

NOVEMBER 25, 2024

**REGIONAL PURCHASING CONSORTIUM:
REQUEST FOR QUALIFICATIONS FOR ON-CALL GRANT SERVICES**

The following questions were submitted to Brendon Dukett, Municipal Services Coordinator, via email between November 12th, 2024, and November 25th, 2024. Please see the answers below each question.

1.) What is the duration for a potential contract that would result from the On-Call list?

The On-Call list itself will be renewed after 3-5 years. However, the potential contracts that would come from this list would be between your firm and the municipality, SCRCOG would not be involved.

2.) Could you confirm whether our involvement in preparing the grant application precludes us from being considered for design and construction management roles associated with projects funded by the awarded grants? If applicable, are there any specific procurement or conflict-of-interest regulations we should be aware of?

The On-Call list is a procured and vetted list of firms for municipalities to select from, the decision to involve your firm in design and construction management roles rests with the individual municipality, not SCRCOG. However, regarding your involvement in preparing a grant application, there may be potential conflict-of-interest concerns, depending on the type of grant and the municipality's own procurement guidelines.

In terms of procurement regulations, each municipality may have different requirements depending on the nature of the grant and type of services being procured. It's essential to ensure that your firm complies with both the municipality's procurement procedures and any additional guidelines set aside by the funding source.