



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

*Planning for Our Region's Future*

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

**To:** Transportation Committee and Transportation Technical Committee  
**From:** William Dickinson Chairman, Transportation Committee  
**Date:** May 3, 2017  
**Subject:** Wednesday, May 10, 2017  
Meeting of the Transportation Committee and Transportation Technical Committee at  
12:00, in the offices of SCRCOG

### **Agenda**

#### ***Action Items:***

1. Meeting Minutes of April 12, 2017 Page 4
2. 2015-2018 Transportation Improvement Program Amendment Twenty Three Pages 5-14  
*Recommend to SCRCOG adoption of Resolution- James Rode*
3. Recommend Approval of the Updated Final FY2018 and FY2019 UPWP Attached  
*Stephen Dudley*
4. Discuss and possible actions on TAP Priorities  
*Stephen Dudley*

#### ***Informational Items:***

5. New Haven-Meriden STP-Urban Program and LOTCIP  
*Stephen Dudley*
6. Regional Mobility Management Program Status Report Pages 15-17
7. Other Business

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127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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North Branford: K. Weiss<sup>1</sup>, M. Paulhus,

North Haven: M. Freda, A. Fredricksen, B. Cummings, J Bodwell<sup>1</sup>

Orange: R. Hiza, P. Kaplan

Wallingford: W. Dickinson, D. Roe, R. Baltramaitis<sup>1</sup>

West Haven: E. Obrien, A. Quadir<sup>1</sup>

Woodbridge: W. Connors<sup>1</sup>

<sup>1</sup>*voting Technical Transportation Committee member appointed by chief elected official*

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ARCADIS: R. Deitz

Cardinal Engineering: J. Cermola

Center for Disability Rights: M. Gallucci

CDM Smith: J. Balskus

CME Associates: J. Koolis

CTDOT: M. Rolfe, G. Wright, D. Larosa, J Redeker, R. Etuka, K. Chukwa, E. Wynkoop

Connecticut League of Women Voters (New Haven Chapter): N. Ciarleglio

Connecticut Post

Connecticut Public Broadcasting

Connecticut Transit: P. Fry, S. Willis, B. Diggs

CT Latino News

CTRIDES: J. Cavadini, C. Zeifman

Dewberry: A. Zysk

FHWA: Eloise Powell, Amy Jackson-Grove

Fox Connecticut

GEI Consultants: K. Brady

Greater New Haven Chamber of Commerce: T. Rescigno,

Greater New Haven Convention and Visitors Bureau: G. Kozlowski

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Carl J. Amento, Executive Director

Greater New Haven Transit District: L. Richards, K. Dunham, M. Marrero  
GM2 Inc.: T. Margiotta  
Hamden Journal  
Hartford Courant  
Inner City News  
Integrated Management Controls: S. Gale  
Kennedy Center: V. Rienks  
La Voz Hispana  
Luchs Associates: R. Dagan  
MaGrann Associates J. Ball  
Masters Manna: C. Trzcinski  
Milford- Orange Bulletin  
Milford Transit District: H. Jadach  
My Record Journal  
New Haven Parking Authority: J. Staniewicz, M. Fortunata  
New Haven Register: M. Zaretsky  
Northeast Transportation Company: J. Spina  
Office of Congresswoman Rosa DeLauro: L. Mangini  
Office of Senator Richard Blumenthal: E. Graham  
Office of Senator Chris Murphy: E. Johnson  
PBAmericas (Glastonbury): A. Moretti, J. Kulpa  
PelicanCorp: N. Holly  
PRIME AE Group D. Imig  
Quinnipiac Valley Times  
RBA Group D. Lapping  
Shoreline Times/ Shore Publishing  
Spanish Community of Wallingford: M. Harlow  
Technical Planning Associates: B. Sacco  
UConn: S. Levy  
United Illuminating Company: S. Saczynski  
Wallingford Committee on Aging: W. Viola  
Wallingford Youth and Social Services: C. Turner  
Wallingford Public Access  
Website Signups  
West Haven Chamber of Commerce: N. DeMatties  
West Haven Voice  
WVIT Channel 30 News  
WTNH Channel 8 News

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Carl J. Amento, Executive Director

Transportation Committee Minutes –April 12, 2017

**Transportation Committee Members**

Wallingford, Mayor William Dickinson, Chair  
Branford, FS James Cosgrove  
Guilford, FS Joseph Mazza  
Madison, FS Thomas Banisch  
New Haven, Giovanni Zinn, Proxy for Mayor Harp

**Guests**

Edgar Wynkoop, CTDOT  
Kim Dunham, Mary Bigelow, GNHTD  
John Wardzala, Kennedy Center  
Pat Boleterri, West Haven

**Transportation Technical Committee**

Hamden, Mark Austin  
Madison, Mike Ott  
Meriden, Brian Enison  
Milford, Greg Pidluski  
North Branford, Kurt Weiss  
North Haven, Jonathon Bodwell  
Orange, Bob Hiza  
Wallingford, Rob Baltramitis  
**SCRCOG**  
Stephen Dudley, James Rode, Chris Rappa

Mayor Dickinson called the meeting to order at 12:10.

**Action Item #1: Meeting Minutes of March 8, 2017**

FS Mazza made a motion to approve the Minutes of the March 8, 2017 meeting. G. Zinn seconded the motion, which passed unanimously.

**Action Item #2: 2015-2018 Transportation Improvement Program Amendment Twenty-Two**

J. Rode presented Amendment 22, which included one project. Following a discussion, FS Mazza made a motion to recommend approval of Amendment 22. K Weiss seconded the motion, which passed unanimously

**Action Item #3: FTA Section 5310 Enhanced Mobility for Seniors Program Priorities Resolution**

J Rode reported on the Section 5310 program. The Region had received 5 applications for 6 vehicles and 2 applications for operating funds. SCRCOG met with representatives from RiverCOG, and Kennedy Center to evaluate and rank these applications. A prioritized list was developed using criteria provided by CTDOT. This list was included in a resolution. FS Mazza made a Motion to accept the recommendation, K Weiss seconded; passed unanimously.

**Information Item #4: New Haven-Meriden STP-Urban Program and LOTCIP**

Those present discussed their projects and asked questions

**Information Item #5: Other Business.**

S Dudley gave an update on State budget cuts and their impact on Federal Match and the UPWP. Copies of the Monthly Mobility Management status report were handed out.

FS Cosgrove made a motion to adjourn. FS Mazza seconded. The meeting adjourned at 1:20.

**South Central Regional Council of Governments**  
**2015-2018 TRANSPORTATION IMPROVEMENT PROGRAM**  
 Amendment Number 23

<b>Project</b>	<b>0014-0177</b>	<b>2011-A21-1</b>	<b>Replace Bridge 02675 over Sybil Creek</b>	<b>Page 6</b>
<b>Changes</b>	Amendment 23 moves CON from FY17 to FY18			
<b>Reason</b>	Action is necessary based on a revised project schedule.			
<b>Project</b>	<b>0014-0184</b>	<b>2012-A11-1</b>	<b>Construct trail from Pine Orchard Rd to Tabor Dr</b>	<b>Page 7</b>
<b>Changes</b>	Amendment 23 adjusts funding and adds TAPNH			
<b>Reason</b>	Action is necessary based on final cost estimate.			
<b>Project</b>	<b>0043-0129</b>	<b>2012-A10-3</b>	<b>Bike/Ped East Haven Shoreline Greenway Trail</b>	<b>Page 8</b>
<b>Changes</b>	Amendment 23 moves FD and CON from FY17 to FY18			
<b>Reason</b>	Action is necessary based on a revised project schedule.			
<b>Project</b>	<b>0059-0162</b>	<b>2012-A12-2</b>	<b>Shoreline Greenway Guilford</b>	<b>Page 9</b>
<b>Changes</b>	Amendment 23 moves CON from FY17 to FY18			
<b>Reason</b>	Action is necessary based on a revised project schedule.			
<b>Project</b>	<b>0075-0130</b>	<b>2007-065</b>	<b>Shoreline Greenway Trail in Madison</b>	<b>Page 10</b>
<b>Changes</b>	Amendment 23 moves CON from FY17 to FY19			
<b>Reason</b>	Action is necessary based on a revised project schedule.			
<b>Project</b>	<b>0092-0621</b>	<b>2007-056</b>	<b>FARMINGTON CANAL GREENWAY.</b>	<b>Page 11</b>
<b>Changes</b>	Amendment 23 moves CON from FY17 to FY18			
<b>Reason</b>	Action is necessary based on a revised project schedule.			
<b>Project</b>	<b>0100-0174</b>	<b>2007-101</b>	<b>Valley Service Road Extension</b>	<b>Page 12</b>
<b>Changes</b>	Amendment 23 moves CON from FY17 to FY18 and adjusts funding			
<b>Reason</b>	Action is necessary based on a revised project schedule.			
<b>Project</b>	<b>0170-3450</b>	<b>2017-A23-1</b>	<b>FY17: Stwd Transp Demand Mgmnt (NY-NJ-CT)</b>	<b>Page 12</b>
<b>Changes</b>	Amendment 23 adds new project			
<b>Reason</b>	Action is necessary for the continue funding Ctrides. This program provides statewide ridesharing resources to assist employers in the management of their employee transportation programs.			

South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

**State Project #0014-0177**

**SCRCOG # 2011-A21-1**

**Municipality** Branford

Proposed

**Project Name** Replace Bridge 02675 over Sybil Creek

**Description** Project for the Replacement of Bridge 02675 which carries Rte 146 over Sybil Creek.

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
STPNH	ROW	Federal		66			
		State		16			
	CON	Federal			2,240		
		State			560		
<b>Total Cost</b>	<b>\$2,882</b>		0	0	82	2,800	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
STPNH	ROW	Federal		66			
		State		16			
	CON	Federal				2,240	
		State				560	
<b>TIP Funds</b>	<b>\$2,882</b>		0	0	82	0	2,800

**Amendment Notes**

FY10 TIP Amend 21 introduces new project. FY12 TIP Amendment 5 increases ROW funds. FY12 Amend 10 moves ROW to FY13. FY12 TIP Amend 14 changes STPA to STPNH. FY15 TIP Amend 5 moves project to FY16. FY15 TIP Amend 9 moves funds out one year to FY 16 and FY17. FY15 Amend 10 changes STPA to STPNH for CON. FY15 TIP Amend 23 moves CON from FY17 to FY18

South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

**State Project #0014-0184**

**SCRCOG # 2012-A11-1**

**Municipality** Branford

Proposed

**Project Name** Construct trail from Pine Orchard Rd to Tabor Dr

**Description** Project for the construction of a trail in Branford to run from Pine Orchard Rd to Tabor Dr

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	FD	Federal			70		
		Local			18		
	CON	Federal			364		
		Local			236		
<b>Total Cost</b>	<b>\$688</b>		0	0	0	688	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	FD	Federal			70		
		Local			18		
	CON	Federal			339		
		Local			85		
TAPNH		Federal			120		
		Local			30		
<b>TIP Funds</b>	<b>\$662</b>		0	0	0	662	0

**Amendment Notes**

FY 12 TIP Amend 11 adds new Project. FY12 TIP Amend 23 Adjusts schedule and funding amounts FY15 TIP Amend 14 moves funds from FY15 to FY17. FY15 TIP Amend 23 adjusts funding and adds TAPNH

South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

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**State Project #0043-0129**

**SCRCOG # 2012-A10-3**

**Municipality** East Haven

Proposed

**Project Name** Bike/Ped East Haven Shoreline Greenway Trail

**Description** Project is for design and construction of 4,800 ft Shoreline Greenway Trail in East Haven. This section is from Spray park on Cosey Beach Ave to D.C Moore School

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>		<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	FD	Federal				90		
		Local				22		
	CON	Federal				288		
		Local				242		
<b>Total Cost</b>	<b>\$642</b>		0	0	0	642	0	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>		<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	FD	Federal					90	
		Local					22	
	CON	Federal					288	
		Local					242	
<b>TIP Funds</b>	<b>\$642</b>		0	0	0	0	642	0

**Amendment Notes**

FY12 Amend 10 introduces new project. FY12 TIP Amend 18 moves FD to FY14 and add CON for FY15 FY15 TIP Amend 4 increases FD and moves CON to FY16. FY15 TIP amend 10 moves FD and CON phases out 1 year. FY15 TIP Amend 14 moves FD to FY17 FY15 TIP Amend 23 moves FD and CON from FY17 to FY18



South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

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**State Project #0059-0162**

**SCRCOG # 2012-A12-2**

**Municipality** Guilford

Proposed

**Project Name** Shoreline Greenway Guilford

**Description** Project is for design and construction of a 5,000 ft trail in Guilford to run along side Route 1 from the Madison border to the intersection with Route 146

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**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	CON	Federal			484		
		Local			390		
<b>Total Cost</b>	<b>\$874</b>		0	0	0	874	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	CON	Federal				484	
		Local				390	
<b>TIP Funds</b>	<b>\$874</b>		0	0	0	874	0

**Amendment Notes**

FY 12 TIP Amend 11 adds new Project. FY15 TIP Amend 8 moves Con to FY16.  
FY15 TIP Amend 19 moves CON to FY17 transfers State share to local. Increases Local by 64k. FY15 TIP Amend 23 moves CON from FY17 to FY18

South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

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**State Project #0075-0130**

**SCRCOG # 2007-065**

**Municipality** Madison

Proposed

**Project Name** Shoreline Greenway Trail in Madison

**Description** Project to begin study phase to evaluate routes costs etc. project to begin study to evaluate cost, route etc. may lead to design and construction HPP# 3237

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	CON	Federal			560		
		Local			140		
<b>Total Cost</b>	<b>\$700</b>		0	0	0	700	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	CON	Federal					560
		Local					140
<b>TIP Funds</b>	<b>\$700</b>		0	0	0	0	700

**Amendment Notes**

FY07 TIP Amend 9 Introduces new project. Project moved into FY10 TIP ROW moved from FFY09 to FFY10 FY10 TIP Amend 7 moves ROW from FFY10 to FFY11 FY15 TIP Amend 14 moves funds from FY15 to FY17 FY15 TIP Amend 23 moves CON from FY17 to FY19

South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

**State Project #0092-0621**

**SCRCOG # 2007-056**

**Municipality** New Haven

Proposed

**Project Name** FARMINGTON CANAL GREENWAY.

**Description** Design and completion of Farmington trail section through New Haven from Whitney Avenue to the Long Wharf Pier at New Haven Harbor

<b>Current TIP Funding (In Thousands)</b>							
<b>Funding</b>	<b>Phase</b>	<b>Prior</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FYI</b>
HPP	CON	Federal			126		
		Local			31		
HPPS	AC-Entry			0			
		Federal			5,519		
		Local			1,380		
REP	Federal				350		
	Local				88		
<b>Total Cost</b>	<b>\$7,494</b>		0	0	0	7,494	0

<b>Proposed TIP Funding (In Thousands)</b>							
<b>Funding</b>	<b>Phase</b>	<b>Prior</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FYI</b>
HPP	CON	Federal				126	
		Local				31	
HPPS	AC-Entry			0			
		Federal				5,519	
		Local				1,380	
REP	Federal					350	
	Local					88	
<b>TIP Funds</b>	<b>\$7,494</b>		0	0	0	7,494	0

**Amendment Notes**

FY07 TIP Amend 7 introduces project to TIP and will be added to the STIP. FY07 TIP Amendment 13 Moves CON to FYI. FY07 TIP Amend 17 moves ROW funds from FFY09 to FFY10. Project moved into FY10 TIP. FY10 TIP Amend 7 moves ROW from FFY10 to FFY11. FY12 TIP includes ongoing project. FY12 TIP Amend 19 moves funds to FY14. FY12 TIP Amend 21 adjusts funding amounts. FY15 TIP Amend 1 moves CON phase to 15. FY15 TIP Amend 9 moves funds to FY16. FY15 TIP Amend 16 adds AC Entry and adjusts funding. FY15 TIP Amend 20 adds REP funds and moves CON to FY17 FY15 TIP Amend 23 moves CON from FY17 to FY18

South Central Regional Council of Governments  
FFY2015-FFY2018 Transportation Improvement Program  
Amendment 23

**State Project #0100-0174**

**SCRCOG # 2007-101**

**Municipality** North Haven

Proposed

**Project Name** Valley Service Road Extension

**Description** This project will extend the existing Valley Service Road approximately 950 feet from its current cul-de-sac terminus to the Main Entrance for a proposed development to the old Pratt & Whitney site in North Haven (415 Washington Ave)

**Current TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	CON	Federal			1,180		
		Local			433		
<b>Total Cost</b>	<b>\$1,613</b>		0	0	0	1,613	0

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
HPP	CON	Federal				1,188	
		Local				425	
<b>TIP Funds</b>	<b>\$1,613</b>		0	0	0	1,613	0

**Amendment Notes**

Amend 22(Supplement) introduces new project. Project moved into FY10 TIP I  
Project moves out one year. CON funds reduced by \$360,000. FY12 TIP includes  
ongoing project FY15 TIP Amend 14 moves funds from FY15 to FY17 FY15 TIP  
Amend 23 moves CON from FY17 to FY18 and adjusts funding

**State Project #0170-3450**

**SCRCOG # 2017-A23-1**

**Municipality** Statewide

Proposed

**Project Name** FY17: Stwd Transp Demand Mgmnt (NY-NJ-CT Moderate)

**Description** Through the Ctrides program the Department of Transportation offers statewide ridesharing resources to assist employers in the ongoing management of their employee transportation programs.

**Current TIP Funding (In Thousands)**

**Proposed TIP Funding (In Thousands)**

<i><b>Funding</b></i>	<i><b>Phase</b></i>	<i><b>Prior</b></i>	<i><b>2015</b></i>	<i><b>2016</b></i>	<i><b>2017</b></i>	<i><b>2018</b></i>	<i><b>FYI</b></i>
CMAQ	OTH	Federal			2,384		
		State			596		
<b>TIP Funds</b>	<b>\$2,980</b>		0	0	0	2,980	0

**Amendment Notes**

FY15 TIP Amend 23 adds new project



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

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New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

***Resolution***

***Fiscal Year 2015-Fiscal Year 2018 Transportation Improvement Program Amendment  
Twenty-Three***

*Whereas:* U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and

*Whereas:* The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2015-Fiscal Year 2018 Transportation Improvement Program* on October 22, 2014, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2015-2018 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans—2015 to 2040, (April, 2015)*; and

*Whereas:* The Council, on *October 22, 2014*, indicated that periodic *Program* adjustment or amendment was possible; and

*Whereas:* Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2015 to 2040, (April, 2015)*); and

*Whereas:* Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and

*Whereas:* By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and

*Whereas:* Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

*Planning for Our Region's Future*

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Bethany Branford East Haven Guilford Hamden Madison Meriden Milford  
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

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Carl J. Amento, Executive Director

***Resolution***

***Fiscal Year 2015-Fiscal Year 2018 Transportation Improvement Program Amendment Twenty Three (continued)***

*Now, Therefore, Be It Resolved By the Council of Governments:*

The Program *Amendment Twenty Three* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **May 24, 2017**

Date: **May 24, 2017**

By: \_\_\_\_\_  
First Selectman James Cosgrove, *Secretary*  
South Central Regional Council of Governments



## **South Central Mobility Management Status Report**

The Kennedy Center  
John Wardzala  
Regional Mobility Manager  
7 Research Drive, Woodbridge, CT 06525

April 1, 2017 – May 1, 2017

### **SUMMARY**

#### **WORKS IN PROGRESS**

- Connecticut Food Bank's Mobility Pantry Sites

I reached out to the Connecticut Food Bank to promote transportation options to those that attend their monthly Mobile Pantry sites. As a result, on a monthly basis I will now be promoting Know How To Go SCCT and The Kennedy Center's Mobility Services at the following Mobile Pantry sites:

Branford  
Clinton  
East Haven  
Hamden  
Meriden  
Middletown  
New Haven (three sites)  
Old Saybrook  
Portland  
Wallingford  
West Haven

During the last week of April, 2017, I was at The Connecticut Food Bank Mobile Pantry sites in Meriden and Hamden. Meriden had just over one hundred attendees and Hamden had close to 200 attendees. The majority of Mobile Pantry attendees are new to the mobility information I offer and welcomed the literature.

At a few of the Mobile Pantry distributions sites I attended employees from Assurance Wireless gave out free Android smartphones to those that qualified (see details below). Assurance Wireless is a federal Lifeline Assistance program by Virgin Mobile. Lifeline is a government benefit program supported by the federal Universal Service Fund.

Assurance Wireless info:

Qualifying public assistance programs for Assurance Wireless Lifeline service:

- Medicaid (Medicare is not acceptable)
- Supplemental Nutrition Assistance Program (SNAP)
- Supplemental Security Income (SSI)
- Veteran's Pension & Survivor's Benefit Program
- Federal Public Housing Assistance (Section 8)

What's included with Assurance Wireless Lifeline service:

- FREE Android Smartphone
- 500MB FREE Data Each Month
- Unlimited FREE Texts Each Month
- 350 FREE Voice Minutes Each Month

I worked with a few Mobile Pantry attendees that received a free Android and introduced them to the Know How To Go SCCT website, the Know How To Go SCCT Twitter account, and the real-time Transit app.

This free Android giveaway to qualifying attendees has been another way to promote our mobility information and to provide access to necessary material to those that need it.

## **OTHER WORKS IN PROGRESS**

- Helped resolve transportation issues for multiple different persons (i.e., senior citizens and people with disabilities) that contacted me for assistance.
- Working with United Way's 2-1-1 regarding an order of 2-1-1 information leaflets (paper brochures) that will be offered to attendees at my upcoming presentations, information fairs and Mobile Pantry sites. This is for attendees that don't have Internet access and aren't aware of 2-1-1 services.
- Working with The Kennedy Center's Mary Rosenbauer to collaborate with The Greater New Haven Transit District to begin spring 2017 Public Transit 101 presentations throughout SCTCT.



## **MEDIA UPDATES**

- Continue to update and maintain the Know How To Go SCCT Twitter account. Sent out 55 Tweets throughout the month of April.
- Running weekly Google Analytics on the knowhowtogoscct.org website, tracking and reporting website traffic.
- Continue to update and maintain content on the knowhowtogoscct.org website.

## **PRESENTATIONS AND MEETINGS**

- Attended the Section 5310 Review meeting at the SCRCOG office.
- Attended the CT Rural Transit Assistance Program (CTRTP) Spring Consortium.
- Exhibitor at the East Hampton's April Health Fair.
- Exhibitor at the Information Fair for DDS Consumers at ACES in Hamden.
- Attended the SCRCOG April Transportation Committee meeting.
- Attended a Greater New Haven Transit District Spring Rider Forum.
- Attended an introductory meeting with the staff at CT Rides.
- Presented a Transition Presentation for a New Haven Public Schools Off Campus Classroom Program.
- Attended SCRCOG's April Board Meeting.
- Promoted Know How To Go SCCT and The Kennedy Center's mobility services at the CT Food Bank Mobile Pantry in Meriden, Hamden, New Haven and Clinton.

## **UPCOMING EVENTS THIS MONTH**

- Expecting to have an introductory meeting in May with the United Way's 2-1-1 program staff.
- Planning on attending the May, 2017 Ability Expo.
- Expecting to promote Know How To Go SCCT and The Kennedy Center's mobility services at the CT Food Bank Mobile Pantry sites in Branford, East Haven, Meriden, Middletown, Old Saybrook, Portland, Wallingford and West Haven.



***Transportation Planning Work Program***  
***Unified Planning Work Program***

***Fiscal Year 2018 and Fiscal Year 2019***

*July 2017 - June 2018*

*July 2018 - June 2019*

*Final as proposed to Transportation Committee 5-2-17*



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## Contents

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Introduction.....	1
Key Issues for the FY 2018 and FY 2019 Program Years .....	1
Task 1: Management of the Planning Process.....	5
Task 2: Data Collection/Analysis – Monitoring and Projections .....	6
Task 3: Transportation Planning Activities .....	7
Task 4: Other Technical Assistance .....	14
Task 5: Public Participation.....	15
Appendix A: Budget Tables .....	18
Appendix B: Statement of Cooperative MPO/State/Transit Operators Planning Roles and Responsibilities.....	24

## ***Introduction***

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The South Central Connecticut Region includes the entire corporate limits of the fifteen municipalities in the Greater New Haven area - Bethany, Branford, East Haven Guilford, Hamden, Madison, Meriden, Milford, New Haven, North Branford, North Haven, Orange, Wallingford, West Haven, and Woodbridge. The Region is a Council of Governments, as permitted by the Connecticut General Statutes, with each municipality represented by its chief elected official. The Council meets monthly to act on regional business and oversee the transportation activities of the Region. Recommendations concerning transportation actions are forwarded to the Council from the Transportation Committee, consisting of seven members of the Council, and the Transportation Technical Committee, which includes an appointed staff person from each municipality. These two committees meet jointly each month to recommend actions for consideration by the Council on transportation matters.

The Unified Planning Work Program (UPWP) is adopted in accord with federal code (23CFR Part 450.308) and governs the transportation planning activities of the Region. These planning activities include planning partners at the federal level of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) and, at the state level, the Connecticut Department of Transportation (CTDOT).

It is noted that the FY 19 activities shown herein are subject to SCRCOG approval of the SCRCOG FY19 budget and may be adjusted after funding levels are confirmed.

## ***Key Issues for the 2018 and 2019 Program Years***

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### Responding to the Goals of FAST Act

The Federal transportation act, Fixing America's Surface Transportation (FAST), identifies ten (10) planning factors that Metropolitan Planning Organizations (MPOs), such as the South Central Regional Council of Governments (SCRCOG), must consider in their Unified Planning Work Programs (UPWP). These general planning goals are:

1. **Economic Vitality** – Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
2. **Safety** – Increase the safety of the transportation system for motorized and non-motorized users;
3. **Security** – Increase the security of the transportation system for motorized and non-motorized users;
4. **Environment** – Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;

5. **System Integration** – Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
6. **System Accessibility and Mobility** – Increase the accessibility and mobility for people and freight;
7. **System Management** – Promote efficient system management and operation;
8. **System Preservation** – Emphasize preservation of the existing transportation system;
9. **System Resiliency and Reliability** – Improve the resiliency and reliability while reducing or mitigating the stormwater impacts of surface transportation, and;
10. **Travel and Tourism** – Promote and enhance travel and tourism.

Responding to State and Federal guidelines, SCRCOG completed, in May 2015, an update of the Long Range Transportation Plan (LRTP). The LRTP incorporates all responses to outreach and establishes regional goals. During the period covered by this UPWP, an update of the LRTP must be accomplished and completed by May, 2019. Similarly, the update of the 2008 Regional Plan of Conservation and Development (POCD) will be completed by spring 2018. The SCRCOG POCD suggests strategies for future actions in the Region.

Safety of our transportation network is an important concern and a key consideration in the selection and prioritization of future projects. The Connecticut Strategic Highway Safety Plan provides a framework for increasing highway safety.

Mobility of the region's population is another key goal of any transportation solution. The proposed work program elements respond to the planning goals noted above.

The addition of travel and tourism as a planning goal allows SCRCOG to work with REX Development. REX currently provides travel and tourism promotion for the region. The current state budget has reduced tourism and travel promotion. Working with REX, SCRCOG can meet this planning goal.

SCRCOG's FY 2018 and FY 2019 UPWP addresses major regional transportation issues and opportunities through a combination of regional staff effort, consultant support and coordination with CTDOT and the related staff work at our member cities and towns.

This UPWP summarizes ongoing staff work, such as inter-agency coordination, analysis and utilization of the latest available census and demographic data, data monitoring, modeling and outreach, as well as special projects to be conducted during the coming fiscal year. The FY 2018 and FY 2019 UPWP utilizes and builds upon previous year activities.

For each of these tasks, the following sections of the UPWP identify objectives, and major activities for the FY 2018 and FY 2019 work program. Products, such as technical memoranda, final reports or other documentation are also noted, and the anticipated schedule for major work tasks is identified. Maintaining a balanced, multi-modal transportation program is a critical element in meeting State and Federal planning guidelines.

The FY 2018 and FY 2019 Unified Planning Work Program consists of five work tasks:

**Task 1: Management of the Planning Process** - Program Administration

**Task 2: Data Collection/Analysis** - Monitoring and Projections

**Task 3: Planning Activities**

**Task 4: Other Technical Assistance**

**Task 5: Public Participation**

***Work Program Highlights - FY 2018***

<b>Program Element/Study</b>	<b>Description</b>	<b>Consultant Support</b>
City of Meriden	East Main Street Study from I-91 to Paddock Avenue	\$65,000
City of New Haven Sign Inventory Program, Phase 2	Phase 2 to complete citywide inventory of road and street signs, providing software for management and recommendations for upgrades and regulatory compliance	\$150,000
City of New Haven State Street Signal Timing	Optimization Timing Study for Pedestrian and Vehicle Flow along State Street from Audubon Street to Ferry Street	\$90,000
Town of Branford–Branford Connector Corridor Study	Corridor Study of Branford Connector to improve safety, operational concerns, and geometric deficiencies while addressing circulation and pedestrian issues – completion of study in FY 18	\$45,000
Congestion Management Process	Additional data collection and implementation of CMP recommendations from previous study. Continued input to tie our CMP efforts with the Lower Connecticut River Valley COG as the two main areas of the New Haven TMA	\$60,000
New Haven Freight Study	Study to enhance the freight functions of the port and surrounding areas to maximize freight operations and improve facilities.	\$90,000

Regionwide Street Centerline Update	Utilize recent aerial flight data to improve and enhance street centerline information for all highways in the region.	\$50,000
*Regionwide GIS and data upgrade for asset management and planning purposes	Utilize recent flight data to enhance current GIS and asset management data and provide improved asset management tools for use by region and member municipalities as well as advanced planning data through planimetrics	\$500,000
*Travel and Tourism Enhancement	Utilize REX Development to further advance and promote travel and tourism in the region	\$35,000
Total		\$1,085,000
* Expected to continue into FY19		

### ***Work Program Highlights - FY 2019***

<b>Program Element/Study</b>	<b>Description</b>	<b>Consultant Support</b>
City of New Haven Two-way Transit Study	Building on previous traffic two-way studies, study transit routing options made viable by changes to traffic flow directions on city streets	\$90,000
City of New Haven Transportation Demand Management	Study to plan and promote a Transportation Management Association with the City and major employers	\$65,000
Transportation Vulnerability and Resiliency Study Phase 2	Additional regional study to assess major transportation vulnerability and resiliency issues and identify options and projects to improve resiliency and reduce vulnerability	\$60,000
**Regionwide GIS and data upgrade for asset management and planning purposes	Utilize recent flight data to enhance current GIS and asset management data and provide improved asset management tools for use by region and member municipalities as well as advanced planning data through planimetrics	\$135,000
Regional GIS Viewer	Hosting and Maintenance	\$20,000
**Travel and Tourism Enhancement	Utilize REX Development to further advance and promote travel and tourism in the region	\$35,000
Total		\$405,000

\*\* Continued from FY 18



## ***Task 1: Management of the Planning Process – Program Administration***

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### ***Objectives***

1. Schedule planning activities and allocate staff resources appropriately to conduct all identified UPWP work tasks in a timely and efficient manner.
2. Prepare and adopt a planning work program for the next fiscal period.
3. Ensure that expenditures are well documented and cost-effective.

### ***Major 2018 and 2019 Activities***

#### ***Mid-Year FY 2018 Work Program Review***

Review and adjust the work program relative to emerging issues, opportunities and progress through the first six months.

#### ***Review of FY 2019 Work Program***

Review and amend FY 2019 program in response to final funding levels and emerging requests from member municipalities. (February-May 2018)

#### ***Prepare FY20 and FY 21 UPWP***

Preparation of FY20 and FY21 UPWP for adoption prior to start of FY 20. (February-May 2019)

### ***Certification***

Re-certification process was accomplished in FY 2017. Work with CTDOT, FHWA and FTA to document compliance with applicable federal standards and recertification requirements. For FY 2018 and FY 2019, annual self-certification will be approved by Council members (Mayors and First Selectmen) stating that the planning process is consistent with applicable federal regulations.

### ***Products/Reports***

- *Financial Control.* Maintain financial records and develop reports in accordance with USDOT and CTDOT regulations and guidance.
- *Quarterly Reports.* Develop quarterly narrative and financial status reports for funding agencies.
- *Annual Affirmative Action Plan.* Review and revise Affirmative Action Plan (February 2018 and February 2019).
- *Annual Audit.* Comprehensive audit of Council FY 2017 and FY 2018 revenue, expenditures and internal management practices (November 2017 and November 2018).

This task requires continuing activity throughout the years. Reporting milestones are noted above.

## ***Task 2: Data Collection/Analysis – Monitoring and Projections***

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### ***Objectives***

1. Provide a database for regional transportation planning in close coordination with Connecticut Department of Transportation (CTDOT) data developed for statewide needs.
2. Maintain regional highway and transit databases as components of SCRCOG's regional travel demand model.
3. Coordinate data acquisition with CTDOT and member municipalities to ensure the utility and compatibility of data.

### ***Major 2018 and 2019 Activities***

#### ***Demand Modeling Database***

Maintain the region's travel demand model. Integrate new CTDOT traffic counts obtained through consultant supported work. Continue network maintenance for additions and changes to the roadway and transit systems.

#### ***Traffic Data Collection Program***

Continue major intersections counting program within the consultant supported project work to collect data at those intersections that are identified at the municipal level for evaluation of congestion and safety-related issues. As in the past, share the proposed counting program with municipalities and CTDOT's Office of Traffic Engineering and coordinate with other data collection programs at the state and local level.

#### ***Rail and Commuter Parking Lot Occupancy Survey***

Monitor late-morning occupancy (maximum occupancy) at New Haven's Union Station, at the West Haven and Milford Railroad Stations and at the Branford, Guilford and Madison Shore Line East stations as well as lots adjacent to I-95 and I-91 on a quarterly basis and publish data on the SCRCOG website.

#### ***Congestion Monitoring***

SCRCOG staff will work with municipal staff to identify target areas for operations and management strategies (O&M) including development and implementation of Intelligent Transportation System (ITS) strategies and technologies in the region, as well as Travel Demand Management (TDM). Consultant-supported work will include preparation of required reports. Staff will continue to cooperate with CTDOT on the six elements of the congestion management process (CMP): (1) Determining the CMP network in the Region, (2) defining congestion, identifying congested links, (3) developing strategies to address congested links, (4) implementing strategies: (5) short and (6) long term, and monitoring the network. Activities will focus on the recommendations from previous consultant supported studies and as per CTDOT guidance.

#### ***Safety Monitoring***

Review safety data, goals, objectives and strategies to promote safety and solicit projects for participation in the CTDOT Local Accident Reduction Program. Work with CTDOT to further implementation of the Connecticut Strategic Highway Safety Plan.

*Capital Expenditures Report*

Assist CTDOT with the Local Highway Finance Report (form FHWA-536) on capital expenditures on local roads.

***Products***

- *Model Database Updates.*
- *Traffic Data Collection within consultant-supported work.*
- *Commuter Parking Lot Occupancy Data.*
- *Congestion Management Process review with CTDOT and recommendations.*

***Schedule***

*Traffic Data Collection*

Any counting will occur with FY 2018 and FY 2019 consultant-supported projects.

*Rail and Commuter Parking Lot Occupancy Survey*

Quarterly rail and commuter parking lot occupancy data collection. (September and December 2017; March and June 2018, September and December 2018; March and June 2019).

*Congestion Monitoring*

Activities will occur over the fiscal years as recommended by previous studies and as per CTDOT and FHWA guidance.

This task requires continuing activity throughout the years. Reporting milestones are noted above.

***Task 3: Transportation Planning Activities***

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## **Objectives**

1. Maintain a four-year Transportation Improvement Program reflecting current regional priorities, long-range regional objectives, and FAST Act transportation planning requirements. Adopt new TIP in accord with CTDOT timeframe. Accompany TIP actions with an air quality conformity statement, as appropriate, establishing relationships to the State Implementation Plan for Air Quality.
2. Facilitate public awareness of the adoption process for the TIP and STIP, and provide the opportunity for public comment on TIP-related actions at the SCRCOG level.
3. Develop transportation planning proposals and studies that are consistent with the goals identified in the Long Range Transportation Plan, FY2015-FY2018 and FY 2018-FY2021 TIPs and the Regional Plan of Conservation and Development (prepared during FY 2008), the updated Regional Plan of Conservation and Development to be adopted in Spring 2018, Connecticut's *Conservation and Development Policies Plan, 2013-2018* and any updates, state and local municipal economic development objectives and the region's economic development program.
4. Develop recommended capital and operational improvements to enhance the existing transportation system, including consideration for the development and implementation of Transportation Systems Management and Operations (TSMO) improvements, advancing the use of Intelligent Transportation Systems (ITS) strategies and technologies in the region, as well as Travel Demand Management measures.
5. Coordinate the Regional Plan of Conservation and Development with member municipalities.
6. Identify general direction for future SCRCOG work and offer member municipalities a range of options and experience gained from basic planning research.
7. Continue to work with the State of Connecticut Governor's Transit Oriented Development initiatives, the Connecticut Department of Transportation (CTDOT) and other state agencies to plan transit improvements and provide support for transit oriented development (TOD) and affordable housing in the vicinity of existing and proposed transit corridors.
8. Continue coordinated planning to promote safety, livable communities and environmental sustainability.
9. Continue to advance programs for the preservation of the existing transportation system, including actions which maintain the transportation system in a "state of good repair".
10. Continue to meet FAST Act requirements, with the inclusion of performance measures as they are finalized.

## ***Major 2018 and 2019 Activities***

### *Review of Land Use and Transportation Models*

SCRCOG staff will work with municipal staff to assess impacts of projected land uses on transportation in the Region. Land use decisions will be analyzed to assess and promote consistency with Long Range Transportation Plan and the State, Regional, and local Plans of Conservation and Development. Identification of major growth corridors and review of major transportation improvements will help frame preferred growth patterns including transit-oriented development (TOD) and smart growth initiatives. Help advance initiatives that reduce dependence on single occupancy vehicles and improve the region's air quality. Technical assistance will be provided to the Region's municipalities as requested. Staff will work to support State efforts to fund transit improvements and TOD through CTDOT projects. These include the West Haven train station related TOD, Union Station proposed TOD, pilot program TOD in Meriden as authorized by statute and other potential TOD proposals throughout the Region. These efforts, in coordination with other tasks outlined herein, will move the region towards the goal of safe, livable communities, and work towards environmental sustainability.

### *Maintain FY2015-FY2018 TIP adopt FY2018-FY2021 TIP*

Update as required the adopted four-year Transportation Improvement Program (TIP). The TIP is consistent with the region's Long Range Transportation Plan 2015-2040 and state-defined financial constraints. Adopt and maintain FY2018-FY2021 TIP in accord with CTDOT timeline.

### *Review and update Long Range Transportation Plan*

Review as necessary the Region's Long Range Transportation Plan to insure consistency with regional and state goals. Update through coordination with CTDOT and various other entities in accord with guidance and federal requirements completing the update by the May, 2019 deadline.

### *Environmental Justice and Title VI*

Utilize 2010 Census data and latest available American Community Survey data to identify changes to EJ areas and evaluate impacts of plans and programs on these areas. Continue outreach and activities to meet the requirements of Title VI.

### *Surface Transportation Program*

Establish regional priorities with CTDOT to facilitate the annual statewide program development process. Maintain a multi-year program that balances priorities, costs, available funds and the progress of individual projects. Sustain a continuous interchange with municipalities advancing Surface Transportation Program and Local Transportation Capital Improvement Program (LOTICIP) projects on municipal roads per CTDOT guidelines. Continue Council monitoring of programmed work through monthly review. Continue programming consultation with regional planning organizations comprising the Bridgeport-Stamford and New Haven-Meriden urbanized areas.

### *Air Quality/ Environmental Planning*

Work with CTDOT to give consideration to the impacts of climate change and air quality on the transportation decision making process. Work with CTDOT to make the necessary air conformity determinations based upon CTDOT modeling.

*FTA Section 5310 Outreach to Private Non-Profit Organizations and Local Public Bodies*

Share notice of an annual Section 5310 grant funding and help potential applicants advance proposals consistent with FTA and CTDOT guidelines (January 2018 and January 2019).

*Local Transit Districts*

Continue attendance at Greater New Haven Transit District meetings and, periodically, at meetings of the Meriden Transit District and the Milford Transit District. Meetings provide feedback for the areawide planning and programming process.

*Local Accident Reduction Program*

Prepare municipal local accident reduction program applications per annual state/regional outreach, emphasizing a state/federal pedestrian safety focus. Develop proposals with municipal staff, frame material for municipal review and advance proposals for Council review per longstanding practice (April 2018 and April 2019).

*Congestion Mitigation/ Air Quality*

As per CTDOT guidance, solicit proposals from the Region for ranking and forwarding to CTDOT for new congestion mitigation/air quality funding under the FAST Act.

*Traffic Diversion Routes*

Continue review of previous individual municipal plans completed by CTDOT and implemented by the Region as they are impacted by new construction and roadway modifications.

**FY 2018 Consultant Supported Activity**

Nine studies will be conducted by consultants engaged by the Region. All consultant work will be undertaken in a manner consistent with the National Environmental Policy Act (NEPA). Any studies undertaken by the Region that impact state transportation systems or highways will identify the role and/or assistance expected from CTDOT, including resources and outcome. It is the goal of the Region to accomplish these studies within FY18 unless noted otherwise.

*City of Meriden East Main Street* – Study to evaluate access options, safety improvements and configuration options and costs to improve safety and operations.

*City of New Haven Sign Inventory Phase 2* – Program to complete citywide inventory of road and street signs, providing software for management and recommendations for upgrades and regulatory compliance.

*City of New Haven, State Street Signal Timing Study* – Optimization Timing Study for Pedestrian and Vehicle Flow along State Street from Audubon Street to Ferry Street

*Town of Branford Branford Connector Corridor Study* - Corridor Study of Branford Connector to improve safety, operational concerns, and geometric deficiencies while addressing circulation and pedestrian issues - completion of study in FY18.

*Congestion Management Process* – Additional data collection and implementation of CMP recommendations from previous studies. Continued input to tie our CMP efforts with Lower Conn River Valley COG as the two main areas of the New Haven TMA.

*City of New Haven Freight Study* - Study to enhance the freight functions of the port and surrounding areas to maximize freight operations and improve facilities.

*GIS Centerline Update* - Utilize recent aerial flight data to improve and enhance street centerline information for all highways in the region.

*Regionwide GIS and data upgrade for asset management and planning purposes\** - Utilize recent flight data to enhance current GIS and asset management data and provide improved asset management tools for use by region and member municipalities as well as advanced planning data through planimetrics.

*Travel and Tourism Enhancement\** - Utilize REX Development to further advance and promote travel and tourism in the region.

\*This project to be continued into FY19.

### **FY 2019 Consultant Supported Activity**

Six studies will be conducted by consultants engaged by the Region. All consultant work will be undertaken in a manner consistent with the National Environmental Policy Act (NEPA). Any studies undertaken by the Region that impact state transportation systems or highways will identify the role and/or assistance expected from CTDOT, including resources and outcome. It is the goal of the Region to accomplish these studies within FY19 unless noted otherwise.

*City of New Haven Two Way Transit Study* - Building on previous traffic two way studies, study transit routing options made viable by changes to traffic flow directions on city streets

*City of New Haven Transportation Demand Management* - Study to plan and promote a Transportation Management Association with the City and major employers.

*Transportation Vulnerability and Resiliency Study Phase 2* – Additional regional study to assess major transportation vulnerability and resiliency issues and identify options and projects to improve resiliency and reduce vulnerability.

*Regionwide GIS and data upgrade for asset management and planning purposes\*\**- Utilize recent flight data to enhance current GIS and asset management data and provide improved asset

management tools for use by region and member municipalities as well as advanced planning data through planimetrics.

*Travel and Tourism Enhancement*\*\* - Utilize REX Development to further advance and promote travel and tourism in the region.

*Regional GIS Viewer* – Hosting and Maintenance

\*\* This project continued from FY18.

### ***Other Planning Activities***

#### *Locally Coordinated Public Transit Human Services Transportation Plan (LOCHSTP)*

This requirement is the planning element under which SCRCOG will continue to coordinate transit services to provide for the basic mobility needs of the Region's elderly and disabled under the Section 5310 program, Enhanced Mobility for Seniors and Persons with Disabilities. In 2014, the Region established a Mobility Management Program and engaged a Mobility Ombudsman to facilitate outreach to potential users, service providers and municipalities to identify service gaps and needs. During FY 2018 and FY 2019, staff will continue outreach to service providers and CTDOT and work with them to implement service priorities.

#### *Municipal Assistance*

SCRCOG will assist its member municipalities in ongoing programs such as STP-Urban, CMAQ, TAP, LOTCIP, and other appropriate programs. The assistance shall include information dissemination, assistance in application preparation, screening and prioritization as necessary.

#### *Transit Planning*

Most day-to-day operational planning for the transit systems in the South Central region is done at the individual agency level (i.e. by Greater New Haven Transit District, CTTransit, Milford Transit District and Meriden Transit District). SCRCOG staff play a role in coordinating programs among these operators, assessing demographic and land use policies that will impact the viability of transit services, and identifying new opportunities for transit service outside the existing route network and service areas. Staff attends transit meetings in the region. Recommendations of the FY 2008 Regional Transit Implementation Project will be pursued. Initiatives that increase transit usage and reduce the usage of single occupancy vehicles and contribute to improving air quality in the region will be prioritized. It is anticipated that the recommendations of the currently underway *Move New Haven Study* will be utilized to form additional future initiatives.

#### *Freight Planning*

Planning for more efficient truck freight movement and reducing the impacts of existing truck trips on adjacent residential areas has been a key element of previous UPWP studies. SCRCOG staff will continue to monitor freight movement trends in the region and identify opportunities for improved movements and efficiencies which will also reduce the impacts of all modes of goods movement on the air quality in the region.



Staff will work with CTDOT on the state freight plan and assist the Department identifying bottlenecks, needed improvements and estimated costs to improve freight movement into and through the region, the state, and surrounding states.

Staff will work with CTDOT to maintain the list of freight stakeholders and operators in the region, as well as GIS data on freight-related land uses and stakeholders and major generators. As known, staff will maintain a multi-modal list of freight movement constraints. Staff will also work with CTDOT on the difficult issue of providing sufficient truck parking opportunities. As appropriate, outreach to freight stakeholders will be made under the Public Participation Guidelines.

Other freight-related staff activities will focus on evaluation of intermodal issues relating to the Port of New Haven and potential expanded utilization, assisting, as appropriate, the City of New Haven and the Port Authority of New Haven with their evaluation of site and development alternatives for the proposed intermodal terminals at the Port. Staff will continue to work with municipalities and the State to maximize future intermodal opportunities as they develop throughout the Region.

Improvements to track connections in the vicinity of the Port of New Haven completed with the cooperation of the property owners allow direct connection between the port area and the mainline rail network. This connection substantially enhances the economics of intermodal freight shipment and will provide strong economic development benefits to the region.

The runway safety improvements at Tweed New Haven Airport allow for improved freight utilization at the Airport. SCRCOG staff will work with the Airport Authority, Town of East Haven and City of New Haven to evaluate potential increased freight operations to reduce congestion on the region's interstates and provide timely delivery of goods and food products to the region.

#### *Operations and Management Strategies*

SCRCOG staff will continue to review State ITS Architecture refinements, and will ensure coordination with regional and local plans. Many of the study efforts outlined above are focused on alleviating traffic congestion and thereby improving air quality through enhanced operation and utilization of existing transportation highway and transit system assets.

#### *Safety Activities*

SCRCOG staff will continue to work with CTDOT, member municipalities and other regional entities to advance safety programs and activities in the region. SCRCOG will participate in the implementation of CTDOT's Strategic Highway Safety Plan and incorporate its recommendations into regional plans and activities. SCRCOG has agreed to partner with CTDOT as an urban model in the development of a regional transportation safety plan.

#### *Climate Change and Resiliency*

Work in cooperation with CTDOT and other state and local agencies to improve transportation system resiliency in the face of climate change, sea level rise and severe storms. Support

CTDOT's climate change and resiliency planning efforts. SCRCOG's other climate change, coastal resilience, and hazard mitigation efforts in conjunction with additional partners will further regional planning efforts and identify potential opportunities for improving transportation resiliency.

#### *Transition to Performance Based Planning and Programming*

As federal and state standards required under FAST Act are finalized and adopted, SCRCOG staff will work to develop and implement a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes.

#### *Models of Regional Planning*

SCRCOG coordinates with Lower Connecticut River Valley Council of Governments, the other major planning region sharing our urban area. In addition, our participation in the Connecticut Association of Councils of Governments (CTCOG), as well as numerous staff contacts, keeps us in contact and cooperation with not only the other neighboring Councils, but the entire state regional planning community. We will continue to build upon this strong base of cooperation and collaboration.

#### *Ladders of Opportunity*

SCRCOG staff continue to look for means to identify and address transportation connectivity issues. Our previous Transit Study, our commencement of a Mobility Manager Service for elderly and persons with disabilities, and our Jobs Access Study, produced in cooperation with the local NAACP chapter and the Workforce Alliance, among other partners, are examples of the region's commitment to identifying and working to address transportation connectivity issues. These efforts will continue during FY2018 and FY2019.

#### *Products*

- *FY2015-2018 TIP*. Maintain the four-year Transportation Improvement Program and adopt amendments as appropriate throughout the fiscal year.
- *Adopt FY2018-FY2021 TIP*
- *Review and update of Long Range Transportation Plan* – Spring 2019
- *Local Accident Reduction Program*. Prepare applications for CTDOT review in association with interested municipalities (April 2018 and April 2019).
- *FTA Section 5310 Program Priorities*. Review and approval of grants, in conjunction with CTDOT (April 2018 and April 2019).
- *New regional transportation safety plan* (Under CTDOT timing).

This task requires continuing activity throughout the years. Reporting milestones are noted above.

#### ***Task 4: Other Technical Assistance***

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## ***Objective***

1. Coordination with Division of Emergency Management and Homeland Security (DEMHS) on emergency response planning and transportation security.
2. Provide technical assistance and coordination with Safe Routes to School (SRTS) program participants and CTDOT concerning applications for funding.
3. Provide assistance to new transit station development in the Region, including transit oriented development (TOD) for New Haven, West Haven, North Haven, Branford, Madison, Guilford, Orange, Wallingford, Meriden, and Milford.
4. Work with REX Development to ensure continued regional economic vitality.

## ***Major 2018 and 2019 Activities***

### ***Coordination with DEMHS***

Continue attendance by staff at DEMHS regional meetings to work with DEMHS and municipal staff on emergency response planning and implementation. Review of DEMHS communications and plans to insure integration with other regional initiatives.

### ***Security of the Transportation System***

Work with DEMHS Region 2 Regional Emergency Preparedness Team Steering Committee to review and offer recommendations on security. The Transportation Regional Emergency Support Function provides an annual SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis to help improve regional transportation function and security.

### ***Safe Routes to Schools***

Work with interested schools and CTDOT to provide coordination and technical assistance in the preparation of SRTS Master Plans and application for infrastructure grants through the program.

### ***Transit Stations and TOD***

Work with interested municipalities, CTDOT, local legislators and residents to help promote transit and TOD opportunities to increase mobility, improve transportation options, promote economic vitality, and encourage the linking of transportation and land use decisions.

### ***REX Development***

Promote regional economic vitality through representation on the REX Board. Chief Elected Officials serve on the REX Board, which identifies regional economic opportunities. Continued Board membership and participation, with periodic reports to the Council, will help promote economic vitality and opportunities. REX serves as the regional coordinator of brownfields funds, utilizing these opportunities to encourage adaptive reuse of brownfields sites to contribute to the improved economic environment of the region.

This task requires continuing activity throughout the years.

## ***Task 5: Public Participation***

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## ***Objectives***

1. Facilitate a timely flow of information to interested individuals and organizations through media outreach and our agency website.
2. Provide a focus for public input relative to the region's Transportation Plan, Transportation Improvement Program and other key products by elected officials, any interested citizens, and specifically by minority, low-income and non-English speaking communities.
3. Solicit public interest for each of our regional planning and transportation studies and for the SCRCOG decision-making process in general. Ensure that outreach, review and project definition respond to USDOT/CTDOT Environmental Justice requirements contained in the FAST federal transportation act and federal planning regulations, utilizing latest available census and demographic data.
4. Share technical material with professionals, elected officials and the public at appropriate times as major study efforts progress.

## ***Major 2018 and 2019 Activities***

The Council of Governments will continue its commitment to public outreach through a wide range of outlets:

### ***Annual Report***

SCRCOG's annual report will be made available at the conclusion of each fiscal year.

### ***Media Coverage***

The Transportation Committee agenda notification process includes over thirty area media organizations. Meeting notices for Transportation Committee/Council actions and SCRCOG publications will be regularly shared with a wide range of print and broadcast media including the *New Haven Register*, the *Connecticut Post*, the *Meriden Record-Journal*, *Northeast Minority News*, *La Voz Hispana* and other local (non-daily) newspapers in the region, and radio and television news departments.

### ***Transportation Committee and Technical Transportation Committee***

The Region's Transportation Committee (chief elected officials) and Transportation Technical Committee (municipal staff), meeting together monthly, will continue to interact with CTDOT personnel, federal staff and other interested parties. The committees advance programming and planning proposals to the Council as a whole. Over 100 organizations and individuals, including advocacy organizations, environmental groups, social services organizations, and transit operators, will be notified of committee meetings by email. Notice of meetings is also provided on the SCRCOG website. Council-adopted *Public Participation Guidelines* clearly identify the Council's commitment to broad, ongoing participation, and highlight the avenues for public input in the transportation planning process.

### *Public Meetings*

- Quarterly Greater New Haven Transit District meetings and periodic attendance at meetings of the Milford and Meriden transit districts to facilitate planning and programming activities.
- REX Development, the region's non-profit economic development organization, was established jointly by SCRCOG and the private sector. Chief Elected Officials serve on the REX Board.
- Regional Alliance work sessions. The fourteen-year-old Alliance brings a broad array of regionally oriented organizations together to share experience, initiatives and ideas in the educational, social service, economic development, land use and transportation fields.
- Regional Chambers of Commerce – Municipal Economic Development Directors from the region meet with SCRCOG staff periodically to address business-related transportation issues.

### *Council of Governments Meetings*

Monthly Council meetings (chief elected officials) provide opportunities to review the status of major planning and programming efforts, gain further guidance from chief elected officials and take formal Council TIP actions.

### *SCRCOG Web Site*

The agency website provides ready access to Council meeting agendas, reports and memos including *Public Participation Guidelines*, the UPWP, the TIP and proposed TIP amendments, and *South Central Regional Long Range Transportation Plan 2015-2040*. Links to CTDOT, municipalities, data sources and transit/transportation sites are also included on the website.

### *Public Participation Guidelines*

SCRCOG *Public Participation Guidelines* outline broad public involvement. Ongoing public participation confirms their effectiveness.

### *Evaluation of Effectiveness*

Evaluation of the effectiveness of the Region's public outreach is an ongoing process. Staff continually reviews the attendance at SCRCOG and Transportation Committee meetings, as well as at public meetings held as part of consultant supported work. This review indicates that the outreach is working and involving the community and interested parties. Hits on the SCRCOG website indicate a high level of interest in our activities. Staff attendance at public meetings of regional and state organizations and civic groups, and reports back to our members, provide involvement in the region and important communication both within and beyond the Region. This high level of involvement and communication is indicative of the Region's ongoing commitment to effective public outreach.

Efforts will focus on enhanced public awareness and understanding the region's transportation needs. In FY 2018 and FY 2019, public outreach will continue to emphasize the implementation of the Regional Long Range Transportation Plan and the Regional Plan of Conservation and Development, working toward solutions involving policies such as smart growth, non-vehicular transportation, and context-sensitive design solutions. Chief elected officials and SCRCOG staff will continue to participate in the organizations as noted above.

Public outreach will include opportunities for public input on the FY2018 and FY 2019 Consultant supported activity and CTDOT transit improvements.

This task requires continuing activity throughout the years. Reporting milestones are noted above.

## **Appendix A**

**Financial Tables – Fiscal Years 18 and 19\***

**\*All FY 19 Activities are subject to SCRCOG approval of the SCRCOG FY 19 budget and may be adjusted as funding availability is confirmed**

Table 1

**Fiscal Year 2018 - Anticipated Revenues**

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Federal Highway Administration</i>	749,329	71,186	116,146	936,661
<i>FY 2015 Carryover</i>	486,026	0	121,506	607,532
<i>Federal Transit Administration</i>	193,450	18,378	29,985	241,813
<b>Total</b>	<b>1,428,805</b>	<b>89,564</b>	<b>267,637</b>	<b>1,786,006</b>

Table 2

**Fiscal Year 2018 - Planning Costs by Task**

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Management of the Planning Process</i>	46,242	5,780	5,780	57,802
<i>Transportation Planning Activities</i>	313,508	39,189	39,189	391,886
<i>Data Collection / Analysis</i>	19,026	2,378	2,378	23,782
<i>Planning Projects</i>	1,024,191	128,024	128,024	1,280,239
<i>Public Participation</i>	25,838	3,230	3,230	32,298
<b>Total</b>	<b>1,428,805</b>	<b>178,601</b>	<b>178,601</b>	<b>1,786,006</b>

Table 3

**Fiscal Year 2018 - Direct Salaries by Task - Hours & Cost (Hourly Rate) <sup>1</sup>**

	<i>Personnel Costs by Task</i>									
	<i>Ex. Dir.</i>		<i>Trans. Dir.</i>		<i>Planners</i>		<i>Field</i>		<i>Total</i>	
	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>
<i>Management of the Planning Process</i>	215	14,122	100	5,264	100	4,653	0	0	415	24,039
<i>Transportation Planning Activities</i>	427	28,046	189	9,952	3,935	122,422	0	0	4,551	160,420
<i>Data Collection / Analysis</i>	0	0	0	0	230	9,059	50	600	280	9,659
<i>Planning Projects</i>	100	6,568	650	34,225	1,042	39,938	0	0	1,792	80,731
<i>Public Participation</i>	55	3,612	100	5,265	100	3,695	0	0	255	12,572
<b>Total</b>	<b>797</b>	<b>52,348</b>	<b>1,039</b>	<b>54,707</b>	<b>5,407</b>	<b>179,766</b>	<b>50</b>	<b>600</b>	<b>7,293</b>	<b>287,421</b>

<sup>1</sup> See Table 15 for FY 2018 maximum hourly rates

Table 4

**Fiscal Year 2018 - Total Labor by Task - Salaries & Overhead Applied <sup>1</sup>**

	Labor Costs by Task				
	Ex. Dir.	Trans. Dir.	Planners	Field	Total
Management of the Planning Process	33,749	12,581	11,121	0	57,452
Transportation Planning Activities	67,027	23,783	292,577	0	383,387
Data Collection / Analysis	0	0	21,649	1,434	23,083
Planning Projects	15,697	81,795	95,447	0	192,939
Public Participation	8,633	12,584	8,830	0	30,047
<b>Total</b>	<b>125,107</b>	<b>130,743</b>	<b>429,624</b>	<b>1,434</b>	<b>686,908</b>

1. Audited overhead rate @ 1.3899

Table 5

**Fiscal Year 2018 - Direct Expenditures by Task**

	Direct Expenditures by Task					
	Print & Repro	Travel	Data Proc	Consult	Misc <sup>1</sup>	Capital
Management of the Planning Process	0	100	0	0	250	0
Transportation Planning Activities	1,000	3,700	1,300	0	2,498	0
Data Collection / Analysis	300	200	200	0	0	0
Planning Projects	200	200	0	1,085,000	1,900	0
Public Participation	300	150	0	0	1,800	0
<b>Total</b>	<b>1,800</b>	<b>4,350</b>	<b>1,500</b>	<b>1,085,000</b>	<b>6,448</b>	<b>0</b>

1. Miscellaneous expenses include technical training &amp; support, technical publications, and advertising expenses.

Table 6

**Fiscal Year 2018 - Planning Projects with Consultant Assistance**

	Cost
Meriden - East Main Street Study	65,000
New Haven - Sign Inventory, Phase 2	150,000
New Haven - State Street	90,000
Branford Connector	45,000
Congestion Management	60,000
New Haven Freight	90,000
GIS Centerline	50,000
Planimetrics*	500,000
Travel and Tourism Enhancement*	35,000
<b>Total</b>	<b>1,085,000</b>

Table 7

**Fiscal Year 2018 - Total UPWP Program Cost**

	Cost
SCRCOG Salaries	287,421
Overhead - Indirect Applied (1.3899)	399,487
Print & Reproductions	1,800
Travel	4,350
Data Processing	1,500
Consultants	1,085,000
Meeting, Advertising & Miscellaneous	6,448
Capital	0
<b>Total</b>	<b>1,786,006</b>



Table 8

**Fiscal Year 2019 - Anticipated Revenues**

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Federal Highway Administration</i>	749,329	71,186	116,146	936,661
<i>Federal Transit Administration</i>	193,450	18,378	29,985	241,813
<b>Total</b>	<b>942,779</b>	<b>89,564</b>	<b>146,131</b>	<b>1,178,474</b>

Table 9

**Fiscal Year 2019 - Planning Costs by Task**

	<i>Federal</i>	<i>State</i>	<i>Local</i>	<i>Total</i>
<i>Management of the Planning Process</i>	50,877	6,360	6,360	63,597
<i>Transportation Planning Activities</i>	345,894	43,237	43,237	432,368
<i>Data Collection / Analysis</i>	20,962	2,620	2,620	26,202
<i>Planning Projects</i>	496,645	62,081	62,081	620,807
<i>Public Participation</i>	28,400	3,550	3,550	35,500
<b>Total</b>	<b>942,778</b>	<b>117,847</b>	<b>117,847</b>	<b>1,178,474</b>

Table 10

**Fiscal Year 2019 - Direct Salaries by Task - Hours & Cost (Hourly Rate) <sup>1</sup>**

	<i>Personnel Costs by Task</i>									
	<i>Ex. Dir.</i>		<i>Trans. Dir.</i>		<i>Planners</i>		<i>Field</i>		<i>Total</i>	
	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>	<i>Hrs</i>	<i>Cost</i>
<i>Management of the Planning Process</i>	223	15,438	105	5,827	105	5,149	0	0	433	26,415
<i>Transportation Planning Activities</i>	444	30,738	198	10,989	4,129	135,346	0	0	4,771	177,073
<i>Data Collection / Analysis</i>	0	0	0	0	241	10,001	52	655	293	10,656
<i>Planning Projects</i>	104	7,200	682	37,851	1,094	44,196	0	0	1,880	89,247
<i>Public Participation</i>	57	3,946	105	5,827	104	4,050	0	0	266	13,824
<b>Total</b>	<b>828</b>	<b>57,323</b>	<b>1,090</b>	<b>60,494</b>	<b>5,673</b>	<b>198,742</b>	<b>52</b>	<b>655</b>	<b>7,643</b>	<b>317,214</b>

<sup>1</sup> See Table 16 for FY 2019 maximum hourly rates

Table 11

**Fiscal Year 2019 - Total Labor by Task - Salaries & Overhead Applied <sup>1</sup>**

	<i>Labor Costs by Task</i>				
	<i>Ex. Dir.</i>	<i>Trans. Dir.</i>	<i>Planners</i>	<i>Field</i>	<i>Total</i>
<i>Management of the Planning Process</i>	36,896	13,927	12,306	0	63,129
<i>Transportation Planning Activities</i>	73,462	26,262	323,462	0	423,186
<i>Data Collection / Analysis</i>	0	0	23,901	1,566	25,467
<i>Planning Projects</i>	17,207	90,459	105,625	0	213,291
<i>Public Participation</i>	9,431	13,927	9,679	0	33,037
<b>Total</b>	<b>136,996</b>	<b>144,575</b>	<b>474,973</b>	<b>1,566</b>	<b>758,111</b>

1. Estimated overhead rate @ 1.3899

Table 12

**Fiscal Year 2019 - Direct Expenditures by Task**

	Direct Expenditures by Task						Total
	Print & Repro	Travel	Data Proc	Consult	Misc <sup>1</sup>	Capital	
<i>Management of the Planning Process</i>	0	105	0	0	363	0	468
<i>Transportation Planning Activities</i>	1,152	3,885	1,430	0	2,714	0	9,181
<i>Data Collection / Analysis</i>	315	210	210	0	0	0	735
<i>Planning Projects</i>	210	210	0	405,000	2,095	0	407,515
<i>Public Participation</i>	315	158	0	0	1,990	0	2,463
<b>Total</b>	<b>1,992</b>	<b>4,568</b>	<b>1,640</b>	<b>405,000</b>	<b>7,161</b>	<b>0</b>	<b>420,361</b>

1. Miscellaneous expenses include technical training &amp; support, technical publications, and advertising expenses.

Table 13

**Fiscal Year 2019 - Planning Projects with Consultant Assistance**

	<i>Cost</i>
<i>New Haven - Two Way Transit Study</i>	90,000
<i>New Haven - Transportation Demand</i>	65,000
<i>Travel and Tourism Enhancement**</i>	35,000
<i>Coastal Vulnerability - Phase 2</i>	60,000
<i>Planimetrics**</i>	135,000
<i>Regional GIS Viewer Hosting/Maintenance</i>	20,000
<b>Total</b>	<b>405,000</b>

Table 14

**Fiscal Year 2019 - Total UPWP Program Cost**

	<i>Cost</i>
<i>SCRCOG Salaries</i>	317,214
<i>Overhead - Indirect Applied (1.3899)</i>	440,899
<i>Print &amp; Reproductions</i>	1,992
<i>Travel</i>	4,568
<i>Data Processing</i>	1,640
<i>Consultants</i>	405,000
<i>Miscellaneous</i>	7,161
<i>Capital</i>	0
<b>Total</b>	<b>1,178,474</b>

Table 15

**Fiscal Year 2018 - Job Titles and Maximum Hourly Rates**

<i>Job Title</i>	<i>Maximum Hourly Rate</i>
<i>Executive Director</i>	\$ 70.00
<i>Transportation Director</i>	\$ 60.00
<i>Planners</i>	\$ 50.00
<i>Field Personnel</i>	\$ 12.00

Table 16

**Fiscal Year 2019 - Job Titles and Maximum Hourly Rates**

<i>Job Title</i>	<i>Maximum Hourly Rate</i>
<i>Executive Director</i>	\$ 75.00
<i>Transportation Director</i>	\$ 60.00
<i>Planners</i>	\$ 55.00
<i>Field Personnel</i>	\$ 15.00

## **Appendix B**

### **Statement of Cooperative MPO/State/Transit Operators Planning Roles & Responsibilities**

#### **Purpose**

The purpose of this statement is to outline the roles and responsibilities of the State, the South Central Regional Council of Governments (SCRCOG) and appropriate providers of public transportation as required by 23 CFR Sec. 450.314(a) "Metropolitan Planning Agreements" [formerly 23CFR 450.310(e)].

#### **General Roles & Responsibilities**

SCRCOG will perform the transportation planning process for the South Central Region and develop procedures to coordinate transportation planning activities in accordance with applicable federal regulations and guidance. The transportation process will, at a minimum, consist of:

1. Preparation of an annual Unified Planning Work Program that lists and describes all transportation planning studies and tasks to be completed during the year.
2. Preparation and update of a long range, multi-modal regional transportation plan.
3. Preparation and maintenance of a short-range transportation improvement program (TIP).
4. Financial planning to ensure plan and program are financially constrained and within anticipated funding levels.
5. Conduct of planning studies and system performance monitoring, including highway corridor and intersection studies, transit system studies, application of advanced computer techniques, and transportation data collection and archiving.
6. Public outreach, including survey of affected populations, electronic dissemination of reports and information (website), and consideration of public comments.
7. Ensuring the transportation planning process does not have a significant or disproportionate impact on low income, minority and transit dependent Title VI populations.
8. Development and implementation of a Congestion Management Process as appropriate.
9. Ensuring plans, projects and programs are consistent with and conform to air quality goals of reducing transportation-related emissions and attaining National Ambient Air Quality Standards.

#### **Long Range Transportation Plan**

1. SCRCOG will be responsible for preparing and developing the long range (20–25 years) transportation plans for the South Central Region.
2. SCRCOG may develop a consolidated transportation plan summary report for the South Central Region that includes the key issues facing the area and priority programs and projects.
3. CTDOT will provide the following information and data in support of developing the transportation plan:
  - a. Financial information - estimate of anticipated federal funds over the 20-25 year time frame of the plan for the highway and transit programs.
  - b. Trip tables - for each analysis year, including base year and the horizon year of the plan by trip purpose and mode.
  - c. Traffic count data for state roads in the South Central Region, and transit statistics as available.

- d. List of projects of statewide significance by mode, with descriptions, so that they can be incorporated into the regional transportation plans.
  - e. Assess air quality impacts and conduct the regional emissions assessment of the plan. Will provide the results of the assessment in a timely manner to allow inclusion in the plan and to be made available to the public at public information meetings. (Refer to air quality tasks.)
4. SCRCOG may conduct transportation modeling for the area
  5. SCRCOG will consult with the appropriate providers of public transportation on local bus capital projects to include in the transportation plan, and will work together to develop local bus improvements for the plan from the 10-year capital program. Through consultation, SCRCOG, in cooperation with CTDOT, will identify future local bus needs and services, including new routes, service expansion, rolling stock needs beyond replacement, and operating financial needs.

### **Transportation Improvement Program (TIP)**

1. The TIP will be prepared and compiled through a consultative process among CTDOT, SCRCOG, and the appropriate provider(s) of public transportation.
2. CTDOT will prepare an initial list of projects to include in the new TIP. This list will be based on the current TIP that is about to expire and an assessment of which projects will be obligated for funding before the end of the current federal fiscal year.
3. CTDOT, SCRCOG and transit provider(s) – CTDOT will solicit comments on the TIP and incorporate where practicable.
4. CTDOT will provide detailed project descriptions, cost estimates and program schedules. The project descriptions will provide sufficient detail to explain the projects to SCRCOG and the general public.
5. CTDOT will provide a list of projects obligated during each of the federal fiscal years covered by the expiring TIP/STIP. The annual listing of obligated projects should include both highway and transit projects.
6. SCRCOG will compile the TIP for the Region, including preparing a narrative. Projects will be categorized by federal aid program and listed in summary tables. The TIP will be converted into a format that will allow it to be downloaded to the Region's website. SCRCOG will maintain the TIP by tracking amendments and changes to projects (schedule, scope and cost) made through the administrative action process.
7. CTDOT will develop the STIP based on the MPO's TIPs and projects located in the rural regions of the State.
8. CTDOT will include one STIP entry each for the Bridge program, the Highway Safety Improvement program and the Recreational Trails program. This entry will list the total funds needed for these programs for each fiscal year. All Regions will receive back up lists in the form of the Connecticut Bridge Program, the Office of Traffic Engineering Safety Plan and the Recreational Trails program administered by the Department of Environmental Protection. The one line entry will reduce the number of entries needed in the STIP.
9. CTDOT will provide proposed amendments to SCRCOG for consideration. The amendment will include a project description that provides sufficient detail to explain the proposed changes to SCRCOG. It will also provide a clear reason and justification for the amendment. If it involves a new project, CTDOT will provide a clear explanation of the reasons and rationale for adding it to the TIP/STIP.

10. When an amendment to the TIP/STIP is being proposed by SCRCOG and CTDOT, CTDOT will ensure financial consistency.
11. CTDOT will provide a financial assessment of the STIP with each update. SCRCOG should prepare a TIP summary table listing all projects by funding program sorted by year based on CTDOT's financial assessment.

### **Air Quality Planning**

1. CTDOT and SCRCOG may meet at least once per year to discuss the air quality conformity process, the regional emissions analysis and air quality modeling.
2. CTDOT will conduct the regional emissions analysis, which includes the South Central Region and provide the results to SCRCOG. The regional emissions analyses for the build or future years will include the proposed transportation improvements included in the regional long-range transportation plans and TIP. It will contain a table showing the estimated emissions from the transportation system for each criteria pollutant and analysis year.
3. The report provided by CTDOT on the regional emissions analyses will be inserted into the long-range transportation plan and TIP.
4. SCRCOG will make the regional emissions analysis available to the public.

### **Public Participation Program**

1. SCRCOG will annually review and evaluate its public participation program.
2. SCRCOG will update and prepare a list of neighborhood and local organizations and groups that will receive notices of SCRCOG plans, programs and projects.
3. SCRCOG will work to ensure that low-income, minority and transit dependent areas are afforded an adequate opportunity to participate in the transportation planning process, receive a fair share of the transportation improvement benefits and do not endure a disproportionate transportation burden. SCRCOG will comply with federal legislation on these issues.
4. SCRCOG's process for developing plans, projects, and programs will include consultation with state and local agencies responsible for land use and growth management, natural resources, environmental protection, conservation and historic preservation.
5. SCRCOG will maintain its website to provide clear and concise information on the transportation planning process and provide an opportunity to download reports and documents. This will include developing project and study summaries, converting reports into a pdf or text format, and maintaining a list of available documents. The website will provide links to other associated organizations and agencies.

### **Public Transportation Planning**

1. SCRCOG will allow for, to the extent feasible, the participation of transit providers at all Transportation Committee and SCRCOG meetings to provide advice, information and consultation on transportation programs within the South Central Region.
2. SCRCOG will provide the opportunity for the transit providers to review and comment on planning products relating to transit issues within the Region.
3. SCRCOG will allow for transit provider(s) to participate in UPWP, long-range plan, and TIP development to insure the consideration of any appropriate comments.

4. SCRCOG and CTDOT will assist the transit provider(s) to the extent feasible with planning for transit related activities.

### **Fiscal/Financial Planning**

1. The CTDOT will provide SCRCOG with up-to-date fiscal and financial information on the statewide and regional transportation improvement programs to the extent practicable. This will include:
  - a. Anticipated federal funding resources by federal aid category for the upcoming federal fiscal year, as shown in the TIP financial chart.
  - b. Annual authorized funds for the STP-Urban account.
  - c. Annual authorized funds for the FTA Section 5307 Program.
  - d. A listing of FTA Section 5309 Bus and Section 5309 New Starts projects that are earmarked in federal legislation and also as appropriated by Congress.
  - e. Monthly updates of STP-Urban Program showing current estimated cost & scheduled obligation dates.
2. The CTDOT will notify SCRCOG when the anticipated cost of a project, regardless of funding category, has changed in accordance with the agreed upon TIP/STIP amendment and administrative action process.
3. SCRCOG will prepare and distribute summary tables and charts that display financial information.

### **Congestion Management Process (CMP) Program**

1. The CTDOT, as state's primary CMP, will provide SCRCOG its congestion screening report.
2. SCRCOG will review the congestion screening report and select critical corridors for analysis as a second level CMP in the state.
3. SCRCOG will conduct a highway performance monitoring program that includes the collection of traffic counts, conduct of travel time surveys, and determination of travel speeds and delay.
4. SCRCOG will conduct congestion strategies studies for critical corridors and identify possible improvements to reduce congestion and delay.
5. SCRCOG will work with CTDOT on programming possible congestion-reducing projects.
6. SCRCOG will, upon implementation of a congestion reduction improvement, assess post-improvement operations and determine level of congestion relief.

### **Intelligent Transportation Systems (ITS) Program**

1. The CTDOT will maintain the statewide ITS architecture and ensure consistency with the Regional ITS Architecture for the South Central Planning Region.
2. SCRCOG will maintain and update the Regional ITS Architecture for the South Central Planning Region, where appropriate.

### **Amendment**

This Statement on Transportation Planning may be amended from time to time or to coincide with annual UPWP approval as jointly deemed necessary or in the best interests of all parties, including Federal transportation agencies.

**Effective Date**

This Statement will be effective after it has been endorsed by SCRCOG as part of the UPWP, and as soon as the UPWP has been approved by the relevant Federal transportation agencies.

**No Limitation on Statutory Authority**

Nothing contained in this Statement is intended to or shall limit the authority or responsibilities assigned to signatory organizations under Connecticut law, federal law, local ordinance, or charter.