

BETHANY | BRANFORD | EAST HAVEN | GUILFORD | HAMDEN | MADISON | MERIDEN | MILFORD | NEW HAVEN | NORTH BRANFORD
NORTH HAVEN | ORANGE | WALLINGFORD | WEST HAVEN | WOODBRIDGE

Meeting Notice & Agenda

Executive Committee

| | | | | | |
|-------------|--------------------|--------------------|---|-------------------|-----------------|
| DATE | September 25, 2024 | LOCATION | SCRCOG Office | DIAL-IN | +1-929-205-6099 |
| TIME | 9:00 am | MEETING URL | https://us02web.zoom.us/j/81514830649 | MEETING ID | 815 1483 0649 |

- | | | |
|---|---|-----------|
| 1 | Call to Order | |
| 2 | Adopt Minutes of August 28, 2024 Executive Committee Meeting (motion) | Pages 2-3 |
| 3 | Recommend Approval of FY 2024-25 Budget Revision #2 (motion) | Pages 4-5 |
| 4 | Discussion re: SCRCOG Legislative Agenda | |
| 5 | Discussion re: Regional Planning Commission | |
| 6 | Discussion re: Solid Waste and Recycling Program | |
| 7 | Regional Cooperation/Other Business | |
| 8 | Adjournment | |

Agenda and attachments for this meeting are available on our website at www.scrkog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two weeks 'notice.

"Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG".

TO: SCRCOG Executive Committee Members
FROM: Mayor Lauren Garrett, *Secretary*
DATE: August 29, 2024
SUBJECT: SCRCOG Executive Committee Meeting Minutes of August 28, 2024

Present:

| | |
|------------|---|
| Bethany | First Selectman Paula Cofrancesco, <i>Chair</i> |
| East Haven | Mayor Joseph Carfora |
| Guilford | First Selectman Matthew Hoey |
| Hamden | Mayor Lauren Garrett, <i>Secretary</i> |
| Madison | First Selectman Peggy Lyons, <i>Vice Chair</i> |
| Woodbridge | First Selectman Mica Cardozo |

SCRCOG Staff Laura Francis, Christopher Rappa, Joan Paglinco

Guest: Wallingford Mayor Vincent Cervoni

NOTE: The August SCRCOG Executive Committee meeting was a hybrid meeting

1. Call to order

Chair Cofrancesco called the meeting to order at 9:03 a.m.

2. Adopt Minutes of July 24, 2024 Executive Committee Meeting (motion)

Chair Cofrancesco referred to the minutes of the SCRCOG Executive Committee Meeting of July 24, 2024, which were included in the agenda packet on pages 2-3. Motion made by First Selectman Hoey and seconded by First Selectman Cardozo. The motion passed. First Selectman Lyons abstained.

3. Recommend Approval of the FY 2024-25 Budget Revision #1 (motion)

Christopher Rappa explained the revisions in the attached - on pages 4-6. Motion made by First Selectman Hoey to recommend the resolution to the SCRCOG Board and seconded by First Selectman Lyons. The motion passed. Mayor Garrett abstained.

4. Recommend Resolution Authorizing Interim Executive Director to Execute Agreement for Acceptance of 2024-25 Regional Services Grant (motion)

Christopher Rappa explained the resolution is necessary for this grant to accept the funds when received. Motion made by First Selectman Hoey to recommend the resolution to the SCRCOG Board and seconded by Mayor Garrett. The motion passed.

5. Recommend Resolution Authorizing Interim Executive Director to Execute CT DEEP \$353,000 Regional Waste Authority Grant and Related Documents (motion)

Interim Executive Director Francis explained the resolution passed months ago had former Executive Director Amento's name on it. The CT DEEP business office requested a new resolution that recognizes Interim Director Laura Francis as the signatory. Once passed the grant will be forthcoming. Motion made

by First Selectman Hoey to recommend the resolution to the SCRCOG Board and seconded by Mayor Garrett. The motion passed.

6. Recommend Resolution Authorizing Interim Executive Director to Execute CT DEEP \$139,000 Sustainable Materials Management Grant and Related Documents (motion)

Interim Executive Director Francis explained this is an extension to the Sustainable Materials Management (SMM) grant and SCRCOG will be working with municipalities furthering their sustainable materials management and projects which deal with Unit Based Pricing (UBP) and food scraps. Motion made by First Selectman Hoey to recommend the resolution to the SCRCOG Board and seconded by First Selectman Lyons. The motion passed.

7. Recommend Resolution Authorizing the Interim Executive Director to Negotiate and Sign a Consultant Agreement for the Development of the Sustainable Materials Management UBP Program with WasteZero (motion)

Interim Executive Director Francis reported that, after a competitive selection process, WasteZero was recommended to be selected for the SMM UBP program. Motion was made by First Selectman Hoey to recommend the resolution to the SCRCOG Board and seconded by First Selectman Lyons. The motion passed.

8. Recommend Resolution to Appoint Halloran Sage as Agency Counsel and Authorize the Interim Executive Director to sign a Letter of Engagement (motion)

Mayor Cervoni reported that five firms responded to the request for quotes for general counsel - Pullman & Comley, Ciulla & Donofrio, Murtha Cullina, Halloran Sage and Attorney Stephen Mednick. The selection committee interviewed all five firms and recommends the selection of Halloran Sage due to their experience, large staff and low cost. Motion was made by First Selectman Hoey to recommend the resolution to the SCRCOG Board and seconded by First Selectman Lyons. The motion passed.

9. Discussion on a SCRCOG Legislative Agenda

Interim Executive Director Francis referred to the attached schedule for review on how SCRCOG plans to achieve an adoption of a legislative agenda by November. Next month there will be a draft legislative agenda presented for review. Francis also advised that on October 3rd there will be a legislative breakfast in Hamden. First Selectman Hoey presented 3 items to be considered for the agenda, the expansion of service on Shoreline East, registration of haulers should be done by State, and removal of requirement of publication of meeting notices in newspapers.

10. Regional Cooperation/Other Business

First Selectman Hoey brought forward a suggestion to compose a statement of support for First Selectman Cofrancesco related to the recent events in Bethany.

11. Adjournment

Chair Cofrancesco made a motion to adjourn at 9:45 a.m.

FY 2024-25 Budget Revision #2

This revision updates the FY 2024-25 budget to incorporate an additional \$16,500 of EDA CARES Act Grant funds.

Revenue

Budget Revision #2 adds \$16,500 of revenue to the adopted FY 2024-25 budget, broken down as follows.

- \$16,500 of CT DECD (EDA Grant) – CARES Act Funds

Expenses

Budget Revision #2 includes the following changes.

- Other Consultants increases by \$16,500
 - \$2,000 for CT Main Street Center Regional Membership
 - \$14,500 for EDA CARES Act Grant Consultant - REX Development

Actual line-item revisions are on the following page, followed by a resolution authorizing Budget Revision #2.

FY 2024-25 Budget Revision #2

| <i>Revenue</i> | <i>Current Budget</i> | <i>Proposed Change</i> | <i>Revised Budget</i> |
|---|------------------------------|-------------------------------|------------------------------|
| Municipal Contribution | | | |
| Municipal Contribution - Dues | 245,300 | | 245,300 |
| Municipal Contribution - RPIP Match | 636,188 | | 636,188 |
| Fund Balance | 52,657 | | 52,657 |
| Committed Fund Balance | 69,519 | | 69,519 |
| Transportation Planning | | | |
| U.S. DOT | 1,714,416 | | 1,714,416 |
| U.S. DOT - Carryover | 683,790 | | 683,790 |
| U.S. DOT - Highway Safety | 239,472 | | 239,472 |
| CTDOT | 214,302 | | 214,302 |
| CTDOT - Carryover | 85,474 | | 85,474 |
| CTDOT - Active Transportation Microgrants Program | 17,147 | | 17,147 |
| CTDOT - LOTCIP | 110,291 | | 110,291 |
| Regional Planning | | | |
| CT OPM - Regional Services Grant (RSG) | 948,502 | | 948,502 |
| CT OPM - RSG - Previous Fiscal Year | 17,653 | | 17,653 |
| CT OPM - RPIP (Cybersecurity) | 2,205,066 | | 2,205,066 |
| CT Secretary of the State - Regional Election Monitor | 3,691 | | 3,691 |
| CT DEEP - SMM Grant | 63,406 | | 63,406 |
| CT DEEP - RWA Grant | 353,000 | | 353,000 |
| CT DECD (EDA Grant) - CARES Act Funds | 88,390 | 16,500 | 104,890 |
| CT DECD (EDA Grant) - 4CT Funds | 79 | | 79 |
| US EPA - Climate Pollution Reduction Grant | 749,672 | | 749,672 |
| Other | | | |
| Investment Income | 20,000 | | 20,000 |
| Retiree Health Insurance | 9,000 | | 9,000 |
| TOTAL | 8,527,014 | 16,500 | 8,543,514 |

| <i>Expenses</i> | <i>Current Budget</i> | <i>Proposed Change</i> | <i>Revised Budget</i> |
|---------------------------------|------------------------------|-------------------------------|------------------------------|
| Salaries | 988,736 | | 988,736 |
| Benefits | 438,470 | | 438,470 |
| Travel | 14,700 | | 14,700 |
| Computer Supplies & Software | 38,100 | | 38,100 |
| Rent | 182,700 | | 182,700 |
| General Office Expenses | 143,512 | | 143,512 |
| Transportation Consultants | 1,971,378 | | 1,971,378 |
| Other Consultants | 2,386,892 | 16,500 | 2,403,392 |
| Passthrough Grants | 285,252 | | 285,252 |
| Capital | - | | - |
| Contingency | 8,805 | | 8,805 |
| Transportation - Reserved | 108,112 | | 108,112 |
| LOTICP - Reserved | 0 | | 0 |
| Highway Safety - Reserved | 95,156 | | 95,156 |
| CT DECD (EDA Grant) - Reserved | - | | - |
| SMM Grant - Reserved | 673 | | 673 |
| RWA Grant - Reserved | 50,000 | | 50,000 |
| CPRG - Reserved | 245,650 | | 245,650 |
| RPIP (Cybersecurity) - Reserved | 1,568,879 | | 1,568,879 |
| Total | 8,527,014 | 16,500 | 8,543,514 |

Resolution

South Central Regional Council of Governments

Fiscal Year 2024-25 - Budget Revision # 2

Whereas: The South Central Regional Council of Governments (SCRCOG) adopted an operating budget for FY 2024-25 on May 22, 2024;

Whereas: SCRCOG adopted Budget Revision #1 on August 28, 2024; and

Whereas: SCRCOG has been notified by the CT Department of Economic and Community Development that it has been awarded an additional \$16,500 of EDA CARES Act Grant funds to further the objectives of the grant.

Now, therefore be it resolved by the South Central Regional Council of Governments:

That Fiscal Year 2024-25 Budget Revision # 2, which incorporates \$16,500 of EDA Cares Act Grant funds, is adopted

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on September 25, 2024.

Date: September 25, 2024

By: _____
Mayor Lauren Garrett, Secretary
South Central Regional Council of Governments