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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

SCRCOG MEETING NOTICE & AGENDA
February 23, 2011 – 10:00 A.M.

**Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473**

Full agenda materials can be found at our website – www.scrco.org

1. Call to order and Introductions: -First Selectman Edward Sheehy, *Chairman*
2. **Presentation:** SCRCOG Pension Investment Presentation, Steve Repka , *eBenefits Group*
3. Adoption of January 26, 2011 SCRCOG Minutes- Mayor John Picard, *Secretary* *Pages 3-6*
4. Treasurer’s Report for month ending January 31, 2011
– Mayor April Capone Almon, *Treasurer*
5. Transportation Committee Report - First Selectman Michael Freda *Pages 7-12*
Adopt Resolution to approve 2010-2013 TIP Amendment Thirteen *Pages 11-12*
6. Adoption of Affirmative Action Policy Resolution (renewed annually) *Pages 13-15*
7. Annual SCRCOG Self-Certification *Pages 16-17*
8. Legislative Reports
 - a. State– Carl Amento *Executive Director*
 - b. Federal -Louis Mangini, *Legislative Aide to Congresswoman Rosa DeLauro*
9. **Presentation:** Proposed Regional Foreclosure Prevention Project, Carla Weil of *Greater New Haven Community Loan Fund* and Eva Heintzelman of *ROOF (Real Options/ Overcoming Foreclosure)*
10. Discussion and possible action on Proposed Regional Foreclosure Prevention Project. *Pages 18-21*
11. SCRCOG Executive Director’s Report – Carl Amento *Executive Director*
12. REX Development Report by Ginny Kozlowski, *Executive Director* *Page 22*
13. DEMHS Region 2 Report- Roy Piper, *Coordinator*

Special needs: Hearing impaired closed audio loops and/or sign language interpreter and limited English proficiency translator will be provided upon two weeks notice. Agenda can be requested in a language other than English by contacting SCRCOG.



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Carl Amento, Executive Director

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Full agenda materials can be found at our website – www.scrkog.org

14. RPC Action Tables for January

Page 23

15. Regional Cooperation / Other Business

16. Adjournment

Note:

Immediately after the adjournment of the SCRCOG meeting, SCRCOG members are invited to stay for a discussion of common collective bargaining issues, including specifically in this session: pension and health benefits issues.

Special needs: Hearing impaired closed audio loops and/or sign language interpreter and limited English proficiency translator will be provided upon two weeks notice. Agenda can be requested in a language other than English by contacting SCRCOG.



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

TO: **SCRCOG Board**
FROM: **Mayor John Picard, SCRCOG Secretary**
DATE: **February 16, 2011**
SUBJECT: **SCRCOG Minutes of January 26, 2011**

Present:

Bethany First Selectwoman Derrylyn Gorski
Branford First Selectman Anthony DaRos-*Vice Chairman*
East Haven Mayor April Capone Almon – *Treasurer*
Guilford James Portley, *Proxy for First Selectman Joseph S. Mazza*
Hamden Mayor Scott Jackson
Madison First Selectman Fillmore McPherson
Milford Mayor James Richetelli, Jr.
New Haven Michael Piscitelli, *Proxy for Mayor John DeStefano, Jr.*
North Haven First Selectman Michael Freda
Wallingford Mayor William Dickinson, Jr.
West Haven Mayor John Picard - *Secretary*
Woodbridge First Selectman Edward Sheehy - *Chairman*
SCRCOG Staff Carl J. Amento – *Executive Director*
Albert Ruggiero, Stephen Dudley, James Rode and Eugene Livshits

Guest Presenters: Marcia Marien, *President of Connecticut Society of CPAs*; Louis Mangini, *Legislative Aide for Congresswoman Rosa DeLauro*; Ginny Kozlowski, *Executive Director of REX Development*; Roy Piper, *DEMHS Region 2 Coordinator*; Neysa Guerino, *Executive Director of South Central Agency on Aging*; Dr. William Hass, *President and CEO of FSW Inc.*; Thomas Chaplik, *Regional Water Authority*; Lori Mathieu, *Connecticut Department of Public Health*; Betsy Gara, *Connecticut Water Works Association.*; David Fink, *Policy Director, Partnership for Strong Communities*

Other Guests:

Jean Stimolo, *Executive Director of Rideworks*; Philip Moberg, *Connecticut Department of Transportation Field Coordinator and Liaison to SCRCOG*; William Villano, *Executive Director, Workforce Alliance*; Miriam E. Brody, *League of Women Voters -North Haven*; Mary Bigelow, *GNHTD Board of Directors*; Carlene Kulisch, *Kulisch Consulting*; and Thomas Cariglio, *United Illuminating*; Carol Nardini *Orange Community Services Director*; Dagmar Ridgeway, *Director, Canoe Brook Senior Center, Branford, Ct*; Mark Zaretsky, *Staff Reporter, New Haven Register*; Judy Cormier, *Manager of North Haven Joyce C Budrow Senior Center*; Suzanne Burbage, *Elderly Services Coordinator, Miller Senior Center, Hamden Ct*; Nancy Garrick, *Connecticut Water Works Association*

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Opportunity
Employer*

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E-Mail: camento@scrlog.org

ITEM 1- Call to Order

In Chairman Zeoli's absence, Vice Chair Sheehy called to order the January 26, 2011 meeting of the South Central Regional Council of Governments at 10:05 A.M. Self introductions of SCRCOG officials and guests then took place.

ITEM 2 – Presentation- “Connecticut is Broke” by Marcia Marien

Marcia Marien, President of the Connecticut Society of CPAs presented a Power Point presentation on the state's financial statements and compared Connecticut's state financial crisis to that of other states. Ms. Marien distributed her Power Point presentation to the members.

ITEM 3– SCRCOG Minutes of November 17, 2010

Board Secretary, First Selectman DaRos, stated that the *SCRCOG Minutes* were on pages 4 -6 in the agenda packet.

A motion to adopt the *SCRCOG Minutes of November 17, 2010*, as presented, was offered by First Selectman DaRos and seconded by Mayor Picard. Upon unanimous vote, the motion passed.

ITEM 4 - Treasurer's Report for the Month Ending December 31 2010

SCRCOG Treasurer, Mayor Picard, presented the *Treasurer's Report*, on pages 7 and 8 in the agenda packet. He advised the officials that SCRCOG has assets \$416,000 in Bank of America and New Alliance Bank, and \$254,000 in our STIF account. Half way through the year expenses are in line with our fiscal year budget.

A motion by Mayor Picard, and seconded by First Selectwoman Gorski, was offered to adopt the *Treasurer's Report for the month ending December 31, 2010*. With no further discussion, the motion passed by unanimous vote.

ITEM 5 –Nominating Committee Report for Calendar Year 2011 Officers and Committees

Mayor Richetelli, Chairman of the Nominating Committee, presented the report of the Nominating Committee which is found at page 9 of the agenda packet.

ITEM 6- Election of Officers and appointment of committees

Mayor Richetelli moved to approve the officers and committee assignments recommended in the Nominating Committee's report. First Selectman McPherson seconded the motion, and it passed unanimously.

ITEM 7-Transportation Committee Report

Mayor Dickinson, Chairman of the Transportation Committee reported that the Committee approved TIP Amendment Twelve at its January 19, 2011 meeting. The amendment is detailed on pages 10-22 of the agenda packet. The resolution is on pages 21 and 22 of the agenda packet.

Mayor Dickinson moved approval of TIP Amendment Twelve. Mayor Richetelli seconded the motion, and it passed unanimously.

ITEM 8- Adopt a Resolution to Appoint SCRCOG Bank Signatories

Executive Director Amento pointed out that with the election of new 2011 SCRCOG officers, bank signatories will have to be changed. The resolution is on page 23 of the agenda packet.

Mayor Richetelli moved approval of the resolution. First Selectman McPherson seconded the motion, and it passed unanimously.

ITEM 9- Adopt a Resolution authorizing the Executive Director to sign agreements with CTDOT

This is a resolution approved each January by SCRCOG. The resolution is at page 24 of the agenda packet.

First Selectman DaRos moved approval of the resolution. Mayor Richetelli seconded the motion, and it passed unanimously.

ITEM 10-Adopt a Resolution authorizing Execution of a grant award with DEMHS for FY2007 Funds

SCRCOG acts as a fiduciary for certain DEMHS funds for our region. The resolution is on page 25 of the agenda packet. Mayor Capone Almon moved approval of the resolution. First Selectman DaRos seconded the motion, and it passed unanimously.

ITEM 11-Adopt a Resolution authorizing Execution of a grant award with DEMHS for FY2008 Funds

SCRCOG acts as a fiduciary for certain DEMHS funds for our region. The resolution is on page 26 of the agenda packet. Mayor Picard moved approval of the resolution. First Selectman McPherson seconded the motion, and it passed unanimously

ITEM 12- Legislative Reports

Executive Director Amento reviewed bills proposed by the General Assembly that affect municipalities and regions. The bills were on pages 27-44 of the January agenda packet. E.D. Amento also distributed a further list of bills which had been proposed after the agenda was sent out.

Lou Mangini, Legislative Aide to Congresswoman Rosa DeLauro, reported that the federal government is operating on continuing resolutions. For Fiscal Year 2011-2012, the President will be presenting his budget proposal in mid-February.

ITEM 13-SCRCOG Executive Director's Report

Executive Director Amento requested that David Fink from HOME Connecticut be permitted to address the members. Mr. Fink noted that a regional housing forum is being planned for May or June, with the assistance of the SCRCOG staff, and that he would be contacting the mayors and first selectmen for input.

E.D. Amento also requested that Neysa Guerino, Executive Director of the Agency on Aging and Bill Hass, President and CEO of FSD, Inc, which provides meals for the elderly in our region be permitted to make a presentation to the members. The presentation highlighted the decrease in funding for the provision of meals to the elderly in our region, and steps that have been proposed to reduce the number of days meals are served at certain senior centers in the region. Ms. Guerino and Mr. Hass intend to meet with mayors and first selectmen in the towns affected by the cutbacks to determine what alternatives may be available.

Executive Director Amento stated that SCRCOG was embarking on several regional initiatives and needed the assistance of the mayors and first selectmen to determine the feasibility of proceeding with each. In order to determine if it would be feasible to have several towns undertake the revaluation process together to save expenses, Amento distributed a survey to each of the members. E.D. Amento distributed a form asking the members to designate a representative from each town to form a regional housing committee to consider the feasibility of attacking the foreclosure crisis at a regional level. E.D. Amento distributed forms for the members to designate a representative to a regional energy committee and to give permission to discuss with the purchasing agent in each town the feasibility of "bundling" the same or similar purchases among several towns.

ITEM 14- Collective Bargaining Project Report

Executive Director Amento noted that the mayors and first selectmen in November expressed an interest in working together on collective bargaining issues. E.D. Amento distributed spreadsheets for each town to input information concerning each of its collective bargaining agreements. The information would then be input on to a master spreadsheet including information from all the towns, which would be distributed to the members. The mayors and first selectmen were welcome to remain after the SCRCOG meeting was adjourned to discuss collective bargaining issues.

ITEM 15- REX Development Executive Director's Report

Ginny Kozlowski reviewed her Executive Director's Report found on page 45 of the agenda packet.

ITEM 16- Appoint First Selectman Michael Freda to Fill Vacancy on REX Development Board of Directors

First Selectwoman Gorski moved to approve the appointment. Mayor Capone Almon seconded the motion and it passed unanimously.

ITEM 17- RWA Special Report

Thomas Chaplik of the Regional Water Authority, Lori Mathieu of the Connecticut Department of Public Health and Betsy Gara of the Connecticut Water Works Association urged SCRCOG to support the inclusion of water infrastructure in the region's Comprehensive Economic Development Strategy (CEDS) so that the RWA would be eligible to receive federal grant funding for upgrading their infrastructure.

ITEM 18- DEMHS Report

Roy Piper reported that the quarterly Region 2 REPT CEO meeting scheduled for February 7th will be cancelled and that the next CEO meeting will be in May.

ITEM 19- Regional Planning Commission Report

The Action Table for January is on pages 46 and 47 of the agenda packet.

ITEM 20- Regional Cooperation/ Other Business

Executive Director Amento distributed the SCRCOG 2011 Legislative Agenda and the 2011 Regional Legislative Agenda approved in December by the Executive Committee.

Given the length of the meeting, it was the consensus of the members to defer the post-meeting discussion on Collective Bargaining issues to the next meeting.

ITEM 21- Adjournment

First Selectman DaRos moved to adjourn the meeting. First Selectman McPherson seconded the motion, which passed unanimously. Chairman Sheehy adjourned the meeting at 12:05 pm.

Respectfully submitted,
John Picard
SCRCOG Secretary

South Central Regional Council of Governments
2010-2013 TRANSPORTATION IMPROVEMENT PROGRAM
Amendment Number 13

Project	0061-0148	2007-112	Farmington Canal Greenway Tunnel
Changes	Amendment 13 increases funding for the project		
Reason	This project was previously initiated as a break-out project from project #61-144 Farmington Canal Greenway Phase III. Surplus HPPS funds have been released from #61-144. This action moves those funds to #61-148. DCD is March 2011		
Project	0079-0226	2007-048	Quinnipiac River Linear Trail Phase 2
Changes	Amendment 13 moves project to FFY11 and increases local share		
Reason	Action is necessary as additional time is needed for completion of final design and permits		
Project	0170-3013	2010-A7-4	Inspection of Bridges (on/off System)
Changes	Amendment 13 moves funding from FFY13 to FFY 11 and FFY12		
Reason	AC conversions are moved up as schedule is adjusted.		

South Central Regional Council of Governments
 FFY2010-FFY2013 Transportation Improvement Program
 Amendment Number 13

State Project 0061-0148

SCRCOG # 2007-112

Municipality Hamden

Proposed

Project Name Farmington Canal Greenway Tunnel

Description the rerouting of the Farmington Canal Greenway Trail with a tunnel to allow users to avoid crossing Skiff St at a dedicated pedestrian signal. This project will use balance of HPP funds from #61-144

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
HPP	ENG	Federal	80					
		Local	20					
	CON	Federal			770			
		Local			193			
Total Cost	\$1,063		100	0	963	0	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>		<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
HPP	ENG	Federal	80					
		Local	20					
	CON	Federal			1,117			
		Local			279			
TIP Funds	\$1,496		100	0	1,396	0	0	0

Amendment Notes

FY07 TIP Amend 28 introduces new project. Updated 12/09 Project included in FY10 TIP. FY10 TIP Amend 7 moves CON from FFY10 to FFY11. FY10 TIP Amend 13 increases funds

South Central Regional Council of Governments
FFY2010-FFY2013 Transportation Improvement Program

Amendment Number 13

State Project 0079-0226

SCRCOG # 2007-048

Municipality Meriden

Proposed

Project Name Quinnipiac River Linear Trail Phase 2

Description Design and Construct 1.7 Miles of a 10ft wide Multi purpose trail from Oregon Road to West Main St, Project will include 3 crossings over Sodom Brook. HPP earmark #3862
Procurement Summary For PE Phase completed

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
HPP	CON	Federal	712				
		Local	178				
Total Cost	\$890		890	0	0	0	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
HPP	CON	Federal		712			
		Local		1,038			
TIP Funds	\$1,750		0	1,750	0	0	0

Amendment Notes

FY07 TIP Amendment 5 introduces project. FY07 TIP Amend 19 moves CON from FFY09 to FFY10 CON reduced from 956,000 to \$890,000 Project included in FY10 TIP. FY10 TIP Amend 13 moves project to FFY11 and increases local share

South Central Regional Council of Governments
 FFY2010-FFY2013 Transportation Improvement Program
 Amendment Number 13

State Project 0170-3013

SCRCOG # 2010-A7-4

Municipality Statewide

Proposed

Project Name Inspection of Bridges (on/off System)

Description Inspection of bridges in the on/off system by CE 7-1-2010 to 6-30-2013. this project replaces project #0170-2729 which expires 6-30-2010

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
BRXZ	ENG AC-Entry		0				
	Federal		6,240	6,400	6,400	4,722	
	State		1,560	1,600	1,600	1,181	
Total Cost	\$29,703	0	7,800	8,000	8,000	5,903	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
BRXZ	ENG AC-Entry		0				
	Federal		6,240	8,900	8,622		
	State		1,560	2,225	2,156		
TIP Funds	\$29,703	0	7,800	11,125	10,778	0	0

Amendment Notes

FY10 TIP Amend 7 introduces new project. FY10 TIP Amend 13 moves funding from FFY13 to FFY 11 and FFY12



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

Resolution

Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program Amendment Thirteen

- Whereas:* U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and
- Whereas:* The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program* on October 28, 2009, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2010-2013 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans, May, 2007*); and
- Whereas:* The Council, on October 28, 2009, indicated that periodic *Program* adjustment or amendment was possible; and
- Whereas:* Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2007 to 2035, (May, 2007)*); and
- Whereas:* Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and
- Whereas:* By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and
- Whereas:* Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

Resolution

***Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program Amendment Thirteen
(Continued)***

Now, Therefore, Be It Resolved By the Council of Governments

The *Program Amendment Thirteen* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **February 23, 2011**.

Date: February 23, 2011

By: _____
John Picard, Secretary
South Central Regional Council of Governments



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento, Executive Director

Resolution

Calendar Year 2011 Affirmative Action Program and Policy Statement

Whereas: The Connecticut Department of Transportation, requires that all contractors, establish and annually submit an *Affirmative Action Program and Policy Statement*, which describes affirmative hiring practices relative to minority persons and women; and

Whereas: The Council of Governments *Affirmative Action Program and Policy Statement* shall be approved by the Connecticut Department of Transportation; and

Now, Therefore, Be It Resolved That

1. The Council of Governments approves continuation of its Affirmative Action Program and Policy Statement dated February 23, 2011.
2. The Council of Governments authorizes its Chairman to execute the "Affirmative Action Policy Statement" which will guide its Calendar Year 2011 Affirmative Action Program. including as part of its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes § 4a-60(a)(1) and § 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.
3. Appoints Albert Ruggiero Jr. to continue to serve as Equal Employment Opportunity Enforcement Officer, and to perform the duties identified in the "Affirmative Action Policy Statement.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on February 23, 2011

Date: February 23, 2011

By: _____
John Picard
Secretary



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

AFFIRMATIVE ACTION POLICY STATEMENT

It is the policy and practice of SCRCOG to assure that no person will be discriminated against or denied the benefits of any activity, program or employment process receiving public funds, in or in part, in the areas of employment, recruitment, advertising, hiring, upgrading, promoting, transferring, demoting, layoffs, terminations, rehiring, employment and/or rates of pay and other compensations.

SCRCOG is an Affirmative Action/Equal Opportunity Employer and is strongly committed to all policies which will afford equal opportunity employment to all qualified persons without regard to an individual's race, color, religious creed, age, sex, marital status, national origin or ancestry, sexual orientation, the request or requirement for genetic background information, present or past history of mental disorder, mental retardation, learning disability or physical disability, including but not limited to, blindness, conviction of a crime unless provisions of Conn. Gen Statutes 46a-60(b), 45a-80(b), or 46a-81(b) are controlling or there is a bona fide occupational qualification excluding individuals in any of the protected groups. Such action shall include: Employment, upgrading, demotion or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship, preapprenticeship and/or on-the-job training. This policy and practice applies to all persons, particularly those who are members of the protected classes identified as being African American, Hispanic, Asian, American Indian, Women and persons with disabilities.

SCRCOG will implement, monitor, enforce and achieve full compliance with this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations, and executive orders, and the E.E.O. contract provisions listed below:

1. Civil Rights Act of 1964, as amended and Civil Rights Act of 1991
2. Presidential Executive Order 11246 as amended
3. Title 23 U.S.C. 140
4. Title 49 C.F.R. Part 26
5. Governor's Executive Orders #3 and #17
6. Connecticut Fair Employment Practices Act
7. Americans with Disabilities Act of 1990
8. Public Act No. 91-58
9. Specific Equal Employment Opportunity Responsibilities
10. Required Contract Provisions Federal Aid Construction Contracts
11. A (76) Affirmative Action Requirements
12. Training Special Provision
13. Minority Business Enterprises as Subcontractors
14. Standard Federal Equal Employment Opportunity Construction Contract Specification
15. Nondiscrimination Act
16. Connecticut General Statutes § 4a-60(a)(1) and § 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.

In implementing this policy and ensuring that equal opportunity is being provided to protected class members, each time a hiring opportunity occurs SCRCOG will contact and request referrals from minority and female organizations, referral sources, and media sources. All advertising will emphasize that the firm is "An Affirmative Action/Equal Opportunity Employer".

In addition to the normal procedures for filling a job (i.e., placing ads in major newspapers, employee referrals), SCRCOG will also contact a minority and female referral sources to place job openings. These sources are listed below:



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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

Name or Referral Source	Address	Contact Person	Telephone #
1. NorthEast Minority News	PO Box 4159, Hartford, CT 06147	N/A	(860) 249-6065
2. Unemployment Office, State of CT	(online)	N/A	
3. LaVoz Hispana	35 Elm St., New Haven, CT 06510	N/A	(203) 865-2272

Note: SCRCOG will periodically update our referral sources listing if it is determined that it is not meeting the needs of the hiring of protected class employees.

In order to substantiate SCRCOG’s efforts and affirmative actions to provide equal opportunity, the firm will maintain and submit, as requested, documentation such as referral request correspondence, copies of advertisements utilized and follow-up documentation to substantiate that efforts were made in good faith. SCRCOG will maintain internal EEO/affirmative action audit procedures and reporting, as well as record keeping systems.

It is understood by SCRCOG, including the Equal Employment Opportunity Officer and supervisory and managerial personnel that failure to effectively implement, monitor and enforce SCRCOG’s affirmative action program and failure to adequately document the affirmative actions taken and efforts made to recruit and hire minority and female applicants, in accordance with our affirmative action program in each instance of hire, will result in SCRCOG being to recommit itself to a modified and more stringent affirmative action program prior to receiving approval. It is recognized that an approved affirmative action program is a prerequisite for performing services for this contracting agency.

SCRCOG employees are being advised of their responsibilities to ensure the success of the program. The ultimate responsibility for the Affirmative Action Program rests with the Executive Director. However, the day-to-day duties will be coordinated by Albert Ruggiero, Jr., who has been designated the Equal Opportunity Officer for this firm

This Affirmative Action Plan has my whole-hearted support. In addition, each manager and supervisor, as well as all employees are directed to aid in the development and implementation of the program and will be responsible for compliance to its objectives

ASSIGNMENT OF RESPONSIBILITES

SCRCOG shall designate a responsible official to monitor all employment related activity to ensure that the SCRCOG’s EEO policy is being implemented.

SCRCOG hereby appoints Albert Ruggiero, Jr. as the Affirmative Action/Equal Employment Opportunity Officer of SCRCOG.

In addition to the above named individual’s duties, the Affirmative Action/Equal Opportunity Officer shall:

1. Develop, implement and monitor progress on this firm’s affirmative action plan.
2. Acquaint workers with their specific responsibilities under the plan.
3. Initiate and maintain contact with recruitment sources and organizations servicing members of protected groups concerning the achievement of affirmative action requirements.
4. Conduct meetings and orientation sessions, as necessary, to advice workers and management of the goals of the plan.

February 23, 2011

Date

Carl Amento, Executive Direct

Annual SCRCOG Self-Certification

Federal regulations require that metropolitan planning organizations like SCRCOG annually certify to the Federal Highway Administration and Federal Transit Administration that the planning process is addressing major issues facing the area and is being conducted in accordance with all applicable federal regulations *Transportation Improvement Program*. A new self-certification resolution is offered on the following page—addressing the continuing, comprehensive transportation planning process, transportation-air quality relationships, civil rights, disadvantaged business enterprise participation and *Americans with Disabilities Act* planning/programming.

Annual Planning Certification Federal Requirements

Metropolitan Planning

23 USC 134 as amended by SAFETEA-LU (PL 109-59);

49 USC 1607

With state and public transit operators, engage in a continuous, cooperative comprehensive transportation planning process that results in a multi-modal transportation plan for the metropolitan area.

23 CFR 450, 334

Planning and programming process established including public participation as amended by SAFETEA-LU (PL 109-59)

Air Quality

Transportation plan and Transportation Improvement Program conform to the state's "State Implementation Plan for Air Quality"

42 USC 7504

Meet ozone, carbon monoxide and particulate requirements in "non-attaining" areas

42 USC 7506

Determine/establish conformity (above) with SIP

Civil Rights

23 USC 324 as amended by SAFETEA-LU (PL 109-59)

Not discriminate on the basis of sex

23 USC 794 as amended by SAFETEA-LU (PL 109-59)

Not discriminate on the basis of disability

Disadvantaged Business Enterprise Sec 1003(b) of ISTEA

Ensure that disadvantaged business enterprises have an opportunity to compete for work.

American with Disabilities Act

49 USC 27

Per Section 504 of the Rehabilitation Act of 1973, ensure that no qualified person with a disability is denied benefits of federal program solely by reason of his or her disability

49 USC 37

Federal transportation service, vehicle and facility standards for people with disabilities

49 USC 38

Federal vehicle accessibility standards for people for disabilities



Bethany - Branford - East Haven - Guilford - Hamden - Madison - Meriden - Milford
New Haven - North Branford - North Haven - Orange - Wallingford - West Haven - Woodbridge

SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Carl Amento Executive Director

Resolution

Annual Planning Certification

Whereas: 23 CFR 450.334 describing the metropolitan transportation planning process requires states and metropolitan planning organizations to annually certify to the U.S. Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that the planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable requirements of:

- 1) Section 134 of Title 23, U.S.C., Section 8 of the *Federal Transit Act* (49 U.S.C. app. 1607) and *CFR* Part 450 as amended by SAFETEA-LU (PL 109-59);
- 2) Sections 174 and 176 (c) and (d) of the *Clean Air Act* (42 U.S.C. 7504, 7506 (c) and (d));
- 3) Title VI of the *Civil Rights Act of 1964* and the Title VI assurance executed by each State under 23 U.S.C. 324 as amended by SAFETEA-LU (PL 109-59); and 29 U.S.C. 794;
- 4) Section 1003(b) of the *Intermodal Surface Transportation Efficiency Act of 1991* (Pub. L. 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (sec.105(f), Pub. L. 97-424, 96 Stat. 2100; 49 *CFR* Part 23); and
- 5) The provisions of the *Americans with Disabilities Act of 1990* (Pub. L. 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations “Transportation for Individuals with Disabilities” (49 *CFR* parts 27, 37, and 38).

Now, Therefore, Be It Resolved By the Council of Governments

That South Central Connecticut’s transportation planning process is being conducted in accordance with the above requirements.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on February 23, 2011

Date: February 23, 2011

By: _____
John Picard, *Secretary*
South Central Regional Council of Governments

ROOF Proposal to the South Central Regional Council on Governments (SCRCOG) February 2011

What is ROOF?

The Real Options Overcoming Foreclosure (ROOF) Project is a coordinated response to the mortgage foreclosure crisis. Operating in New Haven since 2008, the ROOF Project partner agencies have informed homeowners of free counseling options, saved homeowners from foreclosure, helped tenants secure stable housing after a foreclosure, and turned around vacant and foreclosed properties as fully rehabbed rental and homeownership units.

Need for Expanded Services in the Region:

When ROOF began we believed that the foreclosure crisis would be abating by now. But around the country and here in greater New Haven, homeowners are facing hard times, including job loss and rising energy costs. More homeowners have had trouble keeping up with payments, even on their prime mortgages. And while subprime mortgages were concentrated in urban neighborhoods, the failure of prime mortgages has caused the crisis to expand to surrounding towns. **In SCRCOG municipalities, the number of foreclosure cases increased by 68% from 2,761 in 2008 to 4,631 in 2009.** While the second half of 2010 shows a decline in the number of cases, this appears to be a result of temporary bank moratoriums and not a sign of recovery. We anticipate a return to higher numbers in 2011.

Should we fail to act, families will not benefit from ROOF partner services simply because they will not know where to turn for help. Homeownership will continue to decrease, resulting in a financial loss to families, a loss in the local tax base, an increase in absentee landlords, and a further deterioration of housing stock. Furthermore, the blighted and vacant buildings produced by residential mortgage foreclosures will continue the downward spiral in property values. **ROOF Project partners are poised to partner with municipalities in South Central Connecticut to meet the growing need by regionalizing the ROOF model and expanding services in the region.**

What ROOF [Regional] can accomplish?

The focus of ROOF [Regional] is to provide essential assistance to homeowners and tenants.

Homeowners

- Provide one-on-one counseling services, free of charge, to help borrowers navigate the foreclosure process and access the solutions and resources to either stay in their home or determine the next best option. These resources include the Foreclosure Mediation Program operated through the Connecticut court system, the federal modification program, and state emergency loan programs.

- Provide legal advice to homeowners representing themselves in foreclosure and legal representation for the most challenging cases.
- Ensure that as many homeowners as possible avoid foreclosure scams.

Tenants

- Help tenants whose landlords have been foreclosed upon understand their rights to either stay in their homes or secure alternative housing.
- Legal representation for tenants whose rights have been breached by bank owners who have not provided basic property maintenance or have not allowed tenants to stay in foreclosed properties when they are legally entitled to do so.

How will ROOF [Regional] accomplish these objectives?

SCRCOG will establish a Regional Housing Committee that will partner with ROOF Project partners to design a plan of action to maximize exposure and impact. The following are proposed activities to be used as a starting point for the development of a plan.

Outreach Toolkit

- Weekly letters to all homeowners in foreclosure (can be issued on Mayor/First Selectman's letterhead)
- Flyers and posters advertising resources for homeowners and tenants
- ROOF Project Website
- Foreclosure information sheet customized for each municipality showing foreclosure trends, impact by census tract, and additional recommended data sources to track trends and identify hard hit neighborhoods.

Clinics for Homeowners

- Introductory clinics for homeowners at risk of foreclosure. In addition to clinics in New Haven at Neighborhood Housing Services of New Haven, one clinic per month in Meriden or other municipalities with both a HUD-certified counselor and an attorney.
- Individualized counseling in the months following the introductory clinics, with legal intervention, assistance, and advice as needed.

Capacity Building for Community Leaders:

- Provide workshops for SCRCOG elected officials and/or their designees, community leaders, and social service providers about the foreclosure crisis and available resources for constituents.
- Provide tool kits (see above) of materials for officials to assist constituents and make appropriate referrals to tenants and homeowners

Media & Public Outreach

- Media events in SCRCOG municipalities highlighting partnership between ROOF and municipal officials, as well as available services and local successes in assisting homeowners and tenants.
- ROOF representatives available for public access television and for presentations to civic groups
- Quarterly press releases for municipalities to report on ROOF Project activities

What is the ROOF Project Executive Committee and the Regional Housing Committee?

The ROOF Project Executive Committee

Greater New Haven Community Loan Fund (Project management; outreach; foreclosure intervention counseling)

SCRCOG (Coordination with SCRCOG Regional Housing Committee)

Neighborhood Housing Services of New Haven (Foreclosure intervention counseling)

Connecticut Fair Housing Center (Legal assistance to homeowners)

New Haven Legal Assistance Association (Legal assistance to tenants)

Community & Economic Development Clinic at Yale Law School (in-kind student support)

Regional Housing Committee

SCRCOG liaison

Representative from each SCRCOG municipality

ROOF Project liaison

The ROOF Project Executive Committee meets regularly for information sharing, coordination of program activities, and strategizing on unmet needs and future direction. The Executive Committee is made up of representatives from the Greater New Haven Community Loan Fund who are responsible for project oversight and coordination, a representative from the SCRCOG Regional Housing Committee, and a representative(s) from each of the agencies providing direct services to homeowners and tenants in the region.

The Regional Housing Committee is a committee of the SCRCOG responsible for designing a plan of action for the region in partnership with ROOF. SCRCOG will designate a staff liaison to the Regional Housing Committee and each municipality will designate one representative and/or volunteer to serve on the Committee. This representative might be someone in a Mayor's Office, Community Services, Housing Department, or a community volunteer. In addition to serving on the Committee, the representative would be the main point of contact for his or her town or city. He/she would be responsible for guiding local outreach activities, including distribution of flyers/posters, promotion of ROOF Project website, and for assistance in coordinating press events and workshops for community leaders to learn more about foreclosure issues.

ROOF Regional - Budget *		Year 1	DETAIL	Year 2
Data				
Foreclosure Data	3500	quote from Warren Group for weekly li's pendens data on all SCRCOG towns		3500
Outreach/Marketing				
Web/Graphic Design Assistance	5000			
Weekly Letters to Homeowners	3250	5000 letters @\$.65/letter; postage & printing on municipal letterheads to new foreclosure cases		3250
Posters & Flyers	3500	1000 posters @ \$1.50 per poster; 25,000 flyers @ .08 per flyer		3500
Clinics				
Foreclosure Manuals	3000	750 manuals @ \$4 per manual		3000
Attorney Travel	1680	\$35 x 4 per month x 12 months		1680
Counseling Agency Fee for Clinics	12000	12 clinics x \$1000 fee to counseling agency		12000
Location Charges		In kind by municipalities		
Personnel				
CT Fair Housing Attorney	50000	adtl clinics in region, legal assistance/representation, better coordination of housing counselors		50000
ROOF Project Staff	50000	project management, data analysis, marketing coordination, website maintenance, mailings		50000
TOTAL	\$131,930			\$126,930
Sources				
SCRCOG	50,000			
First City Fund Corporation	50,000			
Other	31,930			
TOTAL	\$131,930			
<p>* The regional budget reflects costs of expanding ROOF to the region and does not reflect the full costs associated with the services provided by ROOF Project partners. See below for total expenditures in 2010. Activities are funded by numerous sources including United Way of Greater New Haven, NeighborWorks America, Neighborhood Reinvestment Corporation, National Community Reinvestment Coalition, CT Housing Finance Authority, City of New Haven, & AmeriCorps VISTA.</p>				
2010 ROOF Project Expenditures		Detail		
CT Fair Housing Center	54,652	Legal assistance and representation to homeowners in region		
Greater NH Community Loan Fund	158,000	Foreclosure Counseling (1 FTE) & ROOF management/data/outreach. Not including NSP admin.		
Neighborhood Housing Services of NH	433,165	Foreclosure Counseling (6 FTE)		
New Haven Legal Assistance Association	100,000	Legal assistance and representation to tenants in region		
Yale Law School - Community and Economic Development Clinic	In-Kind	In-kind student support; 10 hrs/wk for 26 weeks. Valued by the clinic at \$220,500.		
TOTAL	\$745,817			



Executive Director's Report – February 16, 2011
Ginny Kozlowski

Brownfield Projects

- Moving forward on the Goodrich/Daisy Street Project
- 195 Front Street project received approval from the Army Corp of Engineers, expecting CTDEP permit approval 2/9, submitting building plans to City of New Haven, 2/15
- REX Staff received a scholarship to Economic Redevelopment Forum in April 2011
- Applying for EPA supplemental remediation funding
- Petroleum Outreach Meetings will be held through out the region

Business Development

- Coordinating with New Haven EDC to assist Buchanan Marine in resolving work site issues with CT Department of Environmental Protection
- Update on the EDD application – additional information requested submitted
- Participating in the Medical Devices and Manufacturing Trade Show – June 7 – June 11
- Presentation to members of the Guilford Economic Development Commission and attendees to the Guilford Brokers Showcase
- Outreached to municipalities to assist in weather related business relocation issues

Marketing

- Continued build out of REX's website , event calendar functionality operational
- Continue to distribute weekly consumer topical e-blasts, refreshing visitNewHaven website and updating social media daily
- Billboard - West Haven, Exit 42
- Site Selection Magazine – 2010 Governor's Cup Issue featuring Grow, Baby, Grow Ad
- NPR Westchester/Fairfield County Radio Campaign – scheduled to commence 3/15
- Collaborating with the Arts Council of Greater New Haven and New Mass Media in producing a regional Cultural and Visitor Guide – April 15

Legislative

- Contacting members of the region's state and federal legislative delegations as it relates to funding for REX and its programs

February 2011 Regional Planning Commission (RPC) Action Table

Ref. #	Received	Description	Adjacent RPC Towns	Abridged RPC Action
2.1	12/28/10	Town of Southington: Proposed Amendments to Aquifer Protection Area Regulations (Section 1 and 8)	Meriden	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative impacts to the Towns of the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.2	1/10/11	Town of Cheshire: Proposed Amendments to Aquifer Protection Area Regulations to comply with Public Act 10-135	Bethany, Hamden, Meriden, Wallingford	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative impacts to the Towns of the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.3	1/13/11	Town of Branford: Proposed Comprehensive Zoning Regulation Revisions	East Haven, Guilford, North Branford	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative impacts to the Towns of the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.4	1/3/11	Town of Madison: Proposed Zoning Map Amendment to rezone RU-1 Zone to an Open Space Conservation District	Guilford	By resolution, the RPC has determined that the proposed Zoning Map Amendment does not appear to cause any negative impacts to the Towns of the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.