SCRCOG BOARD
MEETING NOTICE & AGENDA
Wednesday, June 22, 2022 – 10:00 A.M.
Location: 127 Washington Avenue, 4th Floor West, North Haven, CT 06473

NOTICE: This is a Hybrid meeting. Masks are encouraged for in-person attendees.

Log-on Information to attend this meeting remotely is provided below:
Join Zoom Meeting: https://us02web.zoom.us/j/81700966975
Call-In Number: +1 (929) 205-6099 | Meeting ID: 817 0096 6975

The agenda and attachments for this meeting are posted and are available on our website at www.scr cog.org.

1. Call to Order – First Selectman Matthew Hoey, Chair
2. Presentation: Regional Workforce Update – William Villano, President, Workforce Alliance
3. Adopt Minutes of May 25, 2022 SCRCOG Board Meeting – First Selectman Paula Cofrancesco, Secretary
4. Treasurer’s Report for the month ending 5/31/2022 – First Selectman Peggy Lyons, Treasurer
5. Transportation Committee Report – Mayor William Dickinson, Committee Chair
   Adopt Resolution to Approve FY 2021-2024 TIP Amendment Seventeen
6. Resolution Authorizing Execution of Documents Regarding the Amending and Restating of the SCRCOG Section 401(a) Money Purchase Plan
7. Discussion of FY23 SCRCOG Housing Program – Andy Cirioli, Municipal Services Manager, and David Fink, SCRCOG Consultant
8. Approval of the FY 2022-23 Regional Services Grant (RSG) Statement of Work
9. Resolution Authorizing SCRCOG Executive Director to execute Agreements with FY 2022-23 Regional Services Grant Consultants
10. Resolution Endorsing the Phase II Resilient Connecticut Report from the Connecticut Institute for Resilience and Climate Adaptation (CIRCA)

Agenda continues onto next page...

The agenda and attachments for this meeting are available on our website at www.scr cog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two weeks’ notice.

“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.

Carl J. Amento, Executive Director

12. State Legislative Reports – Michael Muszynski, CCM; Betsy Gara, COST

13. SCRCOG Executive Director’s Report – Carl Amento, Executive Director, SCRCOG

14. REX Development Report – Ginny Kozlowski, Executive Director, REX Development

15. Greater New Haven Transit District Report – Mario Marrero, Executive Director

16. DESPP/DEMHS Report – Robert Kenny, Interim Region 2 Coordinator

17. Regional Cooperation / Other Business

18. Adjournment
TO: SCRCOG Board Members
FROM: First Selectman Paula Cofrancesco, Secretary
DATE: June 15, 2022
SUBJECT: SCRCOG Meeting Minutes May 25, 2022

Present: Bethany First Selectman Paula Cofrancesco, Secretary
Branford First Selectman James Cosgrove
Guilford First Selectman Matthew Hoey, Chair
Madison First Selectman Peggy Lyons, Treasurer
Meriden City Manager Tim Coon
Milford Mayor Benjamin Blake
New Haven Mayor Justin Elicker
North Branford Town Manager Michael Paulhus
North Haven First Selectman Michael Freda, Immediate Past Chair
Wallingford Mayor William Dickinson
Woodbridge First Selectman Beth Heller

SCRCOG Staff Carl Amento, Christopher Rappa, James Rode, Rebecca Andreucci, Andy Cirioli, Charles Butler

Guests: Kevin Alvarez, City of New Haven; Joanna Wozniak-Brown, CIRCA; Ginny Kozlowski, REX Development; Jennifer Pacacha, CT Department of Transportation; Louis Mangini, Office of U.S. Representative Rosa DeLauro; Michael Muszynski, CCM; Robert Kenny, DEMHS; Thalia Fuentes, CT Rides; John Wardzala and Meg Haffner, Kennedy Center; Keyri Ambrocio, Greater New Haven Chamber of Commerce; Nan Birdwhistell, Murtha Collina; Lorena Venegas, Member of the Public.

NOTE: The May SCRCOG Board meeting was held with both in-person and virtual attendance.

1. Call to order and Introductions
Chairman Hoey called the meeting to order at 10:04 a.m. All present introduced themselves.

2. Presentation: Resilient CT Project
Joanna Wozniak-Brown from CIRCA presented the February 2022 Phase II Report of the Resilient CT Project. The report identifies priority areas for resiliency projects based on flood, heat, and social vulnerabilities. She will be looking for the SCRCOG Board to formally endorse the report at the June meeting.

3. Adoption of the April 27, 2022 SCRCOG Meeting Minutes
Chairman Hoey presented the Minutes of the SCRCOG Meeting of April 27, 2022, which were included in the agenda packet at pages 4-7. He moved to approve the adoption of the minutes. Kevin Alvarez seconded. All voted in favor.

4. Treasurer’s Report for month ending 4/30/22
First Selectman Lyons presented the Treasurer’s Report on pages 8-9 of the agenda packet. The Balance Sheet
shows that SCRCOG has total assets of $1,480,000 with $1,330,000 of that in cash and investments. There is also
$104,000 due from CTDOT. Expenses for the month were in order. First Selectman Cofrancesco moved to accept
the report, and First Selectman Cosgrove seconded. The vote was unanimous.

5. **Transportation Committee Report**
Mayor Dickinson presented the Transportation Committee report on pages 10-24 of the agenda packet, with the
Resolutions found on pages 23-24.

Mayor Dickinson made a motion to approve TIP Amendment Sixteen. First Selectman Freda seconded, and all voted in favor.

6. **Approval of Proposed SCRCOG FY 2022-23 Budget**
Executive Director Amento reviewed the proposed FY23 SCRCOG budget on pages 25-29 of the agenda packet.
Chairman Hoey stated that the proposed budget does include a base salary increase of 2.5% with additional merit
raises given. First Selectman Lyons made a motion to approve, and First Selectman Cofrancesco seconded. All
voted in favor.

7. **Approval of Proposed FY 2022-23 Regional Services Grant (RSG) Spending Plan**
Executive Director Amento presented the proposed FY23 RSG Spending Plan on pages 30-31 of the agenda
packet. SCRCOG will be receiving the same amount of funding as the current fiscal year. Next year’s
programming will continue SCRCOG’s municipal services in the areas of affordable housing, cybersecurity
training, the purchasing consortium, assistance and training regarding grants, and the solid waste and recycling
program. A new program of Land Use Training, now required by state law, is also included in the plan. Chairman
Hoey noted that the RSG Spending Plan had been recommended for approval at its meeting earlier in the same
morning. First Selectman Heller made a motion to approve the spending plan. First Selectman Cofrancesco
seconded. The vote was unanimous.

8. **Resolution Authorizing SCRCOG Executive Director to execute Agreements with FY 2022-23 Regional
Services Grant Consultants**
Chairman Hoey presented the resolution on pages 32-33 of the agenda packet. He noted that the Executive
Committee in its meeting earlier in the same morning had recommended approval of this item to the SCRCOG
Board. He asked to be provided an overview of the deliverables and scope of services for each consultant next
month. First Selectman Cosgrove asked if there was a second affordable housing consultant planned to be added
next year? Andy Cirioli responded yes, a community outreach consultant who would assist the towns in education
and outreach to build upon the town housing plans. Mayor Blake stated that in the future it would be great to see a
menu of projects to choose from rather than having to approve or deny the entire program. Executive Director
Amento stated that the plan for next year continues four to five years of approved plans and work programs and
that the amount of funding available for programming is relatively small. Chairman Hoey suggested the action
item be tabled to give SCRCOG staff time to meet with municipalities to review the level of satisfaction with the
municipal services offered and to discuss any possible future revisions to the suite of services offered by
SCRCOG to its municipalities. He encouraged municipalities to bring forth their own ideas. First Selectman
Cofrancesco made a motion to table this item for next month, and First Selectman Lyons seconded. All voted in
favor.

9. **Resolution Authorizing SCRCOG Executive Director to enter into Agreements for FY 2022-23 Unified
Planning Work Program (UPWP) Consultant Services**
Executive Director Amento presented the resolution on page 34 of the agenda packet. First Selectman
Cofrancesco made a motion to approve, and First Selectman Lyons seconded. The vote was unanimous.
10. FY 2021-22 RSG Spending Plan Amendment #3
Executive Director Amento presented the resolution on page 35 of the agenda packet. The amendment provides for $10,000 to be added to the current year’s RSG Spending Plan for cybersecurity to support a technical scanning for New Haven. First Selectman Cosgrove made a motion to approve, and First Selectman Freda seconded. All voted in favor.

11. Approval of Regional Comprehensive Economic Development Strategy (CEDS) 2022 Update
Ginny Kozlowski from REX Development presented the resolution on page 36 of the packet. First Selectman Cofrancesco made a motion to approve the CEDS Update, and First Selectman Heller seconded. The vote was unanimous.

12. Congressional Reports
Lou Mangini from Congresswoman DeLauro’s office stated his office’s support for the resiliency efforts discussed during the Resilient CT presentation. Their office will continue working to identify funding sources to construct resiliency projects. First Selectman Cosgrove commented on the necessity for shoreline towns to work with Amtrak when discussing resiliency projects, as much of the rail infrastructure is subjected to frequent flooding.

13. Legislative Reports
Michael Muszynski from CCM stated that the legislative session is over, and CCM is working on making a tracking sheet of crucial bills. He thanks everyone for their support. CCM is planning to send a pass/fail list of bills from this session. The Excess Cost Formula was modified for special education. There will be a study on the thresholds of wealth for special education reimbursement. Funds were appropriated for HVAC improvements in schools. Modifications were made to the Sustainable Materials Management grant increasing the funds available to municipalities. Net metering limits were increased for clean energy. A compromise was reached on the cancer presumption bill, where towns will contribute $10 per firefighter to a designated fund. The group home tax exemption passed. Chairman Hoey commented that there is no reason to base the special education distribution on wealth, and he is looking to be involved in the conversations on this subject next year. First Selectman Heller stated her town was not made whole on the car tax cap. Mayor Blake asked if the implementer bill was passed? Michael Muszynski responded yes, and it included some surprises. The Excess Cost Formula changes were made in the implementer.

14. SCRCOG Executive Director’s Report
Executive Director Amento reviewed the SCRCOG Newsletter found on pages 37-40 of the agenda packet. A new UConn MPA student intern will be starting in August. There is an upcoming Affordable Housing meeting to discuss the scope of next year’s programming. The Regional Hazard Mitigation Plan kicked-off this month. SCRCOG is waiting to hear if its application for a Sustainable Materials Management (SMM) grant will be awarded.

First Selectman Cosgrove asked about the status of the open staff positions. Chairman Hoey discussed that the Personnel Committee met regarding the Deputy Director position and a selection has been made, and SCRCOG is awaiting formal acceptance of its offer. A proposed reorganization of current staff is being planned, as well.

15. REX Development Report
Ginny Kozlowski from REX Development reviewed their report on pages 41-43 of the agenda packet. She reported that the Connecticut Economic Development Association will be hosting their annual awards on June 7. Hamden, Orange, Woodbridge, North Branford, Guilford, and West Haven received best practices certification this year. Ten out of the 15 SCRCOG municipalities have received this designation.
16. **Greater New Haven Transit District Report**  
Mario Marrero was not present for a report.

17. **CT Rides Report**  
Thalia Fuentes from CT Rides reviewed the written report attached to the agenda packet. She reported that CTRides is running campaigns welcoming people back to CT Transit. The Drive Less CT challenge is going through the month of May. Chairman Hoey and First Selectman Lyons discussed getting to ride the state’s first electric train.

18. **DESPP/DEMHS Report**  
Robert Kenney reported he attended the CCM Emergency Management Symposium. The REPT Steering Committee met last week, where no significant actions were taken. DESPP held a Category 3 Hurricane simulation which proved to be catastrophic, noting that the state would lose 70% of trees. The region has acquired a box truck which is being maintained in Durham for regional deployment. Many of the region’s assets for emergency management will be utilized at the Durham Fair. This is the 7th consecutive year of elevated hurricane risk. He reported that DEMHS is working on filling multiple job openings in Region 2. They are also working on moving their grant programs to an online platform.

19. **Regional Planning Commission May Action Table**  
The action table was reviewed on page 44 of the agenda packet.

20. **Date of the October 2022 SCRCOG Board Meeting**  
First Selectman Cofrancesco noted that the Executive Committee voted to recommend moving the October 2022 Executive Committee meeting to Thursday, October 27 to avoid interfering with the CCM Convention. It was determined the same action would need to be taken by the Board. First Selectman Cofrancesco made a motion to add the date change item to the agenda. Kevin Alvarez seconded, and all voted in favor.

First Selectman Cofrancesco made a motion to move the October 2022 SCRCOG Board Meeting to Thursday, October 27. Mayor Blake seconded the motion. All voted in favor.

21. **Regional Cooperation/Other Business**  
There was no other business.

22. **Adjournment**  
First Selectman Cofrancesco made a motion to adjourn, and Kevin Alvarez seconded. The meeting was adjourned at 11:40 a.m.

Respectfully submitted,

First Selectman Paula Cofrancesco, Secretary
# Balance Sheet

South Central Regional Council of Governments  
As of period 5/31/2022

## Assets

<table>
<thead>
<tr>
<th>Cash and Investments</th>
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</thead>
<tbody>
<tr>
<td>Key Bank - Checking Account</td>
<td>262,512.55</td>
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<tr>
<td>State of CT - Short-Term Investment Fund</td>
<td>900,235.71</td>
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<tr>
<td>New Haven Bank</td>
<td>108,108.48</td>
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<tr>
<td><strong>Total Cash and Investments</strong></td>
<td><strong>1,404,116.52</strong></td>
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<table>
<thead>
<tr>
<th>Accounts Receivable</th>
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</thead>
<tbody>
<tr>
<td>CT Department of Transportation</td>
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<tr>
<td>Other Federal Grants (FEMA and EDA)</td>
<td>1,159.31</td>
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<td>Other State Grants (CIRCA)</td>
<td>274.86</td>
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<td><strong>Total Accounts Receivable</strong></td>
<td><strong>84,957.49</strong></td>
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<table>
<thead>
<tr>
<th>Other Assets</th>
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<tbody>
<tr>
<td>Accrued Leave &amp; Security Deposit</td>
<td>27,989.19</td>
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<tr>
<td>Furniture &amp; Equipment</td>
<td>18,878.93</td>
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<td><strong>Total Other Assets</strong></td>
<td><strong>46,868.12</strong></td>
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**Total Assets**  
**1,404,116.52**

## Liabilities

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<tr>
<td>Deferred Revenue - Municipal</td>
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<td>Deferred Revenue - OPM</td>
<td>101,090.32</td>
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<td>Deferred Revenue - LOTCIP</td>
<td>200,812.74</td>
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<td>Deferred Rev. - Other (Election Monitor)</td>
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<tr>
<td>Deferred Revenue - Special Assessment</td>
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<td><strong>Total Liabilities</strong></td>
<td><strong>317,707.30</strong></td>
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## Fund Balance

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<tr>
<td>Fund Balance</td>
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<td>Designated Fund Balance</td>
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<td>Amount for Accrued Leave</td>
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<td>Investment in Equipment</td>
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<td>Change in Fund Balance</td>
<td>(31,021.36)</td>
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<td><strong>Total Fund Balance</strong></td>
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<th>Total Liabilities and Fund Balance</th>
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<tbody>
<tr>
<td><strong>Total Liabilities and Fund Balance</strong></td>
<td><strong>1,404,116.52</strong></td>
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## Statement of Resources and Expenditures

South Central Regional Council of Governments

As of period 5/31/2022

### Current Year - to - Date

#### Resources

<table>
<thead>
<tr>
<th>Source</th>
<th>Current</th>
<th>Year-to-Date</th>
<th>Budget</th>
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</thead>
<tbody>
<tr>
<td>Municipal - Revenue</td>
<td>19,325.16</td>
<td>191,413.16</td>
<td>356,373.00</td>
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<td>Municipal - Special Assessment</td>
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<td>10,827.00</td>
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<td>CT OPM - Regional Planning</td>
<td>45,433.87</td>
<td>472,010.36</td>
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<td>CTDOT - Transportation Planning</td>
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<td>558,360.67</td>
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<td>CTDOT - LOTCIP</td>
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<td>5,666.30</td>
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<td>FEMA - Hazard Mitigation Plan</td>
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<td>CT DECD (EDA Grant)</td>
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<td>496.28</td>
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<td>CT SotS - Regional Election Monitor</td>
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<td>CIRCA - Resilient CT Grant</td>
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<td>5,579.82</td>
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<td>Interest - Revenue</td>
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**Total Resources** 108,266.67 1,235,883.16 2,985,360.00

#### Direct Expenses

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<tr>
<th>Category</th>
<th>Current</th>
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<tr>
<td>Transportation Planning Consultants</td>
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<td>Land-Use Planning Consultants</td>
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<td>8,000.00</td>
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<td>Other Consultants</td>
<td>29,263.60</td>
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<td>Travel</td>
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<td>Data Processing</td>
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<td>Meeting Expenses and Advertising</td>
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<td>Transportation - Reserved</td>
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<td>CT DECD (EDA Grant) - Reserved</td>
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**Total Direct Expenses** 36,965.37 332,745.74 1,957,585.00

#### Direct Labor

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<tbody>
<tr>
<td>Direct Labor – Employees</td>
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#### Overhead

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<td>Miscellaneous</td>
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**Total Overhead** 57,489.82 532,162.41 580,397.00

**Total Operating Expenses** 125,791.40 1,266,904.52 2,985,360.00
Project 0092-0696 2022-A17-1 Rehab Bridge #00333 rte34 o/ rte. 1 and MNRR

Changes Amendment 17 adds new project

Reason Bridge 00333 was built in 1960, reconstructed in 2005 and is currently in fair condition. This project will include superstructure repairs, substructure repairs, replacing bridge joints, partial mill and overlay, deck patching and superstructure painting. There are significant section losses to the stringers and floorbeams in isolated locations which need to be addressed. An RSR will be done to determine whether or not further rehabilitation will be required for this bridge. The PE phase includes a PD/FD split.

This project is being initiated under the "Major Bridge Program," a Statewide Program to address the Department's Major Structures within our bridge inventory as a priority and maintain their major components in a "State of Good Repair." Rehabilitation, replacement, and/or preservation projects for Major Bridges are being programmed using additional reauthorization funding from the Infrastructure Improvement and Jobs Act (IIJA).

Project 0156-0181 2019-TIP21-1 Replace Br #00162 Design-Build

Changes Amendment 17 adds CON Funding

Reason The superstructure is rated "4" and has varying degrees of laminated rust and section losses at the beam ends and bottom flanges. Web losses are from 25% up to 55% at isolated locations. Fascia girders and girders along the median have bottom flange section losses up to 25% in critical zones. The rocker bearings also have varying degrees of laminar rust with 60% section loss of anchor bolts. The areas showing the most deterioration are along the fascia and median girders and at the beam ends. Structure will be replaced, increasing the width to accommodate standard shoulders and add an operational lane, as well as reduce the spans from six to three. Bridge List Program No. 31. This project is phase financed over FY22/23/24/25/26.

Project 0170-3551 2022-A17-5 MINOR REHAB - NHS NBI BRIDGES w/ PIN & Hanger

Changes Amendment 17 adds new project

Reason This project will address Pin and Hanger Assemblies for five (5) NBI bridges on the NHS. The following Bridges have been identified for this Statewide Pin and Hanger Program:- 00609 (Route 8 SB over B&M RR/Naugatuck, Litchfield)- 00862 (Route 17 SB over East Main Street, Middletown)- 02380 (SR 500 TR 803 over SR 500/TR 801/I-84 TR 831, East Hartford)- 03021 (Interstate-91 NB over US Route 5/Amtrak, New Haven)- 03156 (Route 9 NB over I-91 NB and Route 9 SB, Cromwell)Work anticipated for this project (bridge dependent) includes: repairing/replace drainage adjacent to the assemblies; removing rust and corrosion; repainting/replacing the Pin and Hanger Assemblies and repair/replace concrete headers/joints over Pin and Hanger Assemblies, replacing joints over piers/abutments, deck patching, repairs to steel members, and strip/patch/membrane/overlay
Project 0170-5031 2022-A17-2 I-95 Bridges Concrete Sealing

Changes Amendment 17 adds new project

Reason This project is being initiated under the Concrete Sealing Program, a program established at the Department in anticipation of additional funding from the Bipartisan Infrastructure Law (BIL). This project includes approximately 300 NBI bridges either carrying or spanning over I-95 Northbound and Southbound. This project will be part of a statewide concrete sealing program, in an effort to specifically extend the service life of existing concrete structural elements of a bridge exposed to deicing salts by sealing exposed concrete faces with a concrete sealer. Bridges that carry I-95 will have concrete sealer applied to the parapet. Bridges spanning over I-95 will have the concrete sealer applied to piers, abutments, and other concrete bridge elements located within the salt spray zone as a result of snow and ice clearing operations. This project is an Asset Management approach to reducing lifecycle cost by keeping the structures in a State of Good Repair. No PD/FD split.

Project 0171-0484 2022-A17-4 UHPC Beam End Repairs on Various Bridges

Changes Amendment 17 adds new project

Reason This project will repair steel beam ends on approximately 17 bridges in District 1 using UHPC as opposed to traditional steel welding techniques. Beam ends located under leaky expansion joints become corroded over time and require repair. UHPC beam end repairs help pass the live load from the superstructure to the substructure, increasing the strength rating of the beam end, as well as encasing the beam end in concrete to protect from the elements and further corrosion. This project is being initiated under the "Ultra High Performance Concrete Beam End Repair Program." These bridges have been identified in this Statewide Program as a priority, to address the Department's structures within our bridge inventory and maintain their major components in a "State of Good Repair." This rehabilitation project is being programmed using additional reauthorization funding from the Infrastructure Investment and Jobs Act (IIJA).

Project 0173-0512 2021-A3-3 REPLACE TRAFFIC SIGNAL LED LAMPS/VARIOUS

Changes Amendment 17 increases Funds

Reason The cost estimate is updated to reflect the actual quantities and current market costs.

Project 0426-XXXX 2022-A17-3 GHTD/GNHTD - ELECTRIC VEHICLE PILOT

Changes Amendment 17 adds new project

Reason This project will use FTA Section 5307 funding for GHTD and GNHTD's Electric Vehicle pilot program. The Transit Districts are collaborating on an electric vehicle pilot program for paratransit agencies. Funding will support the purchase of 10 electric vehicles, charging stations and training for operations and maintenance. Each operator will receive 5 small buses to be tested in their respective service areas. This pilot program will help to determine the feasibility of replacing gas/diesel vehicles with electric vehicles and will contribute to the environmental and health benefits of the State.
<table>
<thead>
<tr>
<th>Project</th>
<th>0427-XXXX 2017-A0-46 GNHTD- ADMIN CAPITAL/SUPPORT EQUIP/SCV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes</td>
<td>Amendment 17 reduces fund for FY22</td>
</tr>
<tr>
<td>Reason</td>
<td>This will reduce funds to an amount necessary to meet the GNHTD administrative capital support needs,</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project</th>
<th>0427-XXXX 2022-A17-6 GNHTD - FACILITY IMPRVMNTS/REPAIRS FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes</td>
<td>Amendment 17 adds new project</td>
</tr>
<tr>
<td>Reason</td>
<td>This project funding to make necessary improvements/repairs to Greater New Haven Transit District's Sherman Ave facility. Activities include replacing handrails, cabinets, roof and chimney repairs, replacing doors, gate repairs, replacing water heater and boiler, new light fixtures and electrical upgrades, and various safety and security upgrades.</td>
</tr>
</tbody>
</table>
South Central Regional Council of Governments  
FFY2021-FFY2024 Transportation Improvement Program  
Amendment 17

State Project #0092-0696  
Municipality: New Haven  
Project Name: Rehab Bridge #00333 rte34 o/ rte 1 and MNRR  
Description: Rehabilitation of Bridge No. 00333 carrying Route 34 over U.S. Route 1 and MNRR in New Haven.

### Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2021</th>
<th>2022</th>
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**TIP Funds**: $18,569

| | | | | | |
|---|---|---|---|---|
| 0 | 0 | 1,105 | 0 | 864 | 16,600 |

**Amendment Notes**  
FY21 TIP Amend 17 adds new project
South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 17

**State Project #0156-0181**
Municipality: West Haven

**Project Name**: Replace Br #00162 Design-Build

**Description**: NHS - Replacement of Bridge No. 00162 (including addition of operational lane) carrying Interstate-95 over Metro North Railroad in West Haven. This project will use the Design-Build delivery method.

**Current TIP Funding (In Thousands)**

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2021</th>
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**Proposed TIP Funding (In Thousands)**

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<th>2022</th>
<th>2023</th>
<th>2024</th>
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</thead>
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**Amendment Notes**
Moved to FY21 TIP, FY21 TIP Amend 17 adds CON Funding

**State Project #0170-3551**
Municipality: Statewide

**Project Name**: MINOR REHAB - NHS NBI BRIDGES w/ PIN & HANGER

**Description**: Statewide program to address NHS NBI bridges with Pin & Hanger Assemblies. Includes minor rehabilitation work on five (5) bridges that contain pin and hanger assemblies to extend their service life and keep them in a state of good repair.

**Proposed TIP Funding (In Thousands)**

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
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<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>FYI</th>
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**Amendment Notes**
FY21 TIP Amend 17 adds new project
### South Central Regional Council of Governments

#### FFY2021-FFY2024 Transportation Improvement Program

**Amendment 17**

<table>
<thead>
<tr>
<th>State Project #0170-5031</th>
<th>SCRCOG # 2022-A17-2</th>
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<td><strong>AQ Code</strong></td>
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</table>

#### Project Name: I-95 Bridges Concrete Sealing

#### Description:
Concrete Sealing Program to seal approximately 300 NBI bridges either carrying or spanning over I-95 NB and SB from the New York state border to the Rhode Island state border.

#### Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th><strong>Proposed TIP Funding (In Thousands)</strong></th>
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<tbody>
<tr>
<td><strong>Funding</strong></td>
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</tr>
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**TIP Funds**

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**Amendment Notes**

FY21 TIP Amend 17 adds new project

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<td>District 1</td>
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<tr>
<td><strong>AQ Code</strong></td>
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</table>

#### Project Name: UHPC Beam End Repairs on Various Bridges

#### Description:
Address steel beam end deterioration on various bridges in District 1 using Ultra High Performance Concrete (UHPC)

#### Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th><strong>Proposed TIP Funding (In Thousands)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Funding</strong></td>
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**TIP Funds**

<table>
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**Amendment Notes**

FY21 TIP Amend 17 adds new project
South Central Regional Council of Governments
FFY2021-FFY2024 Transportation Improvement Program
Amendment 17

State Project #0173-0512

Municipality: Statewide

Project Name: REPLACE TRAFFIC SIGNAL LED LAMPS/VARIOUS LOC

Description: Traffic signal LED re-lamping project in District 3 to keep signals functioning in a state of good repair & to provide additional enhancements if applicable, e.g. installing backplates with yellow retroreflective borders & replacing span-mounted signs.

Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>FYI</th>
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<td></td>
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Proposed TIP Funding (In Thousands)

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<th>2023</th>
<th>2024</th>
<th>FYI</th>
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Amendment Notes
FY 21 TIP Amend 3 Adds a new project. FY21 TIP Amend 13 reduces funding amount, FY21 TIP Amend 17 increases Funds
# South Central Regional Council of Governments
## FFY2021-FFY2024 Transportation Improvement Program
### Amendment 17

<table>
<thead>
<tr>
<th>State Project #</th>
<th>SCRCOG #</th>
<th>Municipality</th>
<th>Project Name</th>
<th>Description</th>
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<tbody>
<tr>
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<td>2022-A17-3</td>
<td>Regional</td>
<td>GHTD/GNHTD - ELECTRIC VEHICLE PILOT PROGRAM FY22</td>
<td>5307 funding for GHTD and GNHTD's Electric Vehicle pilot program. The Transit Districts are collaborating on an electric vehicle pilot program for paratransit agencies</td>
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### Current TIP Funding (In Thousands)

<table>
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<tr>
<th>Funding</th>
<th>Phase</th>
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**TIP Funds**: $1,200

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**Total Cost**: $2,250

### Proposed TIP Funding (In Thousands)

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**TIP Funds**: $1,775

**Amendment Notes**

- FY21 TIP Amend 6 deletes funds for FY21
- FY21 TIP Amend 17 reduces fund for FY22
**South Central Regional Council of Governments**

**FFY2021-FFY2024 Transportation Improvement Program**

**Amendment 17**

---

<table>
<thead>
<tr>
<th>State Project #</th>
<th>SCRCOG #</th>
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<th>Description</th>
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<td>Hamden</td>
<td>X6</td>
<td>GNHTD - FACILITY IMPROVEMENTS/REPAIRS FY22</td>
<td>funding to make necessary improvements/repairs to Greater New Haven Transit District's Sherman Ave facility.</td>
<td>FY21 TIP Amend 17 adds new project</td>
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**Current TIP Funding (In Thousands)**

**Proposed TIP Funding (In Thousands)**

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**TIP Funds** $175

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Resolution
Fiscal Year 2021-Fiscal Year 2024 Transportation Improvement Program Amendment Seventeen

Whereas: U.S. Department of Transportation “Metropolitan Planning Regulations” (23 CFR 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a State Implementation Plan for Air Quality (SIP) conforming to both U.S. Environmental Protection Administration-established air quality guidelines and SIP-established mobile source emissions budgets; and

Whereas: The Council, per 23 CFR 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a Fiscal Year 2021-Fiscal Year 2024 Transportation Improvement Program on September 23, 2020, after finding the Program conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 CFR 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: Air Quality Conformity Reports: Fiscal Year 2021-2024 Transportation Improvement Program and the Region’s Metropolitan Transportation Plans—2019 to 2045, (April, 2019); and

Whereas: The Council, on September 23, 2020, indicated that periodic Program adjustment or amendment was possible; and

Whereas: Projects referenced in the Program amendment (below) are consistent with the region’s metropolitan transportation plan Metropolitan Transportation Plans—2019 to 2045, (April, 2019); and

Whereas: Council Public Participation Guidelines: Transportation Planning have been observed during the development of the proposed Program amendment (below); and

Whereas: By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a Statewide Transportation Improvement Program and/or its amendment; and

Whereas: Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the Program.
Resolution
Fiscal Year 2021-Fiscal Year 2024 Transportation Improvement Program Amendment Seventeen
(Continued)

Now, Therefore, Be It Resolved By the Council of Governments:

The Program Amendment Seventeen shall be transmitted to the Connecticut Department of Transportation, for inclusion in the State Transportation Improvement Program.

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on June 22, 2022.

Date June 22, 2022

By: ________________________
First Selectman Paula Cofrancesco, Secretary
South Central Regional Council of Governments
MEMORANDUM

FROM: Executive Director Carl Amento

TO: SCRCOG Board

RE: Amending and Restating of the SCRCOG Section 401(a) Money Purchase Plan

DATE: June 15, 2022

For the past few months, SCRCOG Staff has been working with Attorney Sharon Freilich, of Pullman & Comely, LLC, to amend and restate the SCRCOG Section 401(a) Money Purchase Plan.

The substantive changes from the current Plan document are as follows:

1. All annuity forms of distribution have been eliminated. Participants can now elect to receive their benefit as (1) a lump sum; (2) in the form of substantially equal installments, or (3) in partial withdrawals. A participant can choose to receive their benefit in the form of an irrevocable annuity contract (at least so long as the plan remains with Principal) rather than cash.

2. The default beneficiary hierarchy has been expanded to provide that if a participant dies without a surviving spouse and without a written beneficiary designation on record the benefit will be paid to children, parents, or siblings rather than to the participant’s estate. The distribution will be made to the participant’s estate only if there are no surviving children, parents, or siblings.

It is intended that SCRCOG will be a word for word adopter of the preapproved plan document. SCRCOG will be relying on the IRS advisory letter provided to the preapproved plan sponsor for the tax-qualification of the plan document. No application for a determination letter to the IRS is required.

Additionally, Principal currently provides both the recordkeeping services and investment platform for the Money Purchase Plan, as well as the 457(b) Deferred Compensation Plan. SCRCOG Staff have begun exploring whether this is the most appropriate arrangement. Three third-party administrators, as well as Principal, have been contacted to provide quotes on providing recordkeeping services for the Plans. In the event SCRCOG was to move to a third-party administrator in the future, this may or may not involve changing the investment platform.
Resolution
South Central Regional Council of Governments

Authorizing Execution of Documents Regarding the Amending and Restating of the SCRCOG Section 401(a) Money Purchase Plan

RESOLVED, that the South Central Regional Council of Governments Money Purchase Plan (the “Plan”), be amended and restated in the form of the amended Plan effective January 1, 2022, presented to this meeting is hereby approved and adopted; and

RESOLVED, the Amendment to the Plan for the CARES Act (the CARES Act Amendment) and the Amendment to Implement Secure Act and Other Law Changes to the Plan presented to this meeting are hereby approved and adopted; and

RESOLVED, that the Executive Director and any other appropriate officers of South Central Regional Council of Governments be, and each one of them is, authorized and directed to take all action and execute any and all documents as such officer deems appropriate or advisable (with the advice of and recommendation of counsel to SCRCOG) to effectuate the foregoing resolutions.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 22, 2022.

Date June 22, 2022

By: __________________________
First Selectman Paula Cofrancesco, Secretary
South Central Regional Council of Governments
At the beginning of June, the Office of Policy and Management (OPM) provided final guidance to the COGs as to how the Regional Services Grant (RSG) spending plans should be formatted. The attached Statement of Work satisfies OPM’s request to assign each work activity into one of three categories: (1) comprehensive planning, (2) regional services, and (3) municipal technical support. Aside from the new format, the services offered and spending amounts have not changed from the proposed FY23 Spending Plan approved at the May Board meeting.

The new Statement of Work does not require COGs to itemize consultants, but I understand this information is helpful to the Board in understanding the proposed services. Below is a draft breakdown of each municipal services consultant, including the proposed fee, timeframe, services, and deliverables.

A. AFFORDABLE HOUSING – HOUSING WORKING GROUP MEETINGS

<table>
<thead>
<tr>
<th>Proposed Consultant</th>
<th>David Fink</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Fee</td>
<td>$25,000</td>
</tr>
<tr>
<td>Timeframe</td>
<td>August 1, 2022 – June 30, 2023</td>
</tr>
</tbody>
</table>

Services:

Task 1 – Project Preparation and Initiation: The consultant will conduct outreach to stakeholders and experts, participate in project management calls with SCRCOG staff, assess needs of municipalities, and coordinate with municipal representatives.

Task 2 – Housing Working Group Meetings: The consultant will work with SCRCOG staff to plan and facilitate Housing Working Group meetings organized around common needs and strategies identified in the Affordable Housing Plans. Additionally, the consultant will develop list of relevant articles and draft agendas and handouts. Meeting topics will be determined by municipal representatives, but possible topics include housing rehabilitation, increasing homeownership, how infrastructure can support density, how to attract good developers, and the zoning changes needed to permit multifamily housing. Municipalities will be grouped similarly to how RKG grouped them for the Strategy Sessions:

- Group 1: Meriden, West Haven, New Haven, Hamden
- Group 2: Woodbridge, Orange, North Branford, Bethany, East Haven
- Group 3: Milford, North Haven, Wallingford, Madison, Guilford, Branford
The consultant will conduct 3 monthly sessions for each group (9 sessions total) after an initial kickoff session in September to which all the towns would be invited. SCRCOG will take advantage of the strong involvement of key officials from each town – planners, designated representatives, housing committee members, etc. – to engage/re-engage them in the Housing Work Group process. The schedule will be as follows:

- Groups 1-3 Kick-Off Meeting: September
- Group 1: October, January, April
- Group 2: November, February, May
- Group 3: December, March, June

Each meeting will be scheduled for 60-90 minutes.

**Deliverables:**

**Task 1** – Schedule and develop topics for meetings and schedule guest speakers.

**Task 2** – Ten (10) meetings, including drafting agendas and developing list of relevant housing articles. Presentation slides and other materials will be provided to attendees.

**B. AFFORDABLE HOUSING – COMMUNITY ENGAGEMENT**

<table>
<thead>
<tr>
<th>Proposed Consultant:</th>
<th>TBD by RFQ</th>
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<tbody>
<tr>
<td>Proposed Fee:</td>
<td>$35,000</td>
</tr>
<tr>
<td>Timeframe:</td>
<td>September 1, 2022 – June 30, 2023</td>
</tr>
</tbody>
</table>

**Services:**

**Task 1** – Project Preparation and Initiation: The consultant will conduct a kick-off meeting and other 1-on-1 meetings with municipal representatives to identify municipalities that are interested in a community engagement program.

**Task 2** – Community Engagement Forums, Meetings, Events, and Activities: The consultant will work closely with SCRCOG staff and municipal representatives to host forums, meetings, events, and activities designed to slowly build a growing core of understanding, beginning with a 2 to 5 people (e.g. local housing committee, planning and zoning board, or municipal staff), then increasingly adding members. Discussions will identify and address concerns, beliefs, and fears of all residents so they can find common ground and purpose, and agree on ways to proceed. The consultant will meet monthly with each participating municipality’s group of residents and staff members.

**Deliverables:**

**Task 1** – One (1) kick-off meeting/information session on the scope and purpose of this program. Conduct any follow-up group or 1-on-1 meetings with interested municipalities.
Develop a list of interested municipalities and identify 2-5 individuals per municipality to participate in program.

Task 2 – The consultant will build the foundation so municipal leaders have a coalition of residents to advocate for healthy housing development and policies that reflects the municipality’s needs and interests. Mid-to-long-term goal is to make these groups self-sustaining (i.e. no need for a paid SCRCOG facilitator at each meeting; rather, just a check-in, say, quarterly).

C. INFORMATION TECHNOLOGY AND CYBERSECURITY

<table>
<thead>
<tr>
<th>Proposed Consultant:</th>
<th>Novus Insight, Inc.</th>
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<tbody>
<tr>
<td>Proposed Fee:</td>
<td>$67,500</td>
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<tr>
<td>Timeframe:</td>
<td>September 1, 2022 – June 30, 2023</td>
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</table>

Services:

Task 1 – Cyber Program Assistance: The Consultant will provide coordination, guidance, and resources on technology issues for the IT Working Group. Additionally, the consultant will increase knowledge and provide resources on the threats, risks, and opportunities related to technology in municipal operations (e.g. common threats, cyber security policies, and incident response plans). The consultant will facilitate meetings, present educational and illustrative content through webinars, participate in roundtable discussions, and meet in one-on-one sessions with municipalities.

Task 2 – KnowBe4 Consulting & Services: The Consultant will assist in the procurement, deployment, and management of KnowBe4 cybersecurity awareness training services. The training service will be provided through a management portal that assigns licenses and allows for the setting of testing and training configurations for individual municipalities. Since the licenses are managed through the portal, the consultant will provide initial configuration of both the portal and individual municipality testing and training programs through it. Municipalities will be able to then manage their own programs through this portal with the consultant providing guidance and assistance as needed.

Task 3 – Network Vulnerability Scanning & Assessment: The Consultant will provide vulnerability scanning services including consulting and reporting. The network vulnerability scanning services are related to a municipality’s broader cyber-security assessment, remediation, and management processes. Network vulnerability scanning is one piece of a comprehensive cyber assessment, remediation, and management process that helps municipalities improve their security posture, mitigate risk, and build organizational capacity. The confidential report generated for each participating municipality will provide a clear picture of network vulnerabilities discovered through the scan.
Deliverables:

Task 1 – At least four (4) Trainings/Workshops. Presentation slides and other materials will be provided to attendees.

Task 2 – The consultant will provide 2000 KnowBe4 - Platinum level seats to municipal employees.

Task 3 – The consultant will provide at least four (4) municipalities network vulnerability scanning and assessment services.

D. MUNICIPAL GRANTS

<table>
<thead>
<tr>
<th>Proposed Consultant:</th>
<th>JL Burdelski Planning Partners, Inc.</th>
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<tbody>
<tr>
<td>Proposed Fee:</td>
<td>$30,000</td>
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<tr>
<td>Timeframe:</td>
<td>August 1, 2022 – June 30, 2023</td>
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</table>

Services:

Task 1 – Grant Administration Technical Assistance/Consulting Services: The Consultant will work with SCRCOG staff to develop a process for each member municipality to request Grants Administration Technical Assistance as needed throughout the year. Once the process is in place, the Consultant will work with SCRCOG staff to select and implement the technical activities.

Task 2 – Identify and coordinate grant opportunities of regional interest: The Consultant will work with SCRCOG staff to identify grant opportunities of regional interest. Once a grant opportunity is identified, the Consultant will work with SCRCOG staff to make recommendations on the feasibility of compiling a regionally sponsored grant application. Where appropriate, the Consultant may work with the SCRCOG and relevant municipalities to coordinate the grant application process, assign roles and responsibilities, work with the participating Cities/Towns to develop a grant work scope and budget, draft and compile grant documents (narratives, budgets, letters of support, other supporting documents), and ensure SCRCOG or other entity completes grant application per the solicitation requirements.

Task 3 – Maintain and Update SCRCOG Grant Training Tools, including the Grant Opportunities Worksheet: During year one of the Grant Training Initiative, the Consultant compiled two written tools, a Grants Administration Checklist and a Grants Opportunities Worksheet. These documents are intended to be used by each member municipality as they learn how to build a more effective grant administration program in their community. The Grants Worksheet can be used as a shortcut for researching grants, understanding grant timelines, schedules and requirements; the Grants Administration Checklist outlines the best practices for municipal grants administration (from application to closeout). The Consultant will maintain and update these documents throughout the year (using updated information, feedback, real time information on grant opportunities, etc.). The Consultant will work with
SCRCOG staff to develop mechanisms for distributing the documents as they are updated to the member municipalities.

**Task 4 – Grant Workshops:** The consultant will work with SCRCOG staff to plan and hold grant training workshops for SCRCOG member municipalities. Each workshop will be scheduled for 60-90 minutes. Prior to the workshops, the Consultant will work with SCRCOG staff to draft an agenda, compile presentation materials (PPT slides), enlist speakers, and to prepare all related training workshop materials. After the training workshop, the Consultant will work with SCRCOG to solicit feedback from the training participants and incorporate.

**Deliverables:**

**Task 1 – Technical assistance provided to each municipality (as requested) during the year (approx. 15 projects).** Technical assistance activities completed will be documented on a monthly basis.

**Task 2 – One or more regional grants are identified; one or more regional application is submitted by SCRCOG or by a lead municipality.**

**Task 3 – Grant Opportunity Worksheet updated at least quarterly and distributed to the SCRCOG member municipalities.** Grant Administration Checklist updated annually.

**Task 4 – Two (2) Grant Training Workshops; at least one training will focus on best practices related to the administration and management of the ARPA-SLFRF grant program.** Another grant training workshop will be scheduled around a relevant topic in 2023. Presentation slides and other materials will be provided to attendees.

**E. PROCUREMENT**

<table>
<thead>
<tr>
<th>Proposed Consultant:</th>
<th>WC Petro Consulting, LLC</th>
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<tr>
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<td>$35,000</td>
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<tr>
<td>Timeframe:</td>
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</tr>
</tbody>
</table>

**Services:**

**Task 1 – Regional Purchasing Consortium:** The consultant will assist in the administration of the SCRCOG Regional Purchasing Consortium. Deliverables include, but are not limited to, meeting with purchasing and finance officials to gauge interest in and find opportunities for future regional solicitations; draft all bid, RFP, and RFQ documents; and facilitate and administer the bid/RFP/RFQ process for each solicitation according to best practices.

**Task 2 – Procurement Training and Workshops:** The consultant will work with SCRCOG staff to plan and hold municipal procurement trainings and workshops for SCRCOG member municipalities. Each training/workshop will be scheduled for 60-90 minutes. Prior to the workshops, the Consultant will work with SCRCOG staff to draft an agenda, compile presentation materials (PPT slides), enlist speakers, and to prepare all related training
workshop materials. After the trainings/workshops, the Consultant will work with SCRCOG to solicit feedback from the training participants and incorporate.

**Task 3 – Procurement Technical Assistance/Consulting Services:** Consultant will be available, as may be feasible within the compensation provided for within this Agreement, to provide direct and individualized support to SCRCOG city/town representatives. This service may include reviewing bid/RFQ/RFP documents, purchasing policies, and supporting municipalities in other procurement related activities.

**Deliverables:**

**Task 1** – At least three (3) bids, RFQs, or RFPs of common interest and utility to the region’s municipalities will be completed.

**Task 2** – Six (6) Trainings/Workshops. Presentation slides and other materials will be provided to attendees.

**Task 3** – Technical assistance provided to each municipality (as requested) during the year. Technical assistance activities completed will be documented on a monthly basis.

**F. SOLID WASTE & RECYCLING, FOOD WASTE DIVERSION, AND MUNICIPAL COMPOSTING**

<table>
<thead>
<tr>
<th>Proposed Consultant:</th>
<th>Pamela Roach</th>
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<tr>
<td>Proposed Fee:</td>
<td>$35,000</td>
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<tr>
<td>Timeframe:</td>
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**Services:**

**Task 1 – Research:** Research, develop, and distribute materials pertaining to the best practices for the following focus areas: organics/composting, textiles, food waste and recycling collection methods, deconstruction, stretch code, and separating glass from single-stream recycling.

**Task 2 – Solid Waste & Recycling Working Group Meetings:** The consultant will work with SCRCOG staff to plan and facilitate Housing Working Group meetings to share best practices, program successes and challenges, and feature guest speakers.

**Task 3 – Solid Waste & Recycling, Food Waste Diversion, and Municipal Composting Technical Assistance/Consulting Services:** The Consultant will assist towns in implementing and administering any grants awarded to municipalities for SW&R/UBP programs.
Deliverables:

**Task 1** – Distribution of materials (via email and/or Basecamp) on a monthly basis for each of the specified topics.

**Task 2** – Four (4) Working Group Meetings. Presentation slides and other materials will be provided to attendees.

**Task 3** – The consultant will assist municipalities with implementing UBP/food waste diversion/co-collection pilot projects, coordinating and consolidating hauling route and bag facilities, converting existing municipal leaf and brush composting sites into composting facilities which accept collected food waste, lowering municipal hauling and tipping fees, and developing a regionally coordinated network of combined composting sites.
STATEMENT OF WORK
AND
GRANT AWARD BUDGET

PART I

Name of Grantee: South Central Regional Council of Governments (SCRCOG)

Grant Program Name: Regional Services Grant (RSG)

Concise Grant Program Summary (Program Purpose/Intent/Mission): The RSG Program provides annual grant-in-aid to regional councils of governments (COGs).

OPM Grant Number: (SCRCOG): OPM Grant#: RSG 02307

Grant Award Amount: (SCRCOG): Grant Amount: $573,431.16

Introduction:

This Statement of Work and Grant Award Budget relates to the requirements of Connecticut General Statutes (CGS) Sections 4-66k and 4-66r (2022 Supplement) and Section 8-31b. The Office of Policy and Management (OPM) is responsible for administering funds deposited to the Regional Planning Incentive Account, which is the source of RSG grant awards, and individual grant award amounts are determined through OPM’s application of the statutory formula. Funds shall be used for planning purposes and to achieve efficiencies in the delivery of municipal services, without diminishing the quality of such services.

All work activities must be associated with one of the following three categories approved by OPM: (1) Comprehensive Planning, (2) Regional Services, and (3) Municipal Technical Support.
PART II – FY 23 RSG Budget Categories

(Note: The sum of Budget Amounts listed below must add up to the total Grant Award Amount shown in Part I)

Comprehensive Planning

Budget Amount: $116,552.41

1. Collaborate with other CT Councils of Governments (COGs) and participate in CTCOG meetings;
2. Provide comprehensive regional support to the region’s municipalities in the areas of land use and environment;
3. Review land use referrals and provide support to the South Central Regional Planning Commission (RPC);
4. Land Use Training for Municipal Land Use Commissions/Officials;
5. Provide GIS mapping support to the region’s municipalities;
6. Maintain Regional Recreational Trails Mapping Program;
7. Compile Certified Asset Management Assessor (CAMA) data and submit to OPM; or
8. Participate in UConn MPA Intern Program.

Regional Services

Budget Amount: $456,878.75

1. Housing
   a. Assist region’s municipalities in the facilitation/promotion of resident education/communication through community wide forum/sessions; or
   b. Organize and facilitate Regional Housing Working Group sessions to assess progress of region’s municipalities, share ideas, and keep municipalities updated on housing programs, resources and legislation.
2. Information Technology/Cybersecurity
   a. Provide integrated cybersecurity awareness training for municipal employees;
   b. Provide vulnerability scans and assessments; or
   c. Organize and facilitate regular meetings and workshops of the Regional IT Working Group to discuss relevant issues, topics, and best practices.
3. Municipal Grants
   a. Organization and facilitation of a training/workshop series;
   b. Research and curate list of relevant municipal grant opportunities; or
c. Provide individualized support, such as grant writing and review services, to the region’s municipalities.

4. Procurement
   a. Administer the Regional Purchasing Consortium, including seeking new opportunities for regional collaboration through responding to needs of the region's municipalities;
   b. Organization and facilitation of a training/workshop series;
   c. Provide individualized support, such as drafting and reviewing bids, to the region’s municipalities; or
   d. Participate in the Capitol Region Purchasing Council (CRPC).

5. Solid Waste, Recycling, Food Waste Diversion, and Municipal Composting
   a. Organization and facilitation of regular meetings of the SW&R Working Group to discuss relevant issues, topics, and best practices; or
   b. Provide support to the region’s municipalities that are recipients of the CT DEEP Sustainable Materials Management (SMM) grant.
   c. Assist in converting existing municipal leaf and brush composting sites into composting facilities which accept collected food waste.
Resolution

Authorizing the Executive Director to enter into agreements for FY 2022-23 Regional Services Grant-funded Consultant Services

Whereas: SCRCOG’s Regional Services Grant (RSG) Spending Plan for FY 2022-23 was approved by the Council on June 22, 2022; and

Whereas: The RSG Spending Plan identifies programs and projects which are to be advanced by consultant services to complement SCRCOG staff efforts; and

Whereas: The RSG funding must be spent by June 30, 2023, and it is important to begin the new programs and projects as soon as possible and continue the ongoing programs and projects specified in the RSG Spending Plan; and

Whereas: The consultants for the Municipal Services program should have municipal employment experience, as well as expertise in particular specialty areas of municipal government; and

Whereas: The SCRCOG By-Laws provide that “The Executive Director may at his/her discretion and under unusual circumstances, suggest that the Executive Committee consider only a single consultant possessing unique prerequisites, clearly establishing skills and background which might render “sole source” selection in the best interests of the Council”; and

Whereas: The “unusual circumstances” of time constraints (the RSG funds must be spent by June 30, 2023) and the “unique prerequisites” (knowledge and experience in municipal government administration in particular subject areas) are demonstrated by the skills and backgrounds of the proposed consultants;

Whereas, An additional “unusual circumstance” is that all of the consultants proposed to be engaged for the next fiscal year have been selected as consultants in previous years by the SCRCOG Board, have performed the work in the subject area designated and their work has been reviewed by the Board over a period of years as the SCRCOG municipal programs have been developed and refined; and

Whereas: The Executive Director proposes that the following consultants continue to be engaged by SCRCOG for the work specified in the FY 2022-23 RSG Spending Plan:

- Pamela Roach (continued) Solid Waste/Recycling Consultant
- David Fink (continued) Regional Housing Consultant
- NOVUS Insight (continued) IT/Cybersecurity Consultant
Now, Therefore, Be It Resolved by the Council of Governments:

That the Executive Director is authorized to negotiate and sign consulting services agreements in accordance with the terms and conditions of this Resolution.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 22, 2022.

Date June 22, 2022

By: ____________________________
First Selectman Paula Cofrancesco, Secretary
South Central Regional Council of Governments
Resolution

Endorsing the Phase II Report of Resilient Connecticut from the Connecticut Institute for Resilience and Climate Adaptation (CIRCA)

Whereas: The South Central Regional Council of Governments (SCRCOG) aims to advance the region’s resiliency efforts and assist municipalities with adapting to a changing climate; and

Whereas: The Resilient CT program is a coordinated effort between CIRCA and the Councils of Governments located in New Haven and Fairfield counties; and

Whereas: CIRCA has been collaborating with SCRCOG and its member municipalities to complete Phase II of the project, which includes performing vulnerability assessments resulting in the identification of priority areas which face a combination of flood, heat, and social vulnerabilities; and

Whereas: Projects with regional impacts and significance have been identified in those priority areas, with two specific projects in Branford Center and Fair Haven being selected for site plan development in Phase III of the Resilient CT program; and

Whereas: A resolution by the SCRCOG Board to endorse the Phase II Report will emphasize the importance of these resiliency projects and increase the likelihood of obtaining grant funding for implementation.

Now, Therefore, Be It Resolved by the Council of Governments:

That the Resilient CT Phase II Report is hereby endorsed.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 22, 2022.

Date: June 22, 2022

By: 

First Selectman Paula Cofrancesco, Secretary
South Central Regional Council of Governments
Welcome to the SCRCOG monthly newsletter where you can find updates on our transportation planning, regional planning, and municipal services programs.

Please visit the [SCRCOG website](https://www.scrcog.org) for more information on who we are, what we do, and opportunities for public participation.

**ANNOUNCEMENT OF NEW DEPUTY DIRECTOR / DIRECTOR OF TRANSPORTATION PLANNING**

We are pleased to announce the hiring of Laura Francis to the position of Deputy Director / Director of Transportation Planning. Laura comes to SCRCOG with over thirty years of municipal experience, serving the Town of Durham as Assistant Town Clerk, Town Clerk, and - for the past fifteen years - First Selectman. As Durham's Chief Elected Official, Laura distinguished herself as a regional and state leader through her service at the Connecticut Conference of Municipalities (CCM) and the Lower Connecticut River Valley Council of Governments. She brings extraordinary knowledge and skills to SCRCOG, and will be an invaluable addition to our staff. Laura will be starting on July 19th.
Governor Lamont announced that the U.S. Census Bureau has granted a request made by the COGs to be viewed as county-equivalent geographic units. This change allows the Census Bureau to collect, tabulate, and disseminate census data using COG boundaries. Previously, the COGs were not recognized as political boundaries by the Bureau. Public data and geospatial products will begin utilizing these boundaries by the end of the year. SCRCOG utilizes Census and American Community Survey data for multiple planning efforts, including the yearly update to the Demographic Profile.

Governor Ned Lamont’s Press Release

SCRCOG housing consultant, David Fink, facilitated a Housing Working Group Meeting on Tuesday, May 31st. The meeting offered an overview of the proposed FY23 affordable housing program, which features a two-pronged approach. The first prong includes small group meetings of municipal representatives to discuss strategies identified in the Affordable Housing Plans and methods to advance housing goals. The second prong engages the community and will build the foundation so municipal leaders have a coalition of residents to advocate for healthy housing development and policies that reflect the municipality’s needs and interests. Additionally, the meeting featured two guest presenters: Michael Santoro, Community Development Specialist at CT Department of Housing and Kiley Gosselin, Executive Director at Partnership for Strong Communities.

Please click here to access a recording of the workshop, and click here to download the meeting agenda and other meeting materials. The next Housing Working Group meeting will be held on Tuesday, June 28th from 10:00 a.m. to 11:30 a.m. Please click here to register.

SCRCOG and the Jamie Caplan consulting team are meeting individually with all fifteen municipalities to discuss updates to the Regional Hazard Mitigation Plan. A hazard mitigation survey is currently being developed to gather public input and will be distributed through the Advisory Committee and posted to the SCRCOG website.

HAZARD MITIGATION

SCRCOG and Novus Insight hosted a workshop on cybersecurity policies and procedures on Wednesday, May 25th. Please click here to access a recording of the workshop.
and [click here](#) to download the presentation slides. The next workshop on document management will be held on Thursday, June 30th from 10:00 a.m. to 11:00 a.m. Please [click here](#) to register.

### MUNICIPAL GRANTS

**Grant Workshop:** SCRCOG grants consultants, Juliet Burdelski and Renata Bertotti, hosted a Grants Working Group workshop on May 19th about best practices for grant writing and preparing for upcoming grant opportunities. The meeting featured presentations from Lou Mangini of Rosa DeLauro’s Office and Stephen Nocera of Connecticut Bipartisan Infrastructure Law Team (CTBILT). Both speakers discussed ARPA and IIJA and the variety of grant program which are and will be available to municipalities. In addition, Juliet and Renata offered insight as to how municipalities can prepare for upcoming grant opportunities. Attached to this email are the presentations slides and other materials shared with those who attended the training.

Please [click here](#) to access a recording of the workshop, [click here](#) to download the slides from Juliet Burdelski and Renata Bertotti’s presentation, and [click here](#) to download the slides from Stephen Nocera’s presentation on CTBILT and the Infrastructure Investment and Jobs Act (IIJA).

**Federal Infrastructure Grants:** SCRCOG and the other COGs met with Commissioner Boughton to discuss the state providing resources to COGs to assist municipalities in applying for federal infrastructure grants. An announcement of what assistance will be provided to COGs will be made this summer.

### SOLID WASTE, RECYCLING, & FOOD WASTE DIVERSION

**Regional Composting Infrastructure Discussion:** A virtual meeting was held with Carl Amento, Pamela Roach, Laura Francis (Durham Town Selectman), Howard Weissberg (resident of Durham), Janice Ehlemeyer (RiverCOG), Kim O’Rourke (Middletown), and Chris Holden (Middletown) to discuss how SCRCOG and RiverCOG might set up an infrastructure for diverting food waste to local compost sites and/or transfer stations. One option may be for the regions to hire a firm to manage and operate several sites across multiple municipalities.

**Sustainable Materials Management (SMM) Grants Update:** 32 municipalities and 5 COGs and regional waste authorities, have summited to CT DEEP Phase 2 SMM grant applications. The applications are for co-collection, unit-based pricing, food waste diversion, and composting pilot programs. SCRCOG municipalities submitted 8 grant applications, additionally SCRCOG submitted an application for regional coordination. Awards should be announced soon.
Lean Process: Jim Rode (presenting in picture on the right) and Rebecca Andreucci attended a 5-day workshop at CTDOT during the week of June 6. The goal was to improve coordination between the COGs and CTDOT. There were three focus areas: Metropolitan Transportation Planning (MTP), Corridor Study Planning, and the LOTCIP program. The Lean event resulted in several strategies to eliminate redundancy and increase the efficiency between the COGs and CTDOT.

COG Coordination Meeting: SCRCOG attended the monthly COG Coordination Meeting with DOT where presentations were given on Safety Performance Measures, ADA Accessibility in the Public Project Right-of-Way, and the TA Program.

Unified Planning Work Program (UPWP): SCRCOG is working with the selected FY23 consultants to draft scopes for the projects below so that work can begin on July 1st.

- Branford Walkability/Sidewalk Study
- Hamden Whitney/Dixwell Intersection Study
- Hamden Complete Streets Route 10 Study
- Madison Bike Ped Safety Improvements Study
- New Haven Conditional Evaluation of Existing Structures Study
- New Haven One Way Two Way Conversion Study
- Congestion Management

UPCOMING MEETINGS & EVENTS

Housing Working Group Meeting
Date and Time: Tuesday, June 28, 2022 from 10:00 AM to 11:30 AM
Meeting Type: Remote - Click Here to Register for Zoom Meeting

Information Technology Working Group Meeting - Document Management Workshop
Date and Time: Thursday, June 30, 2022 from 10:00 AM to 11:00 AM
Meeting Type: Remote - Click Here to Register for Zoom Meeting

Transportation Committee Meeting
Date and Time: Wednesday, July 13, 2022 from 12:00 PM to 1:00 PM
Meeting Type: Hybrid - SCRCOG Office / Click Here to Join the Zoom Meeting
Agenda: Click Here to Access the Meeting Agenda

**Regional Planning Commission Meeting**
Date and Time: Thursday, July 14, 2022 from 5:15 PM to 6:15 PM
Meeting Type: Hybrid - SCRCOG Office / Click Here to Join the Zoom Meeting
Agenda: Click Here to Access the Meeting Agenda

**Executive Committee Meeting**
Date and Time: Wednesday, July 27, 2022 from 9:00 AM to 10:00 AM
Meeting Type: Hybrid - SCRCOG Office / Click Here to Join the Zoom Meeting
Agenda: Click Here to Access the Meeting Agenda

**SCRCOG Board Meeting**
Date and Time: Wednesday, July 27, 2022 from 10:00 AM to 11:30 AM
Meeting Type: Hybrid - SCRCOG Office / Click Here to Join the Zoom Meeting
Agenda: Click Here to Access the Meeting Agenda
June 15, 2022

Dear Chief Elected Officials of SCRCOG,

The 2022 South Central Connecticut Comprehensive Economic Development Strategy Annual Update and Performance Report was submitted to the US EDA. Committee work for the 5-year update is well underway.

In-person tradeshows and conferences are resuming. We recently attended the Bioscience International Conference in San Diego, followed by the ISHA Summer Conference in Philadelphia. Locally, we attended the Marcum & GHNCC Regional Real Estate and Construction Forecast, The Arts, Culture, and Tourism Legislative Caucus Meeting, and the Regional Sector Partners Conference at CCSU.

Metro NYC and national media outlets have recognized some of the attributes and recent accomplishments of Greater New Haven, including:

- New York Times: New Haven, Conn.: More Than Just Academics and Mozzarella
- New Haven Biz: New Haven hotels, with new competition, see rebound from pandemic’s low points
- CT Insider: New Haven area ranked 20th in life sciences labor market ranking in the first-ever CBRE Life Sciences Talent report
- New York Post: Marcel Breuer's Brutalist Pirelli Building becomes luxe hotel in New Haven
- Architectural Digest: This Marcel Breuer–Designed Brutalist Building Has Reopened as a Net-Zero Luxury Hotel

We are finalizing an update of the cultural and agricultural brochures by town. We will be providing printed copies for your offices and a PDF version for your website. They will also be posted on the Visit New Haven website. Based on our web traffic, leisure travelers are eager to get back on the road, and Greater New Haven is a prime destination. Our website traffic is exceeding the number of visits in 2019. We hope to see these trends continue.

Graphs of regional unemployment claims are attached. If you would like the spreadsheet by town, please let us know.

Sincerely,

Ginny Kozlowski
Executive Director
Regional Initial Unemployment Claims – Updated June 14, 2022
Dept. of Labor Office of Research
Claims after May 8, 2022 are incomplete.
Note: The spikes, on January 3, 2021, & April 4, 2021, July 4, 2021, and October 3, 2021, are due to the QRS (Quarterly Record Search)
Regional Continuing Unemployment Claims through May 14, 2022