

BETHANY | BRANFORD | EAST HAVEN | GUILFORD | HAMDEN | MADISON | MERIDEN | MILFORD | NEW HAVEN | NORTH BRANFORD
NORTH HAVEN | ORANGE | WALLINGFORD | WEST HAVEN | WOODBRIDGE

Meeting Notice & Agenda

Executive Committee

DATE	June 25, 2025	LOCATION	SCRCOG Office	DIAL-IN	+1-929-205-6099
TIME	9:00 am	MEETING URL	https://us02web.zoom.us/j/82502879002		MEETING ID 82502879002

- 1 Call to Order
- 2 Adopt Minutes of May 28, 2025, SCRCOG Executive Committee Meeting (motion) Pages 2-3
- 3 Recommend Resolution Authorizing the Executive Director to Enter into Agreements for FY 2024-25 Regional Services Grant-funded Consultant Services Pages 4-5
- 4 Recommend Resolution Authorizing the Executive Director to Negotiate and Sign Consultant Agreements for Execution of the Parcel and CAMA Improvements with the Selected Consultants Page 6
- 5 Bylaws Revision Schedule
- 6 Regional Cooperation/Other Business
- 7 Adjournment

Agenda and attachments for this meeting are available on our website at www.scrkog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two weeks 'notice.

"Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG".

TO: SCRCOG Executive Committee Members
FROM: Mayor Dorinda Borer, *Secretary*
DATE: May 29, 2025
SUBJECT: SCRCOG Executive Committee Meeting Minutes of May 28, 2025

Present:

Bethany	First Selectman Paula Cofrancesco
Guilford	First Selectman Matthew Hoey
Hamden	Mayor Lauren Garrett, <i>Vice Chair</i>
Madison	First Selectman Peggy Lyons, <i>Chair</i>
New Haven	Mayor Justin Elicker
West Haven	Mayor Dorinda Borer, <i>Secretary</i>
Woodbridge	First Selectman Mica Cardozo, <i>Treasurer</i>
SCRCOG Staff	Laura Francis, Christopher Rappa, Joan Paglinco

NOTE: The May SCRCOG Executive Committee meeting was a hybrid meeting

1. **Call to order**

Chair Lyons called the meeting to order at 9:03a.m.

2. **Adopt Minutes of April 23, 2025 SCRCOG Executive Committee Meeting (motion)**

Chair Lyons referred to the minutes of the SCRCOG Executive Committee Meeting of April 23, 2025, which were included in the agenda packet on page 2. Motion made by First Selectman Hoey and seconded by First Selectman Cardozo. The motion passed unanimously.

3. **Recommend Approval of Proposed FY 26 Regional Services Grant (RSG) Spending Plan (motion)**

Chair Lyons referred to pages 3-8 of the agenda packet. Motion made by First Selectman Hoey seconded by First Selectman Cofrancesco. The motion passed unanimously.

4. **Recommend Approval of Proposed SCRCOG FY 2025-26 Budget (motion)**

Chair Lyons referred to pages 9-13 of the agenda packet. Motion made by First Selectman Hoey and seconded by First Selectman Cardozo. The motion passed unanimously.

5. **Recommend Resolution Amending the Potential Uses of the Committed Fund Balance to include the match for the FY 2026 and FY 2027 Unified Planning Work Program (motion)**

Executive Director Francis referred to page 14 of the agenda packet. Motion made by First Selectman Cardozo and seconded by First Selectman Hoey. The motion passed unanimously.

6. **Acceptance of Executive Director's FY 25/26 goals (motion)**

Chair Lyons referred to pages 15-17 of the agenda packet. Motion made by First Selectman Lyons and seconded by First Selectman Cofrancesco

7. **Regional Cooperation/Other Business**

Executive Director Francis advised the Housing Bill HB-5002 passed the House last night and includes a provision that provides 2 new positions for each COG, a Housing Specialist and either a Solid Waste/Recycling Coordinator or a MS4 Flooding/Land Use Specialist. There was consensus that if the bill is ultimately passed, the Executive Committee will listen to staff recommendations and make a

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recommendation to the full board on the choice between a Solid Waste and Recycling Specialist and a MS4/Flooding/Land Use Specialist.

8. Adjournment - Meeting adjourned at 9:34 a.m.

Resolution

Authorizing the Executive Director to enter into agreements for FY 2024-25 Regional Services Grant-funded Consultant Services

- Whereas:** SCRCOG's Regional Services Grant (RSG) Spending Plan for FY 2025-26 was Adopted by the Council on May 28, 2025; and
- Whereas:** The RSG Spending Plan identifies programs and projects which are to be advanced by consultant services to complement SCRCOG staff efforts; and
- Whereas:** The RSG funding must be spent by June 30, 2026, and it is important to begin the new programs and projects as soon as possible and continue the ongoing programs and projects specified in the RSG Spending Plan; and
- Whereas:** The consultants for the Regional Planning and Municipal Services programs should expertise in particular specialty areas of municipal, regional, state, and/or federal government; and
- Whereas:** The SCRCOG By-Laws provide that "The Executive Director may at his/her discretion and under unusual circumstances, suggest that the Executive Committee consider only a single consultant possessing unique prerequisites, clearly establishing skills and background which might render "sole source" selection in the best interests of the Council"; and
- Whereas:** The "unusual circumstances" of time constraints (the RSG funds must be spent by June 30, 2026) and the "unique prerequisites" (knowledge and experience in municipal government administration in particular subject areas) are demonstrated by the skills and backgrounds of the proposed consultants; and
- Whereas:** The Executive Director proposes that the following consultants be engaged by SCRCOG for the work specified in the FY 2025-26 RSG Spending Plan:

H2M architects + engineers (continued)	Transfer Station Site Assessment Consultant
Benjamin Fink (continued)	Housing Community Conversations Consultant
REX Development (continued)	Economic Development Consultant
University of Vermont (continued)	Tree Canopy Assessment Consultant
On-Call Grants, Engineering, and Planning & Zoning Services Consulting Firms	Consultants that have been pre-vetted by SCRCOG's Purchasing Consortium

Now, therefore, be it resolved by the South Central Regional Council of Governments:

That the Executive Director is authorized to negotiate and sign consulting services agreements in accordance with the terms and conditions of this Resolution.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 25, 2025.

Date: June 25, 2025

By: _____
Mayor Dorinda Borer, *Secretary*
South Central Regional Council of Governments

Resolution Authorizing the Executive Director to Negotiate and Sign Consultant Agreements for Execution of the Parcel and CAMA Improvements with the Selected Consultants

Whereas: SCRCOG was awarded a \$181,500 Parcel and CAMA Improvement Grant by the State of Connecticut for the period of March 31, 2025 through December 31, 2026;

Whereas: CRCOG, on behalf of the nine Connecticut Councils of Governments, facilitated a competitive procurement process to create a qualified vendor list for consulting services to complete the deliverables required by the Parcel and CAMA Improvement Grant;

Whereas: The Selected Consultants will be responsible for executing the deliverables of the parcel and CAMA updates and improvements as outlined in the grant; and

Whereas: In order to deliver the services specified in the workplan, SCRCOG must contract with New England GeoSystems, eQuality Valuation Services, and Vision Government Solutinos , all of which are included on the qualified vendor list.

Now, Therefore, Be It Resolved By the Council of Governments:

That the Executive Director is authorized to negotiate and sign consulting services agreements with New England GeoSystems, eQuality Valuation Services, and Vision Government Solutions for the completion of Parcel and CAMA Improvement Grant.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on June 25th, 2025.

Date: June 25th, 2025 By: _____
Mayor Dorinda Borer, Secretary
South Central Regional Council of Governments