

JANUARY 6, 2024

**REQUEST FOR PROPOSALS
FOR
MUNICIPAL TRANSFER STATION SITE ASSESSMENT(S)**

The following questions were submitted to Brendon Dukett, Municipal Services Coordinator, via email between Friday, December 13th, 2024 and Friday, January 3rd, 2025. Please see the answers below each question. Answers with (M) indicate responses for Meriden, while (NH) indicate responses for New Haven.

1. Please confirm the number of locations at each facility to be evaluated.

(M): Meriden has two licensed transfer stations. The main one is location located at 226 Evansville Road, Meriden CT 06451. The second one is a smaller one meant for internal use only and it is located at the Public Works Facility located at 55 Michael Drive, Meriden CT 06451.

(NH): Not available at this time.

2. Please provide information on how data regarding incoming and outgoing materials are currently tracked and/or maintained. Is any software system in use? Are tipping scales in use? If only manual methods are used, has historical data been entered into a spreadsheet or computer database?

(M): Currently no software is being used. However, Meriden is reviewing software to allow better metric and data collection. A large truck scale recently became available but has not yet been incorporated into data collection or billing. Some historical data is available via spreadsheets.

(NH): Not available at this time.

3. Is it preferred that incoming and outgoing materials be quantified by volume or by weight or both?

(M): Since the bulky waste disposal agreement had two components of billing (can pulls & weight) it would be best to quantify both of the elements.

(NH): Not available at this time.

4. For Task 1A.a – are site plans, equipment lists, facility permits, and operation manuals available in PDFs or some other type of file which can transfer easily electronically?

(M): Yes, site plans and permits are available electronically.

(NH): Not available at this time.

5. For Task 1A.c – is our understanding correct that currently, the amount of incoming and outgoing vehicles are not tracked and/or counted in any way? Is there an existing permit system or ticket system of any kind for users of the facility that could serve as a partial source for this information?

(M): Incoming “user” (residential) vehicles are tracked, however, disposal haul vehicles are not currently monitored except through monthly billing which tells us the number of hauls/cans removed and weight per haul/can. The current ticket system may not be useful since it only tracks the approximate 15 commercial users/haulers. The City has abandoned this program effective 7/1/2025.

(NH): Not available at this time.

6. For Task 1B.a – how is operational cost data and revenue cost data currently tracked and stored?

(M): Cost data is tracked via the monthly billing the City receives from its haul/disposal contractor. This information is available and can be incorporated into a spreadsheet.

(NH): Not available at this time.