haven</i>	27,874		9,500
<i>Guilford</i>	22,045		7,500
<i>Hamden</i>	61,065		20,800
<i>Madison</i>	17,658		6,000
<i>Meriden</i>	60,794		20,700
<i>Milford</i>	51,954		17,700
<i>New Haven</i>	134,052		45,600
<i>North Branford</i>	13,535		4,600
<i>North Haven</i>	24,237		8,200
<i>Orange</i>	14,255		4,800
<i>Wallingford</i>	44,317		15,100
<i>West Haven</i>	55,536		18,900
<i>Woodbridge</i>	9,074		3,100
<b><i>Total</i></b>	<b>569,910</b>	<b>\$</b>	<b>193,900</b>

(1) State of Connecticut, Department of Public Health, Estimated Population in Connecticut Towns As of July 1, 2020.



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Carl J. Amento, Executive Director

***Resolution***

**South Central Regional Council of Governments Budget  
Fiscal Year 2023 (July 1, 2022 – June 30, 2023)**

Whereas: The South Central Regional Council of Governments (SCRCOG) By-Laws prescribe that the Council shall review and approve SCRCOG budgets, and

Whereas: SCRCOG's Executive Committee has reviewed and recommends acceptance of the proposed Fiscal Year 2023 budget totaling \$2,991,556.

Now, therefore be resolved by the South Central Regional Council of Governments:

That a Fiscal Year 2023 Budget is adopted (copy attached), and

That Fiscal Year 2023 SCRCOG municipal dues are established at 34 cents per capita, per the Connecticut Department of Public Health's July 2020 population estimates.

**Certificate:**

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on May 25, 2022.

Date: May 25, 2022

By: \_\_\_\_\_  
First Selectman Paula Cofrancesco, *Secretary*  
South Central Regional Council of Governments



**PROPOSED FISCAL YEAR 2022-23**  
**SCRCOG REGIONAL SERVICES GRANT (RSG) SPENDING PLAN**

**Source of Project Funding**

CT OPM - Regional Services Grant (RSG)	\$ 573,101
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**Proposed Budget**

1	Staff Labor and Expenses	306,601
2	GIS Consultant	10,000
3	UConn MPA Intern Program	16,500
4	Capitol Region Purchasing Council	7,500
5	Land Use Training for Municipal Land Use Commissions/Officials*	5,000
6	Municipal Services Consultants**	227,500

<b>Total</b>	<b>\$ 573,101</b>
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\*Details of *Land Use Training* (Line Item #5 above)

5	<p>Land Use Training for Municipal Land Use Commissions/Officials Consultant(s): TBD</p> <p>Public Act 21-29 includes new requirements for the training of municipal land use officials for which the Office of Policy and Management established land use training guidelines. The guidelines allow for the municipalities to consult with their Council of Governments to promote regional efficiencies. Coordination through SCRCOG will allow for the sharing of information and hosting of regional training sessions compliant with the established guidelines.</p>	\$5,000
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\*\*Details of *Municipal Services Consultants* (Line Item #6 above)

6a	<p>Affordable Housing Consultant(s): David Fink and TBD</p> <p>SCRCOG is proposing to assist its member municipalities on the facilitation/promotion of resident education/communication through community wide forum/sessions. In addition, SCRCOG would continue the established Regional Housing Working sessions to assess progress, share ideas, and keep municipalities updated on housing programs, resources and legislation.</p>	\$60,000
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6b	<p>Information Technology and Cybersecurity</p> <p>Consultant(s): Novus Insight, Inc.</p> <p>This initiative will include three programs: (1) the provision of integrated cybersecurity awareness training for municipal employees; (2) the provision of vulnerability scans and assessments; and (3) the organization and facilitation of regular meetings of the IT Working Group to discuss relevant issues, topics, and best practices.</p>	\$67,500
6c	<p>Municipal Grants</p> <p>Consultant(s): JL Burdelski Planning Partners, Inc.</p> <p>This initiative will include three programs: (1) the organization and facilitation of a training/workshop series with at least six sessions; (2) researching and curating relevant municipal grant opportunities; and (3) the provision of individualized consulting services to municipal employees.</p>	\$30,000
6d	<p>Procurement</p> <p>Consultant(s): WCPetro Consulting, LLC</p> <p>This initiative will include three programs: (1) the continued administration of the SCRCOG Regional Purchasing Consortium, including seeking new opportunities for regional collaboration through responding to needs of the region's municipalities; (2) the organization and facilitation of a training/workshop series with at least six sessions; and (3) the provision of individualized consulting services to municipal employees.</p>	\$35,000
6e	<p>Solid Waste &amp; Recycling, Food Waste Diversion, and Municipal Composting</p> <p>Consultant(s): Pamela Roach</p> <p>This initiative will include two programs: (1) the organization and facilitation of regular meetings of the SW&amp;R Working Group to discuss relevant issues, topics, and best practices and (2) supporting the region's municipalities that received an SMM grant.</p>	\$35,000

<b>Total</b>	<b>\$227,500</b>
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Carl J. Amento, Executive Director

***Resolution***

***Authorizing the Executive Director to enter into agreements for FY 2022-23 Regional Services Grant-funded Consultant Services***

*Whereas:* SCRCOG's Regional Services Grant (RSG) Spending Plan for FY 2022-23 was presented to the Council on May 25, 2022; and

*Whereas:* The RSG Spending Plan identifies programs and projects which are to be advanced by consultant services to complement SCRCOG staff efforts; and

*Whereas:* The RSG funding must be spent by June 30, 2023, and it is important to begin the new programs and projects as soon as possible and continue the ongoing programs and projects specified in the RSG Spending Plan; and

*Whereas:* The consultants for the Municipal Services program should have municipal employment experience, as well as expertise in particular specialty areas of municipal government; and

*Whereas:* The SCRCOG By-Laws provide that "The Executive Director may at his/her discretion and under unusual circumstances, suggest that the Executive Committee consider only a single consultant possessing unique prerequisites, clearly establishing skills and background which might render "sole source" selection in the best interests of the Council"; and

*Whereas:* The "unusual circumstances" of time constraints (the RSG funds must be spent by June 30, 2023) and the "unique prerequisites" (knowledge and experience in municipal government administration in particular subject areas) are demonstrated by the skills and backgrounds of the proposed consultants; and

*Whereas:* The Executive Director proposes that the following consultants be engaged by SCRCOG for the work specified in the FY 2022-23 RSG Spending Plan:

Pamela Roach (continued)	Solid Waste/Recycling Consultant
David Fink (continued)	Regional Housing Consultant
NOVUS Insight (continued)	IT/Cybersecurity Consultant
Wilma Petro (continued)	Purchasing Consultant
Juliet Burdelski (continued)	Grants Consultant

*Now, Therefore, Be It Resolved by the Council of Governments:*

That the Executive Director is authorized to negotiate and sign consulting services agreements in accordance with the terms and conditions of this Resolution.

*Certificate*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on May 25, 2022.

Date May 25, 2022

By: \_\_\_\_\_  
First Selectman Paula Cofrancesco, *Secretary*  
South Central Regional Council of Governments



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Carl J. Amento, Executive Director

***Resolution***

***Authorizing the Executive Director to enter into agreements for FY 23 UPWP Consultant Services***

*Whereas:* SCRCOG's Fiscal Year 2022 and Fiscal Year 2023 Transportation Unified Planning Work Program (UPWP), adopted by the Council on May 26, 2021 identified planning studies which are to be conducted with consultant services to complement staff efforts; and

*Whereas:* Utilizing the Connecticut Department of Transportation-defined consultant outreach process and a Consultant Selection Committee review, interview and recommendation process for the remaining projects, it is recommended that the following consultants be retained for the noted assignments:

- Congestion Management Process Study Update – VN Engineers
- City of New Haven Conditional Evaluation of Existing Structures Study-RHS Consulting
- City of New Haven One Way Two Way Conversion Study - SLR
- Town of Hamden Route 10 Complete Streets Study - AKRF
- Town of Hamden Whitney and Dixwell Avenue Intersection Study - BL Companies
- Town of Madison Bike Ped Safety Improvements Study - BL Companies
- Town of Branford Walkability/Sidewalk Study - Beta

*Now, Therefore, Be It Resolved By the Council of Governments:*

That the Executive Director is authorized to negotiate and sign consulting services agreements with the above consultants consistent with the adopted UPWP.

***Certificate***

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on May 25, 2022.

Date May 25, 2022

By: \_\_\_\_\_  
First Selectman Paula Cofrancesco, *Secretary*  
South Central Regional Council of Governments

## MEMORANDUM

**FROM:** Executive Director Carl Amento

**TO:** SCRCOG Board

**RE:** FY 2021-22 RSG Spending Plan Amendment #3

**DATE:** May 18, 2022

Amendment #3 to the FY 2021-22 Regional Services Grant Spending Plan moves \$10,000 from Staff Labor and Expenses to Shared Services Consultants, specifically the Information Technology/Cybersecurity Consultant.

This revision will allow Novus Insight to complete the Vulnerability Scan for the City of New Haven in this fiscal year.

### FY 2021-22 RSG Spending Plan Amendment #3

	Approved Plan	Change	Revised Plan
1. Staff Labor and Expenses	327,100.18	-10,000	317,100.18
2. Shared Services Consultants*	197,500.00	+10,000	207,500.00
3. UConn MPA Intern Program	33,000.00		33,000.00
4. Capitol Region Purchasing Council Membership	7,500.00		7,500.00
5. GIS Consultant – Technical Support	8,000.00		8,000.00

<b>Total</b>	<b>\$573,100.68</b>	<b>0</b>	<b>\$573,100.68</b>
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#### \*Details of Changes to *Shared Services Consultants* Line Item

2a. Solid Waste & Recycling; Food Waste Diversion; Energy Conservation Consultant: Pamela Roach	60,000		60,000
2b. Information Technology; Cybersecurity Consultant: Novus Insight	65,000	+10,000	75,000
2c. Procurement Consultant: Wilma Petro	30,000		30,000
2d. Affordable Housing Consultant: David Fink	30,000		30,000
2e. Grants Consultant: Juliet Burdelski	12,500		12,500
<b>Total</b>	<b>\$197,500</b>	<b>+10,000</b>	<b>\$207,500</b>