1. Call to Order and Introductions – Mayor Scott Jackson, Chairman
2. Presentation: SCRCOG Report on “How Transportation Problems Keep People Out of The Workforce in Greater New Haven” (Report compiled in partnership with NAACP of Greater New Haven and Workforce Alliance) – Mark Abraham, Executive Director, DataHaven
3. Presentation: Protecting Roadside Trees during Utility Tree Trimming – Mikey Hirschoff, Spokesperson on Trees and Power, Garden Club of New Haven, Roger Reynolds, Legal Director, CT Fund for the Environment
4. Adoption of 10/22/14 SCRCOG Minutes – First Selectman Fillmore McPherson, Secretary
5. Treasurer’s Report for month ending 10/31/14 – Mayor Benjamin Blake, Treasurer
6. Transportation Committee Report – Mayor William Dickinson, Chairman
   a. Adopt Resolution to approve 2015-2018 TIP Amendment One
7. FY 2014-15 Budget Revision #4 – Carl Amento, Executive Director
8. Adopt Preliminary Dues for FY 2015-2016
9. Appoint Nominating Committee for 2015
10. Adopt January 2015 to January 2016 SCRCOG calendar for monthly meetings
11. Approval of Resolution Supporting SCRCOG Application for Regional Performance Incentive Grant for Regional Open Space Inventory
12. Approval of Resolution Supporting SCRCOG Application for Regional Performance Incentive Grant for National Flood Insurance Program’s Community Rating System
13. Approval of Resolution Supporting SCRCOG Application for Regional Performance Incentive Grant for Development of Regional GIS Planimetric Data
14. Approval of Regional Legislative Agenda
15. Approval of SCRCOG Legislative Agenda
16. New England Gas Infrastructure Update – Anthony Marone, Vice-President of Customer and Business Services, UIL Holdings Corp.

17. Congressional Report – Riju Das, Aide to Senator Richard Blumenthal; Evan Johnson, Aide to Senator Christopher Murphy

18. SCRCOG Executive Director’s Report – Carl Amento, Executive Director

19. Upcoming Events – Carl Amento, Executive Director

20. Grant Opportunities – Carl Amento, Executive Director

21. REX Development Report – Ginny Kozlowski, REX Development

22. DESPP/ DEMHS Report – John B. Field, Jr., Region 2 Coordinator

23. CTRides Quarterly Report – Joanne Cavadini, CTRides Outreach Coordinator

24. CT Rises Report – Theresa Ranciato-Viele, Coordinator

25. Regional Cooperation /Other Business

26. Adjournment

The agenda and attachments for this meeting are available on our website at www.scrcog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week’s notice.

"Necesidades especiales: Audio de circuito cerrado para personas con deficiencia auditiva y/o intérprete de lenguaje de signos y traductor para personas con dominio limitado del inglés; son proporcionados por aviso a dos semanas de anticipación. Agenda puede solicitarse en un idioma distinto al inglés contactando a SCRCOG."
SUMMARY

As electric utilities have started implementing their new vegetation management/line clearance programs across Connecticut, some best practices and strategies are emerging from the towns that have taken a proactive stance on the management of their trees. During this ongoing process we have compiled a list of those practices which best protect the town’s interest in the economic and environmental value of trees and their impact on quality of life. We are conducting this meeting to vet these best practices with you, the people in control of your town’s policies. We greatly value your feedback and experience as we try come up with a model that towns can adapt to their particular circumstances.

These proposed best practices are:

I. Empower your tree warden to make the final decisions regarding town trees, and ensure that proper procedures are in place to protect healthy trees from indiscriminate tree removal. Decisions should not be made solely or primarily by the utilities that have no ongoing interest in the economic, environmental, aesthetic, and community values provided by trees.

II. Require a written permit that evaluates the proposed tree work on a tree-by-tree basis, and post notice of prospective tree removals as in accordance with law.

III. Ensure that each tree is being evaluated by the utility company prior to selecting it for pruning or removal.

IV. Create a town ordinance or other written statement of policy to control the procedure by which a tree removal may be requested, including a written permit application and detailed policies regarding what factors should be considered when selecting town trees for removal.

V. Consider creating a Tree Task Force or Tree Commission to evaluate the status of current tree policies in your town and, if necessary, create new town tree policy.

VI. Create a long-term plan for the management of roadside trees, potentially with a tree inventory.

VII. Communicate your town’s policy to the Commissioner of the Department of Transportation to ensure that its policies are consistent.

VIII. Hold a town meeting and use other communication tools to explain the town’s policies regarding town trees and the utility plans to town citizens.

IX. Ensure residents receive effective, timely notice of any tree work and a meaningful opportunity to object.
SUMMARY OF CONNECTICUT LAW
ON
UTILITY VEGETATION MANAGEMENT
(Tree and Shrub Pruning and Removal)

I. Municipal Tree Warden's Appointment, Powers and Duties (municipal roads only)
   A. Appointment
   B. General Powers
   C. Tree Warden Permits
   D. Tree Warden Posting of Trees and Shrubs for Removal or Pruning
   E. Tree Warden Hearings
   F. Tree Warden Regulations

II. Commissioner of Transportation's (DOT) Powers and Duties (state highways only)
   A. General Powers regarding Trees and Shrubs in the public right-of-way
   B. DOT Permits for Utility Pruning and Removal

III. Legal Standards for Utility Vegetation Management
   A. Utility Protection Zone
   B. Vegetation Management
   C. Performance of Vegetation Management
   D. Hazardous Tree

IV. Notice Requirements Prior to Utility Pruning and Removal

V. Property Owner Objection, Request for Modification, Request for Information and Request for Consultation

VI. PURA Mediation and Hearing Process (within public right-of-way)

VII. Vegetation Management by Utilities on Private Land (outside of public right-of-way)

VIII. DEEP and PURA Review of Utility Vegetation Management Practices
I. Municipal Tree Warden's Appointment, Powers and Duties (municipal roads only)

A. Tree Warden Appointment (Sec. 23-58 and 23-59a, CT General Statutes)

1. The selectmen of each town or the warden or burgesses of each borough are required to appoint a town or borough tree warden within thirty days of their election, unless the town has identical boundaries to a city within it and the city has an officer having similar duties to a tree warden and assumes control over the entire territory.

2. The tree warden is appointed for a two-year term, and may appoint and dismiss deputy tree wardens. The tree warden's term continues until a successor has been appointed and has qualified.

3. Within one year after appointment or reappointment, a tree warden must successfully complete a course approved by the Commissioner of Energy and Environmental Protection, which must cover tree biology, tree maintenance and pruning, urban forest management and tree laws. Upon written request of the chief elected official who appointed the tree warden, the Commissioner may grant an extension of six months to complete the course. The tree warden is required to maintain a record of completing the course.

4. A tree warden is not required to complete the course if the tree warden is a CT licensed arborist or has appointed a deputy tree warden who is a CT licensed arborist or has successfully completed the course.

B. General Powers (Sec. 23-59)

1. The tree warden has “care and control” over “all trees and shrubs in whole or in part within the limits of any public road or grounds and within the limits of his town or borough,” and includes "such limbs, roots or parts of trees and shrubs as extend or overhang the limits of any such public road or grounds."

2. "The tree warden shall enforce all provisions of law for the preservation of such trees and shrubs and of roadside beauty."

3. The tree warden also has the obligation to prune and remove trees and shrubs for the protection of “public safety.”

C. Tree Warden Permits (Sec. 23-65(f)):

1. The utilities must get a permit from the municipal tree warden before doing any pruning and removal of trees and shrubs in the public right-of-way of municipal roads and highways, including for hazardous trees as defined in Sec. 16-234(a)(3), C.G.S.: "any tree or part of a tree that is (A) dead, (B) extensively decayed, or (C) structurally weak, which, if it falls, would endanger utility infrastructure, facilities or equipment."

2. The only exception to the permit requirement is that a utility may “prune or remove a tree, as necessary, if any part of a tree is in direct contact with an energized electrical conductor or has visible signs of burning.” Sec. 16-234(e).

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1 All subsequent citations to sections in the CT General Statutes will reference only the section itself, and include all amendments made in the 2014 session of the General Assembly, specifically to Sections 16-32h, 16-234 and 23-65(f).
3. Sec. 16-234(c)(5) explicitly states that its provisions do not limit the power and authority of a tree warden under Sec. 23-65(f).

D. Tree Warden Posting of Trees and Shrubs for Removal or Pruning

1. Unless the condition of the tree or shrub makes it an "immediate [emphasis added] public hazard," a tree warden is required to post a notice of the tree warden's intention to prune or remove a minimum of ten days before removal and pruning is to begin.

2. Since this is a minimum requirement, a tree warden can do such posting after application by a utility for the tree warden's permit to prune or remove a tree or shrub, but before issuance of a permit, if the tree warden considers this to be the best process to follow, considering the different time requirements for notice, objection and request for modification and appeal set forth in Sec. 16-234(c), as amended. (See hearings below.)

E. Tree Warden Hearings

1. Sec. 23-65(f) provides that a tree warden may hold a public hearing on a utility's plans, in accordance with Sec.23-59. Sec. 23-59 provides that any "person, firm or corporation" can object to proposed removal or pruning as posted, and may file a written appeal to the tree warden, who is then required to hold a public hearing after giving "reasonable notice" to "persons known to be interested" and by posting a notice of the hearing on the tree or shrub at issue. The tree warden has to reach a decision within three days from the hearing and the party aggrieved by the decision has ten days to appeal the decision to the superior court having jurisdiction in the town or borough. However, Sec. 23-65(f) explicitly provides that, after the tree warden decision is issued following a public hearing, "when the applicant is a public utility corporation, the party aggrieved by such decision may, within ten days, appeal therefrom to . . . [PURA]," not to the Superior Court.

2. Many tree wardens do hold such a hearing in connection with tree removals by utilities or by the municipality, even when no appeal from "any person" in response to a posting has been made. The appeal and mediation procedures and time limits for appeal to PURA under Sec. 16-234(c) may be considered limited to any decisions by tree wardens in response to objections and requests for modification by abutting property owners in response to a utility notice, and thus to utilities and abutting property owners appealing those decisions. An appeal by any person to PURA from a tree warden decision following a Sec. 23-59 hearing is a separate process, and a utility or any person appealing pursuant to that section should follow the time limits (presumably 10 calendar days rather than the 10 business days required under Sec. 16-234(c)(3)) to file the appeal.

3. The existence of two separate processes for objections to tree wardens' decisions in response to utility plans for utility tree pruning and removal presents issues of timing and coordination for tree wardens and utilities, which are beyond the scope of this summary.

F. Tree Warden Regulations

1. Under Sec. 23-59, a "tree warden may prescribe such regulations for the care and preservation of such trees and shrubs as the tree warden deems expedient and may provide therein for a reasonable
fine for the violation of such regulations . . .” If approved by the board of selectmen or borough warden and "posted on a public signpost" or "near the office or the town or borough clerk," the regulations are considered to be a town or borough ordinance.

2. Tree ordinances can also be adopted under a municipality's general power to adopt ordinances pursuant to Sec. 7-148 or in accordance with their charters, if they operate under a charter. Such ordinances can grant authority to the tree warden to regulate and put limitations and conditions on tree pruning and removal within a municipality.
II. Commissioner of Transportation’s (DOT) Powers and Duties (state highways only)

NOTE: Your municipal tree warden will know whom to contact at DOT regarding utility tree removal and pruning along state highways in your city, town or borough.

A. General Powers regarding Trees and Shrubs in the public right-of-way

Sec.13a-140 C.G.S. provides that DOT "may cut, remove or prune any tree, shrub or other vegetation situated wholly or partially within the limits of any state highway so far as is reasonably necessary for safe and convenient travel thereon." For such planned cutting, removal or pruning by DOT on its own initiative, there is no requirement for posting of a tree or shrub, notice by DOT to an abutting property owner, or hearing.

B. DOT Permits for Utility Pruning and Removal

1. Sec. 13a-140 requires that a permit be obtained from DOT to "cut, remove or prune any tree, shrub or vegetation situated partially or wholly within the limits of" a state highway. It provides further that "nothing contained in [13a-140] shall limit the rights of public service companies [i.e. utilities] . . . to cut and trim trees and branches and otherwise protect their lines, wires, conduits, cables and other equipment from encroaching vegetation." No permit may be issued for a tree with a diameter greater then eighteen inches unless the chief elected official of the municipality is notified in writing. The notice must include the location of the tree to be "cut or removed."

2. Sec. 23-65(f) also requires the utilities to obtain a permit from DOT before doing any pruning and removal of trees and shrubs within the public right-of-way of state highways, including for hazardous trees as defined in Sec.16-234 (a)(3), C.G.S.: "any tree or part of a tree that is (A) dead, (B) extensively decayed, or (C) structurally weak, which, if it falls, would endanger utility infrastructure, facilities or equipment." Sec. 23-65(f) requires that the DOT must notify the tree warden of the municipality after granting the permit and before any pruning or removal of a tree or shrub takes place.

3. The only exception to these two statutory permit requirements is that a utility may “prune or remove a tree, as necessary, if any part of a tree is in direct contact with an energized electrical conductor or has visible signs of burning.” Sec. 16-234 (e).
III. Legal Standards for Utility Vegetation Management

A. Utility Protection Zone

The definition of utility protection zone ("UPZ") does not dictate a particular scope or method of pruning and removal within that zone. It is the rectangular area that is bounded by a vertical line 8 feet out from the outermost wire or conductor on either side of the distribution system, from ground to sky, and is simply a defined space in which vegetation management may take place "to secure the reliability of utility services." The tree warden and the DOT retain the authority to determine the scope and method of vegetation management within this zone, in accordance with Sec. 16-234, which includes appeal to the Public Utilities Regulatory Authority (PURA).

B. Vegetation Management

"Vegetation management" means the "retention of trees and shrubs that are compatible with the utility infrastructure" and the pruning or removal of trees, shrubs and other vegetation that "pose a risk to the reliability of the utility infrastructure." [Emphasis added.] Public Act 14-151 reversed the order of these clauses in Sec.16-234(a)(4), C.G.S., presumably to emphasize retention of non-hazardous trees and shrubs as recommended in the State Vegetation Management Task Force Report.

C. Performance of Vegetation Management

1. A utility may only perform "vegetation management [as it is defined in the statute] within the utility protection zone ["UPZ"], as necessary, to secure the reliability of utility services." Sec.16-234 (b).

2. Authorized "pruning" is defined as the removal of plant parts only if it is "performed according to current professional tree care standards and in a manner that retains the structural integrity and health of the vegetation." Sec. 16-234(a)(5).

3. These are the criteria that a tree warden or DOT should use in determining whether to issue a permit for proposed utility tree pruning and removal within the UPZ.

D. Hazardous Tree

1. A hazardous tree is "any tree or part of a tree that is (A) dead, (B) extensively decayed, or (C) structurally weak, which, if it falls, would endanger utility infrastructure, facilities or equipment." Sec. 16-134(a)(3).

2. Within the public right-of-way, the tree warden or DOT determines whether a tree is hazardous, and no notice is given to the abutting property owner.

3. On private land within the UPZ, the utility is required to make a reasonable effort to notify the private property owner three days prior to pruning or removal. Sec. 16-234(d).
IV. Notice Requirements Prior to Utility Pruning and Removal

1. Notice must be given by the utility to the abutting property owner and to the private property owner.

2. The "abutting property owner" is the owner of the property abutting or adjacent to the portion of a road, highway or public ground where the tree or shrub that utility proposes to remove or prune is located. (An abutting property owner cannot authorize removal or pruning of a tree or shrub in this area if the utility does not have a permit from the municipal tree warden or DOT, as applicable, to do the pruning or removal.)

3. The "private property owner" means the owner (including a municipality) of the property where a tree or shrub the utility proposes to remove or prune is located.

4. Upon request by the private property owner, the utility, municipality or DOT, as appropriate, must provide a private property owner with information about whether the tree or shrub to be pruned or removed is in the public right-of-way or on the private property. (A private property owner has the absolute right to refuse permission for pruning or removal on its private land, and must give affirmative written consent to the utility for such pruning or removal, unless the tree is deemed "hazardous." If the utility considers the tree hazardous, it must use reasonable efforts to notify the property owner three days before removal or pruning. The law is silent on the ability of the property owner to dispute the utility's judgment.)

5. There are two exceptions to the notice requirement: (i) when a tree is burning or is in direct contact with an energized electrical conductor (Sec. 16-234(e)) or (ii) when the tree warden or DOT agrees with the utility in writing that the tree is hazardous ("dead, extensively decayed, or structurally weak, which, if it falls, would endanger utility infrastructure, facilities or equipment," and must be pruned or removed. For trees on private property, however, a reasonable effort must be made to notify the private property owner three days prior to the pruning or removal of a hazardous tree. (Sec. 16-234(d))

6. Notice is to be given to an abutting property owner or private property owner in one of the following ways: (1) by first class mail, electronic mail or text message; (2) in writing (door hanger) at the location of the abutting property owner or private property owner; or (3) verbally and in writing to an abutting or private property owner.

7. Notice must be sent or delivered at the location 15 business days prior to the start of pruning or removal.

8. The notice must state that the property owner may consent in writing to the pruning or removal, may object or request a modification, and provide instructions as to how to do so. It must also state that the abutting property owner may request a consultation with the tree warden or the DOT.

9. The notice must state that a property owner may obtain information from the tree warden, DOT or the utility as to whether the tree or shrub is within the public right-of-way or on private land. If it is on private land, the utility must receive affirmative written consent from the private property owner before pruning or removing a tree or shrub, except in the case of hazardous trees, where only a reasonable effort to notify the private property owner three days in advance of the removal or pruning is all that is required.

10. The notice must state that a property owner objecting to pruning or removal of a tree will not be billed by a utility if the tree falls and causes damage to any utility infrastructure. (Sec. 16-234 (c)(1))
V. Property Owner Objection, Request for Modification, Request for Information and Request for Consultation

1. The property owner has 10 business days from the date of the notice in which to file a written objection or request for modification with the utility and with the tree warden or the DOT, as appropriate, as well as to request a consultation. The written objection or request is considered delivered on the postmark date. The objection or request for modification may also be delivered by electronic mail to the utility. The utilities are required to establish an electronic mail account dedicated to receipt of objections and requests for modification, as well as inquiries or complaints.

2. There is no deadline for the request for information about whether the tree or shrub is in the public right-of-way or on private land, but as a practical matter, the request should be made early enough to meet the deadlines for objection and request for modification, if applicable.

3. The tree warden or DOT must issue a decision within 10 business days of receipt of the objection or request for modification, but the decision cannot be made if a requested consultation has not yet taken place.

4. The utility or the abutting property owner may appeal to PURA from the decision of the tree warden or DOT within ten business days after the decision.

5. No pruning or removal to which objection or request for modification has been made can take place until a final decision has been reached, by consensual agreement, tree warden or DOT decision or, if appealed, by PURA - that is, until each party has had an opportunity to have their objections or requests for modification heard and no appeals are taken or possible.

VI. PURA Mediation and Hearing Process (within public right-of-way)

1. After receiving an appeal, PURA has 30 calendar days in which to hold a mediation, which an abutting property owner may decline. PURA must hold a hearing within 60 days after receiving the appeal if there is no mediation, or 30 days after mediation has failed to resolve the appeal. PURA may authorize stump grinding of any tree or shrub whose pruning or removal has been at issue in the hearing.

2. The burden of proving that public convenience and necessity requires pruning or removal rests with the utility.
VII. Vegetation Management by Utilities on Private land (outside of public right-of-way)

1. Upon request by a private property owner, the utility, municipality or DOT, as appropriate, must provide the private property owner with information about whether the tree or shrub to be pruned or removed is in the public right-of-way or on the private property.

2. For trees and shrubs outside of the public right-of-way and therefore solely on private land, private property owners have an absolute right to refuse permission to prune or remove a tree or shrub and must give affirmative written consent to the utility if they choose to allow pruning or removal. The property owner cannot be billed by the utility if the tree for which pruning or removal was refused falls on the utility infrastructure and causes damage to it. (Sec. 16-234(c)(1)).

3. The only exception is that if a tree on private land within the UPZ is determined to be “hazardous,” the utility must make a reasonable effort to notify the private property owner at least three days prior to the pruning or removal. (Sec. 16-234(d)).

VIII. DEEP and PURA Review of Utility Vegetation Management

1. Section 2 of Public Act 14-151 requires DEEP to review the vegetation management practices of each "electric distribution company."

2. PURA is required to submit a report to the joint standing committee on energy of the General Assembly reviewing vegetation management practices of each electric distribution company not later than one year after June 25, 2014 and to do so every two years thereafter.

3. In its Final Decision in Docket No. 12-01-10, PURA indicates that it will seek assistance from the DEEP Forestry Division with regard to its review of utility vegetation management practices and in appeals of tree warden decisions.
TO: SCRCOG Board
FROM: First Selectman Fillmore McPherson, Secretary
DATE: November 10, 2014
SUBJECT: SCRCOG Minutes of October 22, 2014

Present:
Branford                  First Selectman James Cosgrove
East Haven                Mayor Joseph Maturo
Hamden                   Mayor Scott Jackson – Chairman
Guilford                             First Selectman Joseph Mazza
Madison                   First Selectman Fillmore McPherson – Secretary
Meriden                Larry Kendzior, proxy for Mayor Manuel Santos
Milford                 Mayor Benjamin Blake – Treasurer
New Haven                Mayor Toni Harp
North Branford        Michael Paulhus, proxy for Mayor Anthony Candelora
North Haven             First Selectman Michael Freda – Vice Chairman
Orange                   First Selectman James Zeoli
Wallingford             Mayor William Dickinson
West Haven              John Lewis, proxy for Mayor Edward O’Brien
Woodbridge                  First Selectwoman Ellen Scalettar
SCRCOG Staff      Carl Amento – Executive Director, Stephen Dudley, James Rode, Albert Ruggiero, Eugene Livshits, Christopher Rappa, Alana Keegan (intern)

Guests: Christopher Stone, CT DEEP; Daniel Morley and Sandra Huber, CT OPM; Jennifer March-Wackers, CRCOG; Wendy Rego, CEN; Carl Fazzina and Dan Salazar, CCAT; Woodie Weiss, Town of Madison; Coby Zeifman, CTRides; Miriam Brody, Hamden-North Haven League of Women Voters; Mary Bigelow, Greater New Haven Transit District; Ginny Kozlowski and Barbara Malmberg, REX Development; Lou Mangini, Office of U.S. Rep. Rosa DeLauro; Evan Johnson, Office of U.S. Senator Christopher Murphy; Matthew Nemerson and Michael Carter, City of New Haven; Gina Calabro, CCM; Lori Vitagliano, Regional Water Authority; Thomas Cariglio, United Illuminating; Cathy Leezon, CL&P; Betsy Yagla, Town of Woodbridge; Donald Rowe, Town of Wallingford; Julie Smith, Town of Hamden; Nan Birdwhistall, Murtha Cullina

1. **Call to order and Introductions** -
Chairman Scott Jackson called the meeting to order at 10:05 a.m. All present introduced themselves. Chairman Jackson indicated that, unless there was any objection, the meeting would be conducted in accordance with the “Revised Agenda” distributed at the start of the meeting.

2. **Presentation: Proposed DEEP Stormwater Permit Modifications** -
Christopher Stone from CT DEEP reviewed the proposed revisions to the DEEP Municipal Stormwater Permit, and also answered questions from the mayors and first selectmen.
3. **Adoption of September 24, 2014 SCRCOG meeting minutes**
First Selectman McPherson presented the minutes as shown on Pages 3-5 of the agenda packet. First Selectman McPherson moved that the minutes be approved. Mayor Maturo seconded the motion. It was approved by all, except First Selectman Mazza and First Selectwoman Scalettar abstained.

4. **Treasurer’s Report for month ending September 30, 2014**
Mayor Blake presented the Treasurer’s Report which was included in the agenda packet at pages 6-7. The balance sheet shows that we have $579,175 in cash and investments and $366,274 due from CT DOT for transportation planning. Expenses seemed appropriate for the month. Mayor Blake moved for acceptance of the Treasurer’s Report. Mayor Maturo seconded the motion, which carried unanimously.

5. **Transportation Committee Report**
Mayor Dickinson presented the Transportation Committee Report contained on pages 8-13 of the agenda packet. Mayor Dickinson moved for approval of the Ozone Air Quality Conformity Resolution found on pages 8-9 of the agenda packet. First Selectman Mazza seconded the motion. The motion was approved unanimously. Mayor Dickinson then moved for approval of the PM 2.5 Conformity Resolution found on pages 10-11. Mayor Maturo seconded and all approved. Mayor Dickinson moved for the approval of 2015-2018 TIP. The resolution is found on pages 12-13 of the agenda packet. Mayor Maturo seconded the motion. It passed unanimously.

6. **FY 2014-2015 Budget Revision #3**
Executive Director Amento explained that the proposed budget revision detailed on pages 14-16 increases SCRCOG’s overall 2014-2015 approved budget by $101,475 to $3,286,443 to allow for newly-allocated state and federal funds for the Regional Mobility Management Program. First Selectman Cosgrove moved for approval of the Budget Revision. Mayor Maturo seconded. The motion was approved by all.

7. **Resolution Authorizing the Executive Director to Negotiate and Execute an Agreement with Fiber Technologies Networks, LLC for SCRCOG’s Nutmeg Network Connection**
The resolution is found at page 17 of the agenda packet. First Selectman Mazza moved for approval of the resolution. First Selectwoman Scalettar seconded the motion, and it was approved unanimously.

- Executive Director Amento noted that two items needed to be added to the agenda: (1) A SCRCOG Resolution re: NEC FUTURE, and (2) Six resolutions endorsing the applications by New Haven, Meriden, Milford, Wallingford, Branford and North Haven for the state’s TOD Planning Grant which are due by November 14th. That date is before SCRCOG’s next meeting on November 19th. A resolution from SCRCOG endorsing applications by member cities and towns for the TOD Planning Grant must be submitted with each grant application. Mayor Jackson moved that the two issues be added to the agenda for action, and Mayor Maturo seconded the motion. The vote in favor was unanimous (satisfying the two-thirds requirement). The items were added to the agenda.

8. **SCRCOG Resolution re: NEC FUTURE**
The resolution outlining SCRCOG’s position regarding the Federal Rail Administration’s study entitled “Northeast Corridor (NEC) Future” was distributed and reviewed by Executive Director Amento. He explained that there had been an economic development workshop on NEC FUTURE on October 15th in Rocky Hill, and that there would be a public meeting on November 10th from 4 to 7 pm at Gateway Community College. First Selectmen Freda moved for approval of the resolution with Mayor Maturo seconding. All were in favor.
9. SCRCOG Resolutions Endorsing Applications for a TOD Planning Grant for New Haven, Meriden, Milford, Wallingford, Branford and North Haven—
   Executive Director Amento distributed six separate resolutions that were reviewed by the members. Mayor Jackson moved that all six resolutions be approved. First Selectwoman Scalettar seconded the motion. The motion was approved unanimously.

    Daniel Morley and Sandra Huber from OPM, Wendy Rego of CEN and Jennifer March-Wackers of CRCOG presented information regarding the second round of Nutmeg Network connection grants, and the second round of Nutmeg Network Demonstration Projects. A flyer describing the programs was contained in the agenda packet on page 18.

11. Congressional Report -
    Lou Mangini from Representative DeLauro’s Office reported that the National Disaster Resilience Competition will not be accepting any applications from Connecticut cities, towns or regions. The State of Connecticut will be the only eligible applicant. Cities and towns should make the State’ Department of Housing aware of their interest in participating in the grant which must be submitted by Spring of 2015. Mr. Mangini distributed Mayor Dickinson’s inquiry and his office’s response regarding the proposed stormwater permit modifications. Mangini also announced that $77 million in additional home heating assistance had been approved for Connecticut and should be available in January and February. Funding has been approved for subsidization of the first several weeks of work for placement of long-term unemployed through the Workforce Alliance. Evan Johnson pointed out that Senator Murphy had penned an op-ed requesting funding for the abatement of short-lived climate pollutants.

12. SCRCOG Executive Director’s Report -
    Executive Director Amento distributed information on CT OPM’s ICE Equipment Sharing Grant. He then introduced Michael Carter, Chief Administrative Officer for the City of New Haven. Mr. Carter explained that the City was planning to purchase extreme snow removal equipment and wished to know if any other city or town was interested in sharing the use of the equipment. The ICE grant would provide 50% state funding for the purchase if the equipment was shared.

13. Upcoming Events -
    Executive Director Amento reviewed a packet of flyers and notices regarding upcoming events which was Attachment 1 to the agenda packet. He asked members to save the date for the SCRCOG Holiday Luncheon on Wednesday, December 10th at noon at Park Central Tavern in Hamden. Mayor Jackson will be the host.

14. Report: Regional Purchase and Upgrade of Street lighting Systems
    Woodie Weiss, Chairman of the Madison Energy Committee made a presentation on the economics of conversion of streetlights to LED technology.

15. Grant Opportunities-
    Executive Director Amento reviewed a packet of grant opportunities assembled by SCRCOG, which was Attachment 2 to the agenda packet.

16. REX Development Report—
    Barbara Malmberg reviewed the report submitted on page 19 of the agenda packet by REX Executive Director Ginny Kozlowski.
17. **DESPP/ DEMHS Report**—  
John Field was unable to attend the meeting, but he sent a written report that was distributed to the members.

18. **CT Rides Quarterly Report**—  
Coby Zeiffman introduced himself as the new Outreach Coordinator for CTRides in our region. Joanne Cavadini will be sharing duties with him in our region. Zeiffman reviewed the most-recent CTRides Quarterly Report.

19. **RPC Action Table for October**—  
The RPC Action Table for October was reviewed.

20. **Regional Cooperation/ Other Business** -  
Mayor Maturo commended First Selectman Freda and the Town of North Haven for the great job they did on the Columbus Day Parade.

21. **Adjournment** -  
Mayor Jackson moved for adjournment. Mayor Maturo seconded the motion and all approved. The meeting adjourned at 11:55 a.m.

Respectfully submitted,

First Selectman Fillmore McPherson, Secretary
## BALANCE SHEET - October, 2014

### ASSETS

#### Cash and Investments
- **First Niagara Bank**: 450,853
- **Connecticut Short-Term Investment Fund - SCRCOG**: 155,564
- **Start Bank**: 100,000

**Total Cash and Investments**: 706,417

#### Accounts Receivable
- **Municipal Dues - FY 13/14**: 31,400
- **Connecticut Department of Transportation**: 309,458
- **Connecticut Office of Policy & Management**: 307,500
- **RPA - Sustainable Communities**: 623
- **OPM - RPI Grants**: 48,541
- **Amount for Accrued Leave**: 12,815
- **Pre-Paid Expense & Other Receivables**: 27,705

**Total Accounts Receivable**: 735,937

#### Property and Equipment
- **COG Equipment**: 34,468

**Total Property & Equipment**: 34,468

**TOTAL ASSETS**: 1,476,822

### LIABILITIES AND FUND BALANCE

#### Liabilities
- **Accounts Payable**: 11,825
- **Accrued Payroll Taxes**: 694
- **Deferred Revenue - Municipal**: 102,733
- **Deferred Revenue - GIA**: 279,333
- **LOTCIP - Administrative Funds**: 232,234
- **RPI Grant - GIS Project**: 0
- **Nutmeg Network - Installation**: 29,300

**Total Current Liabilities**: 656,120

#### Fund Balance
- **Estimated Fund Balance - July 1, 2014**: 681,445
- **Amount for Accrued Leave**: 12,815
- **Investment in Equipment**: 34,468
- **Change in Fund Balance**: 91,975

**Fund Balance - October, 2014**: 820,702

**TOTAL LIABILITIES AND FUND BALANCE**: 1,476,822
### Statement of Resources and Expenditures - October, 2014

<table>
<thead>
<tr>
<th>Resources</th>
<th>FY 15 Budget</th>
<th>Month of Oct, 2014</th>
<th>To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Municipal Contribution</strong></td>
<td>154,100</td>
<td>12,842</td>
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<td><strong>ConnDOT - Transportation Planning</strong></td>
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<tr>
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<td>49,781</td>
<td>159,887</td>
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<td><strong>Coastal Resilience Planning Grant</strong></td>
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<td>NFWF - Coastal Resilience Planning Grant</td>
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<td><strong>TOTAL</strong></td>
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<th>Expenses</th>
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<th>Month of Oct, 2014</th>
<th>To Date</th>
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<td><strong>Total Labor - Salaries &amp; Benefits</strong></td>
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<td>Changes</td>
<td>Reason</td>
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<td>------------</td>
<td>------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------</td>
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<tr>
<td>0059-0161</td>
<td>Amendment 1 moves funding for Final Design Phase to FY2015</td>
<td>Based on a revised schedule this Action necessary to move funding to the appropriate fiscal year</td>
<td></td>
</tr>
<tr>
<td>0092-0570</td>
<td>Amendment 1 increases STPA funding</td>
<td>Action necessary to increase funding based on latest engineering estimate</td>
<td></td>
</tr>
<tr>
<td>0092-0621</td>
<td>Amendment 1 moves CON phase to 2015</td>
<td>Based on a revised schedule this Action necessary to move funding to appropriate fiscal year</td>
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<tr>
<td>0156-0178</td>
<td>Amendment 1 introduces a new project</td>
<td>This Project will provide sidewalks and bike path along one side of the road from the railroad station to the Yale campus on Morgan Lane. Road to be milled and paved with striping for bikeway lanes. Funding is HPPS Earmark</td>
<td></td>
</tr>
<tr>
<td>0170-3331</td>
<td>Amendment 1 introduces a new project</td>
<td>CDOT is applying for an FRA grant for Passenger Rail Corridor investment Plans. Project will undertake a Tier 2 environmental impact analysis and service development plan for improvement between New Haven, Grand Central and Penn Station. The Department is requesting a total funding of $7.0M ($5.6M federal)</td>
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</tr>
<tr>
<td>0173-0451</td>
<td>Amendment 1 introduces a new project</td>
<td>This project is for the Design and installation of Traffic signals at 11 locations in District 3 (2017 program). There are 4 signal projects planned for our region and these include Signals at Rte 17 @ Newport &amp; Cross Streets in New Haven, Rte 103 @Sackett Point in North Haven, Rte 313 @Beecher Rd and Rte 313 @ Johnson Rd in Woodbridge</td>
<td></td>
</tr>
</tbody>
</table>
**State Project**: 0059-0161  
**Municipality**: Guilford

**Project Name**: Long Hill Rd Reconstruction

**Description**: 3600’ of Long Hill Rd will be widened to 30’, a new culvert installed @ Spinning Mill Brook and Right turn radius at Route 1 will be improved.

### Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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</tr>
<tr>
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<td>Federal</td>
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**Total Cost**: $3,498

### Proposed TIP Funding (In Thousands)

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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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<tr>
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</table>

**TIP Funds**: $3,700

### Amendment Notes

Fy 10 TIP Amend 27 introduces new project. FY12 TIP Amend 23 adds FD and ROW phases FY12 TIP Amend 25 increases ROW. FY15 TIP Amend 1 moves FD to FY15
South Central Regional Council of Governments
FFY2015-FFY2018 Transportation Improvement Program
Amendment 1

State Project 0092-0570
Municipality New Haven
Project Name Long Wharf Boathouse (I-95) Construction
Description Construct deck structure and municipal Boathouse on Parcel H (Long Wharf Dr and Canal Dock Rd); incorporating architectural features salvaged from the former Yale Boathouse.

Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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</thead>
<tbody>
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Proposed TIP Funding (In Thousands)

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<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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Amendment Notes

FY05 PE introduced per actual FY04 obligation by Amend 2; total PE obligation $6.0 million. Move PE phase $2,100,000 of STP-Anywhere funds and $525,000 of state funds from FY05 to FY06 per FY 05 TIP Amend 10 total project cost $30M. FY07 TIP Amend 1 moves PE phase again from 06 to 07. FY07 TIP Amend 5 attempted to move PE and CON phase out to FY08 was not approved. FY07 TIP Amend 8 moves only Con phase to FFY08 and adds $12.5M FFY09 funds to fully fund project estimates. FY07 TIP Amend 13 request moved ENG to FFY08, moved AC Entry out 1 year to FFY09 and moved CON out 2 years to FFY10 and FY1. Denied pending more information FY07 TIP Amend 14 approves change. FY07 TIP Amend 24 Moves unobligated funds from FFY08 to FFY09. FY10 TIP moves project CON to FY1. FY10 TIP Amend 2 moves PE funds from FY11 to FY10. FY12 TIP includes ongoing project. FY15 TIP Amend 1 increases funding.
**State Project** 0092-0621  
**Municipality** New Haven  
**Project Name** FARMINGTON CANAL GREENWAY.  
**Description** Design and completion of Farmington trail section through New Haven from Whitney Avenue to the Long Wharf Pier at New Haven Harbor

### Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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### Proposed TIP Funding (In Thousands)

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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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</tbody>
</table>

**Amendment Notes**

FY07 TIP Amend 7 introduces project to TIP and will be added to the STIP. FY07 TIP Amendment 13 Moves CON to FYI. FY07 TIP Amend 17 moves ROW funds from FFY09 to FFY10. Project moved into FY10 TIP. FY10 TIP Amend 7 moves ROW from FFY10 to FFY11. FY12 TIP includes ongoing project. FY12 TIP Amend 19 moves funds to FY14. FY12 TIP Amend 21 adjusts funding amounts. FY15 TIP Amend 1 moves CON phase to 15
South Central Regional Council of Governments
FFY2015-FFY2018 Transportation Improvement Program
Amendment 1

State Project 0156-0178  SCRCOG # 2014-A1-1
Municipality West Haven  Proposed
Project Name Sidewalk and Bike Path Streetscape
Description Project will provide sidewalks and bike path along one side of the road from the railroad station to the Yale campus on Morgan Lane. Road to be milled and paved. Funding is HPPS Earmark

Current TIP Funding (In Thousands)

<table>
<thead>
<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2015</th>
<th>2016</th>
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TIP Funds $974

Amendment Notes
FY15 TIP Amend 1 introduces new project

Municipality Statewide  Proposed
Project Name NH/NY passenger rail corridor investmt plan-FRA
Description This is a funding request for Passenger Rail Corridor investment Plans. Project will undertake a Tier 2 environmental impact analysis and service development plan for improvement between New Haven, Grand Central and Penn Station

Current TIP Funding (In Thousands)

<table>
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<tr>
<th>Funding</th>
<th>Phase</th>
<th>Prior</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>FYI</th>
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TIP Funds $7,000

Amendment Notes
FY15 TIP Amend 1 introduces new project
South Central Regional Council of Governments
FFY2015-FFY2018 Transportation Improvement Program
Amendment 1

Municipality District 3  Proposed

**Project Name** Design & Install OSTA Traffic Signals in Dist 3

**Description** Design and install STPA Traffic signals at various locations in District 3 (2017 program). Includes 92-265 Rte 17 @ Newport & Cross in New Haven. And Rte 103 @Sackett Point in North Haven

<table>
<thead>
<tr>
<th>Current TIP Funding (In Thousands)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Proposed TIP Funding (In Thousands)</strong></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
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<tr>
<td>STPA</td>
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<tr>
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</tr>
<tr>
<td><strong>TIP Funds</strong></td>
</tr>
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**Amendment Notes**

FY15 TIP Amend 1 introduces new project
Resolution
Fiscal Year 2015-Fiscal Year 2018 Transportation Improvement Program Amendment One

Whereas: U.S. Department of Transportation “Metropolitan Planning Regulations” (23 CFR 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a State Implementation Plan for Air Quality (SIP) conforming to both U.S. Environmental Protection Administration-established air quality guidelines and SIP-established mobile source emissions budgets; and

Whereas: The Council, per 23 CFR 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a Fiscal Year 2015-Fiscal Year 2018 Transportation Improvement Program on October 22, 2014, after finding the Program conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 CFR 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: Air Quality Conformity Reports: Fiscal Year 2015-2018 Transportation Improvement Program and the Region’s Long-Range Transportation Plans—2011 to 2040, (April, 2011); and

Whereas: The Council, on October 22, 2014, indicated that periodic Program adjustment or amendment was possible; and

Whereas: Projects referenced in the Program amendment (below) are consistent with the region’s long-range transportation plan (South Central Regional Long Range Transportation Plan—2011 to 2040, (April, 2011)); and

Whereas: Council Public Participation Guidelines: Transportation Planning have been observed during the development of the proposed Program amendment (below); and

Whereas: By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a Statewide Transportation Improvement Program and/or its amendment; and

Whereas: Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the Program.
Resolution
Fiscal Year 2015-Fiscal Year 2018 Transportation Improvement Program Amendment One (continued)

Now, Therefore, Be It Resolved By the Council of Governments:

The Program Amendment One shall be transmitted to the Connecticut Department of Transportation, for inclusion in the State Transportation Improvement Program.

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on November 19, 2014.

Date: November 19, 2014. By: ____________________________________
First Selectman Fillmore McPherson, Secretary
South Central Regional Council of Governments
**FY 2014-2015 Budget Revision # 4**

Budget Revision # 4 reallocates 2014-2015 State Grant-in-Aid in SCRCOG’s 2014-2015 approved budget that was previously programmed for a Regional Housing Study for (1) the enhancement of the Regional Recreational Trails Mapping Program, (2) the increase of the SCRCOG intern budget, and (3) the commercial printing and translation services budgets. The overall budget remains at $3,286,443.

The Regional Housing Study is being postponed because there will be a housing component in the Transit-Oriented Development Study being conducted under this year’s Unified Planning Work Program (UPWP) and 50% of the housing study could be funded through the UPWP.

The enhancement of the Recreational Trails Mapping Program will build upon the original goal of raising awareness of the regional trail systems and educating the public about each trail system. The trail data will be inventoried and updated as necessary, while the trails mapping will be integrated into the Regional GIS Program.

The proposed increase of $3,000 to the commercial printing and translation services budgets will allow for the printing and translation of the Jobs Access Study final report.

This budget revision also proposes increasing the funds available for SCRCOG interns by $5,000. SCRCOG intern Alana Keegan has been assisting Executive Director Amento and consultant Jocelyn Mathiasen with SCRCOG’s shared services initiative. Alana’s internship would be extended through February 2015.

The revision includes the following reallocation of funds:

1. $121,000 removed from Regional Housing Study
2. $113,000 apportioned for the next phase of Recreation Trails Mapping Program
   a. $103,000 for Recreational Trails Mapping Consultant
   a. $10,000 for Computer Supplies and Software
2. $5,000 apportioned for Salaries (intern)
3. $3,000 apportioned for General Office Expenses
   a. to allow for the printing and translation of the Job Access Study final report

Line item revisions appear on the following page, followed by a resolution authorizing Budget Revision #4.
<table>
<thead>
<tr>
<th>Revenue</th>
<th>Current Budget</th>
<th>Proposed Change</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Muncipal Contribution</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Contribution - Current Year</td>
<td>154,100</td>
<td>-</td>
<td>154,100</td>
</tr>
<tr>
<td><strong>Transportation Planning</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. DOT - Mobility Management</td>
<td>81,180</td>
<td>-</td>
<td>81,180</td>
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<tr>
<td>CDOT - FY 2014-2015</td>
<td>85,012</td>
<td>-</td>
<td>85,012</td>
</tr>
<tr>
<td>CDOT - LOTCIP</td>
<td>232,320</td>
<td>-</td>
<td>232,320</td>
</tr>
<tr>
<td>CDOT - Mobility Management</td>
<td>20,295</td>
<td>-</td>
<td>20,295</td>
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<tr>
<td><strong>Regional Planning</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CT OPM - State Grant-in-Aid (SGIA)</td>
<td>410,000</td>
<td></td>
<td>410,000</td>
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<tr>
<td>Regional GIS Program</td>
<td>135,066</td>
<td>-</td>
<td>135,066</td>
</tr>
<tr>
<td>Nutmeg Network</td>
<td>29,300</td>
<td>-</td>
<td>29,300</td>
</tr>
<tr>
<td><strong>Coastal Resilience Planning Grant</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NFWF - Coastal Resilience Planning Grant</td>
<td>700,000</td>
<td>-</td>
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</tr>
<tr>
<td><strong>Investment Income</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1,000</td>
<td>-</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>3,286,443</td>
<td>-</td>
<td>3,286,443</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Current Budget</th>
<th>Proposed Change</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>484,225</td>
<td>5,000</td>
<td>489,225</td>
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<tr>
<td>Benefits</td>
<td>202,967</td>
<td>-</td>
<td>202,967</td>
</tr>
<tr>
<td>Travel</td>
<td>13,659</td>
<td>-</td>
<td>13,659</td>
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<tr>
<td>Computer Supplies &amp; Software</td>
<td>67,300</td>
<td>10,000</td>
<td>77,300</td>
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<tr>
<td>Rent</td>
<td>103,700</td>
<td>-</td>
<td>103,700</td>
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<tr>
<td>General Office Expenses</td>
<td>79,479</td>
<td>3,000</td>
<td>82,479</td>
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<tr>
<td>Transportation Consultant Services</td>
<td>890,000</td>
<td>-</td>
<td>890,000</td>
</tr>
<tr>
<td><strong>Other Consultants</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIS Consultant</td>
<td>61,700</td>
<td>-</td>
<td>61,700</td>
</tr>
<tr>
<td>Regional Jobs and Transit Access Study</td>
<td>6,500</td>
<td>-</td>
<td>6,500</td>
</tr>
<tr>
<td>Shared Services Study Implementation</td>
<td>10,000</td>
<td>-</td>
<td>10,000</td>
</tr>
<tr>
<td>Regional Housing Study</td>
<td>121,000</td>
<td>(121,000)</td>
<td>-</td>
</tr>
<tr>
<td>Hartford Purchasing Council</td>
<td>7,500</td>
<td>-</td>
<td>7,500</td>
</tr>
<tr>
<td>Nutmeg Network Connection</td>
<td>29,300</td>
<td>-</td>
<td>29,300</td>
</tr>
<tr>
<td>Coastal Resilience - Nature Conservancy</td>
<td>70,000</td>
<td>-</td>
<td>70,000</td>
</tr>
<tr>
<td>Coastal Resilience - GBRC</td>
<td>24,000</td>
<td>-</td>
<td>24,000</td>
</tr>
<tr>
<td>Coastal Resilience - Environmental Eng. Firm</td>
<td>50,000</td>
<td>-</td>
<td>50,000</td>
</tr>
<tr>
<td>Mobility Management - Kennedy Center</td>
<td>91,328</td>
<td>-</td>
<td>91,328</td>
</tr>
<tr>
<td>Recreational Trails Mapping Consultant</td>
<td>-</td>
<td>103,000</td>
<td>103,000</td>
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<tr>
<td>Contingency</td>
<td>440,033</td>
<td>-</td>
<td>440,033</td>
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<tr>
<td>Reserved for Coastal Resilience Planning Grant (Future FYs)</td>
<td>533,752</td>
<td>-</td>
<td>533,752</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>3,286,443</td>
<td>-</td>
<td>3,286,443</td>
</tr>
</tbody>
</table>
Resolution

South Central Regional Council of Governments
Fiscal Year 2014-2015 - Budget Revision # 4

Whereas: The South Central Regional Council of Governments (SCRCOG) on May 28, 2014 adopted an operating budget for Fiscal Year 2014-2015; and

Whereas: SCRCOG approved Budget Revision #1, on August 27, 2014, which allowed for additional revenues from the Connecticut Department of Transportation grant for administration of the Local Transportation Capital Improvement Program and the CT Office of Policy and Management grant for the SCRCOG office’s connection to the Nutmeg Network; and

Whereas: SCRCOG approved Budget Revision #2, on September 25, 2014, which allowed for additional revenues from the National Fish and Wildlife Foundation grant for the development of a Regional Coastal and Watershed Resiliency Plan; and

Whereas: SCRCOG approved Budget Revision #3, on October 22, 2014, which allowed for additional revenues from the U.S. Department of Transportation and the CT Department of Transportation to fund the Regional Mobility Management Program.

Whereas: SCRCOG By-Laws require any revision to the operating budget during the course of the year, which exceeds 10% of the approved budgeted item be approved by the Council of Governments; and

Whereas: The proposed Budget Revision #4 reallocates 2014-2015 State Grant-in-Aid previously programmed for a Regional Housing Study to allow for an update of the Regional Recreational Trails Mapping Program.

Now, therefore be resolved by the South Central Regional Council of Governments:

That Fiscal Year 2014-2015 Budget Revision # 4 is adopted.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on November 19, 2014.

Date: November 19, 2014

By:

Fillmore McPherson, Secretary
South Central Regional Council of Governments
Proposed Fiscal Year 2015-2016 SCRCOG Municipal Dues
Preliminary for Municipal Budgeting Purposes

The Municipal Dues schedule below is prepared to aid local officials in the development of municipal budgets. Dues to SCRCOG are based on a per capita rate.

The proposed schedule for FY 2015-2016 is calling for no increase in the per capita rate ($0.27), but does makes adjustments due to shifts in population. This proposal assumes a FY15/16 work program similar to the current year, with similar staffing. SCRCOG By-Laws prescribe the use of the most current set of Connecticut Department of Health Services’ municipal population estimates (July 1, 2013). All SCRCOG dues are rounded to the nearest $100.

Final dues are approved by resolution of the full SCRCOG in conjunction with the FY 2015-2016 Operating Budget in April.

<table>
<thead>
<tr>
<th>Municipality</th>
<th>FY14/15 Dues</th>
<th>FY15/16 Dues</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Population</td>
<td>Per Capita</td>
</tr>
<tr>
<td></td>
<td>(2)</td>
<td>(rounded to $100)</td>
</tr>
<tr>
<td>Bethany</td>
<td>5,550</td>
<td>1,500</td>
</tr>
<tr>
<td>Branford</td>
<td>28,024</td>
<td>7,600</td>
</tr>
<tr>
<td>East Haven</td>
<td>29,190</td>
<td>7,900</td>
</tr>
<tr>
<td>Guilford</td>
<td>22,403</td>
<td>6,000</td>
</tr>
<tr>
<td>Hamden</td>
<td>60,863</td>
<td>16,400</td>
</tr>
<tr>
<td>Madison</td>
<td>18,291</td>
<td>4,900</td>
</tr>
<tr>
<td>Meriden</td>
<td>60,638</td>
<td>16,400</td>
</tr>
<tr>
<td>Milford</td>
<td>52,981</td>
<td>14,300</td>
</tr>
<tr>
<td>New Haven</td>
<td>130,741</td>
<td>35,300</td>
</tr>
<tr>
<td>North Branford</td>
<td>14,379</td>
<td>3,900</td>
</tr>
<tr>
<td>North Haven</td>
<td>24,033</td>
<td>6,500</td>
</tr>
<tr>
<td>Orange</td>
<td>13,935</td>
<td>3,800</td>
</tr>
<tr>
<td>Wallingford</td>
<td>45,179</td>
<td>12,200</td>
</tr>
<tr>
<td>West Haven</td>
<td>55,404</td>
<td>15,000</td>
</tr>
<tr>
<td>Woodbridge</td>
<td>8,965</td>
<td>2,400</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>570,576</strong></td>
<td><strong>154,100</strong></td>
</tr>
</tbody>
</table>

2015 MEETING SCHEDULE

UNLESS NOTIFIED OTHERWISE

• All meetings shall take place at the SCRCOG Office, 127 Washington Avenue, 4th Floor West, North Haven, CT 06473

• SCRCOG shall meet on the 4th Wednesday of each month, except for November, when it meets on the 3rd Wednesday, and in December on the 2nd Wednesday.

• The SCRCOG Executive Committee shall meet, when necessary, before the regular board meeting.

2015 MEETING SCHEDULE

SCRCOG’s Regular Board Meetings take place at 10:00 A.M.
The Executive Committee Meetings are at 9:00 A.M. (when necessary)

<table>
<thead>
<tr>
<th>January 28, 2015</th>
<th>July 22, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 25, 2015</td>
<td>August 26, 2015</td>
</tr>
<tr>
<td>March 25, 2015</td>
<td>September 23, 2015</td>
</tr>
<tr>
<td>April 22, 2015</td>
<td>October 28, 2015</td>
</tr>
<tr>
<td>May 27, 2015</td>
<td>November 18, 2015</td>
</tr>
<tr>
<td>June 24, 2015</td>
<td>December 9, 2015</td>
</tr>
</tbody>
</table>

Transportation Committee Meetings are held on the 2nd Wednesday of each month at Noon

<table>
<thead>
<tr>
<th>January 14, 2015</th>
<th>July 8, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 11, 2015</td>
<td>August 12, 2015</td>
</tr>
<tr>
<td>March 11, 2015</td>
<td>September 9, 2015</td>
</tr>
<tr>
<td>April 8, 2015</td>
<td>October 14, 2015</td>
</tr>
<tr>
<td>May 13, 2015</td>
<td>November 11, 2015</td>
</tr>
<tr>
<td>June 10, 2015</td>
<td>** December 2, 2015</td>
</tr>
</tbody>
</table>

** The December meeting will take place on the 1st Wednesday at Noon.

One week before the meeting date, Agendas are posted on our website, www.scrcog.org
Resolution Authorizing Application for Regional Performance Incentive Grant
(Regional Open Space Inventory)

Whereas: Pursuant to Section 4-124s of the Connecticut General Statutes, as amended by Section 253 of Public Act 13-247, the CT Legislature has re-instituted a Regional Performance Incentive Grant Program, to be administered by the CT Office of Policy and Management;

Whereas: The South Central Regional Council of Governments (SCRCOG) does not have a comprehensive inventory of open space and there is currently no standardized definition of open space.

Whereas: A Regional Open Space Inventory will enable SCRCOG to encourage preservation of natural resources, where applicable.

Whereas: SCRCOG is developing a regional Geographic Information Systems (GIS) Program that includes environmental data.

Whereas: SCRCOG is in support of a grant to fund the costs of developing a Regional Open Space Inventory, which will establish criteria to define private/public open space at the municipal and regional level and will be compatible with the SCRCOG GIS Program.

Now, Therefore, Be It Resolved By the Council of Governments
The South Central Regional Council of Governments’ Executive Director is hereby authorized to apply to the Connecticut Office of Policy and Management for a Regional Performance Incentive Grant to fund the costs of developing a Regional Open Space Inventory.

Certificate

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on November 19, 2014

Date: November 19, 2014. By: ____________________________
First Selectman Fillmore McPherson, Secretary
South Central Regional Council of Governments
Resolution Authorizing Application for Regional Performance Incentive Grant
(Community Rating System Feasibility Study with a Regional Context)

Whereas: Pursuant to Section 4-124s of the Connecticut General Statutes, as amended by Section 253 of Public Act 13-247, the CT Legislature has re-instituted a Regional Performance Incentive Grant Program, to be administered by the CT Office of Policy and Management;

Whereas: The South Central Region is impacted by coastal and inland flooding.

Whereas: The National Flood Insurance Program's Community Rating System (CRS) is a voluntary incentive program that has the potential to reduce flood insurance premiums.

Whereas: Municipalities that participate in the CRS Program can obtain flood insurance premium rates discounts in increments of 5%, based on the CRS class of the municipality (ten classes).

Whereas: The CRS classes are based on points accrued for activities in the following four categories: Public Information, Mapping and Regulations, Flood Damage Reduction, and Flood Preparedness.

Whereas: SCRCOG is in support of a grant to fund the costs of developing a Community Rating System Feasibility Study, which will evaluate potential reductions in flood insurance premiums based on municipalities’ existing activities as well as explore additional points that can be achieved through regional activities.

Now, Therefore, Be It Resolved By the Council of Governments
The South Central Regional Council of Governments’ Executive Director is hereby authorized to apply to the Connecticut Office of Policy and Management for a Regional Performance Incentive Grant to fund the costs of developing a Community Rating System Feasibility Study with a Regional Context.

Certificate
The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on November 19, 2014.

Date: November 19, 2014.       By:     ____________________________________
                                  First Selectman Fillmore McPherson, Secretary
                                  South Central Regional Council of Governments
Resolution Authorizing Application for Regional Performance Incentive Grant  
(Development of Regional GIS Planimetric Data)

Whereas: Pursuant to Section 4-124s of the Connecticut General Statutes, as amended by Section 253 of Public Act 13-247, the CT Legislature has re-instituted a Regional Performance Incentive Grant Program, to be administered by the CT Office of Policy and Management;

Whereas: The South Central Regional Council of Governments received a grant in 2012 to develop a Regional GIS Program which will be completed in the first quarter of 2014;

Whereas: The Regional GIS Program improved and standardized the parcels and data layers for the fifteen municipalities in the South Central Region;

Whereas: During the development of the Regional GIS Program a need was expressed for developing and updating planimetric data (horizontal position of objects on the Earth's surface such as roads, buildings, etc...) for the fifteen municipalities in the South Central Region; and

Whereas: The South Central Regional Council of Governments is in support of a grant to fund the costs of developing and updating planimetric data in the South Central Region.

Now, Therefore, Be It Resolved By the Council of Governments
The South Central Regional Council of Governments’ Executive Director is hereby authorized to apply to the Connecticut Office of Policy and Management for a Regional Performance Incentive Grant to fund the costs of developing and updating planimetric data in the South Central Region.

Certificate
The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is true and correct copy of a resolution adopted at a legally convened meeting of the Council of Governments on November 19, 2014

Date: November 19, 2014. By: ____________________________________________
First Selectman Fillmore McPherson, Secretary
South Central Regional Council of Governments
2015 Greater New Haven Chamber of Commerce
Regional Government Agenda

How do we build a brighter economic future for Connecticut?

In short, every state action should raise Connecticut’s standing. Every legislative proposal should be reviewed to ensure that it actually helps Connecticut businesses operate more competitively with other states and moves us closer to the goal of making Connecticut a top 20 economy by 2017.

Significantly improving Connecticut’s overall business climate will have a positive ripple effect throughout the state.

We must tackle the biggest challenges, capitalize on our strengths, and adopt positive solutions. Only a strong business climate for all businesses generates the tax revenue that enables state and local governments to provide critically needed social services.

With these goals in mind, we urge making the “CBIA 20X17” initiative a guiding principal in all legislative actions in the 2015 legislative session.

Economic Development & Infrastructure

Much of our state’s vital public infrastructure must be modernized. Our priorities include:

- Continue working with the CONNDOT and Metropolitan Transportation Authority to upgrade the existing Northeast Corridor in CT and specifically the vulnerable bridges down state;
- Accelerate priority investments in targeted roads and bridges and require CONNDOT to use available state and federal funding to address the most highly congested highways and secondary roads first;
- Restrict the use of the state’s Special Transportation Fund to transportation purposes, only;
- Complete the New-Haven-Hartford-Springfield commuter rail line by 2016 and invest in necessary facilities for Amtrak’s Next-Gen High-speed rail through New Haven, as opposed to inland routes;
- Invest in Union Station, New Haven Harbor, Tweed Airport and other nearby transportation-oriented assets to create a major transportation hub;
- Immediately invest in and protect critical transportation, communication, and utility assets along vulnerable coastal zones;
• Adopt policies which make it easier to locate and invest in new wireless broadband infrastructure and expand high speed internet capacities to compete in the global market.

Healthcare

• **Repeal** the hospital tax.

• Reject new health benefit mandates and conduct a cost-benefit analysis of state health mandates and eliminate those that are not cost-justified.

Labor & Employment

• Control costs by avoiding new burdens and mandates on employers. Make existing workplace mandates clearer and easier to administer;

Manufacturing

• Reduce from 3.5% to 1.5% the tax on disbursements from the Manufacturing Reinvestment Account;

• Clarify that high school students (age 16-18) may participate in manufacturing internships.

• **Support the comprehensive economic development strategy (CEDS) for South Central Connecticut designed to bring together the public and private sectors in the creation of an economic roadmap to diversify and strengthen regional economies.**

State Spending and Government Operations

It is vital that state government continue on its path towards responsible budgeting. Critical steps towards reaching this goal include:

• Fund the Rainy Day Fund and fully implement GAAP;

• Adopt recommendations of the Connecticut Institute for the 21st Century and MORE Commission and consider opportunities for privatization of state services, or entering into public-private partnerships, where analysis determines that the result will be cost-effective and it will preserve or enhance service quality;

• Conduct a nonpartisan comparison study of pay and benefits practices in the public and private sectors- state employee union contracts must be brought in line with the private sector for pay, benefits, and work rules;
• Avoid transferring the state budget deficit problem to local taxpayers. Maintain current funding to cities and towns and repeal unnecessary and unfunded state mandates and fund PILOT payments to municipalities.

State Tax Policy

• Accelerate the phase-out of the corporate tax surcharge;

• Eliminate the sales tax on business-to-business analysis, management, and consulting services;

• Remove the cap on business tax credits and extend those credits to all types of businesses, including pass-through entities.
SCRCOG LEGISLATIVE AGENDA
2014-2015

We urge State Government and the General Assembly to:

- Invest in and support the region’s major transportation assets, including: Operating support as well as necessary capital improvements at Tweed New Haven Airport; support for the Union Station Transit-Oriented Development project to create a major transportation hub with enhanced rail service, expanded parking and new retail and commuter services; request that the NEC FUTURE Study give serious consideration to priority investment and routing of high speed and high quality rail improvements through the City of New Haven and the existing shoreline rail alignment; invest in and support improvements to the New Haven-Hartford-Springfield rail line and Transit Oriented Development projects along the rail line such as the Meriden Hub project and new train stations in Wallingford and North Haven; invest in and support improvements to and enhance rail service for the Shoreline East; invest in and support a long-term strategy for the Port of New Haven as a major freight distribution hub for our region and state; and develop a strategy and financial plan to ensure that Connecticut’s and the region’s highways and bridges are maintained in a state of good repair.

- Provide funding for a statewide flyover to obtain orthoimagery to permit the regions and cities and towns to continue to develop their Geographic Information Systems (GIS) in a cost-effective manner.

- Provide funding for increased planning staff at the Office of Policy & Management (OPM) to better coordinate planning activities in the state.

- Revise the DEEP proposed modifications to the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4) to create a more cost-effective and balanced approach, and provide funding for the mandates imposed upon municipalities in this regard.

- Continue funding of the State Grant in Aid to Councils of Government at current levels to allow COGs to continue to promote inter-municipal cooperation and cost-savings.
Executive Director’s Report November 13, 2014
Ginny Kozlowski

**Brownfield Projects**
- Submitting an EPA Grant for brownfield assessment funding
- Developed Regional Brownfield Site Inventory for future EPA/DECD funding – Met with Tim Sullivan on identifying possible remediation funding for the sites
- Working with Meriden on new remediation project

**Business Development – Retention/Attraction**
- Recruiting for Economic Development Project Manager
- Executing Memoranda of Understanding with Team Leaders for the Regional Action Agenda – on-going
- Hosting Reception Bavarian U.S. Offices for Economic Development, LLC on December 11, 2014
- ICSC New York National Dealmaking Conference • December 8 - December 9, 2014
- Regional Legislative Agenda with the GNHCC
- Attended the Innovation Summit by Connecticut Technology Council
- Attended CREWCT and CoreNet events for networking opportunities
- Scheduling a CoreNet Westchester event in Branford to showcase the region’s bioscience cluster
- Destination Promotion: An Engine of Economic Development Webinar through DMAI
- Working with a number of businesses on retention and expansion issues
- Submitting Grant Application for Economic Development Initiatives under the state’s Regional Performance Incentive Grant program

**Marketing**
- Executive Summary of the 2013 CEDS
- Attending the American Bus Association Trade Show January 2015
- New Visit New Haven website under development
- Regional holiday events calendar
- Meeting with SCSU to better engage students in the community and provide connections for experiential learning through partnerships with Project Storefronts, The Grid, etc.
- Create collateral for upcoming International Council of Shopping Centers New York National Dealmaking Conference
- Kick-off for the 2015-2016 Greater New Haven Cultural and Visitors Guide
- Working with UIL Holdings Corporation to obtain IEDC standard data sets for the new rexdevelopment.com

**Media Inquiries**
- Boston Globe
- Alocato Travel Website

**Media Hits**
- Group Tour Media
DEMHS Region 2
Area Coordinator John B. Field Jr.

Re: November 2014 COG Report

DEMHS Region 2 held its Annual Emergency Management Director’s meeting on October 22nd in Branford. The Meeting’s agenda was modified this year to include an opportunity for the Regional Emergency Planning Team to present on past, current, and future projects. Sixteen cities/towns were represented at the meeting.

On Saturday November 15th Region 2 held a Mass Casualty Incident tabletop exercise at the Durham Fire Department. The exercise included a day of training on various subjects followed by a tabletop exercise. The scenario for the exercise was a mass casualty incident at the Durham Fair. This exercise will serve as a precursor to the functional exercise to be held in March 2015.

Governor Dannel Malloy convened a Unified Command group to address the many concerns related to Ebola. CT DPH under the direction of Commissioner Mullen was identified as the lead agency in the State of CT regarding Ebola. CT DEMHS serves as a facilitator and coordinator for the Unified Command group. A subcommittee was identified as the Public Information group and handled any/all information dispersed from the Unified Command group.

The 2011 Emergency Management Performance Grant (EMPG) has closed successfully. DEMHS Grants Unit is now working on finalizing the 2012 EMPG. We continue to attempt to bring all EMPG programs up to date and completed as designed. We will continue to work with the cities/towns as we move forward to accomplish this. DEMHS Grants Unit will be holding quarterly meetings as needed to discuss EMPG and provide cities/towns an opportunity as questions regarding the EMPG Program.

The DEMHS Region 2 Regional Emergency Planning Team has approved and submitted the 2014 Homeland Security Grant Program (HSGP) for approval to the State of CT. A requirement of this grant is that we receive Memorandum of Agreements from each of the thirty (30) cities/towns in order to implement the 2014 HSGP. Local EMD’s are encouraged to submit their updated MOA’s as soon as possible.

On October 31st Governor Malloy announced additional funding for making schools safer. An additional 380 public schools and 65 private and religious schools will receive funds through the School Security Grant Program. An additional $22 million in state funding will be utilized to reimburse municipalities for a portion of the costs associated with security infrastructure improvements at 445 schools. School districts and/or individual schools should have already received notification of their selection to receive these funds.
Shoreline communities have received new/updated 2014 Evacuation Maps. The maps were created by the Army Corps of Engineering utilizing physical data from the recent disasters. There were three (3) maps and a disc issued to each shoreline community.

Region 2 personnel continue to provide assistance as needed. Please do not hesitate to contact the Region 2 Office at any time.

Respectfully submitted:

John B. Field Jr.
DEMHS Region 2
Emergency Management Area Coordinator
P.O. Box 2794
1111 Country Club Road
Middletown, CT 06457
(860)685-8105 Office
(860)685-8366 Fax
(860)250-3453 Cell
(860)708-0748 24-Hour Pager
john.field@ct.gov
Attachment 1: Upcoming Events
Data Driven Connecticut 2014: Progress and Possibilities
Moving from Data to Action

November 21, 2014
8:00-3:30

Evans Hall, Yale School of Management
165 Whitney Avenue
New Haven, CT

At our fall conference, the Connecticut Data Collaborative will unveil version 2.0 of CTDATA.org. Come learn about the new features and give your input on future development. Keynote address will be from Waldo Jaquith of the U.S. Open Data Institute.

Agenda:

- 7:30-8 Registration, breakfast, networking
- 8:00-8:45 Welcome – Presentation of new CTDATA.org web site
- 8:45-9:30 Keynote: Waldo Jaquith, U.S. Open Data Institute
  
  Mr. Jaquith will provide an overview of the Open Data movement nationally and identify and share best practices and opportunities for Connecticut.
- 9:30-9:45 Break/Networking
- 9:45-10:30 Breakout Sessions A:
  - Exploring the New CTDATA.org: Tour and Feedback / Special Projects
  - Strengthening Local Capacity for Data-Driven Decision Making
- 10:30-11:30 Breakout Sessions B:
  - Engaging Academia in Using Data for Policy Development: Opportunities and Challenges
  - The New Data Journalism
  - Municipal Open Data: Going Local
- 11:30-12:15 Breakout Sessions C:
  - Exploring the New CTDATA.org: Tour and Feedback / Special Projects
  - Open Data: Entrepreneurial Opportunities in Open Data
  - Moving from Data to Action to Address Economic Opportunity
- 12:15 – 1:15 Lunch – Informal Discussion Areas / Posters

Afternoon Plenary Session

- 1:15-2:15 Ignite Sessions: Connecticut Data Projects
- 2:15-3:15 Panel and Audience Discussion: Where are we headed?
  - Building Our Learning Community
- 3:15-3:30 Wrap Up, Next Steps
Corridor Advisory Committee  
Of Chief Elected Officials for  
Hartford New Haven Rail and CTfastrak

MEMORANDUM

DATE: November 12, 2014

TO: Members and Alternates of the CTfastrak and Hartford-New Haven Rail Corridor Advisory Committee

FROM: Scott Kaupin, Mayor Enfield, Co-Chair  
Michael J. Freda, First Selectman, North Haven, Co-Chair  
Terry Borjeson, Council Member, Newington, CTfastrak Subcommittee Chair

SUBJECT: November 25, 2014 Meeting of the Corridor Advisory Committee

The next meeting of the Corridor Advisory Committee will be held on Tuesday, November 25, 2014 at 8:30 AM in the Auditorium (Note new room in same complex) Northeast Utilities, 107 Selden Street, Berlin, CT. 8:00-8:30 a.m. will be refreshments and networking, and the meeting will start promptly at 8:30 a.m.

Agenda

1. Acceptance of May 9, 2014 Meeting Notes.

2. Opening Remarks by Commissioner of Transportation on Inter-Agency TOD Initiative.

3. CTfastrak and NHHS Rail Projects. Construction, service and operational updates on CTfastrak and NHHS rail projects.

4. Update on Connecticut TOD Pre-Development and Acquisition Fund -- Andrea Pereira, Executive Director, Hartford and CT Statewide LISC.

5. Update on CTDOT TOD On-Call Consulting Contract.

6. Updates on Municipal Activities:  
   a. One-Page Fact Sheets on TOD-Supportive Activity in Station Areas;  
   b. Map of CRDA Investments; and  
   c. Municipal Updates on Two Key Projects Each.
7. Update on Recent and Upcoming Grant Applications:
   a. FTA TOD Pilot Project—CTDOT as Applicant with CRCOG
   b. CT Regional Performance Incentive Program (RPIP)—CRCOG as Applicant
   c. OPM TOD Transit-Oriented Development Planning Grant Program—Municipalities as Applicants

8. Possible Future Agenda Items—review working list, and opportunity to add new ideas.
   • Tax Increment Financing Discussion

9. Other business and announcements:
   • CTfastrak Open Houses

Please RSVP to Maureen Barton at CRCOG at mbarton@crcog.org or 860 522 2217 ext. 237. If you have issues to identify in advance or materials to share, please let her know at that time.

_The Corridor Advisory Committee is a joint venture of the Capitol Region Council of Governments, CT Main Street, CT Economic Resource Center and the South Central Council of Governments_
Connecticut Fund for the Environment and the South Central Regional Council of Governments, in partnership with the CT Forest and Parks Association, request your participation at a Best Practices for Municipal Tree Maintenance Workshop

When: Tuesday, December 2nd, 8:30-11:30am
Where: Ceremonial Courtroom in the School of Law Center on Quinnipiac University’s North Haven Campus, 370 Bassett Road.

Agenda (Tentative)

Continental Breakfast/Registration (8:30-9:00)
Welcome (9:00-9:10)
Presentations (9:10-10:10)
  - Why Alternatives Make Sense and the Role of CT DEEP
  - Benefits of Trees
  - Local Experiences
Break (10:10-10:20)
Presentation by a Tree Warden (10:20-10:40)
Breakout Sessions & Discussion (10:40-11:10)
Wrap up and Closing Remarks (11:10-11:15)

Thank you to those additional organizations involved in this effort:
Colleen Murphy-Dunning - Director of New Haven Urban Resources Initiative, Connecticut Urban Forestry Council, and the Garden Club of New Haven
Congratulations to the 2014 Celebrate CT! Honorees!

CERC’s 5th annual Celebrate CT! will be held on December 3 at the Bushnell in Hartford. Celebrate CT! is the only event in the state dedicated to celebrating Connecticut’s many successes in growing our communities, our regions and the state as a whole. **Registration is now open, and we encourage you to register by the end of day tomorrow, 11/14, so that you can take advantage of our early bird rate!** Please also consider **sponsoring** the event – it provides your organization with great exposure to this well-attended event and allows CERC to continue hosting it each year.

2014 Celebrate CT! Honorees (by region)

**North Central**
Billings Forge Community Works
CareCentrix

**South Central**
First Selectman Michael Freda
Alexion

**Southeast**
Fiddleheads Natural Food Co-op
Southeastern Connecticut Cultural Coalition

**Middlesex**
Tower Laboratories, Ltd.
Durham Agricultural Fair Association

**Waterbury / Naugatuck**
Waterbury Mayor Neil M. O’Leary
Seymour Fish Bypass (Paul Pawlak Fish Bypass)

**West**
Mediaassociates
Belimo Air Control USA Inc.

**Southwest**
Datto, Inc.
Stamford 2030 District

**Central**
Polamer Precision
Rowley Spring Adult Education Diploma and Certificate Program

**Northeast**
Putnam Business Association First Friday’s Event
Plainfield Renewable Energy – A Leidos Company

**Northwest**
Five Point Gallery
Northwest Connecticut Manufacturer’s Coalition
Connecticut Conference of Municipalities to Sponsor Local-State-Federal Partnership Summit in December

Increasing Opportunities and Meeting Challenges: Strengthening the Local-State-Federal Partnership for Connecticut’s Families, Businesses and Communities

Friday, December 12, 2014
Crowne Plaza Hotel - Cromwell
9 a.m. – 1:30 p.m.
A public hearing on the proposed Modifications to the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Water Systems (MS4) is scheduled for December 17, 10:00 a.m., DEEP Offices, 79 Elm Street, Hartford, CT.

Note: The proposed General Permit will NOT be revised prior to the public hearing because DEEP is concerned that revising the permit would create legal issues relating to the notice provisions.

SAVE THE DATE

2015 Regional Legislative Breakfast

Date: Thursday, January 22, 7:30 a.m. – 9:30 a.m.

Location: Quinnipiac University, Hamden, Ct
Attachment 2: Grants
Intertown Capital Equipment Purchasing Incentive (ICE) Program

Grant funds under this program may be used for (A) the acquisition of “equipment with an anticipated remaining useful life of not less than five years from the date of purchase or entry into a lease, including but not limited to data processing equipment that has a unit price of less than one thousand dollars, that a municipality uses in the performance or delivery of a required governmental function or service, . . . ” and (B) a maintenance vehicle, pickup truck, tractor, truck tractor or utility trailer or similar vehicle as defined in CGS Section 14-1 as “any vehicle in use by the state, or by any town, city, borough or district, . . . in the maintenance of public highways or bridges and facilities located within the limits of public highways or bridges.”

Selected proposals will receive a state grant for 30% of the total acquisition cost, or 50% if at least one of the towns is a “distressed municipality/targeted investment community/public investment community”. Municipalities must provide the corresponding matching funds and in no event shall the total amount of the state grant exceed $250,000. Priority will be given to acquisitions of energy-efficient vehicles, e-government infrastructure, and emergency management investments.

The proposal form and format is prescribed and must be used for each submittal. Please note that proposals submitted in a form or format other than the prescribed form WILL NOT BE PROCESSED. If additional pages are needed for any responses, please show the name of the applicant town, project title and the specific required proposal element that it relates to at the top of the page.

Proposals may be submitted for pre-approval which will result in a determination by OPM whether the intended project will qualify for funding prior to the Towns seeking a resolution from their legislative bodies and developing and entering into an intermunicipal agreement for the purpose of the acquisition. Prior to the execution of the Notice of Grant Award and distribution of funds, the Towns must develop their intermunicipal agreements for the use of the equipment and get approval in the form of a resolution from their respective legislative bodies. Sales agreements, certified resolutions and executed copies of intermunicipal agreements must be submitted prior to distribution of grants.

Final proposals must be received by the Office of Policy and Management on or before December 1, 2014.
Regional Performance Incentive Program

OPM is now accepting applications for the next round of RPI grants. Proposals must be received by the Office of Policy and Management (OPM) on or before December 31, 2014.

Resolutions will be accepted until March 31, 2015. Any prior year proposals that were not funded may be re-submitted as new proposals, and Grants will be awarded based upon the merit of each proposal.

Proposals may be submitted by any Council of Governments (COG) in Connecticut, any two or more municipalities acting through a COG, any economic development district(s) or any combination thereof. An individual municipality may only submit a proposal for funding to connect to the Nutmeg Network. The goal of RPI is to encourage municipalities to jointly participate in projects that will produce measurable “economies of scale” that will benefit the municipalities providing desired or required services and lowering the costs and tax burden related to providing those services.

Below you will find Guidelines and a prescribed Proposal Form that must be used in submitting a grant proposal for: (1) joint provision of a service or services currently provided by individual municipalities but not presently provided on a regional basis, (2) a planning study regarding the joint provision of any service on a regional basis, or (3) shared information technology services. Proposals related to connection and use of the Nutmeg Network must be submitted on the form specific to that purpose.

The deadline for the submission of proposals is December 31, 2014, and annually thereafter.

Documents & Forms:

- [Cover Letter](.pdf, 90.5 KB)
- [Guidelines](.pdf, 113 KB)
- [Proposal Form](.doc, 99.0 KB)
- [Guidance Regarding Nutmeg Network Grants](.pdf, 75.4 KB)
- [Nutmeg Network Proposal Form](.doc, 81.0 KB)
- [Sample Resolution](.doc, 27.0 KB)

For Further Information, Please Contact:
Sandy Huber: phone (860) 418-6293 - fax (860) 418-6493 - e-mail sandra.huber@ct.gov
The Office of Policy and Management (OPM) would like to make you aware of a unique opportunity for municipalities and school districts to finance all or a portion of their costs for upgrades or changes to their current financial accounting systems or the development of a financial accounting system to be shared among municipalities and school districts through a collaboration.

In a recent survey conducted of municipalities and boards of education the following was identified:

- 25% of the respondents indicated that they anticipated undergoing a change or upgrade to their local financial accounting systems in the next 24 months.

- A number of smaller sized municipalities and school districts indicated using quick-books or similar applications as their sole financial accounting system.

In conjunction with the State of Connecticut’s recently developed Uniform Chart of Accounts (UCOA) for municipalities and local boards of education, OPM is accepting applications for those municipalities and school districts who would convert from their current chart of accounts to the State developed UCOA as part of their upgrade/change in financial accounting systems. For those participating in a collaboration for the development of a shared financial accounting system, the State developed UCOA must be integrated into the shared financial accounting system. Successful applicants would be provided funding for the upgrades/changes or development indicated above.

Specific guidelines and application forms for the two grant programs are attached and can be found at: [http://www.ct.gov/opm/cwp/view.asp?A=2985&Q=553560](http://www.ct.gov/opm/cwp/view.asp?A=2985&Q=553560). The deadline for submitting applications is December 31, 2014. Please contact Eric Lindquist of my staff at 860-418-6395 or at eric.k.lindquist@ct.gov should you have any questions.
Five Star and Urban Waters Restoration Grant Program – 2015 Request for Proposals announced November 5, 2014

The U.S. Environmental Protection Agency (EPA), USDA Forest Service (USFS), the US Fish and Wildlife Service (USFWS), the Corporation for National and Community Service, FedEx, Southern Company, Bank of America and PG&E are pleased to solicit applications for the 2015 Five Star/Urban Waters Restoration Program which is managed by the National Fish and Wildlife Foundation (NFWF). The grant program is offered in conjunction with the Urban Waters Federal Partnership which gives priority to projects located in underserved, environmentally overburdened communities.

NFWF anticipates that approximately $2,000,000 in combined total funding will be available for projects such as: wetlands creation and restoration; green infrastructure and stormwater management; citizen’s science and volunteer water monitoring; projects that reduce or eliminate trash from entering waterways; coastal habitat, riparian, urban forest restoration and other water quality protection and restoration projects in local communities. NFWF will host a webinar for potential applicants on November 18, 2014.

This RFP closes February 2, 2015. For more information on this RFP go to: http://www.nfwf.org/fivestar/Pages/2015RFP.aspx
Community Facilities Grant Program

**Funding Authority:**
U.S. Department of Agriculture (USDA), Rural Development

**Funder Type:**
Federal Government

**Deadline Details:**
The application process and deadline vary by region. Applications are filed with the USDA Rural Development field offices. Contact your Rural Development State Offices for detailed information and applications. For Rural Development State Office contacts visit [www.rurdev.usda.gov/recd_map.html](http://www.rurdev.usda.gov/recd_map.html).

**CFDA Number:**
10.766

**Award Details:**
The amount of grant assistance for project costs depends upon the median household income and the population in the community where the project is located and the availability of grant funds. In most instances, projects which receive grant assistance have a high priority and are highly leveraged with other loan and grant awards. Grant assistance may be available for up to 75% of project costs. Grant funding limitations are based on population and income, economic feasibility, and availability of funds.

**Summary:**
Community Programs provides grants to assist in the development of essential community facilities in rural areas and towns of up to 20,000 in population. Grants are authorized on a graduated scale. Applicants located in small communities with low populations and low incomes will receive a higher percentage of grants. Grants are available to public entities such as municipalities, counties, and special-purpose districts, as well as non-profit corporations and tribal governments. In addition, applicants must have the legal authority necessary for construction, operation, and maintenance of the proposed facility and also be unable to obtain needed funds from commercial sources at reasonable rates and terms. Grant funds may be used to assist in the development of essential community facilities. Grant funds can be used to construct, enlarge, or improve community facilities for health care, public safety, and community and public services. This can include the purchase of equipment required for a facility's operation. A grant may be made in combination with other CF financial assistance such as a direct or guaranteed loan, applicant contributions, or loans and grants from other sources.

The Community Facilities Grant Program is typically used to fund projects under special initiatives, such as Native American community development efforts; child care centers linked with the Federal government's Welfare-to-Work initiative; Federally-designated Enterprise and Champion Communities, and the Northwest Economic Adjustment Initiative area.

Projects will be selected based on a priority point system. Projects that will receive priority are those that:
• Serve small communities - with the highest priority going to projects located in a community with a population of 5,000 or less.
• Serve low-income communities with the highest priority going to projects serving communities with median household incomes below the higher of the poverty line or 60% of the State non-metropolitan median household income.
• Provide healthcare, public safety, or public and community services

Eligibility Details:
Grants are available to public entities such as municipalities, counties, and special-purpose districts, as well as non-profit corporations and tribal governments. Applicants located in small communities with low populations and low incomes will receive a higher percentage of grants.

IT Classification:
Could fund technology as a primary component of the budget, if the agency receiving the grant chooses to use it for that purpose.

Funding History:
Examples of projects that have been funded in the past are available at www.rurdev.usda.gov/rhs/cf/cp.htm

Additional Information:
Grant funds cannot be used to:
• Pay any annual recurring costs, including purchases or rentals that are generally considered to be operating and maintenance expenses;
• Construct or repair electric generating plants, electric transmission lines, or gas distribution lines to provide services for commercial sale;
• Pay costs to construct facilities to be used for commercial rental where the applicant has no control over tenants and services offered;
• Construct facilities primarily for the purpose of housing State, Federal or quasi-Federal agencies; or
• Finance recreational facilities or community antenna television services or facilities.
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**Funding Authority:**
U.S. Department of Transportation (DOT), Federal Transit Administration (FTA)

**Funder Type:**
Federal Government

**Deadline Details:**
This program does not have any current deadlines. Contact your local region Department of Transportation for more information.

**CFDA Number:**

**Award Details:**
Funds remain available for obligation for three fiscal years. This includes the fiscal year in which the amount is made available or appropriated plus two additional years.

Historically, the program has been fully earmarked. However, if the program is not fully earmarked, unallocated or discretionary funds may be available. Such funds may be allocated at the discretion of the Secretary of Transportation.

The Federal share of eligible capital costs is 80 percent of the net capital project cost, unless the grant recipient requests a lower percentage. The Federal share may exceed 80 percent for certain projects related to the ADA, the Clean Air Act (CAA), and certain bicycle projects.

**Summary:**
The transit capital investment program (49 U.S.C. 5309) provides capital assistance for three primary activities:

- New and replacement buses and facilities (Bus and Bus Related Equipment and Facilities program).
- Modernization of existing rail systems (Fixed Guideway Modernization program).
- New fixed guideway systems (New Starts program and Small Starts).

This summary only deals with the Bus and Bus Related and Facilities Program.

The Bus and Bus Related Equipment and Facilities Program (Bus program) provides capital assistance for new and replacement buses, related equipment, and facilities. It is a discretionary program to supplement formula funding in both urbanized and rural areas.

Eligible capital projects include the purchasing of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transportation centers, intermodal terminals, park-and-ride stations, acquisition of replacement vehicles, bus rebuilds, bus preventive maintenance, passenger amenities such as passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, supervisory vehicles, fare boxes, computers and shop and garage equipment.

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**Eligibility Details:**
Eligible recipients under the Bus program are States and local governments, as well as sub-recipients, such as public agencies, private companies engaged in public transportation and private non-profit organizations.

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**IT Classification:**
Could fund technology as a primary component of the budget, if the agency receiving the grant chooses to use it for that purpose.
**Funding History:**
None is available.

**Additional Information:**
Private companies engaged in public transportation are eligible sub recipients of FTA grants. Private operators may now receive FTA funds as a pass through without competition if they are included in a program of projects submitted by the designated public authority acting as the direct recipient of a grant.

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CTrides.com
1-877- CTrides (287-4337)
info@CTrides.com

A Service of the Connecticut Department of Transportation
CTrides Program Activity Quarter 3
July—September 2014

CTrides Promotional Activities

The fiscal year of the CTrides program begins in July, which means the start of planning the year’s advertising, outreach and promotional efforts.

Media Purchasing for this year has been weighted toward the southern and western portions of the state so as not to compete with advertising purchases for the CTfastrak bus rapid transport program in the central region of the state.

As in previous years, advertising was distributed over a number of communication channels including television, radio, billboards and digital media to reach the broadest range of customers. Performance based placement was used for mobile/tablet banners which have click rate reporting. All run times are set to start October 6th (with outdoor billboards in New Haven & Waterbury starting 10/13).

Details of the media purchase are summarized below:

TV:
- Hartford/New Haven regions — :30 Spots, WTNH, WCTX, FTNH & Comcast
- Fairfield Cable – Sponsorships on News, Traffic & Weather Channels

Radio & Internet Radio:
- New London, New Haven, Bridgeport, Stamford/Norwalk & Danbury regions - :30 second spots
- Pandora— :30 second spots + Digital
- Public Radio— WSHU (Fairfield) 8X/day

Outdoor:
- (1) Board (Bridgeport)
- (2) Boards (New Haven & Waterbury) 10/13


Digital: for business (including Telecommute) & consumer messaging
- Geo-targeted placement in News & Entertainment outlets: New Haven, Fairfield, & Middlesex counties
- News12.com, Weather Sponsorships
- Custom Mobile / Tablet Site List -Geo-fencing, WTNH/FTNH & News12, Search Engine Optimization (SEO)
In addition to purchased media exposure, the CTrides program has received organic exposure as a result of partnering with local related organizations. One example of this is the GoNewHavenGo campaign in New Haven.

While not a CTrides sponsored activity, CTrides posted information about the month-long event on its social web pages, spoke at the opening & closing ceremonies, and presented the group a certificate recognizing their efforts. In return, CTrides received coverage from the news outlets reporting on the event.

Similarly, for partnering with local organizations, CTrides program information has been posted on a growing number of their websites, especially along the Connecticut shoreline near commuter rail stops.

**Website Enhancement**

Since the launch of the new CTrides website last quarter, the content has been reviewed and updated to reflect feedback received via the Customer Service Department.

- These additions include:
  - Refining the Trip Planner tool
  - Adding information to the online parking pass program
  - Updating the Telecommute pages with a three-part webinar series (hosted on YouTube), savings calculators, new articles and case histories (with printable pdfs)
  - Relocated the Guaranteed Ride Home & Free Trial Ride program information on the Commuter Resource page
Social Media

In other owned media, CTrides has continued to actively post relevant information on its Facebook and Twitter pages such as travel alerts, commuter tips, worksite events, partner spotlights and super-commuter recognition to create an online social community while also engaging users and promoting program offerings.

The social pages also serve as an avenue to reinforce the CTrides brand as a consumer-friendly organization with statewide resources and tools to help Connecticut commuters.

Of particular note this quarter, was an increase in organic (unpaid) content sharing, responses and retweets over previous quarters.

The team tracks the type of postings most liked by the audience—to date, it’s been a mix of genres (humorous/informative/photos). The graph below shows engagement across a number of topic types.

Consumer Favorites included:
- E-Z Pass Scam Warning
- $30 Wedding Dress made on commute
- GBT Drivers recognized for Excellence
- SailFest 2014 Train Service
- Scooter Commuter
- Commuter Personality Quiz
- Pepsi Movie Bus Stop
- Dog Drivers video
- Quiz % Income spent on commute
- 51 Commuter Podcasts
- Video: Best Coffee Stop
Worksite Activity

During the 3rd quarter of 2014, the CTrides Outreach team began their annual refresher training, including extensive focus on the Commuter Reward website, which had undergone many updates last quarter.

The team also conducted its annual Partner data review, updating and validating information in the CTrides database such as partner levels and current traffic demand management programs at each worksite.

Additionally, to get commuter feedback firsthand, the Outreach Team participated in the Shore Line East rail Customer Satisfaction Survey in September, distributing and collecting survey questionnaires from riders on-board their commuter trains.

With worksite partners during Q3, the Outreach Team held 186 Worksite Meetings, 75 Commuter Events and signed up 1 new Partner, the Town Green District (New Haven - Downtown Developer) and 7 non partner relationships.

Outreach details are segmented by region on the following pages with a full list of current partners in Appendix I.
Regional Worksite Highlights

**Eastern CT includes the Hartford, Windham and Central regions of Connecticut**

**Highlights**
- University of St. Joseph Pharmacy School orientation.
- Prudential telecommute meeting
- Goodwin & Shipman joint event with CTfastrak
- Held New Partner meeting with CT Convention & Sports Bureau to discuss parking alternatives for their facilities in Hartford

**Events**
- Asnuntuck Comm. College
- Aetna
- Branford Hall (Windsor)
- Capital Community College
- Connecticare
- CT Convention and Sports Bureau
- Eastern CT State University
- Goodwin College
- Hartford Hospital
- Hartford Steam Boiler
- Lincoln Culinary Institute (Hartford)
- Middletown Area Transit
- New Britain Downtown District
- Quinebaug Valley Comm. College (Willimantic)
- University of St. Joseph School of Pharmacy
- State of Connecticut (Multiple Agencies)

**Meetings**
- University of St. Joseph School of Pharmacy
- University of Saint Joseph
- Trinity College
- Tunxis Comm. College

**Regional Worksite Highlights**
- Manchester Community College
- Lincoln Culinary Institute (Hartford)
- Hilton
- Hartford Steam Boiler
- Hartford Hospital
- Goodwin College
- Eastern CT State University
- Dept of Children and Families
- DEEP (New Britain & Hartford)
- CTfastrak
- CT Children’s Medical Center
- Central CT State University
- Capital Community College
- Branford Hall (Windsor)
- Aetna

- UConn Health Center
- UConn Greater Hartford
- Tunxis Community College
- Town of Hamden
- Town of Enfield
- Stone Academy (East Hartford)
- State of Connecticut
- Shipman & Goodwin
- Prudential
- New Britain Downtown District
Southern CT includes Middlesex and southern CT coastal regions

Regional Worksite Highlights

- C & S Wholesale Warehouse vanpool interest for 1000+ employees
- New partner meeting with Hallmark Distribution. October Event planned

Events
- City of New Haven
- Fusco Corporation
- Gateway Community College
- General Cable
- University of New Haven
- Pratt & Whitney - Middletown
- Lawrence + Memorial Hospital
- Lincoln Life Insurance
- Mystic Aquarium
- GoNHGO
- Rowley Spring & Stamping
- Southern CT State University
- C & S Wholesale Groceries
- Albertus Magnus

Meetings
- Wesleyan University
- University of New Haven

Highlights
- **Pratt and Whitney / vRide** vanpool strategy meeting
- Strengthening ties to New London & Norwich-based area transit agencies, 9 Town Transit and Southeast Area Transit
- Met with stakeholder at New Britain and New Haven Downtown Districts

The Kennedy Center, Inc.
Southern CT State University
Rowley Spring & Stamping
Pratt and Whitney - Middletown
Mystic Aquarium
Lawrence + Memorial Hospital
Hallmark Distribution
Gateway Community College
Fusco Corporation
City of New Haven
C&S Wholesale Groceries
Regional Worksite Highlights

**Western CT** includes Litchfield, Housatonic, Bridgeport & Stamford regions.

**Highlights**
- Special Outreach to Large Employers in the region:
  - RBS: Events
  - Norwalk Hospital
  - Stamford Hospital
  - Greenwich Hospital
  - Purdue Pharma
  - Dooney Bourke
  - Encompass
  - UTC Aerospace
  - Ceci Brothers
  - Brookside Group

- Quarterly carpool parking space raffle at Cartus
- **Stone Academy** ‘10 Trip’ bus pass raffle donated by Barbara Kalosky of Northeast Transportation

**Events**
- UCONN-Stamford
- University of Bridgeport
- Waterbury Board of Education
- Stone Academy (Waterbury)
- St. Vincent's Medical Ctr
- Norwalk Community Technical College
- Kennedy Center
- Hunt Companies
- Housatonic Community College
- Deloitte & Touche
- City of Waterbury
- City of Stamford
- Cheshire Public Schools
- Cartus
- BLT Management, LLC

**Meetings**
- Council of Governments of the Central Naugatuck Valley
- Bridgeport Public Schools
- BELIMO Aircontrols
  - Bigelow Tea
  - City of Bridgeport
  - City of Danbury
  - City of Derby
  - City of Shelton
  - City of Waterbury
  - Comet Technologies
  - CT Transit
  - NBC Sports
  - Nestle Waters
  - Nyala Farms
  - IQ Strategies
  - IHARTTransit
  - Dooney & Bourke

- Encompass Digital Media
- Farmington Pharma
- Greater Bridgeport Transit
- Greenwich Investment Mgmt.
- Harman International
- Health-Tech Solutions
- Macy’s Logistics
- Marcus Partners
- Naugatuck Valley Community College
- Newtown High School
- North East Transportation Co
- NW CT Cham. of Commerce
- Oracle Corporation
- Reckson/SL Green
Customer Inquiry Details:

- **4,532 Total** Inquires into CTrides (an increase of 5% from the previous quarter)
  
  - **2,658 inbound calls** - Including 12 callers using Spanish as their primary language and 5 from people with disabilities
  
  - **Responded to 933 email inquiries**
  
  - **Made 647 marketing and Informational outbound calls**
  
  - **Facilitated 294 live chats**
  
- **Provided 124 Guaranteed Rides** to 85 monthly van, 36 express bus commuters and 3 Shore Line East train riders, 1 Metro-North rail shuttle rider

- **Sent 15 trial bus passes to commuters** meeting the program’s Trial Ride criteria

- **A follow-up survey** for the quarter netted the following results: 10 follow-up survey respondents, 10 used the pass, 10 will continue to use transit and 10 rated service 4-5 out of 5

---

**Customer Service & Operations**

This quarter, the Customer Service Team initiated an email follow-up survey to replace the preceding mode using outbound calling for the Trial Pass program. This change was an effort to see if the response rate for the survey would increase.

Previously, the team had found phone calls to program users (made during work hours) yielded a small amount of feedback. The hope is that email will be a more convenient way for users to respond and the monthly data will increase. The secondary goal is to free-up more operator time, as the call volume had increased 5% this quarter.

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**3rd Quarter 2014**

- **2,658 — Inbound Calls**
- **647 — Outbound Calls**
- **294 — Online Chats**
Commuter Rewards Program

The Commuter Reward program added 1,492 new members in the third quarter of 2014. Most of these members were the result of CTRides outreach at Partner worksites.

Additionally this quarter, many software updates were launched on the Commuter Reward website to increase functionality and enhance the member experience.

Included in the versions 7.5.0 through 7.5 launched, were the following:

- Updates to over 530 database indexes
- Recording of multi-mode trips
- Dashboard reporting of multi-mode trips
- Added warning message for users trying to record unusually long trips
- Added auto-scrolling of rewards to show the reward last viewed
- Addressed database connectivity issues related to site performance
- Updated warning messages for long trips
- Updated dashboard charts
- Email delivery improvements
- SEO improvements with new site map and improved indexing
- Initiated validation process for recurring trips
- Miscellaneous other minor bug fixes

Finally, on-site meeting / training was conducted for new staff with a walk through of the reward website and its various tools.
CTrides Telecommute Program

To keep the CTrides.com content on its website fresh, the Telecommute specialists have added a series of three recorded webinars hosted earlier in the year.

These audio/visual presentations provide a resource for employers wanting to update their knowledge of current telecommuting best practices, but were unable to attend the live lectures this summer.

Also, to consolidate all commute resources under one domain, CTrides has moved the telecommute content previously housed on its own independent site (TelecommuteCT.com) onto the new CTrides.com website. This way, a complete range of commute services can be found in one location.

Next quarter, the telecommute specialists will be retooling the telecommute curriculum to ensure it’s in-synch with the evolving trends in the Connecticut business marketplace.

The newest of these trends, adopting ad-hoc telework vs full-time, appears in many recently published national studies. Currently, the approximate breakdown of telecommute programs offered at worksites today is:

- Ad hoc telework (83%)
- Monthly telework (one day or more) (56%)
- Weekly telework (one day or more) (52%)
- Full-time telework (34%)

Client Activity

- Yale New Haven Health Services, North Haven/Stratford: Discussions with senior staff members in preparation for briefing of IT Managers. Two training sessions held for IT managers for pilot rollout in October. Asked to be part of telecommute expansion team. Review of pilot and progress with selection in preparation for roll out of IT department phase-in.

- Prudential, Hartford: Cross promotion client from CTrides Outreach. Presentation in August. Meeting to discuss engagement strategy for Alternative Work Arrangement program (AWA) and meeting goal of shared cubicles. Continued work with HR team: documentation reviewed and discussed towards solution for company growth exceeding their current real estate.

- Girl Scouts of Connecticut, North Haven/Hartford: Inclement weather policy and consultation as follow-up to initial presentation in June. Future meetings planned.

- Connecticare, Farmington: Training module for HR Director in support program expansion.

- CSMS, Shelton: Consulted on best practices and management training for physician’s office offering telecommuting to existing employees, as well as being used as a recruitment option.
As of the 3Q 2014, there are more than 237 businesses, agencies and municipalities partnered with CTrides — New Partners highlighted in bold

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<td>Framework, LLC</td>
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95. Hughes Health and Rehabilitation  
96. IKEA - New Haven  
97. Job Corps New Haven  
98. Junior Achievement  
99. Kimberly Hall Healthcare  
100. Lawrence + Memorial Hospital  
101. Legrand Ortronics  
102. LIMRA  
103. Lincoln Culinary Institute (Hartford)  
104. Lincoln Life Insurance/Harbor Group Management  
105. Lincoln Technical Institute (New Britain)  
106. Litchfield Public Schools  
107. Lord Chamberlain Nursing Center  
108. Lowe’s Distribution Center  
109. Macy’s Logistics & Operations  
110. Macy’s.com  
111. Malkin Properties  
112. Manchester Community College  
113. Marrakech  
114. MassMutual  
115. Memory Corporation  
116. Mercy Community Health  
117. Middlesex Community College  
118. Middlesex Community College (Meriden Campus)  
119. Middlesex Hospital  
120. Middletown Downtown Business District  
121. Milford Chamber of Commerce  
122. Moore Medical  
123. Morgan Stanley  
124. Mystic Aquarium  
125. Naugatuck Valley Community College  
126. New Britain CT Works Center  
127. New Britain Downtown District  
128. Newton-Foster Home Care Agency  
129. Newtown High School  
130. Newtown Public Schools  
131. Northeast Utilities  
132. Northeastern Connecticut Council of Governments  
133. Northeastern CT Transit District  
134. Northwest Connecticut Chamber of Commerce  
135. Norwalk Community Technical College  
136. Norwalk Transit  
137. Oracle Corporation  
138. Orange Transportation Management Association  
139. Pratt & Whitney - Middletown  
140. Pratt and Whitney - East Hartford  
141. Prides Corner Farms Inc  
142. Projects Inc  
143. Prudential  
144. PULSE  
145. Purdue Pharma  
146. Quinebaug Valley Community College  
147. Quinebaug Valley Community College (Willimantic Center)  
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152. Saint Francis Hospital  
153. SARAH Inc.  
154. Seabury Retirement Community  
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163. Southwest Community Health Center  
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165. Stamford Chamber of Commerce  
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167. Starwoods Hotel  
168. Stone Academy (East Hartford)  
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170. Sunlight Solar Energy
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<th>Appendix A: Partner List</th>
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