



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

SCRCOG MEETING NOTICE & AGENDA

February 27, 2013 – 10:00 A.M.

**Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473**

Full agenda materials can be found at our website – www.scrcog.org

1. Call to order – Mayor John Picard, *Chairman*
2. Adoption of 1/23/13 SCRCOG Minutes – First Selectman Michael Freda, *Secretary* Pages 2-4
3. Treasurer’s Report for month ending 1/31/13 – Pages 5,6
First Selectman Fillmore McPherson, *Treasurer*
4. Resolution to approve FY13 Budget Revision 1- Carl Amento, *Executive Director* Pages 7-9
5. Annual SCRCOG Self-Certification Page 10
6. Adoption of Affirmative Action Policy Resolution (renewed annually) Pages 11-14
7. Congressional Report - Louis Mangini, *Legislative Aide to U.S. Rep. Rosa DeLauro*,
Riju Das, *Aide to Senator Richard Blumenthal* and Rob Michalik, *Aide to Senator Chris Murphy*
8. State Legislative Report- Carl Amento, *Executive Director*
9. SCRCOG Executive Director’s Report - Carl Amento, *Executive Director*
10. REX Development Report – Ginny Kozlowski, *REX Executive Director* Page 15
11. DESPP/ DEMHS Report - John B. Field, Jr., *Region 2 Coordinator*
12. RPC Action Tables for February Pages 16, 17
13. Regional Cooperation / Other Business
14. Adjournment

The agenda and attachments for this meeting are available on our website at www.scrcog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week’s notice.
“Necesidades especiales: a las personas con discapacidad auditiva se les proveerá con medios auditivos y/o intérpretes de signos. Igualmente intérpretes para personas que hablan poco inglés, pero será preciso avisar con dos semanas de antelación. Se puede solicitar la agenda en otro idioma que no sea inglés comunicándose con SCRCOG”.

127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

TO: **SCRCOG Board**
FROM: **First Selectman Michael Freda, Secretary**
DATE: **February 20, 2013**
SUBJECT: **SCRCOG Minutes of January 23, 2013**

Present:

Branford First Selectman Anthony DaRos—*Outgoing Chairman*
Guilford First Selectman Joseph Mazza
Hamden Mayor Scott Jackson—*Vice-Chairman*
Madison First Selectman Fillmore McPherson--*Treasurer*
Meriden Lawrence Kendzior, *proxy for Mayor Michael Rohde*
Milford Mayor Benjamin Blake
New Haven Mayor John DeStefano, Jr.
North Branford Mayor Anthony Candelora
North Haven First Selectman Michael Freda – *Secretary*
Wallingford Mayor William Dickinson
West Haven Mayor John Picard – *Chairman*
Woodbridge First Selectman Edward Sheehy

SCRCOG Staff Carl J. Amento – *Executive Director*
Stephen Dudley, Al Ruggiero, James Rode, Eugene Livshits, Christopher Rappa, Nick Gauthier (intern)

Other Guests: Robert MacLagger, Mark Mannix, Sr., Brian Sterman, Todd DiScala and Robin Hollander, *Metro North Railroad*; Miriam Brody, *Hamden-North Haven League of Voters*; Mary Bigelow, *Greater New Haven Transit District*; Ginny Kozlowski and Will Warren, *REX Development*; Louis Mangini, *Office of Congresswoman Rosa DeLauro*; Robert Michalik, *Office of Senator Christopher Murphy*; Tom Cariglio, *United Illuminating*; John B. Field, Jr., *Region 2, DESSP/DEMHS*; Amanda Brown, *CTRIDes*; Edgar Wynkoop, *CT DOT*; Meredith Allen, *City of West Haven*; William Villano, *Regional Workforce Alliance*; Nan Birdwhistell, *Murtha Cullina LLP*

1. **Call to order and Introductions:**
Chairman Anthony DaRos called the meeting to order at 10:05 a.m. All present introduced themselves.
2. **Presentation: Penn Station Access Study-** Robert MacLagger, Vice President of Planning, Metro North Railroad
3. **Adoption of December 5, 2012 SCRCOG meeting minutes:**
Mayor Jackson presented the minutes as shown on Pages 2-4 of the agenda packet. Mayor Jackson moved that the minutes be approved. First Selectman Mazza seconded the motion. The motion was approved by all.
4. **Treasurer's Report for month ending December 31, 2012:**
First Selectman Freda presented the Treasurer's Report which is found on pages 5 and 6 of the agenda packet. Our balance sheet shows that we have \$485,442 in cash and investments and \$190,579 due from CT DOT for transportation planning. Expenses seemed appropriate for the month. First Selectman Freda moved for acceptance of the Treasurer's Report. Mayor Candelora seconded the motion, which carried unanimously.

5. **Nominating Committee Report for Calendar Year 2013 Officers and Committees:**
Nominating Committee Chairman Fillmore McPherson presented the Nominating Committee Report which is found on page 7 of the agenda packet.
6. **Election of Officers and Appointment of Committees:**
First Selectman McPherson moved approval of the Nominating Committee's slate of candidates and committee appointees. First Selectman Sheehy seconded the motion, which was approved unanimously.
7. **Passing of Gavel to New Chairman/ Recognition of Outgoing Chairman:**
First Selectman DaRos passed the gavel to Mayor Picard who presented Outgoing Chairman DaRos with a plaque in appreciation for his leadership during the past year. The members applauded.
8. **Transportation Committee Report:**
Mayor Dickinson presented the Transportation Committee Report contained on pages 8-18 of the agenda packet. Mayor Dickinson moved for the approval of 2012-2015 TIP Amendment Eleven. Mayor Candelora seconded the motion. It passed unanimously.

Senior Transportation Planner Stephen Dudley presented information on a proposal by Governor Malloy to use state funds for local projects with the intention of reducing the regulatory requirements upon municipalities. The state funds would be bonded, which raises concerns as to the future commitment of such funds. Steve will serve on a Study Committee on this issue at CDOT. Steve also noted that the state's allocation of transportation funds from the federal government under MAP-21 reduces funding for the state's projects under the STP-Anywhere program and increases funding by the same amount to regions under the STP-Urban program. CDOT has threatened to continue with its state projects regardless of this shift in control of funds. Mayor DeStefano asked Congresswoman DeLauro's aide, Louis Mangini, to investigate the legality of this threatened action by CDOT.
9. **Adopt Resolution to Appoint SCRCOG Bank Signatories:**
Executive Director Amento referred the members to page 19 of the agenda packet where there is a resolution appointing the new officers and the Executive Director as bank signatories. Mayor Dickinson moved to adopt the resolution. Mayor Jackson seconded. The motion was approved unanimously.
10. **Adopt Resolution Authorizing the Executive Director to Sign Agreements with CDOT:**
Executive Director Amento explained that CDOT requires a new authorization at the beginning of each calendar year. First Selectman Freda moved to approve the resolution on page 20 of the agenda packet. First Selectman Mazza seconded the motion, which passed unanimously.
11. **Congressional Report:**
Louis Mangini, Legislative Aide to U.S. Representative Rosa DeLauro, reported that the "fiscal cliff" settlement took care of the tax side of the equation for now, but deferred the issue of spending cuts. Mangini distributed a written summary of the fiscal cliff compromise. He noted that \$17 million of Community Block Grant funds have been set aside for Superstorm Sandy relief. Rob Michalik, an Aide to Senator Christopher Murphy, introduced himself and noted that he will be attending SCRCOG meetings and reporting on federal legislative matters as well.
12. **State Legislative Report:**
Executive Director Amento distributed a 15-page report on proposed legislation being monitored by SCRCOG. He also distributed a grid showing General Assembly committee deadlines

13. **SCRCOG Executive Director's Report:**

Executive Director Amento reported that the federal Transportation Management Area (TMA) Certification Review, which occurs every four years, will be a day-long event on February 6th. Representatives of FHWA, FTA and CDOT will review SCRCOG's performance in the areas of Intermodal Transportation, Safety Planning, Freight Planning, Technical Capabilities, MPO Coordination, Congestion Management, Operations, Environmental Justice, Limited English Proficiency Activities and Public Input in the Planning Process. Amento distributed SCRCOG's new Public Participation Guidelines and pointed out that Spanish language notices have been added to the agenda and website. Amento noted that two new graduate student interns from the MPA program at UNH, Nick Gauthier and Alicia Leite, will be interning at SCRCOG for the next 13 weeks for course credit. Amento pointed out that a quarterly report on the progress of the I-95 New Haven Harbor Crossing Corridor Improvement Project was at the members' places. Representatives from the member cities and towns involved in the ROOF regional foreclosure prevention project will be meeting at SCRCOG tomorrow. There has been a major outreach effort in West Haven. On December 15th, there was a Principals' Meeting of the NY-CT Sustainable Communities Initiative (SCI) Consortium in New York City. Executive Director Amento and Mayor DeStefano attended. SCRCOG, given its collaboration with The Nature Conservancy on sea level rise and coastal resiliency, has joined the Climate Change Committee of the SCI program. Regarding the Hazard Mitigation grant, the consultant has completed approximately one half of the overall scope of work. SCRCOG has completed individual meetings with all 10 of the participating municipalities. The consultant, Jamie Caplan, was the keynote speaker (without charge) at the annual meeting of the Regional Planning Commission. SCRCOG expects to receive any day now the first checks and the go-ahead to proceed with the two Regional Performance Incentive grants (GIS implementation and shared services study). \$7.5 million of funds from the Regional Performance Incentive grant pool for the coming year were rescinded to balance the state's current year budget. OPM nevertheless encouraged SCRCOG to apply, and SCRCOG submitted a grant application for further GIS implementation prior to the December 31st deadline. SCRCOG is collaborating with CRCOG, CT Main Street, CERC and CDOT to form a New Haven Hartford Springfield Rail Corridor Advisory Committee which will hold its first meeting next month. First Selectman Freda has been asked to co-chair the new committee. SCRCOG has also become a member of two DEEP committees, one on climate resiliency and another on solid waste management.

14. **REX Development Report:**

Executive Director Ginny Kozlowski referred to her report on page 21 of the agenda packet. She noted that the Regional Leadership Council (RLC) is restructuring and will no longer be providing funds to REX. A new funding structure is being formed.

15. **DESPP/ DEMHS Report:**

John Field reported that requests for FEMA public assistance from Superstorm Sandy be directed to him. Individual assistance applications may be submitted until the end of the month, although the state is requesting an extension of time. Hazard Mitigation funds have been re-opened for projects relating to Superstorm Sandy.

16. **RPC Action Table for September:**

The Action Tables for December and January on pages 22 and 23 of the agenda packet were reviewed.

17. **Regional Cooperation/ Other Business:**

None.

18. **Adjournment:**

First Selectman Sheehy moved for adjournment. First Selectman DaRos seconded the motion and all approved. The meeting adjourned at 11:10 a.m.

Respectfully submitted,
First Selectman Michael Freda, Secretary

BALANCE SHEET - January, 2013

ASSETS	
Cash and Investments	
First Niagara Bank	136,913
Connecticut Short-Term Investment Fund - SCRCOG	255,129
Total Cash and Investments	392,042
Accounts Receivable	
Municipal Dues - FY 12/13	0
Connecticut Department of Transportation	231,127
DESPP - Homeland Security Planning	28,735
RPA - Sustainable Communities	7,613
CT DEEP - Regional Hazard Mitigation Plan	7,072
Shoreline Greenways Trail - Federal Share	4,570
Amount for Accrued Leave	11,058
Pre-Paid Expense & Other Receivables	36,871
Total Accounts Receivable	327,045
Property and Equipment	
COG Equipment	19,940
Total Property & Equipment	19,940
TOTAL ASSETS	739,027

LIABILITIES AND FUND BALANCE	
Liabilities	
Accrued Payroll Taxes	6
Health Savings Account	0
Deferred Revenue - Municipal	78,296
Deferred Revenue - GIA	0
Shoreline Greenways Trail - Municipal Share - H074(1)	12,893
Shoreline Greenways Trail - Municipal Share - H103(1)	4,027
Total Current Liabilities	95,222
Fund Balance	
Estimated Fund Balance - July 1, 2012	714,953
Amount for Accrued Leave	11,058
Investment in Equipment	19,940
Fund Change	-101,218
Fund Balance - January, 2013	644,733
TOTAL LIABILITIES AND FUND BALANCE	739,954

Statement of Resources and Expenditures - January, 2013

<i>Resources</i>	<i>FY 13 Budget</i>	<i>Month of Jan, 2013</i>	<i>To Date</i>
Municipal Contribution	154,100	12,842	89,892
ConnDOT - Transportation Planning			
<i>U.S. Dept of Transportation</i>	1,023,305	36,042	266,247
<i>Connecticut Dept of Transportation</i>	127,914	4,505	33,281
Connecticut Office of Policy & Management			
<i>Regional Planning</i>	7,000	0	0
Federal Emergency Management Agency			
<i>Hazard Mitigation Plan</i>	175,500	0	22,789
<i>Municipal - In-Kind Contribution</i>	58,500	0	0
Sustainable Communities Grant			
<i>Sustainable Communities Reg Planning Grant</i>	20,000	830	17,438
REX Development			
<i>Reimbursement for SCRCOG Support</i>	10,000	0	0
Interest	1,200	34	291
TOTAL	1,577,519	54,252	429,938

<i>Expenses</i>	<i>FY 13 Budget</i>	<i>Month of Jan, 2013</i>	<i>To Date</i>
Total Labor - Salaries & Benefits	613,200		338,430
<i>Salaries</i>		33,056	248,061
<i>Fringe Benefits</i>		19,571	90,369
Travel	8,500	1,307	3,370
Data Process	9,400	3,821	4,965
General Operations	155,800		
<i>Rent</i>	0	17,171	66,640
<i>Postage & Telephone</i>	0	405	1,994
<i>Print & Reproduction</i>	0	0	261
<i>Office Supplies</i>	0	539	903
<i>Equipment Maintenance</i>	0	625	4,887
<i>Publications</i>	0	285	789
<i>Insurance & Professional Services</i>	0	0	5,095
<i>Meeting Expenses & Advertising</i>	0	1,162	3,453
<i>Miscellaneous & Equipment Use</i>	0	94	11,154
Consultants	515,000	0	0
Capital Purchase	0	0	0
FEMA - PreDisaster Mitigation Plan	205,750	14,485	88,952
Contingencies	69,869	0	0
TOTAL	1,577,519	92,521	530,894

Budget Revision # 1

Budget Revision # 1 increases SCRCOG's overall budget by \$209,630 to \$1,787,149 with the addition of two *Regional Performance Incentive* grants, an extension of a *Department of Emergency Services & Public Protection* grant, and an increase in projected *Connecticut OPM* revenue funding for regional planning. All four grants require no local resources. Put another way, no match was required for these grants.

The following are revision highlights:

1. SCRCOG received two grant awards from the state's Regional Performance Incentive Grant Program.
 - a. *Web-based Regional GIS Program*
 - i. \$159,370 of the \$591,028 five-year grant has been allocated for FY 2013. FY 13 activities will focus on the purchase of the necessary hardware and software, and the beginning of the consultant-supported work.
 - b. *Shared Services Feasibility Study*
 - i. \$16,690 of the \$54,581 grant has been allocated for consultant-supported tasks. The balance of the grant will be completed during FY 2014.
2. A small adjustment (\$7,000) in the amount of Connecticut Office of Policy and Management funds we received this fiscal year to support regional planning activities.
3. An extension to the performance period of one of our FY 2012 Homeland Security projects (DESPP ASCRA 009) into this fiscal year adds \$16,300 to our current budget. Available funds will be utilized by NHASH to purchase supplies and equipment for emergency response.
4. Allocates an approved expenditure of \$10,000, in support of the ROOF Regional Foreclosure Prevention Program.

Actual line item revisions appear on the next page, followed by a proposed resolution authorizing the budget revision.

<i>Revenue</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
Municipal Contribution			
Municipal Contribution - Current Year	154,100	-	154,100
SCRCOG Reserves	-	10,000	10,000
Transportation Planning			
U.S. Department of Transportation	1,023,305	-	1,023,305
CT Department of Transportation	127,914	-	127,914
Regional Planning			
Connecticut Office of Policy & Management	7,000	7,000	14,000
Regional GIS Program	-	159,370	159,370
Shared Services Study	-	16,960	16,960
REX Development			
Reimbursement for SCRCOG Rent	10,000	-	10,000
Investment Income	1,200	-	1,200
Emergency Response Planning			-
NHASH FY 09 - Training Grant	-	16,300	16,300
Sustainable Communities Grant			
Sustainable Communities Reg Planning Grant	20,000	-	20,000
Hazard Mitigation Plan			
Federal Emergency Management Agency	175,500	-	175,500
Municipal - In-Kind Contribution	58,500	-	58,500
TOTAL	1,577,519	209,630	1,787,149

<i>Expenses</i>	<i>Current Budget</i>	<i>Proposed Change</i>	<i>Revised Budget</i>
General SCRCOG Operations			
1.0 Labor	618,100	-	618,100
2.0 Travel	8,500	430	8,930
3.0 Data Process	9,400	55,826	65,226
4.0 General Overhead	155,800	3,060	158,860
Total - General SCRCOG Operations	791,800	59,316	851,116
5.0 COG Capital	-	40,300	40,300
6.0 Special Planning Studies & Pass-Through Grants			
Transportation Consultant Services	515,000	-	515,000
NHASH Homeland Security Grant	-	16,300	16,300
ROOF - Regional Foreclosure Fund	-	10,000	10,000
FEMA - Hazard Mitigation Plan	205,750	-	205,750
Regional GIS Program	-	61,714	61,714
Shared Services Study	-	15,000	15,000
Total - Special Planning Studies	720,750	103,014	823,764
7.0 Contingencies	64,969	7,000	71,969
TOTAL	1,577,519	209,630	1,787,149



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Carl J. Amento, Executive Director

Resolution

**Executive Committee of the South Central Regional Council of Governments
Fiscal Year 2013 - Budget Revision # 1**

Whereas: South Central Regional Council of Governments on June 27, 2012 adopted an operating budget for Fiscal Year 2013, and

Whereas: SCRCOG By-Laws require any revision to the operating budget greater than 10% of the operating budget be reviewed by the Executive Committee and approved by the Council of Governments.

Now, therefore be resolved by the South Central Regional Council of Governments:

That Fiscal Year 2013 Budget Revision # 1 is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on February 27, 2013.

Date: February 27, 2013

By:

Michael Freda, *Secretary*
South Central Regional Council of Governments



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Resolution
Annual Planning Certification

Whereas: 23 CFR 450.334 describing the metropolitan transportation planning process requires states and metropolitan planning organizations to annually certify to the U.S. Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that the planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable requirements of:

- 1) Section 134 of Title 23, U.S.C., Section 8 of the *Federal Transit Act* (49 U.S.C. app. 1607) and *CFR* Part 450 as amended by SAFETEA-LU (PL 109-59);
- 2) Sections 174 and 176 (c) and (d) of the *Clean Air Act* (42 U.S.C. 7504, 7506 (c) and (d));
- 3) Title VI of the *Civil Rights Act of 1964* and the Title VI assurance executed by each state under 23 U.S.C. 324, as amended by SAFETEA-LU (PL 109-59) and 29 U.S.C. 794;
- 4) Section 1003(b) of the *Intermodal Surface Transportation Efficiency Act of 1991* (Pub. L. 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100; 49 *CFR* Part 23) and
- 5) The provisions of the *Americans with Disabilities Act of 1990* (Pub. L. 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations "Transportation for Individuals with Disabilities" (49 *CFR* parts 27, 37, and 38).

Now, Therefore, Be It Resolved By the Council of Governments

That South Central Connecticut's transportation planning process is being conducted in accordance with the above requirements.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on February 27, 2013

Date: February 27, 2013

By: _____
Michael Freda, *Secretary*
South Central Regional Council of Governments



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Carl J. Amento, Executive Director

AFFIRMATIVE ACTION POLICY STATEMENT

It is the policy and practice of SCRCOG to assure that no person will be discriminated against or denied the benefits of any activity, program or employment process receiving public funds, in or in part, in the areas of employment, recruitment, advertising, hiring, upgrading, promoting, transferring, demoting, layoffs, terminations, rehiring, employment and/or rates of pay and other compensations.

SCRCOG is an Affirmative Action/Equal Opportunity Employer and is strongly committed to all policies which will afford equal opportunity employment to all qualified persons without regard to an individual's race, color, religious creed, age, sex, marital status, national origin or ancestry, sexual orientation, the request or requirement for genetic background information, present or past history of mental disorder, mental retardation, learning disability or physical disability, including but not limited to, blindness, conviction of a crime unless provisions of Conn. Gen Statutes 46a-60(b), 45a-80(b), or 46a-81(b) are controlling or there is a bona fide occupational qualification excluding individuals in any of the protected groups. Such action shall include: Employment, upgrading, demotion or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship, pre-apprenticeship and/or on-the-job training. This policy and practice applies to all persons, particularly those who are members of the protected classes identified as being African American, Hispanic, Asian, American Indian, Women, and persons with disabilities.

SCRCOG will implement, monitor, enforce and achieve full compliance with this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations, and executive orders, and the Equal Employment Opportunity (EEO) contract provisions listed below:

1. Civil Rights Act of 1964, as amended and Civil Rights Act of 1991
2. Presidential Executive Order 11246 as amended
3. Title 23 U.S.C. 140
4. Title 49 C.F.R. Part 26
5. Governor's Executive Orders #3 and #17
6. Connecticut Fair Employment Practices Act
7. Americans with Disabilities Act of 1990
8. Public Act No. 91-58
9. Specific Equal Employment Opportunity Responsibilities
10. Required Contract Provisions Federal Aid Construction Contracts
11. A (76) Affirmative Action Requirements
12. Training Special Provision
13. Minority Business Enterprises as Subcontractors
14. Standard Federal Equal Employment Opportunity Construction Contract Specification
15. Nondiscrimination Act
16. Connecticut General Statutes § 4a-60(a)(1) and § 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.

In implementing this policy and ensuring that equal opportunity is being provided to protected class members, each time a hiring opportunity occurs SCRCOG will contact and request referrals from minority and female organizations, referral sources, and media sources. All advertising will emphasize that the firm is “An Affirmative Action/Equal Opportunity Employer.”

In addition to the normal procedures for filling a job (i.e., placing ads in major newspapers, employee referrals), SCRCOG will also contact minority and female referral sources to place job openings. These sources are listed below:

<u>Name / Referral Source</u>	<u>Address</u>	<u>Contact Person</u>	<u>Telephone #</u>
1. Northeast Minority News	3580 Main Street Hartford, CT 06120	Gloria Draper	(860) 249-6065
2. La Voz Hispana	51 Elm St., Suite 307 New Haven, CT 06510	Norma Rodriguez	(203) 865-2272
3. Unemployment Office, State of CT (online)		N/A	

Note: SCRCOG will periodically update our referral sources listing if it is determined that it is not meeting the needs of the hiring of protected-class employees.

In order to substantiate SCRCOG’s efforts and affirmative actions to provide equal opportunity, the firm will maintain and submit, as requested, documentation such as referral request correspondence, copies of advertisements utilized and follow-up documentation to substantiate that efforts were made in good faith. SCRCOG will maintain internal EEO/affirmative action audit procedures and reporting, as well as record keeping systems.

It is understood by SCRCOG, including the Equal Employment Opportunity (EEO) Officer and supervisory and managerial personnel that failure to effectively implement, monitor, and enforce SCRCOG’s affirmative action program and failure to adequately document the affirmative actions taken and efforts made to recruit and hire minority and female applicants, in accordance with our affirmative action program in each instance of hire, will result in SCRCOG being to recommit itself to a modified and more stringent affirmative action program prior to receiving approval. It is recognized that an approved affirmative action program is a prerequisite for performing services for this contracting agency. SCRCOG employees are being advised of their responsibilities to ensure the success of the program. The ultimate responsibility for the Affirmative Action Program rests with the Executive Director. However, the day-to-day duties will be coordinated by Albert Ruggiero, Jr., who has been designated the Equal Opportunity Officer for this agency.

This Affirmative Action Plan has my whole-hearted support. In addition, each manager and supervisor, as well as all employees, are directed to aid in the development and implementation of the program and will be responsible for compliance to its objectives.

ASSIGNMENT OF RESPONSIBILITIES

SCRCOG shall designate a responsible official to monitor all employment related activity to ensure that SCRCOG’s EEO policy is being implemented.

SCRCOG hereby appoints Albert Ruggiero, Jr. the *Affirmative Action/Equal Employment Opportunity Officer* of SCRCOG.

In addition to the above named individual’s duties, the Affirmative Action/Equal Opportunity Officer shall:

1. Develop, implement and monitor progress on this firm’s Affirmative Action Plan.
2. Acquaint workers with their specific responsibilities under the Plan.

3. Initiate and maintain contact with recruitment sources and organizations servicing members of protected groups concerning the achievement of affirmative action requirements.
4. Conduct meetings and orientation sessions, as necessary, to advise workers and management of the goals of the Plan.

Date: February 27, 2013

Carl Amento, Executive Director



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Carl J. Amento, Executive Director

Resolution

Calendar Year 2013 Affirmation Action Program and Policy Statement

Whereas: The Connecticut Department of Transportation, requires that all contractors, establish and annually submit an *Affirmative Action Program and Policy Statement*, which describes affirmative hiring practices relative to minority persons and women; and

Whereas: The Council of Governments *Affirmative Action Program and Policy Statement* shall be approved by the Connecticut Department of Transportation; and

Now, Therefore, Be It Resolved That:

1. The Council of Governments approves continuation of its Affirmative Action Program and Policy Statement dated February 27, 2013.
2. The Council of Governments authorizes its Chairman to execute the "Affirmative Action Policy Statement" which will guide its Calendar Year 2013 Affirmation Action Program, including as part of its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes § 4a-60(a)(1) and § 4a-60a(a)(1) as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.
3. Appoints Albert Ruggiero, Jr. to continue to serve as Equal Employment Opportunity Enforcement Officer and to perform the duties identified in the "Affirmative Action Policy Statement."

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on February 27, 2013.

Date: February 27, 2013

By: _____
Michael Freda, *Secretary*
South Central Regional Council of Governments



Executive Director's Report – February 20, 2013
Ginny Kozlowski

Brownfield Projects

- Contract with Department of Economic and Community Development for Regional Brownfield Inventory Grant under review
- Application being prepared by the Town of Guilford for Brownfield assessment funding
- RLF Loan modification increase to Church Street LLC to continue clean up of the Atlantic Wire site in Branford

Business Development

- Continued regional Outreach Sessions for the 2013 Comprehensive Economic Development Strategy with affinity groups
- Comprehensive Economic Development Strategy goals and objectives recommendations completed by the Strategic Planning Committee
- Executing a regional Cash Mob program to support local retailers – (Madison, Guilford, Bethany, Wallingford, Milford, New Haven and East Haven held). The next location for the Cash Mob was in Hamden at Books & Co. was very successful
- Continuing outreach with Larry Bingaman of the RWA to identify possible economic development opportunities to attract large water consuming businesses to the region. The RWA has an excess of 10,000,000 gallons of water per day
- 17 Business Outreach Meetings

Marketing

- Placed Grow, baby, grow ad in Business Xpansion Journal- Bio Issue
- Media Hits:
 - Frommer's New England Day by Day
- Inquiries:
 - New York Times
 - Norwich Magazine
 - Amtrak Arrive Magazine
 - Michelin Green Guide New England 2013
 - AAA Horizons
 - Visit New England
- Marketing meeting regarding Night Rainbow New Haven
- Meeting with SubConn for hotel booking functionality on I-95 rest stop kiosks
- Provided updates to the Central Regional Tourism District website
- 2013-2014 Production of the Visitors and Cultural Guide
- Newsletters, calendar, website update and social media updates – on-going

February 14, 2013 Action Table

Ref. #	Received	Description	Adjacent RPC Towns	Abridged RPC Action
2.1	01/13/13	<i>Town of Guilford:</i> Proposed Zoning Map and Regulation Amendments to add the Town Center South Overlay District	Madison, North Branford, Branford	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound. The proposed regulations are consistent with the Regional Plan of Conservation and Development by promoting denser, context sensitive, mixed use development and a diversity of housing types and price levels in close proximity to the train station. The Commission may want to consider incorporating standards for bike parking within the proposed district.
2.2	01/18/13	<i>Town of North Haven:</i> Proposed Zoning Regulation Amendment to add Section 8.15 – Affordable Housing Opportunity Development	East Haven, Hamden, New Haven, Wallingford, North Branford	By resolution, the RPC has determined that the proposed Zoning Regulation Amendment’s promotion of affordable housing is encouraged by the Regional Plan of Conservation and Development (POCD) and should be promoted within the Town. The Regional POCD states the following: “Continue to promote affordable housing and diverse housing choices for all incomes and age groups in the South Central Region with context sensitive developments” (Plan of Conservation and Development, South Central Region, page 29). The proposed regulations only allow single family detached homes, just at a higher density which will not diversify the housing stock in the Town of North Haven. The limitation of higher density development away from the Town’s center and to the low density R-40 District and RA-40 District is inconsistent with the following goal of the Regional POCD: “Continue to limit

				development and increased densities outside of the regional corridors with the exception of existing historic town centers and villages, particularly where public utilities, transportation, and employment infrastructure is not available or of an unsuitable capacity to support such development” (Plan of Conservation and Development, South Central Region, page 22).
2.3	02/01/13	<i>Town of Orange:</i> Proposed Zoning Regulation Amendment to define and regulate Fun Houses, Haunted Houses, and Other Similar Attractions	West Haven, Woodbridge, Milford, New Haven	By resolution, the RPC has determined that the proposed Zoning Regulation Amendment does not appear to cause any negative impacts to the towns in the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.4	01/30/13	<i>Town of Wallingford:</i> Proposed Zoning Regulation Amendments to Wall Signs and Article VII – Site Plan and Special Permit Review and Approval	Meriden, Hamden, North Branford, North Haven	By resolution, the RPC has determined that the proposed Zoning Regulation Amendments do not appear to cause any negative impacts to the towns in the South Central Region nor do there appear to be any negative impacts to the habitat or ecosystem of the Long Island Sound.
2.5	01/30/13	<i>Town of East Haven:</i> Proposed Zoning Regulation Amendments to add Mixed Income Housing District	New Haven, North Haven, North Branford, Branford	Tabled to Next Meeting