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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

SCRCOG MEETING NOTICE & AGENDA

September 22, 2010 – 10:00 A.M.

**Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473**

Full agenda materials can be found at our website – www.scrco.org

1. Call to order
2. Presentation: I-95 New Haven Harbor Crossing Corridor Improvement Program Update
Kristen Stiff, PB Americas
3. Presentation: Jack Healy, President and CEO of The United Way of Greater New Haven
4. Adoption of *August 25, 2010 SCRCOG Minutes*
First Selectman Anthony DaRos, *Secretary* Pages 2-5
5. Treasurer’s Report for month ending August 31, 2010 – Mayor John Picard, *Treasurer* Pages 6-7
6. Transportation Committee Report - Chairman, Mayor William Dickinson Pages 8-13
 - a) Adopt Resolution to approve 2010-2013 TIP Amendment Ten Pages 10-11
 - b) Adopt Resolution on PM 2.5 Conformity with the Clean Air Act Pages 12-13
7. Approval of Resolution re: Planning Study Consulting Services Page 14
8. Review Proposed By-laws Amendment adding an Evaluation Process for Executive Director’s Performance. Pages 15-16
9. Congressional Report by Louis Mangini, *Legislative Aide*
10. SCRCOG Executive Director’s Report – *Carl Amento* Page 17
11. REX Development Report by Executive Director *Ginny Kozlowski* Pages 18-19
12. DEMHS Report by Roy Piper, *Region 2 Coordinator*
13. Regional Planning Commission Action Table for September, 2010
14. Regional Cooperation / Other Business
15. Adjournment

Special needs: Hearing impaired closed audio loops and/or sign language interpreter and limited English proficiency translator will be provided upon two weeks notice. Agenda can be requested in a language other than English by contacting SCRCOG.



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Carl Amento Executive Director

TO: **SCRCOG Board**
FROM: **First Selectman Anthony DaRos, SCRCOG Secretary**
DATE: **September 22, 2010**
SUBJECT: **SCRCOG Minutes of August 25, 2010**

Present:

Bethany First Selectwoman Derrylyn Gorski
Branford First Selectman Anthony DaRos – *Secretary*
East Haven Mayor April Capone-Almon
Guilford First Selectman Joseph S. Mazza
Hamden Mayor Scott Jackson
Madison First Selectman Fillmore McPherson
Milford Lisa Bull DiLullo, Assistant to the Mayor/ Proxy for Mayor James Richetelli, Jr.
New Haven Mayor John DeStefano, Jr.
North Haven First Selectman Michael Freda
North Branford Mayor Anthony Candelora
Wallingford Mayor William Dickinson, Jr.
West Haven Mayor John Picard - *Treasurer*
Woodbridge First Selectman Edward Sheehy - *Vice Chair/ Acting Chair*
SCRCOG Staff Carl J. Amento – *Executive Director*
Albert Ruggiero, James Rode and Stephen Dudley

Guest Presenters:

Louis Mangini, Legislative Aide for Congresswoman Rosa DeLauro; *Ginny Kozlowski*, Executive Director of REX Development; *Roy Piper*, DEMHS Region 2 Coordinator

Other Guests:

Paul Hongo, Director of Administration and Management East Haven, *Jean Stimolo*, Executive Director of Rideworks; *Stephen P. Livingston*, Connecticut Department of Transportation Field Coordinator and Liaison to SCRCOG; *Barbara Malmberg*, REX Development; *Miriam E. Brody*, League of Women Voters -North Haven; *Mary Bigelow*, GNHTD Board of Directors; *Shelly Saczynski*, UIL Holdings Corporation; *Terry Elton*, Branford Economic Development Commission; and *Mark Zaretsky*, Staff Reporter for the New Haven Register

ITEM 1-Call to Order: The August 25, 2010 meeting of the South Central Regional Council of Governments was called to order at 10:00 A.M. by Acting Chairman Edward Sheehy. Self introductions of SCRCOG officials and guests then took place.



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ITEM 2 – SCRCOG Minutes of July 28, 2010

The *SCRCOG Minutes* were on pages 2 -4 in the agenda packet.

A motion to adopt the *SCRCOG Minutes of July 25, 2010* was offered by Mayor Picard and seconded by First Selectman Gorski. Upon unanimous vote, the motion passed.

ITEM 3 - Treasurer’s Report for the Month Ending July 31 2010 [Review with AI]

SCRCOG Treasurer, Mayor Picard, presented the *Treasurer’s Report*, on pages 5 and 6 in the agenda packet. He advised the officials that the COG has \$483,600 in cash and investment and \$282,000 due from CTDOT for transportation, and greenways planning.

A motion by Mayor Picard, and seconded by First Selectman McPherson, was offered to adopt the *Treasurer’s Report for the month ending July 31, 2010*. With no further discussion, the motion passed by unanimous vote.

ITEM 4 – Transportation Committee’s Report

Adopt 2010-2013 TIP Amendment Nine (*Resolution* on page 20 in the agenda packet)

Approval of this amendment will allow changes to the following projects in the *2010-2013 Transportation Improvement Program*. Explanations for these project changes are in the agenda packet.

Project	0061-0138	Route 10: Westwoods Rd./ Mt Carmel Ave. Intersection
Project	0092-0531	I-95/ I-91/Rt 34 Interchange Reconstruction E
Project	0092-0532	I-95: Quinnipiac River Bridge Construction B
Project	0092-0619	I-95 Corridor Improvement Project- Contract E2
Project	0092-0622	2 Lane Connection between I-95 & I-91- Contract E3
Project	0092-0627	I-95 Corridor Improvement Project- Contract B2
Project	0100-0176	Universal Drive Resurfacing
Project	0173-0407	BPT Ops Center
Project	0427-T0152	Greater New Haven Transit capital improvements
Project	0427-T075	Greater New Haven Transit Small Vehicle Acquisition
Project	0427-XXXX	GNHTD Capital Purchases Carryover
Project	0GNH-XXXX	GNHTD Area Wide Bus Shelter Installation

Upon the recommendation of the Transportation Committee, a motion to approve *Amendment Nine* for inclusion in the *FFY 2010 – FFY 2013 State Transportation Improvement Program* was made by First Selectman Anthony DaRos. The motion, which was seconded by First Selectwoman Derrylyn Gorski, passed by unanimous vote.

ITEM 5 – Legislative Reports

Louis Mangini, Legislative Aide to Congresswoman Rosa DeLauro, reported that budget bills will probably be approved in late September.



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

ITEM 6 – Executive Director’s Report

Executive Director Amento advised the officials that his written report was on page 22 in the agenda packet.

Executive Director Amento reported that the federal Sustainable Communities Regional Planning Grant application was submitted on August 23rd. SCRCOG is partnering with Greater Bridgeport RPA, South Western RPA (Stamford and Norwalk), New York Metropolitan Transportation Council (New York City, western Long Island, lower Hudson Valley) on the application.

Executive Director Amento also reported on consultant selections for UPWP studies, and SCRCOG’s collaboration with Greater New Haven Transit District in planning a Regional Transit Forum. The Executive Director’s written report is attached.

ITEM 7- Action on Pre-Disaster Hazard Mitigation Planning Grant

Executive Director Amento requested approval for SCRCOG to undertake a regional application for a FEMA pre-disaster hazard mitigation planning grant. Ten of the fifteen regional planning agencies in the state have submitted such regional applications. Once the plan is completed and approved by FEMA, cities and towns in the region are eligible for hazard mitigation grants of up to \$3 million.

Mayor Picard moved for approval of the Resolution on page 24 which authorizes SCRCOG to apply for the FEMA planning grant for those cities and towns in the region wishing to participate. Mayor Candelora seconded the motion, which passed unanimously.

ITEM 8 – Appointment to Tweed New Haven Airport Authority

The consensus was to postpone action on this item until a candidate for the appointment is found.

ITEM 9 – REX Development Report by Executive Director Kozlowski

REX Executive Director, Ginny Kozlowski, reviewed her written report.

ITEM 10 – Roy Piper - DEMHS Region 2 Coordinator

Mr. Roy Piper, DEMHS Region 2 Coordinator, reported on two items: (1) Thank you to Mayor DeStefano and the City of New Haven for hosting the shelter exercise on July 31st 200 people participated. (2) Thank you to those cities and towns who have submitted their homeland security MOAs. Please submit any MOAs that still have not been submitted.

ITEM 11 – RPC Action Table for June

The August, 2010 RPC Action Table is located on page 28 in the agenda packet. No action on this matter was required.

ITEM 14 – Regional Cooperation / Other Business

There was no other business



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Carl Amento Executive Director

ITEM 15 - Adjournment

A motion to adjourn was offered by First Selectman Gorski and seconded by First Selectman McPherson
Upon unanimous vote, the meeting concluded at 10:40 A.M.

Respectfully submitted,
Anthony DaRos
SCRCOG Secretary

BALANCE SHEET - August, 2010

ASSETS	
Cash and Investments	
Bank of America	171,871
New Alliance Bank	184,964
Connecticut Short-Term Investment Fund - SCRCOG	138,648
STIF - Shoreline Greenways Trail	71,049
STIF - Economic Development Web Portal Development	44,252
Total Cash and Investments	610,783
Accounts Receivable	
Municipal Dues - FY 10/11	49,400
Connecticut Department of Transportation	101,687
DEMHS - Homeland Security Planning	15,021
Shoreline Greenways Trail - Federal Share	100,658
Amount for Accrued Leave	8,652
Pre-Paid Expense & Other Receivables	28,300
Total Accounts Receivable	303,718
Property and Equipment	
COG Equipment	11,633
Total Property & Equipment	11,633
TOTAL ASSETS	926,135

LIABILITIES AND FUND BALANCE	
Liabilities	
Deferred Revenue - Municipal	125,917
RPI Grant - Economic Development Web Portal	1,533
Shoreline Greenways Trail - Municipal Share - H074(1)	30,214
Shoreline Greenways Trail - Municipal Share - H103(1)	7,462
Total Current Liabilities	165,126
Fund Balance	
Estimated Fund Balance - July 1, 2010	759,410
Amount for Accrued Leave	8,652
Investment in Equipment	11,633
Fund Change	-18,686
Fund Balance - August, 2010	761,009
TOTAL LIABILITIES AND FUND BALANCE	926,135

Statement of Resources and Expenditures - August, 2010

<i>Resources</i>	<i>FY 11 Budget</i>	<i>Month of August, 2010</i>	<i>To Date</i>
Municipal Contribution	151,100	12,592	25,183
ConnDOT - Transportation Planning			
<i>U.S. Dept of Transportation</i>	1,157,444	44,804	90,376
<i>Transportation -- ConnDOT</i>	144,681	5,601	11,297
Emergency Response Planning			
<i>DEMHS - FY 08 NHASH Grant</i>	38,000	0	0
<i>DEMHS - FY 07 NHASH Grant</i>	0	0	0
Regional Growth Partnership			
<i>Reimbursement for SCRCOG Support</i>	25,000	0	0
Interest	2,500	122	125
TOTAL	1,518,725	63,118	126,982

<i>Expenses</i>	<i>FY 11 Budget</i>	<i>Month of August, 2010</i>	<i>To Date</i>
Labor & Benefits	622,016		101,432
<i>Salaries</i>		32,143	66,889
<i>Fringe Benefits</i>		12,204	34,543
Travel	6,300	187	979
Data Process	16,600	0	2,278
General Operations	157,700		35,086
<i>Rent</i>	96,300	8,213	24,739
<i>Postage & Telephone</i>	7,600	353	1,353
<i>Print & Reproduction</i>	2,500	0	0
<i>Office Supplies</i>	3,800	131	213
<i>Equipment Maintenance</i>	17,200	1,637	1,698
<i>Publications</i>	4,900	0	0
<i>Insurance & Professional Services</i>	16,600	0	6,835
<i>Meeting Expenses & Advertising</i>	8,500	71	165
<i>Miscellaneous & Equipment Use</i>	300	35	83
Consultant	654,000	5,892	5,892
Capital Purchase	0	0	0
NHASH Grant	38,000	0	0
Contingencies	24,109	0	0
TOTAL	1,518,725	60,866	145,668

South Central Regional Council of Governments
2010-2013 TRANSPORTATION IMPROVEMENT PROGRAM
Amendment Number 10

Project **0138-0221 2001-025 I-95: Housatonic River Bridge Replacement**

Changes Amendment 10 decreases funds for FFY11 and increases overall funding reflected in the TIP/STIP for years 2012, 2013 and FYI

Reason This action is required to maintain fiscal constraint in FFY11. And to bring funding levels reflected in the TIP in line with the revised projected expenditures.

South Central Regional Council of Governments
 FFY2010-FFY2013 Transportation Improvement Program
 Amendment Number 10

State Project 0138-0221

SCRCOG #2001-025

Municipality Regional

Proposed

Project Name I-95: Housatonic River Bridge Replacement

Description Replace the current six-lane bridge with a new structure to the north (west) of the existing bridge though complicated by proximity to Metro North. FY02 includes \$500,000 (total) ROW. Approximately four year construction period.

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
BRXZ	CON AC-Entry		0				
	Federal			24,750	25,650	25,650	76,950
	State			2,750	2,850	2,850	8,550
I-M	AC-Entry		0				
	Federal			24,750			
	State			2,750			
Total Cost	\$197,500	0	0	55,000	28,500	28,500	85,500

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
BRXZ	CON AC-Entry			0			
	Federal			21,340	40,294	42,888	48,410
	State			2,371	4,478	4,765	5,379
I-M	AC-Entry			0			
	Federal			7,730	930	34,730	74,410
	State			859	103	3,859	8,268
NHS	AC-Entry			0			
	Federal				9,280		26,830
	State				1,031		2,981
TIP Funds	\$340,936	0	0	32,300	56,116	86,242	166,278

Amendment Notes

Adjust obligation schedule; defer FY04 CON to FY05 and increase post-FY05 commitment. FY 07TIP Amend I reduced NHS funding for 2010 and added 2011/ FYI. FY07-11 Tip amend 3 deletes all NHS funding introduces IM and Bridge funding and increases overall project funding by 143,881 FY07 TIP Amend 7 deletes FFY07 and moves project start out to FFY08, FY07 TIP Amend 13 realigns funding sources and moves project out to FFY09 FY07 TIP Amend 22 moves funds from FFY09, FFY10 changes amounts in FYI as breakout project is added to the TIP. Project moved into FY10 TIP reduced by \$99 M, FY10 TIP Amend 10 adjusts funding



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Carl Amento Executive Director

Resolution

Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program Amendment Ten

- Whereas:* U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and
- Whereas:* The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program* on October 28, 2009, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2010-2013 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans, May, 2007*); and
- Whereas:* The Council, on October 28, 2009, indicated that periodic *Program* adjustment or amendment was possible; and
- Whereas:* Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2007 to 2035, (May, 2007)*); and
- Whereas:* Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and
- Whereas:* By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and
- Whereas:* Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

Resolution

***Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program Amendment Ten
(Continued)***

Now, Therefore, Be It Resolved By the Council of Governments

The *Program Amendment Ten* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **September 22, 2010**.

Date: September 22, 2010

Anthony DaRos
Secretary



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

RESOLUTION ON CONFORMITY WITH THE CLEAN AIR ACT

PM 2.5

WHEREAS,

the South Central Regional Council of Governments (SCRCOG) is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program or when effecting a significant revision of the Region's Transportation Plan; and

WHEREAS,

Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS,

it is the opinion of the South Central Regional Council of Governments (SCRCOG) that the plans and programs approved on October 28, 2009 and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS,

the New York – Northern New Jersey – Long Island, NY-NJ-CT area is designated a PM 2.5 Nonattainment area; and

WHEREAS,

the State of Connecticut has elected to jointly assess conformity in all PM 2.5 nonattainment areas in Connecticut (Fairfield County and New Haven County) and



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Carl Amento, Executive Director

RESOLUTION ON CONFORMITY WITH THE CLEAN AIR ACT – **PM 2.5** (Continued)

WHEREAS,

the results of the required emissions analysis performed by the Connecticut Department of Transportation on the Regional Long Range Plan (March 2007) and the FFY 2010-2013 TIP shows that the implementation of the projects contained therein will result in emissions of PM2.5 in each analysis year that are less than the emissions of the baseline year.

Now, THEREFORE BE IT RESOLVED, by the Council of Governments,

That the South Central Regional Council of Governments (SCRCOG) finds that the Regional Long Range Plan (March 2007) and the FFY 2010-2013 TIP conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the July 2010 PM2.5 Conformity Determination.

CERTIFICATE

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on September 22, 2010.

DATE: September 22, 2010

BY: _____

Anthony J. DaRos
Secretary



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

**Resolution Re:
Planning Study Consulting Services**

Whereas: SCRCOG’s Fiscal Year 2011 and 2012 Transportation Planning Program (UPWP), adopted by the Council on June 23, 2010, identified planning studies which are to be conducted with consultant services to complement staff efforts; and

Whereas: Per a Connecticut Department of Transportation-defined consultant outreach process and a Consultant Selection Committee review, interview and recommendation process, it is recommended that the following consultants be retained for the noted assignments:

- Madison - PB Americas, Inc.
- North Haven - Clough Harbour and Associates
- Regional Housing – Milone and MacBroom
- Bethany Roads – Beta Group
- Bethany Mini-transit – TranSystems
- Hamden – Fitzgerald and Halliday
- Wallingford Transit – Nelson Nygaard
- Meriden Trail – Stantec Consulting Services
- New Haven Modal – Nelson Nygaard
- Congestion Management – VN Engineers
- Regional School Bus – VN Engineers
- Regional Traffic Signal – Fuss and O’Neill
- Regional Transit Data – TranSystems
- Regional Road Classification – Clough Harbour and Associates

Now, Therefore, Be It Resolved By the Council of Governments:

That the Executive Director is authorized to negotiate and sign consulting services agreements with the above consultants consistent with the UPWP.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on September 22, 2010.

Date: September 22, 2010

By: _____
Anthony J. DaRos
Secretary

SCRCOG Proposed By-laws Amendment:

Evaluation Process for Executive Director's Performance

Current By-Laws Provisions

The SCRCOG By-Laws makes scant reference to the evaluation of the performance of the Executive Director. Article VII, which deals with the Executive Committee, provides in subsection I.: "The Executive Committee shall consider a budget, as prepared by the Executive Director, and recommend for approval a budget to the Council during April of each year. Budget proposals shall reflect: (1) annual Council goals advanced by the Committee and approved by the Council at the time of budget approval; and (2) January personnel evaluations conducted by the Executive Director, including his(her) self-evaluation, under the direction of the Committee.

Article IX, dealing with the Executive Director, contains the following provisions: "C. (2) The Executive Director shall keep the Council advised as to progress of work of the work program of the organization by monthly reports accompanying meeting agendas..."

Current Personnel Management Procedures and Employment Agreement

The Personnel Management Procedures contain no provisions dealing with evaluation of the performance of the Executive Director. The Employment Agreement between SCRCOG and the Executive Director also contains no evaluation procedure.

Executive Committee Recommendation

The Executive Committee has approved the language below with regard to an evaluation process for the Executive Director and has requested that the language for the procedure be submitted to the Council as a By-Laws amendment. The best place to insert an evaluation procedure would be in Article IX of the By-Laws, dealing with the Executive Director. The proposed amendment is submitted for review this month and can be acted upon next month.

Proposed By-Laws Amendment- Addition to Article IX *Executive Director* of the By-laws

D. Evaluation Process

1. The Executive Director shall submit goals and a proposed work program to the Executive Committee, along with the proposed budget, in April of each year. The budget and work program should be approved by the Council at its May meeting.
2. The Executive Director shall submit a progress report on the approved work program for discussion at each monthly Executive Committee meeting.
3. The Executive Director may submit proposed revisions, adjustments, additions and/or subtractions to the approved work program at any monthly meeting of the Executive Committee; such amendments of the work program must be approved by the Executive Committee in order to become effective.

4. Monthly work program progress reports should be discussed at each meeting of the Executive Committee, and the Executive Committee should convey its satisfaction or dissatisfaction with such progress, and any recommendations for corrective action, to the Executive Director at such meeting.
5. If, at any time, the Executive Committee believes it would be beneficial, it may request the Council Chairman or the Personnel Committee to meet at another date with the Executive Director to discuss any issues that have arisen as to the Executive Director's performance. The Council Chairman and/or the Personnel Committee would then report on the outcome of such meetings.
6. The Executive Director shall submit a self-evaluation of his/her performance to the Executive Committee as part of the agenda package for both its January and its July meetings. The Executive Committee shall discuss with the Executive Director the self-evaluations and the Executive Director's progress with regard to the approved work program, as it may be amended.
7. Any salary increase for the Executive Director shall be determined in conjunction with the annual budget and shall be based upon the Executive Committee's review and assessment of the Executive Director's performance with regard to the approved work program and its review and assessment of the Executive Director's self-evaluations.
8. If, at any time, and after exhausting all reasonable attempts to resolve the matter otherwise, the Executive Committee believes that the performance of the Executive Director is so deficient as to warrant termination, it may vote to recommend such action to the Council. The Council would then proceed in accordance with the termination provisions of the By-Laws and the Employment Agreement.



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

Executive Director's Report

September, 2010

HUD Sustainable Communities Regional Planning Grant

The grant application requesting \$5 million was submitted on August 23rd. SCRCOG partnered with Greater Bridgeport RPA, South Western RPA (Stamford and Norwalk), New York Metropolitan Transportation Council (New York City, Western Long Island, lower Hudson Valley). We do not know when a decision will be made on our grant application. We are now involved in lobbying for its approval. We met with staff members of the federal delegation in Bridgeport Mayor Finch's office, and a meeting with the federal delegation is being planned in Washington.

Regional Transit Forum

SCRCOG is working with the Greater New Haven Transit District in planning a Regional Transit Forum for October 26th in New Haven. The forum will include presentation on the current status and plans for improvement to the modes of transportation (public and private bus service, rail, para-transit, telecommuting, bike/ pedestrian) in our region. It is expected that a series of recommendations will result from the presentations and discussions. I will be giving the welcoming address.

Website

We are continuing to work with York & Chapel on improvements to the SCRCOG website.

REX Development move

The new offices for REX employees have been glassed in, have blinds and doors. We have integrated our use of fax, copying and scanning services. Integrating REX into our telephone system would involve considerable expense and still leave us with a 15 year old phone system without features such as caller ID, voicemail and a busy lamp field so that the receptionist can see who is on the phone. We also have no way to automatically direct phone calls without a receptionist. After interviewing 10 local companies, it appears that SCRCOG or REX can buy or lease a new phone system with all of the modern features at a cost that is less per month than we are presently paying.

FEMA grant

We are working on contacting towns in the region to see which want to participate in the Pre-Disaster hazard Mitigation Planning grant which is due in late October.

Regionalization initiatives

We are in discussion with various individuals and entities exploring regionalization initiatives involving energy, recycling, SeeClickFix, DataHaven, and purchasing.

Speaking engagement

I will be making a presentation on SCRCOG and Regionalism to a Community Development Breakfast sponsored by the Greater new haven Community Loan Fund on October 12th.



Executive Director's Report – September 15, 2010
Ginny Kozlowski

Brownfield Projects

- The next round of USEPA Brownfield funding applications are due October 15, 2010. REX Development emailed all of the municipalities the new funding guidelines. REX is looking for community projects similar to the Hamden/New Haven project that can be submitted as a community application as these projects receive a higher ranking in terms of funding. Please contact Will Warren at REX for additional details
- Diane Kelly from USEPA has indicated that she is waiting for the final approval from Washington, DC for the extension of REX's Revolving Loan Fund set to expire on September 30, 2010.
- 41 Haig Street appears to be sold and closing is scheduled to take place by 10/29. At which time REX will be repaid for its loan.

Business Development

- Secretary Brenda Sisco has issued a letter stating that the Connecticut's Office of Policy and Management has reviewed and approved the REX region's CEDS. It has not been determined as to the process of how regions will receive the long awaited letter from the Governor that needs to be submitted with the application to the USEDPA. We are continuing to outreach to DECD as to the timetable and process. Without the letter from the Governor, USEDPA will not start the review process for the Economic Development District designation. REX Development is the first region to have received both approval from DECD and OPM.
- Tony Rescigno and I met with representatives (Jimmy Ryan, Sheila O'Malley and Bill Purcell) from the Central Naugatuck Valley CEDS region to discuss the possibility of affiliation with the South Central Region for the CEDS. The Central Naugatuck Valley CEDS is based on an eighteen town region and has been a CEDS region for ten years. Jimmy Ryan indicated they will stay in touch over the next year to see how we both regions progress and we have their assurance that issues and opportunities that may impact our regions will have their full attention.
- The REX Strategic Planning Committee and REDFO will hold a joint meeting on Friday, September 24. REX Development will be presenting its work plan and program initiatives for the balance of fiscal year 2011. The goal of this combined meeting is to reengage members of both committees to maximize all the economic development resources available in the region.
- Met with Meriden Town Manager Larry Kendzior, Economic Development Administrator Peggy Brennan and Trudy Magnolia, Economic Development Specialist regarding Meriden's participation in REX Development.
- Met with the Madison Economic Development Commission and updated the commission on REX's activities over the past eight months and its ongoing work plan.

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BETHANY BRANFORD EAST HAVEN GUILFORD HAMDEN MADISON MERIDEN MILFORD
NEW HAVEN NORTH BRANFORD NORTH HAVEN ORANGE WALLINGFORD WEST HAVEN WOODBRIDGE

- Met with West Haven’s Economic Development Taskforce and updated the taskforce on REX’s activities over the past eight months and its ongoing work plan.
- REX staff participated in the United Illuminating Site Selector Familiarization Tour the week of August 23. Collaborated with Economic Development Corporation of New Haven on a collateral piece that was presented to the site selectors upon their departure that focused on the region’s food manufacturers.
- REX staff received a scholarship from CEDAS to attend a seminar on Economic Development presented by the International Economic Development Council
- Attended the International Manufacturing Technology Show

Marketing

- Continued build out of REX’s website
- Refining the FY 2011 marketing initiatives with York & Chapel
 - Website Build-out (On going)
 - Entrepreneurial Challenge Campaign (Spring 2011)
 - Commercial Real Estate Initiatives (Fall 2010)
 - REX Brochure (Fall 2010)
- Participating in the state wide dialogue for the Alliance for Culture & Tourism – reinstating funding for state wide tourism marketing funding
- To maintain market share, distributing weekly consumer topical e-blasts, refreshing visitNewHaven website and updating social media daily
- REX staff attended Affordable Meetings Showcase in Washington, DC

Action Items

- Continue meetings with regional stakeholders and constituents