



**SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS**

*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**EXECUTIVE COMMITTEE**  
**MEETING NOTICE & AGENDA**  
**Wednesday, November 16, 2022 – 9:00 A.M.**

**Location: 127 Washington Avenue, 4<sup>th</sup> Floor West  
North Haven, CT 06473**

**This is a hybrid meeting with in-person attendance at the SCRCOG Office and remote access via Zoom.**

**Office Location: 127 Washington Avenue, 4<sup>th</sup> Floor West, North Haven, CT 06473**

Join Zoom Meeting: <https://us02web.zoom.us/j/81488920751>

Call-In Number: +1-929-205-6099 • Meeting ID: 814 8892 0751

**Full agenda materials can be found at our website – [www.scrcoq.org](http://www.scrcoq.org)**

1. Call to order – *First Selectman Matthew Hoey, Chair*
2. Adopt Minutes of September 28, 2022 Executive Committee Meeting Pages 2,3  
– *First Selectman Paula Cofrancesco, Secretary*
3. Review and Accept Audit Report for FY 2021- 2022 – *Brian Borgerson, CPA of Bailey, Moore, Glazer, Schaefer & Proto LLP; Carl Amento, Executive Director; and Christopher Rappa, Finance Director*
4. Discussion and Recommendation of Preliminary Dues for FY 2023-2024 Pages 4,5
5. Regional Cooperation/Other Business
6. Adjournment

The agenda and attachments for this meeting are available on our website at [www.scrcoq.org](http://www.scrcoq.org). Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week's notice.

*“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.*



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TO: **SCRCOG Executive Committee Members**  
FROM: **First Selectman Paula Cofrancesco, Secretary**  
DATE: **October 19, 2022**  
SUBJECT: **SCRCOG Executive Committee Meeting Minutes of September 28, 2022**

**Present**

Bethany First Selectman Paula Cofrancesco, *Secretary*  
Guilford First Selectman Matthew Hoey, *Chair*  
Madison First Selectman Peggy Lyons, *Treasurer*  
Milford Mayor Benjamin Blake  
New Haven Mayor Justin Elicker  
North Haven First Selectman Michael Freda, *Immediate Past Chair*  
Wallingford Mayor William Dickinson

SCRCOG Staff Carl Amento, Laura Francis, Christopher Rappa, Andy Cirioli, Rebecca Andreucci  
Guests Kevin Alvarez, *City of New Haven*

**NOTE: The September SCRCOG Executive Committee meeting was a hybrid meeting.**

**1. Call to order**

Chairman Hoey called the meeting to order at 9:07 a.m.

**2. Adopt Minutes of July 27, 2022 SCRCOG Executive Committee Meeting**

First Selectman Cofrancesco presented the Minutes of the SCRCOG Executive Committee of July 27, 2022, which were included in the agenda packet at Pages 2-3. First Selectman Freda moved for their approval. Kevin Alvarez seconded the motion, which passed with all in favor.

**3. Discussion of Proposed Process for Filling Vacancy in Director of Regional Planning and Municipal Services Position**

Executive Director Amento announced that Andy Cirioli, Director of Regional Planning and Municipal Services, would be leaving SCRCOG to become Assistant Town Manager in Plainville. Executive Director Amento presented the job description and draft job posting on pages 4-9 of the agenda packet. Laura Francis stated that while SCRCOG is looking for certain credentials, we would be willing to work with a lesser qualified candidate who would be willing to gain those credentials in the near future. Chairman Hoey suggested removing the five years of experience from the requirements. Laura Francis asked if the position should be listed as open until filled. Chairman Hoey responded yes, and that a two-week window should be enough time. First Selectwoman Lyons concurred.

**4. Discussion of Proposed Resolution on Personnel Matter**

Executive Director Amento discussed the hiring of Joshua Petro as the new SCRCOG Regional Planner. He discussed a potential conflict of interest with Joshua being the son of SCRCOG's Purchasing Consultant, Wilma Petro. Additionally, the selection committee for the Community Engagement consultant selected Ben Fink, the son of SCRCOG's Housing Consultant David Fink. Andy Cirioli clarified that those two consultants would be working on similar topics but would not be overseeing each other. First Selectwoman Lyons expressed concern over the optics of selecting a family member. Andy Cirioli stated that a selection panel of five municipal staff

made the decision after interviewing each consultant. SCRCOG staff did not vote on the selection. Mayor Blake expressed concern over the selection of Ben Fink, who has been involved in a local advocacy group in Milford which does not share the views of the City. Mayor Elicker stated he did not see any conflict of interest. Chairman Hoey stated that staff should have a conversation with Ben Fink regarding appropriate behavior. Commenting on the Petro situation, Chairman Hoey asked if Wilma brought enough value to the COG in order to justify continuing her contract. Andy Cirioli stated she has assisted a number of towns with technical assistance. Several towns are looking to expand their programming with her. Chairman Hoey stated he was comfortable to continue contracting with her.

**5. Other Business**

There was no other business.

**6. Adjournment**

First Selectman Cofrancesco moved to adjourn; Kevin Alvarez seconded. The meeting was adjourned at 9:52 a.m.

Respectfully submitted,  
First Selectman Paula Cofrancesco, *Secretary*

***Proposed Fiscal Year 2023-24 SCRCOG Municipal Dues  
Preliminary for Municipal Budgeting Purposes***

The *Municipal Dues* schedule is prepared to aid local officials in the development of municipal budgets. Dues to SCRCOG are based on a per capita rate and are rounded to the nearest \$100. The proposed schedule for FY 2023-24 calls for an increase of 8 cents per capita (\$0.34 to \$0.42).

In FY 2022-23, the Infrastructure Investment and Jobs Act provided SCRCOG with an additional \$351,596 of federal transportation planning funds, of which SCRCOG was able to utilize only \$80,000 due to timing constraints and lack of match. It is assumed that the nearly 35% annual increase in planning funds will continue through the period of the Act. This proposal will enable SCRCOG to expand its transportation work program by providing match for the additional transportation planning funds (or a portion thereof, depending on availability of the 10% state portion of the match).

SCRCOG By-Laws prescribe the use of the most current set of Connecticut Department of Health Services' municipal population estimates (July 1, 2021), so the proposed schedule also adjusts the population figures due to shifts in population. All municipalities lost population, except for Milford and New Haven.

Final dues are approved by resolution of the full SCRCOG Board in conjunction with the *FY 2023-24 Operating Budget*.

**Proposed Fiscal Year 2023-24 SCRCOG Municipal Dues  
Preliminary for Municipal Budgeting Purposes**

<b>Municipality</b>	<b>FY22/23 Dues</b>		<b>FY23/24 Dues</b>		
	<b>Population <sup>(1)</sup></b>	<b>Per Capita (rounded to \$100) 0.34</b>	<b>Population <sup>(2)</sup></b>	<b>Per Capita (rounded to \$100) 0.42</b>	<b>Increase</b>
<i>Bethany</i>	5,294	1,800	5,288	2,200	400
<i>Branford</i>	28,220	9,600	28,176	11,800	2,200
<i>East Haven</i>	27,874	9,500	27,804	11,700	2,200
<i>Guilford</i>	22,045	7,500	22,031	9,300	1,800
<i>Hamden</i>	61,065	20,800	60,923	25,600	4,900
<i>Madison</i>	17,658	6,000	17,619	7,400	1,400
<i>Meriden</i>	60,794	20,700	60,517	25,400	4,800
<i>Milford</i>	51,954	17,700	52,390	22,000	4,200
<i>New Haven</i>	134,052	45,600	135,081	56,700	10,800
<i>North Branford</i>	13,535	4,600	13,498	5,700	1,100
<i>North Haven</i>	24,237	8,200	24,169	10,200	2,000
<i>Orange</i>	14,255	4,800	14,246	6,000	1,200
<i>Wallingford</i>	44,317	15,100	44,194	18,600	3,600
<i>West Haven</i>	55,536	18,900	55,294	23,200	4,400
<i>Woodbridge</i>	9,074	3,100	9,045	3,800	700
<b>Total</b>	569,910	193,900	570,275	239,600	45,700

(1) State of Connecticut, Department of Public Health, Estimated Population in Connecticut Towns As of July 1, 2020.

(2) State of Connecticut, Department of Public Health, Estimated Population in Connecticut Towns As of July 1, 2021.