



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

SCRCOG MEETING NOTICE & AGENDA

May 23, 2012 – 10:00 A.M.

**Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473**

Full agenda materials can be found at our website – www.scrkog.org

1. Call to order and Introductions – First Selectman Anthony DaRos, *Chairman*
2. **Presentation: C-MED Report** – *C-MED Executive Director Gary Stango*
3. Adoption of 4/25/2012 SCRCOG Minutes – Mayor Scott Jackson, *Secretary* Pages 3-5
4. Treasurer's Report for month ending 4/30/12 – First Selectman Michael Freda, *Treasurer* Pages 6-7
5. Transportation Committee Report – Mayor William Dickinson, *Chairman* Pages 8-19
 - a. Adopt Resolution to approve 2010-2013 TIP Amendment Twenty Seven Pages 15-16
 - b. Adopt Resolution to approve 2012-2015 TIP Amendment Four Pages 17-18
 - c. Adopt Resolution to approve 2012-2013 and 2013-2014 UPWP Page 19
6. Adopt Resolution Authorizing the Execution of Agreements with CTDOT Page 20
7. Approve Memorandum of Understanding between the City of Meriden and SCRCOG Pages 21-33
8. Public Participation, Outreach, Title VI Request Page 34
9. Adopt the FY 2012-13 SCRCOG Budget – Carl Amento and Albert Ruggiero Pages 35-39
10. Congressional Report – Louis Mangini, *Legislative Aide to U.S. Rep. Rosa DeLauro*
11. State Legislative Report – Carl Amento, *Executive Director*
12. SCRCOG Executive Director's Report – Carl Amento, *Executive Director*
13. REX Development Report – Ginny Kozlowski, *Executive Director* Page 40
14. DESPP/ DEMHS Report – Robert Kenny, *Acting Region 2 Coordinator*

Special needs: Hearing impaired closed audio loops and/or sign language interpreter and limited English proficiency translator will be provided upon two weeks' notice. Agenda can be requested in a language other than English by contacting SCRCOG.



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15. RPC Action Tables for May

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16. Regional Cooperation / Other Business

17. Adjournment

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127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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Carl J. Amento, Executive Director

TO: **SCRCOG Board**
FROM: **First Selectman Anthony DaRos, Chairman**
DATE: **May 17, 2012**
SUBJECT: **SCRCOG Minutes of April 25, 2012**

Present:

Bethany	First Selectwoman Derrylyn Gorski
Branford	First Selectman Anthony DaRos – <i>Chairman</i>
Guilford	First Selectman Joseph S. Mazza
Madison	First Selectman Fillmore McPherson
Meriden	Lawrence Kendzior, proxy for Mayor Michael Rohde
Milford	Mayor Benjamin Blake
New Haven	Mayor John DeStefano, Jr.
North Branford	Joanne Wentworth, proxy for Mayor Anthony Candelora
North Haven	First Selectman Michael Freda – <i>Treasurer</i>
Orange	First Selectman James Zeoli
Wallingford	Mayor William Dickinson
West Haven	Mayor John Picard – <i>Vice Chairman</i>
Woodbridge	First Selectman Edward Sheehy

SCRCOG Staff Carl J. Amento – ***Executive Director***
Stephen Dudley, Al Ruggiero, James Rode, Chris Rappa

Other Guests: Miriam Brody, *Hamden-North Haven League of Voters*; Mary Bigelow, *GNHTD Board of Directors*; Ginny Kozlowski, Will Warren and Barbara Malmberg, *REX Development*; Thomas Cariglio, *UI*; Mark Zaretsky, *New Haven Register*; Attorney Nan Birdwhistell; Kyle Ballou and Martha Judd, *Yale New Haven Hospital*; Charles Sherwood, *South Central Regional Criminal Justice Administration*; Meredith Allen, *City of West Haven*; Lori Richards, *Greater New Haven Transit District*; William Villano, *Regional Workforce Alliance*; Louis Mangini, *Legislative Aide to Congresswoman Rosa DeLauro*

1. **Call to order:**

Chairman DaRos called the meeting to order at 10:15 a.m.

2. **Presentation: Proposed Merger of Hospitals:**

Marna P. Borgstrom, CEO of Yale New Haven Hospital and Christopher O'Connor, President and CEO of St. Raphael Healthcare System presented information concerning the proposed merger of Yale New Haven Hospital and the Hospital of St. Raphael.

3. **Presentation: Workforce Alliance Overview:**

William Villano, Executive Director of the Regional Workforce Alliance presented a PowerPoint overview of his agency's programs and initiatives.

4. **Adoption of March 28, 2012 SCRCOG meeting minutes:**

Mayor Picard moved that the minutes as presented on pages 2-4 of the agenda packet be approved. First Selectman Mazza seconded the motion. It was approved unanimously.

5. **Treasurer's Report for month ending March 31, 2012:**

First Selectman Freda presented the Treasurer's Report which is found on pages 5 and 6 of the agenda packet. Our balance sheet shows that we have \$496,627 in cash and investments and \$27,130 due from CT DOT for transportation planning. Expenses seemed appropriate for the month. Mayor Picard moved for acceptance of the Treasurer's Report. First Selectman Mazza seconded the motion, which carried unanimously.

6. **Transportation Committee Report:**

Mayor Dickinson presented the Transportation Committee Report contained on pages 7-16 of the agenda packet. Mayor Dickinson moved the approval of 2010-2013 TIP Amendment Twenty-Six. Mayor Picard seconded the motion. It passed unanimously. Mayor Dickinson moved for the approval of 2012-2015 TIP Amendment Three. First Selectman Mazza seconded the motion. It passed unanimously. Mayor Dickinson moved for the approval of FY 2012 Section 5310 Program Priorities. First Selectwoman Gorski seconded the motion. It passed unanimously.

7. **Congressional Report:**

Louis Mangini, Legislative Aide to U.S. Representative Rosa DeLauro, noted that Transportation reauthorization was again extended for 90 days. There will probably be another short term extension. He also noted that changes in federal employment law will reduce in phases the number of maximum weeks of unemployment until the current maximum of 99 weeks is reduced to 63 weeks later this year.

8. **State Legislative Report:**

Executive Director Amento distributed and reviewed a list of bills pending before the General Assembly of interest to the region and its municipalities.

9. **SCROG Executive Director's Report:**

Executive Director Amento introduced Charles Sherwood of the South Central Criminal Justice Administration who announced the second day of a training program on critical incident management to be held on May 2nd at Southern Connecticut State University. 74 persons from 27 municipalities and agencies attended the first day of the training program. Executive Director Amento reported that Robert Kenny was unable to attend today's meeting, but that he had sent along two announcements: (1) A Statewide Mass Care Presentation to Region 2 will be held on Thursday, April 26th from 1 to 3 pm at the New Haven Regional Fire Academy; and (2) A Statewide Exercise is scheduled for July 28-31, 2012. All towns are being asked to participate in two of the four days of the Statewide Exercise. Amento also reported that Eugene Livshits and Chris Rappa of the SCRCOG staff worked with Will Warren of REX to produce regional census data and maps that will both assist SCRCOG transportation planning and assist REX in the creation of a Comprehensive Economic Development Strategy (CEDS). A list of the Census figures and tables was distributed to the mayors and first selectmen. Executive Director Amento also referred to a flyer that was distributed promoting a forum sponsored by Partnerships for Strong Communities to be held on May 15th at 9 am at The Lyceum in Hartford. The topic of the forum is "*Case Studies in Conflict-Who Decides Where, When and How We Create Housing?*" SCRCOG applied for two grants under the state's Regional Performance Incentive Grant Program. One grant is for a regional web-based Geographic Information System and the other is for an Inter-municipal Shared Services Study. Grants are expected to be awarded in May or June.

10. **REX Development Report:**

Executive Director Ginny Kozlowski's report is on page 17 of the agenda packet.

11. **DESSP/ DEMHS Report:**

Robert Kenny, Acting Region 2 Coordinator, was not in attendance to present a report. However, his written report was distributed and reviewed under the Executive Director's Report.

12. **RPC Action Tables for April:**

The Action Table was reviewed.

13. **Regional Cooperation/ Other Business:**

None

14. **Adjournment:**

First Selectman McPherson moved for adjournment. Mayor Picard seconded the motion and all approved. The meeting adjourned at 11:10 a.m.

Respectfully submitted,

First Selectman Anthony DaRos, Chairman

BALANCE SHEET - April, 2012

ASSETS	
Cash and Investments	
First Niagara Bank	177,540
Connecticut Short-Term Investment Fund - SCRCOG	254,795
Total Cash and Investments	432,334
Accounts Receivable	
Connecticut Department of Transportation	309,335
DEMHS - Homeland Security Planning	5,915
RPA - Sustainable Communities	5,444
Shoreline Greenways Trail - Federal Share	61,129
Amount for Accrued Leave	7,120
Pre-Paid Expense & Other Receivables	23,121
Total Accounts Receivable	412,064
Property and Equipment	
COG Equipment	228
Total Property & Equipment	228
TOTAL ASSETS	844,626

LIABILITIES AND FUND BALANCE	
Liabilities	
Accrued Payroll Taxes	113
Health Savings Account	-2,500
Deferred Revenue - Municipal	25,233
Deferred Revenue - GIA	14,121
Shoreline Greenways Trail - Municipal Share - H074(1)	12,893
Shoreline Greenways Trail - Municipal Share - H103(1)	4,027
Total Current Liabilities	53,888
Fund Balance	
Fund Balance - July 1, 2011	789,001
Amount for Accrued Leave	7,120
Investment in Equipment	228
Fund Change	-5,612
Fund Balance - April, 2012	790,738
TOTAL LIABILITIES AND FUND BALANCE	844,626

Statement of Resources and Expenditures - April, 2012

Resources	FY 12 Budget	Month of Apr, 2012	To Date
Municipal Contribution	151,400	12,617	126,167
ConnDOT - Transportation Planning			
U.S. Dept of Transportation	949,700	46,405	574,716
Connecticut Dept of Transportation	229,700	5,801	71,840
Connecticut Office of Policy & Management			
Regional Planning	30,000	0	0
Federal Emergency Management Agency			
Pre Disaster Mitigation Plan	120,000	0	0
Municipal - In-Kind Contribution	15,000	0	0
Emergency Response Planning			
DEMHS - FY 08 NHASH Grant	30,000	5,950	13,870
DEMHS - FY 08 NHASH - Training Grant	7,500	0	0
DEMHS - FY 09 NHASH - Training Grant	5,000	0	0
Sustainable Communities Grant			
Sustainable Communities Reg Planning Grant	48,300	525	18,110
REX Development			
Reimbursement for SCRCOG Support	10,000	0	0
Interest	3,200	36	445
TOTAL	1,776,000	71,333	805,148

Expenses	FY 12 Budget	Month of Apr, 2012	To Date
Labor & Benefits	598,800		483,620
Salaries		31,881	338,385
Fringe Benefits		15,618	145,235
Travel	7,900	279	4,691
Data Process	11,200	39	8,526
General Operations	161,500		117,060
Rent	0	8,168	89,444
Postage & Telephone	0	318	2,829
Print & Reproduction	0	0	46
Office Supplies	0	83	1,249
Equipment Maintenance	0	1,005	8,076
Publications	0	0	1,779
Insurance & Professional Services	0	0	6,201
Meeting Expenses & Advertising	0	988	7,211
Miscellaneous & Equipment Use	0	0	225
Consultants	503,000	0	95,127
Consultant - Carryover from FY 11	287,100	0	0
Consultant - Sustainable Communities Grant	10,000	0	0
Capital Purchase	30,200	0	29,910
FEMA - PreDisaster Mitigation Plan	125,300	0	0
NHASH Grant	39,875	5,950	13,905
ROOF - Regional Foreclosure Protection	0	0	0
REX Development	0	0	50,000
Contingencies	1,125	0	0
TOTAL	1,776,000	64,329	802,885

South Central Regional Council of Governments
2010-2013 TRANSPORTATION IMPROVEMENT PROGRAM Amendment 27
2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM Amendment 4

Project	0059-H001	2012-A27-1	Long Hill Rd Reconstruction
Changes	Amendment 27 introduces a new project for the reconstruction of Long Hill Rd in Guilford		
Reason	This is an STP-Urban project and we are adding funds for the preliminary design phase		
Project	0092-0531	1999-009	I-95/I-91/ Route 34 Interchange Reconstruction E
Changes	Amendment 27 adds Interstate Maintenance funds to FY 12.		
Reason	Funds are moved to the appropriate Fiscal year to maintain project schedule. Overall project cost does not change		
Project	0092-0532	1999-002	I-95: Quinnipiac River Bridge Construction B
Changes	Amendment 27 adds BRXZ funds to FY12		
Reason	Originally funded 100% with State dollars work on this project in 2012 will now utilize available bridge funds.		
Project	0138-0221	2001-025	I-95: Housatonic River Bridge Replacement
Changes	Amendment 27 increases Interstate Maintenance funds for FY12		
Reason	Funds are moved to the appropriate Fiscal year to maintain project schedule. Overall project cost does not change		
Project	0156-H017	2012-A27-2	Culvert Replacement Spring St and W Spring Street
Changes	Amendment 27 introduces a new project for culvert replacements in West Haven		
Reason	This is an STP-Urban project and we are adding funds for the preliminary design phase		
Project	0170-3163	2012-A27-3	CE Bridge Inspection - Underwater on/off FY12-14
Changes	Amendment 27 introduces new project		
Reason	Project will provide for the underwater inspection of bridges statewide for Fiscal years 2012 -2014. This will replace project #170-2868 which expires 6/30/2012		
Project	0173-0429	2012-A27-4	Staff BPT Ops CTR (8/1/12-7/31/14)
Changes	Amendment 27 introduces new project		
Reason	Operation of the DOT Bridgeport Highway Operations Center and CHAMP patrols, and support of other statewide ITS operational activities along the I-95 corridor. Included are costs relative to the operations and maintenance of advanced traffic management		

South Central Regional Council of Governments
 FFY2010-FFY2013 Transportation Improvement Program Amendment 27
 FFY2012-FFY2015 Transportation Improvement Program Amendment 4

State Project 0059-H001

SCRCOG # 2012-A27-1

Municipality Guilford

Proposed

Project Name Long Hill Rd

Description 3600' of Long Hill Rd will be widened to 30', a new culvert installed @ Spinning Mill Brook and Right turn radius at Route 1 will be improved.

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
STPNH	PD	Federal			200		
		Local			25		
		State			25		
TIP Funds	\$250		0	0	0	250	0

Amendment Notes

Fy 10 TIP Amend introduces new project

South Central Regional Council of Governments
FFY2010-FFY2013 Transportation Improvement Program Amendment 27
FFY2012-FFY2015 Transportation Improvement Program Amendment 4

State Project 0092-0531

SCRCOG # 1999-009

Municipality New Haven

Proposed

Project Name I-95/I-91/Rt 34 Interchange Reconstruction E

Description Reconstruct I-95/I-91/Rt 34 interchange to accommodate new 10-lane Quinnipiac River Bridge and reconfigure nb I-95 to Rt 34 ramp as a "right hand take off". Post-FY05 CN with Surface Transportation Program statewide and National Highway System support.

Current TIP Funding (In Thousands)

Funding	Phase	Prior	2010	2011	2012	2013	FYI
HPP	CON Federal		296				
	State		74				
I-M	AC-Entry				0		
	Federal		2,840	21,521		11,720	9,770
	State		424	3,216		1,302	1,086
I-MD	Federal			950			
NHS	AC-Entry				0		
	Federal		6,361	19,009	1,256	30,180	
	State		707	2,112	140	4,510	
STPA	AC-Entry		0				
	Federal		48,888	34,570		23,130	28,570
	State		5,432	3,841		2,570	7,143
Total Cost	\$271,618	0	65,022	85,219	1,396	73,412	46,569

Proposed TIP Funding (In Thousands)

Funding	Phase	Prior	2010	2011	2012	2013	FYI
HPP	CON Federal		296				
	State		74				
I-M	AC-Entry				0		
	Federal		2,840	21,521	10,000	11,720	9,770
	State		424	3,216	1,111	1,302	1,086
I-MD	Federal			950			
NHS	AC-Entry				0		
	Federal		6,361	19,009	1,256	30,180	
	State		707	2,112	140	4,510	
STPA	AC-Entry		0				
	Federal		48,888	34,570		23,130	28,570
	State		5,432	3,841		2,570	7,143
TIP Funds	\$282,729	0	65,022	85,219	12,507	73,412	46,569

South Central Regional Council of Governments
FFY2010-FFY2013 Transportation Improvement Program Amendment 27
FFY2012-FFY2015 Transportation Improvement Program Amendment 4

State Project 0092-0532

SCRCOG # 1999-002

Municipality New Haven

Proposed

Project Name I-95: Quinnipiac River Bridge Construction B

Description Construct a new 10-lane bridge across New Haven Harbor between Route 34/I-91 interchange and Stiles Street

Current TIP Funding (In Thousands)

Funding	Phase		Prior	2010	2011	2012	2013	FYI
117	CON	Federal	1,968					
BRXZ		AC-Entry	0					
		Federal		111,114	70,731		58,734	143,648
		State		16,603	10,569		8,776	21,465
HPP		Federal	9,920					
		State	2,480					
IBR		Federal	255					
TI		Federal	42,735					
		State	6,386					
Total Cost	\$505,384		63,744	127,717	81,300	0	67,510	165,113

Proposed TIP Funding (In Thousands)

Funding	Phase		Prior	2010	2011	2012	2013	FYI
117	CON	Federal	1,968					
BRXZ		AC-Entry	0					
		Federal		111,114	70,731	31,103	58,734	143,648
		State		16,603	10,569	4,648	8,776	21,465
HPP		Federal	9,920					
		State	2,480					
IBR		Federal	255					
TI		Federal	42,735					
		State	6,386					
TIP Funds	\$541,135		63,744	127,717	81,300	35,751	67,510	165,113

Amendment Notes

FY07 TIP Amend 5 moves IMD & SEC117 Funds From FY05 TIP into FY07 TIP. FY07 TIP Amend 9 reduces funds as 92-613, 92-617 are added to TIP as breakout projects. The project cost is decreased FY07 TIP Amend 11 redistributes funds as breakout Projects # 092-618 is added to the TIP Project cost is increased. FY07 TIP Amend 14 NCIIIP funds moved to #92-618. FY07 TIP Amend 23 shifts all unobligated funds from FFY08 to FFY09 as project is ADV 2/4/09. Bridge funds increased by \$60M for FFY10. Project moved into FY10 TIP FY10 TIP Amend 6 increases FFY10 funds & Decreases FFY11 Funds. FY10 TIP 18 moves BRXZ funds from FY12 to FY11. FY10 TIP 19 moves BRXZ funds from FY12 to FY11

South Central Regional Council of Governments
FFY2010-FFY2013 Transportation Improvement Program Amendment 27
FFY2012-FFY2015 Transportation Improvement Program Amendment 4

State Project 0138-0221

SCRCOG # 2001-025

Municipality Regional

Proposed

Project Name I-95: Housatonic River Bridge Replacement

Description Replace the current six-lane bridge with a new structure to the north (west) of the existing bridge though complicated by proximity to Metro North. FY02 includes \$500,000 (total) ROW. Approximately four year construction period.

Current TIP Funding (In Thousands)							
Funding	Phase	Prior	2010	2011	2012	2013	FYI
BRXZ	CON AC-Entry			0			
	Federal			43,165	34,000	36,210	48,410
	State			4,796	8,500	4,023	5,379
I-M	AC-Entry			0			
	Federal			11,230	7,100	31,230	68,240
	State			1,248	789	3,470	7,582
I-MD	Federal				950		
NHS	AC-Entry			0			
	Federal			9,280			26,830
	State			1,031			2,981
Total Cost	\$356,444	0	0	70,750	51,339	74,933	159,422

Proposed TIP Funding (In Thousands)							
Funding	Phase	Prior	2010	2011	2012	2013	FYI
BRXZ	CON AC-Entry			0			
	Federal			43,165	34,000	36,210	48,410
	State			4,796	8,500	4,023	5,379
I-M	AC-Entry			0			
	Federal			11,230	20,000	31,230	68,240
	State			1,248	2,222	3,470	7,582
I-MD	Federal				950		
NHS	AC-Entry			0			
	Federal			9,280			26,830
	State			1,031			2,981
TIP Funds	\$370,777	0	0	70,750	65,672	74,933	159,422

Amendment Notes

FY10 TIP Amend 12 moves this project into the current TIP FY10 TIP 18 moves BRXZ funds from FY12 to FY11. FY10 TIP Amend 19 moves IMD to FY2012, FY10 TIP Amend 20 moves I-M from FY2013 to FY2011, FY10 TIP Amend 21 adjusts funding for FY12 FY10 TIP Amend 25 adjusts funding for FY12. FY 10 Admend 27 increases I-M funds for FY12

South Central Regional Council of Governments
FFY2010-FFY2013 Transportation Improvement Program Amendment 27
FFY2012-FFY2015 Transportation Improvement Program Amendment 4

State Project 0156-H017

SCRCOG # 2012-A27-2

Municipality West Haven

Proposed

Project Name Culvert Replacement Spring St and W Spring Street

Description Project is for the culvert replacements: Spring St over Club Creek and West Spring St over Cove River.

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
STPNH	PD	Federal			120		
		Local			15		
		State			15		
TIP Funds	\$150		0	0	0	150	0

Amendment Notes

FY10 TIP Amend 27 introduces a new project

State Project 0170-3163

SCRCOG # 2012-A27-3

Municipality Statewide

Proposed

Project Name CE Bridge Inspection - Underwater on/off FY12-FY14

Description Project will provide for the underwater inspection of bridges statewide for Fiscal years 2012 -2014. replace project 170-2868 which expires 6/30/2012

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
BRXZ	OTH	AC-Entry			0		
		Federal			880	880	880
		State			220	220	220
TIP Funds	\$3,300		0	0	0	1,100	1,100

Amendment Notes

FY10 TIP Amend 27 introduces new project

South Central Regional Council of Governments
 FFY2010-FFY2013 Transportation Improvement Program Amendment 27
 FFY2012-FFY2015 Transportation Improvement Program Amendment 4

State Project 0173-0429

SCRCOG # 2012-A27-4

Municipality Regional

Proposed

Project Name Staff BPT Ops CTR (8/1/12-7/31/14)

Description Operation of the DOT Bridgeport Highway Operations Center and CHAMP patrols, and support of other statewide ITS operational activities along the I-95 corridor. Included are costs relative to the operations and maintenance of advanced traffic management

Current TIP Funding (In Thousands)

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>FYI</i>
NHS	CON AC-Entry				0		
	Federal				4,272	5,048	
	State				475	561	
TIP Funds	\$10,356	0	0	0	4,747	5,609	0

Amendment Notes

Fy10 TIP Amend 27 introduces new project



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Carl J. Amento, Executive Director

Resolution

Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program Amendment Twenty Seven

Whereas: U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and

Whereas: The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program* on October 28, 2009, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2010-2013 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans—2011 to 2040, (April, 2011)*; and

Whereas: The Council, on October 28, 2009, indicated that periodic *Program* adjustment or amendment was possible; and

Whereas: Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2011 to 2040, (April, 2011)*); and

Whereas: Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and

Whereas: By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and



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Resolution

Fiscal Year 2010-Fiscal Year 2013 Transportation Improvement Program Amendment Twenty Seven (continued)

Whereas: Council of Governments' review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.

Now, Therefore, Be It Resolved By the Council of Governments:

The *Program Amendment Twenty Seven* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **May 23, 2012**.

Date: **May 23, 2012**.

By: _____

Scott Jackson, Secretary
South Central Regional Council of Governments



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New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program Amendment Four

Whereas: U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and

Whereas: The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program* on January 25, 2012, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2012-2015 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans—2011 to 2040, (April, 2011)*; and

Whereas: The Council, on January 25, 2012, indicated that periodic *Program* adjustment or amendment was possible; and

Whereas: Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2011 to 2040, (April, 2011)*); and

Whereas: Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and

Whereas: By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and

Whereas: Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

***Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program Amendment Four
(continued)***

Now, Therefore, Be It Resolved By the Council of Governments:

The *Program Amendment **Four*** shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **May 23, 2012**.

Date: **May 23, 2012**.

By: _____

Scott Jackson, Secretary
South Central Regional Council of Governments



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

Approving the final Fiscal Year 2013 and 2014 Unified Planning Work Program

Whereas: The Council of Governments adopted the draft *Fiscal Year 2013 and 2014 Unified Planning Work Program* on March 28, 2012, and

Whereas: The Council of Governments has developed the final work program that responds to federal, state and regional transportation and air quality planning concerns; and

Whereas: Review of the draft *Fiscal Year 2013 and 2014 Unified Planning Work Program* has been completed by the U.S. Federal Transportation Administration, the U.S. Federal Highway Administration, and the Connecticut Department of Transportation; and

Whereas: The review comments have been incorporated into the final *Fiscal Year 2013 and 2014 Unified Planning Work Program*; and

Whereas: The Council's Transportation Committee on May 9, 2012 recommended that SCRCOG adopt the final work program.

Now, Therefore, Be It Resolved By the Council of Governments

That the final *Fiscal Year 2013 and Fiscal Year 2014 Unified Planning Work Program* is hereby adopted.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on May 23, 2012.

Date: May 23, 2012

By: _____
Scott Jackson, Secretary



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

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New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

***Resolution Authorizing Execution of Agreements with the Connecticut
Department of Transportation***

Resolved, that the Executive Director, Carl Amento, is hereby authorized to act on behalf of the South Central Regional Council of Governments in negotiating and executing all appropriate and necessary contractual instruments with the Connecticut Department of Transportation.

Such contracts are for the purpose of obtaining financial assistance to carry on a mutually agreed upon program of transportation planning in the South Central Connecticut Region in cooperation with the Connecticut Department of Transportation for the period of July 1, 2012 through June 30, 2014.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on May 23, 2012.

Dated North Haven, Connecticut on **May 23, 2012**

By: _____

Scott Jackson, Secretary
South Central Regional Council of Governments

MEMORANDUM OF UNDERSTANDING
BETWEEN
City of Meriden
AND
South Central Regional Council of Governments

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the City of Meriden, hereinafter referred to as MERIDEN, and South Central Regional Council of Governments, hereinafter referred to as SCRCOG.

A. PURPOSE:

Senate Bill No. 1502, Public Act No. 07-7, June Special Session, allows the State Bond Commission to authorize the issuance of bonds of the state in the aggregate of five million dollars for use by the Department of Transportation for the purpose of establishing a transit oriented development pilot program. The law designates Meriden as a station area transit oriented development (TOD) pilot program on the New Haven to Springfield rail line.

To be eligible to receive a share of the authorized state bond funds, the City of Meriden must execute a Memorandum of Understanding (MOU) with the regional planning agency (in this case the South Central Regional Council of Governments, SCRCOG) and develop a scope of work for the project. The purpose of this MOU is to outline the roles and responsibilities of MERIDEN and SCRCOG in the implementation of the TOD pilot program. This document has been developed to meet the statutory requirements; outline the workplan, budget, and anticipated work products; define the geographic area of the project; and to develop a deadline for completing the project.

Funding sought by the City of Meriden will be used by the City of Meriden to plan and implement a transit oriented development plan centered on the Meriden Transit Center in downtown Meriden, CT. Meriden is a key station stop along the proposed New Haven to Springfield Commuter Rail line and an existing public transportation hub. The project is integral to the redevelopment of the 14.4-acre "HUB" brownfield site, which is located in the City's central business district and borders the MTC site.

B. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

It is in the mutual benefit of MERIDEN and SCRCOG to establish a TOD pilot program in Meriden, CT. The implementation of the project will facilitate the increased use of existing CT transit bus routes, facilitate future use of the proposed New Haven to Springfield commuter rail service, and encourage economic development that supports the use of public transit in Meriden and central Connecticut.

C. MERIDEN SHALL:

- a) Serve as the Project Manager.
- b) Implement the Work Plan, included as "Attachment A".
- c) Review all documents, plans, and other related materials with SCRCOG to ensure state and federal guidelines for transportation infrastructure projects are met and modify as necessary.
- d) Provide adequate staff and or consultants required to implement the Work Plan in a timely and professional manner.
- e) Comply with all application local, state and federal regulations in the administration of the project and the management of all project consultants.

D. SCRCOG SHALL:

- 1) Provide technical assistance to MERIDEN regarding transportation planning.
- 2) Make information regarding the New Haven to Springfield commuter rail service available to MERIDEN.
- 3) Review the TOD plan with the Connecticut Department of Transportation.
- 4) Provide guidance to the City so that the TOD plan is consistent with the state and regional goals for transportation.
- 5) Provide staff support as necessary to the City in its implementation of the Work Plan, included as "Attachment A"

E. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. MODIFICATION. Modifications shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.

2. PARTICIPATION IN SIMILAR ACTIVITIES. This instrument in no way restricts MERIDEN or SCRCOG from participating in similar activities with other public or private agencies, organizations, and individuals.

3. TERMINATION. Any of the parties, in writing, may terminate the instrument in whole, or in part, at any time before the date of expiration.

6. PRINCIPAL CONTACTS. The principal contacts for this instrument are:

Lawrence J. Kendzior, City Manager
City of Meriden, 142 East Main Street, Meriden, CT 06450

Carl Amento, Executive Director
SCRCOG, 127 Washington Ave., 4th Floor West, North Haven, CT 06473

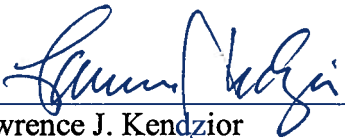
6. NON-FUND OBLIGATING DOCUMENT. This instrument is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything of value involving reimbursement or contribution of funds between the parties to this instrument will be handled in accordance with applicable laws, regulations, and procedures including those for Government procurement and printing. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This instrument does not provide such authority. Specifically, this instrument does not establish authority for noncompetitive award to the cooperator of any contract or other agreement. Any contract or agreement for training or other services must fully comply with all applicable requirements for competition.

7. COMMENCEMENT/EXPIRATION DATE. This instrument is executed as of the date of last signature and is effective through December 31, 2014 at which time it will expire unless extended.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

Carol Amento
Executive Director
South Central Regional Council of Governments

Date



Lawrence J. Kendzior
City Manager
City of Meriden

5.10.12

Date

Attachment A
Final Scope of Work

MERIDEN TRANSIT-ORIENTED DEVELOPMENT (TOD) PILOT PROJECT
Final Scope of Work
April 2012

I. Detailed Scope of Work

The City of Meriden will implement the following tasks, which together comprise the “TOD Pilot Project”. The TOD Pilot project includes planning and implementation tasks, already underway, which are critical to the success of the overall effort (“Leveraged Tasks”). The TOD Pilot project includes several new tasks that are necessary to bring the project into the construction phase (“TOD Pilot Tasks & Deliverables”).

Leveraged Tasks:

Task 1: Complete a transit-oriented development (TOD) plan including a site plan for the Meriden Transit Center and the one-half mile area surrounding it.

Deliverable: TOD Plan (May 2012)

Task 2: Implement TOD Plan and zoning changes required to implement the TOD plan.

Deliverable: Zoning Plan (December 2012)

Task 3: Land Acquisition

Deliverable: One or more properties acquired by the City of Meriden for future development (December 2013)

TOD Pilot Tasks & Deliverables

Task 4: Complete Market Analysis to determine the economic viability of proposed development strategies recommended in the TOD plan.

The City will retain the services of an outside firm to research and assess the opportunities for transit-oriented development in the TOD study area. The Market Assessment will be conducted by an outside firm with a demonstrated track record and experience in completing Market Assessments for TOD or other large scale development projects that includes mixed uses and affordable housing.

Objectives:

- Identify underutilized and developable parcels in the TOD area.
- Develop communication tools and outreach materials for potential developers
- Analyze the potential to implement the TOD projects recommended in the TOD plan given the current market conditions. Development opportunities may include office, residential, retail, entertainment, institutional, civic uses, market rate and affordable housing units (rental and owner/occupied).
- Review the analysis with local, regional and national developers with a track record in mixed-use developments in urban areas.
- Recommend a mix of potential development for the TOD area. The analysis will consider the demand for affordable housing and the size, scale and scope of development

opportunities that support the anticipated level of public transit service that will be available beginning in 2014.

- Identify potential development partners

Deliverables:

- Complete a parcel analysis that lists and prioritizes underutilized and developable parcels within the TOD area, including both municipally and privately owned properties.
- Identify a “development advisor” who will conduct meetings with up to 10 developers to review Meriden’s TOD opportunities and strategies. Targeted developers will have experience in commercial and residential development in urban settings.
- Prepare a standardized outreach packet targeting the potential developers. Outreach packets will include, at minimum:
 - Information and progress on Meriden TOD/HUB area
 - List of available parcels for development
 - Plans for improvements to Meriden rail station and enhanced rail service
 - ConnDOT’s plans to mitigate construction and service impacts (noise abatement, maintaining traffic access, etc.)
 - Time frame for infrastructure improvement projects (flood control, roadway improvements, parking)
 - Explanation of anticipated zoning changes and time frame for development approvals and permit requirements
 - Explanation of existing and potential development incentives and strategies, such as property tax incentives, TIF’s, land assemblage, shared parking
- Recommend total number of new housing units (owner/rental) to be developed in the TOD area, and include projected parking needs associated with the recommended housing development.
- Recommend what percentage of new housing units should be developed as affordable units, and analyze the potential impacts to Meriden’s housing market if affordable units are developed.
- Recommend specific incentives to attract developers to the TOD area.
- Identify at least three potential development partners likely to consider undertaking a development project in downtown Meriden.
- Complete Market Analysis with maps that recommend key development parcels (municipally owned and privately owned) within the City, particularly for new housing development.

Task 5: Complete Financial Assessment related to implementation of the TOD plan.

The City of Meriden can foster development in the TOD area by making properties available for private development and working with existing property owners to redevelop underutilized properties. This may require the City to acquire and assemble land, demolish structures, and implement infrastructure improvements on key parcels, and partner with current property owners to redevelop underutilized properties. The City is seeking to complete a Financial Assessment to determine the costs of preparing key development sites and key underutilized properties in the TOD area. The City will retain the services of an outside firm to complete a financial assessment associated with the key properties identified in the TOD plan and Market Analysis. A firm with a demonstrated track record and experience in completing Financial Assessments for TOD or large-scale development projects will conduct the Financial Assessment.

Objectives:

- Identify the site preparation and/or adaptive reuse costs related to key properties in the TOD area.
- Provide a general estimate of site preparation and/or adaptive reuse costs for all sites identified in the Market Analysis.
- Identify financial strategies for funding the proposed improvements including opportunities to overcome development obstacles and financing gaps.

Deliverables:

- Identify detailed site preparation costs, including land acquisition, demolition, or other adaptive reuse costs, associated with the following development parcels in the TOD area:
 - 116 Cook Ave.
 - City-owned lot at Colony & Church St
 - Pratt Street from East Main Street to Caitlin Street
- Identify detailed site preparation costs, including land acquisition, demolition, adaptive reuse or other costs, on at least two additional properties to be determined
- Provide a general estimate of site preparation/adaptive reuse costs for all sites identified in the Market Analysis
- Identify development/financing strategies that the City can use to fund development projects. Tools may include, for example, grants, public private partnerships, municipal bonding, state tax incentive financing or other financial tools, and opportunities for private investment given current capital markets, or innovative financing tools.
- Final Report (Financial Assessment)

Task 6: Complete an analysis of economic benefits, revenue or expense projections of the improvements recommended in the TOD plan.

The City seeks to have a better understanding of the detailed economic benefits that will result from the implementation of the development proposed for the TOD area. This information will help the City understand the long-term benefits of the activities that are proposed. The City will retain the services of an outside firm to complete the economic benefits assessment associated with the implementation of the TOD plan. The Economic Assessment will be conducted by a firm with a demonstrated track record and experience in completing such assessments for TOD or specific economic development projects.

Objectives:

- Complete analysis of economic benefits resulting from the implementation of the development proposed in the Market Analysis.

Deliverables:

- Complete a projection of the temporary and permanent jobs that will be created from implementing the recommended TOD development sites.
- Estimate the direct increases to the municipal tax base that will result from the implementation of the recommended TOD development sites.
- Estimate secondary economic benefits that may result from the implementation of the development proposed in the Market Analysis.
- Analyze economic impacts resulting from implementation of the proposed developer incentives recommended in Market Analysis.
- Final Report (Economic Assessment)

Task 7: Prepare environmental assessments and plans for brownfield remediation for improvements recommended in the TOD plan.

The City understands that the Connecticut Department of Transportation (ConnDOT) will be acquiring several downtown properties for transit station development and parking. Once it acquires properties, ConnDOT will conduct environmental assessments on these parcels. Therefore, it is unnecessary for the City to do so. As a result, the City will utilize its TOD pilot funds to complete Phase I/II assessments on key parcels recommended for acquisition/development under the Market Assessment task and not on parcels that will be part of the new transit station and parking development areas. A firm or firms with a demonstrated track record and experience in completing environmental assessments that meet federal and state regulations will conduct the Environmental Assessments.

Objectives:

- Complete Environmental Assessments key development parcels in order to understand environmental conditions, remediation requirements and potential costs.

Deliverables:

- Complete Phase I/II Environmental Assessments on key development parcels identified in Market Analysis
- Complete estimates of environmental remediation costs anticipated.

Task 8: Prepare infrastructure studies improvements recommended in the TOD plan.

A key recommendation of the TOD Plan is to improve the traffic flow in and around the Meriden Transit Center. The TOD Plan recommends various strategies to improve the traffic flow in downtown Meriden while providing new parking, pedestrian and bicycle access to the improved Meriden Transit Center. The next key step for the City will be to finalize these strategies by developing preliminary design plans for the traffic improvements recommended in the TOD plan. The City will seek proposals from qualified firms with a demonstrated track record and experience in completing comparable design plans. The firm selected for this project shall have expertise in both traffic and highway engineering. A detailed scope of services shall be developed with the selected firm.

Objectives:

- Advance the previously prepared conceptual plans for specific streets in the City's central core area to approximately 35 to 40 % complete design plans.
- Ensure that the traffic engineering work is consistent with state and federal requirements so that the project may be eligible for future transportation funding.

Deliverables:

- Develop preliminary plans (1"=40'), profiles (1'=40' horizontal and 1"=4' vertical), typical sections and supporting data for the proposed roadways and appurtenances within the limits of the project. Anticipated improvements to these streets include, but are not limited to the addition of a median to Pratt Street, the return of two-way traffic to several streets, the elimination of bump outs and new traffic signalization. The streets included in this work are:
 - Pratt Street between Broad Street and East Main Street
 - East Main Street/West Main Street between Pratt Street and Cook Avenue

- Cook Avenue between West Main Street and Hanover Avenue
- Hanover Avenue between Cook Avenue and Perkins Street
- Perkins Street between Hanover Avenue and East Main Street
- Prepare traffic signal phasing for each impacted intersection requiring signalization and provide conceptual layout of signal equipment.
- Prepare anticipated drainage improvements on the preliminary plans. Detailed drainage computations are not required for this submission.
- Obtain sufficient pilot borings and other subsurface investigations necessary to develop the Preliminary Design. A detailed Soils Program shall be prepared.
- Prepare a preliminary Maintenance and Protection of Traffic Plan at a scale of 1"=200' and described in narrative form.
- Develop a sedimentation and erosion control plan. This plan shall depict all locations to be protected and the type of protection to be used.
- Prepare a preliminary opinion of cost. The cost shall be based on ConnDOT's weighted unit prices and the consultants own experiences on current construction costs. The opinion of cost shall include the cost to construct any detours, if applicable, and providing Maintenance and Protection of Traffic.

Task 9: Prepare requests for development proposals (RFP).

To facilitate the identification of qualified developers to implement the development recommendations included in the TOD plan, the City will hire an individual or firm to craft a request for development proposals, such as an RFQ, RFP, or other procurement tool. The City will seek proposals from qualified individuals or firms with a demonstrated track record in developing RFQs/RFPs or other procurement tools that have resulted in the successful procurement of a private developer of a comparable TOD project.

Objectives:

- Develop a RFP template that the City can use to solicit private developers to one or more development sites within the TOD area.

Deliverables:

- Complete an RFP/RFQ template for City's use

Task 10: Prepare joint development agreement template for development opportunities recommended in the TOD plan.

The City will hire outside financial and/or legal counsel to craft an appropriate development agreement that puts into contract language the tasks identified in the developer RFQ/RFP. This may include, for example, the creation of a development agreement, or formulation of other development agreement options. The City will seek proposals from qualified individuals or firms with a demonstrated track record and experience in crafting such agreements.

Objective:

- Understand what contracts, agreements, or other tools may be necessary to contract with potential private development partners.

Deliverables:

- Complete development agreement template to be used to contract with potential developers in the TOD area.

Task 11: Project Management

The City will hire part time staff to manage and oversee the project.

Objectives:

- Provide staff to oversee the implementation of the TOD Pilot Project and oversee completion of all tasks included in the TOD Pilot Scope of Work
- Manage the grant agreement between ConnDOT and the City of Meriden
- Provide intellectual oversight and direction to the project so that ultimately the redevelopment of the HUB and the TOD area is consistent with the City of Meriden's long range goals, vision and financial capacity

Deliverables:

- Develop and Issue RFPs/RFQs to procure the individuals or firms to complete TOD Pilot tasks and deliverables
- Manage the individuals/firms hired to ensure that all work is completed in accordance with any City agreements that are executed. Ensure that contractual agreements are consistent with ConnDOT contracting requirements.
- Serve as City liaison to ConnDOT related to the redevelopment of the Meriden Transit Center and the implementation of the TOD Pilot project.
- Provide regular updates on the TOD Pilot project to City staff, elected officials, project partners by:
 - Providing regular updates to the www.meridentod.com website
 - Coordinating project steering committee and/or staff committees
 - Organizing and facilitate community meetings
 - Meeting with project consultants
 - Providing written reports as requested
- Provide Quarterly reports to ConnDOT
- Complete Reimbursement Requests

II. Summary of Deliverables

Task 4: Market Analysis (\$50,000) (Completion Date: 1-17-2013)

- Complete a parcel analysis that lists and prioritizes underutilized and developable parcels within the TOD area, including both municipally and privately owned properties.
- Identify a “development advisor” who will conduct meetings with up to 10 developers to review Meriden’s TOD opportunities and strategies. Targeted developers will have experience in commercial and residential development in urban settings. (1-17-2013)
- Prepare a standardized outreach packet targeting the potential developers. (1-17-2013)
- Recommend total number of new housing units (owner/rental) to be developed in the TOD area, and include projected parking needs associated with the recommended housing development. (1-17-2013)
- Recommend what percentage of new housing units should be developed as affordable units, and analyze the potential impacts to Meriden’s housing market if affordable units are developed. (1-17-2013)
- Recommend specific incentives to attract developers to the TOD area. (1-17-2013)
- Identify at least three potential development partners likely to consider undertaking a development project in downtown Meriden. (1-17-2013)
- Complete Market Analysis with maps that recommend key development parcels (municipally owned and privately owned) within the City, particularly for new housing development. (1-17-2013)

Task 5: Financial Assessment (\$50,000) (Completion Date: 4-17-2013)

- Identify detailed site preparation costs, including land acquisition, demolition, environmental remediation or other costs, associated with the following development parcels in the TOD area (4-17-2013):
 - 116 Cook Ave.,
 - City-owned lot at Colony & Church Street,
 - Pratt Street from East Main Street to Caitlin Street.
- Identify detailed site preparation costs, including land acquisition, demolition, environmental remediation or other costs, on at least two additional properties to be determined. (4-17-2013)
- Provide a general estimate of site preparation costs for all sites identified in the Market Analysis. (4-17-2013)
- Identify financing strategies (by type and amount) that the City can use to finance the site improvements identified. Tools may include, for example, grants, public private/partnerships, municipal bonding, state tax incentive financing, private investment (given current capital markets), or innovative financing tools. (4-17-2013)
- Final Report (Financial Assessment) (4-17-2013)

Task 6: Economic Assessment (\$50,000) (Completion Date: 4-17-2013)

- Complete a projection of the temporary and permanent jobs created from implementing the recommended TOD development sites. (4-17-2013)
- Estimate the direct increases to the municipal tax base that will result from the implementation of the recommended TOD development sites. (4-17-2013)
- Estimate secondary economic benefits that may result from the implementation of the development proposed in the Market Analysis. (4-17-2013)

- Analyze economic impacts resulting from implementation of the proposed developer incentives recommended in Market Analysis. (4-17-2013)
- Final Report (Economic Assessment). (4-17-2013)

Task 7: Environmental Assessment (\$200,000) (Completion Date: 4-17-2013)

- Complete Phase I/II Environmental Assessments on key development parcels identified in Market Analysis. (4-17-2013)
- Complete estimates of environmental remediation costs anticipated. (4-17-2013)

Task 8: Infrastructure/Traffic Engineering Study (\$325,000) (Completion Date: 10/17/2013)

- Complete traffic engineering study, including the preparation of preliminary design plans (1"=40'), profiles (1'=40' horizontal and 1"=4' vertical), typical sections and supporting data for the proposed roadways and appurtenances within the limits of the project. Anticipated improvements to these streets include, but are not limited to the addition of a median to Pratt Street, the return of two-way traffic to several streets, the elimination of bump outs and new traffic signalization.

Task 9: Prepare requests for development proposals (RFP). (\$25,000) (Completion Date: 4/17/2014)

- Complete an RFP/RFQ template for City's use.

Task 10: Prepare joint development agreement (\$50,000) (Completion Date: 4/17/2014)

- Complete development agreement template to be used to contract with potential developers in the TOD area.

Task 11: Project Management (\$100,000) (Completion Date: 4/17/2014)

- Oversee project, provide reports, drawdown funds, and manage project consultants

III. Overview of Project Tasks, Budgets and Schedules

TASKS	BUDGET/ FINDING SOURCE	Month of Completion (1-24)	START DATE	COMPLETION DATE
LEVERAGED TASKS				
Task 1: Complete a transit-oriented development (TOD) plan including a site plan for the Meriden Transit Center and the one-half mile area surrounding it.	CT DECD	2	Jan-2011	May 2012
Task 2: Implement TOD Plan and zoning changes required to implement the TOD plan.	HUD/City	8	4-2012	31-Dec-2012
Task 3: Land Acquisition	HUD/City	8	4-2012	31-Dec-2013
TOD PILOT PROGRAM TASKS	CT TOD Pilot Prog. Grant			
Task 4: Market Analysis	\$50,000	9	4-17-2012	1-17-2013
Task 5: Financial Assessment	\$50,000	12	4-17-2012	4-17-2013
Task 6: Economic Assessment	\$50,000	12	4-17-2012	4-17-2013
Task 7: Environmental	\$200,000	18	4-17-2012	10-17-2013

Assessments				
Task 8: Infrastructure/Traffic Engineering Study	\$325,000	18	4-17-2012	10-17-2013
Task 9: RFP/Requests for development proposal template	\$25,000	24	4-17-2012	4-17-2014
Task 10: Joint development agreement template	\$50,000	24	4-17-2012	4-17-2014
Task 11: Project Management	\$100,000	24	4-17-2012	4-17-2014
TOTAL (for CT TOD Pilot Prog.)	\$850,000			
TOTAL BUDGET				



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

MEMORANDUM

To: SCRCOG Mayors and First Selectmen

From: Stephen B. Dudley, P.E., Senior Transportation Planner

Re: Community Contacts and Title VI

Date: May 15, 2012

CDOT has recently reviewed Title VI requirements with all regions in the state. As part of that review, it has been requested that we review our public participation and outreach efforts to improve effectiveness in reaching those portions of the region's population that might not normally participate in transportation planning efforts.

We would appreciate your help in identifying those organizations in your municipality which could be utilized to expand outreach to all segments of your communities. Please provide a list of the organizations and contact persons which represent various segments of your communities. We will incorporate these contacts in our distribution lists as part of our ongoing efforts to solicit increased public participation in the transportation planning process.

Thank you for your assistance in this matter. If you have any questions, please contact me at 203-466-8624.



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

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New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

Resolution

Fiscal Year 2013 (July 1, 2012 – June 30, 2013) South Central Regional Council of Governments Budget

Whereas: South Central Regional Council of Governments By-Laws prescribes that the Council shall review and approve SCRCOG budgets, and

Whereas: SCRCOG's Executive Committee has reviewed and recommends acceptance of the proposed Fiscal Year 2013 budget totaling \$1,577,519

Now, therefore be resolved by the South Central Regional Council of Governments:

That a Fiscal Year 2013 Budget is adopted (copy attached), and

That Fiscal Year 2013 SCRCOG municipal dues are established at 27 cents per capita, per the CT Department of Public Health's July 2010 Population estimates.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on May 23, 2012.

Date: May 23, 2012

By: _____
Secretary, Scott Jackson

*South Central Regional Council of Governments
Proposed Budget - Fiscal Year 2013*

Revenue	Actual Revenue		Current Budget	Proposed Budget
	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013
Municipal Contribution				
Municipal Contribution	151,100	151,100	151,400	154,100
Municipal Contribution - Carry-Over from FY 11	0		28,700	0
Transportation Planning				
U.S. Department of Transportation	849,608	556,471	949,700	1,023,305
U.S. Dept of Transportation - Carry-Over from FY 11	0	0	229,700	0
CT Department of Transportation	106,201	69,558	118,800	127,914
CT Dept of Transportation - Carry-Over from FY 11	0	0	28,700	0
Shoreline Greenways - Federal	216,205	0	0	0
Shoreline Greenways - Municipal	54,150	0	0	0
Regional Planning				
Connecticut Office of Policy & Management	10,611	6,359	30,000	7,000
Regional Economic Development Web Portal	44,218	0	0	0
REX Development				
Reimbursement for SCRCOG Rent	0	10,000	10,000	10,000
Investment Income	2,015	938	3,200	1,200
Emergency Response Planning				
NHASH Homeland Security Grant - FY 07	20,854	22,861	0	0
NHASH Homeland Security Grant - FY 08	0	35,744	30,000	0
NHASH FY 08 - Training Grant	0	0	7,500	0
NHASH FY 09 - Training Grant	0	0	5,000	0
Sustainable Communities Grant				
Sustainable Communities Reg Planning Grant	0	0	48,300	20,000
Hazard Mitigation Plan				
Federal Emergency Management Agency	0	0	120,000	175,500
Municipal - In-Kind Contribution	0	0	15,000	58,500
TOTAL	1,454,962	853,031	1,776,000	1,577,519

Expenses	Actual Expenses		Current Budget	Proposed Budget
	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013
General SCRCOG Operations				
1.0 Labor	604,665	564,129	598,800	618,100
2.0 Travel	5,217	4,064	7,900	8,500
3.0 Data Process	8,336	7,556	11,200	9,400
4.0 General Overhead	148,077	148,718	161,500	155,800
Total - General SCRCOG Operations	766,293	724,467	779,400	791,800
5.0 COG Capital	0	0	30,200	0
6.0 Special Planning Studies & Pass-Through Grants				
Transportation Consultant Services	635,608	50,807	503,000	515,000
Transportation Consultant Services from FY 11	0	0	287,100	0
NHASH Homeland Security Grant	19,833	57,049	39,875	0
ROOF - Regional Foreclosure Fund	0	25,000	0	0
FEMA - Hazard Mitigation Plan	0	0	125,300	205,750
Sustainable Communities Consultant	0	0	10,000	0
Total - Special Planning Studies	655,441	132,856	965,275	720,750
7.0 Contingencies	-----	-----	1,125	64,969
TOTAL	1,421,735	857,323	1,776,000	1,577,519 36

South Central Regional Council of Governments
Proposed Expenses - Fiscal Year 2013

	<i>Fiscal Year 11 Actual Expenses</i>	<i>Fiscal Year 12 Current Budget</i>	<i>Fiscal Year 13 Proposed Budget</i>
1.00 Labor			
1.10 Salaries			
<i>Full & Part-Time Staff</i>	395,908	416,700	435,500
<i>Reserve for Salary Adjustment</i>	0	0	0
<i>Temporary & Interns</i>	0	3,000	3,000
	395,908	419,700	438,500
1.20 Benefits			
Permanent Employees			
<i>Social Security</i>	24,060	26,200	27,100
<i>Medicare</i>	5,627	6,200	6,400
<i>Unemployment Compensation</i>	3,469	4,300	4,900
<i>Health Insurance</i>	108,412	107,600	104,900
<i>Dental Insurance</i>	657	8,500	6,300
<i>Life Insurance</i>	2,440	2,300	2,300
<i>Long Term Disability Insurance</i>	-----	-----	2,300
<i>Pension - Contribution</i>	19,528	20,900	22,200
<i>Pension - Administration Fee</i>	2,528	2,700	2,700
<i>Longevity</i>	1,500	500	500
	168,221	179,200	179,600
Total Labor & Benefits	564,129	598,900	618,100
2.00 Travel			
<i>Travel - In State</i>	3,836	4,900	5,100
<i>Travel - Out of State</i>	228	3,000	3,400
Total Travel Expense	4,064	7,900	8,500
3.00 Data Process			
<i>Computer Supplies</i>	63	2,700	2,700
<i>Computer Software</i>	7,493	8,500	6,700
Total Data Processing	7,556	11,200	9,400
4.00 General Operations			
<i>Rent</i>	97,519	97,800	99,700
<i>Postage & Telephone</i>	7,447	8,000	7,500
<i>General Office Supplies</i>	2,271	5,900	5,900
<i>Office & Equipment Maintenance</i>	15,452	17,200	15,800
<i>Dues, Subscriptions & Publications</i>	621	4,700	1,800
<i>Insurance & Professional Services</i>	17,785	19,100	15,800
<i>Meeting Expenses & Advertising</i>	7,059	7,900	8,900
<i>Miscellaneous Expenses</i>	566	900	400
Total General Operations	148,719	161,500	155,800
5.00 Capital			
<i>Capital Purchases</i>	0	30,200	0
Total Capital	0	30,200	0

	<i>Fiscal Year 11 Actual Expenses</i>	<i>Fiscal Year 12 Current Budget</i>	<i>Fiscal Year 13 Proposed Budget</i>
6.00 Special Planning Studies & Pass-Through Grants			
Transportation Consultants			
North Haven - Spring Road Traffic Calming	10,200	15,000	0
Bethany - Road Study	8,000	0	0
Bethany - Mini-Bus	0	10,000	0
Hamden - East-West Transportation Study	4,050	28,600	0
Wallingford Transit Study	6,360	19,500	0
Regional School Bus Study	7,267	15,000	0
Regional Traffic Signal Study	1,500	22,700	0
Regional Road Classification	13,430	60,000	0
Meriden Trail Study	0	10,000	0
Regional Congestion Management	0	65,000	0
Madison Transportation/Transit Study	0	22,800	0
Bethany - Pavement Management	0	12,500	0
New Haven - Downtown Modal Split Study	0	21,000	0
East Haven - Hemingway Ave & Coe Ave Study	0	50,000	0
New Haven - Foxon Boulevard Corridor	0	70,000	0
Wallingford Traffic Signal Study	0	45,000	0
Update TransCAD Transit Model	0	98,000	0
Multi-Community Road Study	0	150,000	0
Regional Traffic Signal Study	0	50,000	0
New Haven Street Pattern - Phase 1	0	0	150,000
Wallingford Sign Inventory	0	0	45,000
Hamden - Traffic Calming	0	0	50,000
Hamden - Traffic Signal Study - Phase 1	0	0	40,000
Madison, Guilford, East Haven - Road Study	0	0	50,000
Regional - Congestion Management Process	0	0	110,000
Transportation Mobility Management Study	0	0	40,000
Tweed Airport Cargo Study	0	0	30,000
Total Transportation Planning Consultants	50,807	790,100	515,000
Land Use Planning Consultants			
Regional Economic Development Web-Site	0	0	0
ROOF - Regional Foreclosure Fund	25,000	0	0
NHASH - Emergency Management Training	57,049	39,875	0
Hazard Mitigation Plan	0	110,300	147,750
Total Land Use Planning Consultants	82,049	150,175	147,750
Total Consultant Expense	132,856	965,275	720,750
7.00 Contingency			
Contingency	-----	1,125	64,969
Total Contingency		1,125	64,969
	857,324	1,776,100	1,577,519

Proposed Fiscal Year 2013 Municipal Dues

<i>Municipality</i>	<i>FY 12/13 Dues</i>	
	<i>Per Capita (rounded to \$100)</i>	
	<i>CT DPH Population ⁽¹⁾</i>	<i>0.27</i>
<i>Bethany</i>	5,578	1,500
<i>Branford</i>	28,000	7,600
<i>East Haven</i>	29,267	7,900
<i>Guilford</i>	22,411	6,100
<i>Hamden</i>	61,054	16,500
<i>Madison</i>	18,266	4,900
<i>Meriden</i>	60,936	16,500
<i>Milford</i>	52,759	14,200
<i>New Haven</i>	129,946	35,100
<i>North Branford</i>	14,399	3,900
<i>North Haven</i>	24,106	6,500
<i>Orange</i>	13,968	3,800
<i>Wallingford</i>	45,182	12,200
<i>West Haven</i>	55,662	15,000
<i>Woodbridge</i>	8,989	2,400
<i>Total</i>	570,523	154,100

(1) State of Connecticut, Department of of Public Health, Estimated Population in Connecticut Towns As of July 1, 2010.

Brownfield Projects

- Funding application submitted to EPA for \$200,000 for Hazardous Materials Assessment
- REX is submitting an EPA application for additional funding \$1,000,000 for the Remediation Revolving Loan Fund
- REX was awarded a \$75,000 Brownfield Inventory Grant from DECD
- Will be providing an additional loan to 1 Church Street, LLC for additional remediation of the Atlantic Wire Site

Business Development

- Selected Garnet Consulting to provide services for the 5 year update to the region's Comprehensive Economic Development Strategy
- Preparing for Medical Design and Manufacturing Trade Show East in May 2012
- Assisting University of New Haven is assembling an EDA application for incubator funding of its Solar Energy program, revised the submission date to June 2012, met with EDA officials in Philadelphia for input and guidance on the application
- Assisting in outreach for support of 100 College Street Project
- Developing a regional Cashmob program to support local retailers - May 19, R.J. Julia Bookstore, Madison
- Continuing to assist SubCon, Inc. in identifying potential job candidates for the Travel Service areas around the State
- Assisting the Town of Bethany in developing a Community Center at the Bethany Airfield

Marketing

- Participating in the Getaway Day Annual Staycation Showcase at Grand Central Station
- Participating in the Connecticut Tourism Conference at the Connecticut Convention Center
- Hosted Kim Knox, Travel Writer, from USA Today who is preparing a New Haven City Guide
- Continued enhancements to REX website for easier navigation
- Newsletters, calendar, website update and social media updates – on-going

Revenue Development

- Continuing to explore additional long term funding models
- Town of Guilford's Budget was approved with funding for REX-Thank you!
- Continue meeting with potential REX funders

May 10, 2012 Regional Planning Commission (RPC) Action Table

Ref. #	Received	Description	Adjacent RPC Towns	Abridged RPC Action
2.1	4/09/12	City of Milford: Proposed Zoning Regulation Amendments pertaining to Section 5.5: Alcoholic Liquor Regulations, Subsection 5.5.1.2: Restriction of Permit Locations.	Orange, West Haven	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative impacts to the towns in the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.2	4/13/12	Town of Southington: Proposed Zoning Regulation Amendment pertaining to Section 13-10.4C (Prohibited Signs)	Meriden	By resolution, the RPC has determined that the proposed Zoning Regulation Amendment does not appear to cause any negative impacts to the towns in the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.3	5/04/12	City of Meriden: Proposed Zoning Regulation Amendments pertaining to "Sale of Alcoholic Liquor"	Wallingford	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative impacts to the towns in the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.