



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

TO: **SCRCOG Executive Committee Members**
FROM: **First Selectwoman Peggy Lyons, Secretary**
DATE: **August 16, 2023**
SUBJECT: **SCRCOG Executive Committee Meeting Minutes of July 26, 2023**

Present

Bethany First Selectman Paula Cofrancesco, *Vice Chair*
Hamden Mayor Lauren Garrett, *Treasurer*
Madison First Selectman Peggy Lyons, *Secretary*
New Haven Mayor Justin Elicker
Orange First Selectman James Zeoli

SCRCOG Staff Carl Amento, Laura Francis, Rebecca Andreucci

NOTE: The July SCRCOG Executive Committee meeting was a hybrid meeting.

1. Call to order

Chairman Zeoli called the meeting to order at 9:10 a.m.

2. Adopt Minutes of June 28, 2023 SCRCOG Executive Committee Meeting

Chairman Zeoli presented the Minutes of the SCRCOG Executive Committee meeting of June 28, 2023 which were included in the agenda packet on pages 2-3. First Selectwoman Lyons moved for their approval. First Selectwoman Cofrancesco seconded the motion, which passed with all in favor.

3. Resolution Authorizing the Executive Director to Execute Agreement for Acceptance of 2023-24 Regional Services Grant

Chairman Zeoli presented the resolution on page 4 of the agenda packet. A motion to approve was made by First Selectman Cofrancesco and seconded by Mayor Garrett. The vote was unanimous.

4. Discussion of Office Expansion Proposals

Executive Director Amento presented the current floor plan for SCRCOG's office space and a floor plan showing expansion into adjoining vacant space to accommodate three additional employees being hired this fall. The existing office space is 4928 square feet, and the expansion space is 2686 square feet for a total square footage of 7,614. There would be no up-front construction costs, however, the rent will increase and SCRCOG will be signing a new 5-year lease for the expanded space. Existing funding is sufficient to cover the cost of increased rent. The cost of furniture necessary for the new space will be paid for out of reserves. The new office space would be available by December 1, 2023.

Executive Director Administrative Report

Executive Director Amento reported that since 2013 SCRCOG has used New Haven Bank which offers a very low rate of interest, currently 0.5% interest rate on \$108,000. He stated that SCRCOG will be moving the funds to the State Treasurer's Investment Fund (STIF) account which currently offers 4.5% interest.

5. Other Business

Executive Director Amento stated he would lead a tour of the proposed new office space after the conclusion of the meeting.

6. Adjournment

First Selectman Cofrancesco moved to adjourn. Mayor Garrett seconded. The meeting was adjourned at 9:25 a.m.

Respectfully submitted,
First Selectwoman Peggy Lyons, *Secretary*