



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

SCRCOG MEETING NOTICE & AGENDA

July 23, 2014 – 10:00 A.M.

**Location: 127 Washington Avenue, 4th Floor West
North Haven, CT 06473**

Full agenda materials can be found at our website – www.scrcog.org

1. Call to Order and Introductions – *Mayor Scott Jackson, Chairman*
2. **Presentation: Brief Demos of Veoci Emergency Management Software (now available to SCRCOG members), and asset management and permitting software (future possibilities)** – *Naiara Azpiri, Sukh Grewal and Nathaniel Lane, Grey Wall Software*
3. Adoption of 6/25/14 SCRCOG Minutes – *First Selectman Fillmore McPherson, Secretary* Pages 2-5
4. Treasurer’s Report for month ending 6/30/14 – *Mayor Benjamin Blake, Treasurer* Pages 6-7
5. Transportation Committee Report – *Mayor William Dickinson, Chairman* Pages 8-15
Adopt Resolution to approve 2012-2015 TIP Amendment Twenty Seven Pages 14, 15
6. Resolution authorizing Executive Director to sign Nutmeg Network Connection Grant Award (\$29,300) Page 16
7. Resolution Authorizing Executive Director to Sign Hurricane Sandy Resiliency Grant Award (\$700,000) Page 17
8. Authorization to Increase Funding by \$6,500 for Jobs Access and Transit Study Pages 18, 19
9. Authorization to Engage JM Government Consulting as a Consultant for Shared Services Implementation Pages 20-23
for up to \$10,000
10. Congressional Report – *Louis Mangini, Legislative Aide to U.S. Rep. Rosa DeLauro and Riju Das, Aide to Senator Richard Blumenthal*
11. SCRCOG Executive Director’s Report – *Carl Amento, Executive Director*
12. REX Development Report – *Ginny Kozlowski, REX Development* Page 24
13. DESPP/ DEMHS Report – *John B. Field, Jr., Region 2 Coordinator* Pages 25, 26
14. RPC Action Table for July Pages 27, 28
15. Regional Cooperation /Other Business
16. Adjournment

The agenda and attachments for this meeting are available on our website at www.scrcog.org. Please contact SCRCOG for copy of agenda in a language other than English. Auxiliary aids/services and limited English proficiency translators will be provided with two week’s notice.

"Necesidades especiales: Audio de circuito cerrado para personas con deficiencia auditiva y/o intérprete de lenguaje de signos y traductor para personas con dominio limitado del inglés; son proporcionados por aviso a dos semanas de anticipación. Agenda puede solicitarse en un idioma distinto al inglés contactando a SCRCOG."

127 Washington Avenue, 4th Floor West, North Haven, CT 06473

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SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS

Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
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Carl J. Amento, Executive Director

TO: **SCRCOG Board**
FROM: **First Selectman Fillmore McPherson, Secretary**
DATE: **July 16, 2014**
SUBJECT: **SCRCOG Minutes of June 25, 2014**

Present:

Branford	First Selectman James Cosgrove
East Haven	Arthur DeSorbo, <i>proxy for Mayor Joseph Maturo</i>
Hamden	Mayor Scott Jackson – Chairman
Guilford	First Selectman Joseph Mazza
Madison	First Selectman Fillmore McPherson – Secretary
Meriden	Larry Kendzior, <i>proxy for Mayor Manuel Santos</i>
Milford	Mayor Benjamin Blake – Treasurer
North Branford	Michael Paulhus, <i>proxy for Mayor Anthony Candelora</i>
North Haven	First Selectman Michael Freda – Vice Chairman
Wallingford	Donald Roe, <i>proxy for Mayor William Dickinson</i>
West Haven	Mayor Edward O’Brien
Woodbridge	First Selectwoman Ellen Scalettar
SCRCOG Staff	Carl Amento – Executive Director , Stephen Dudley, James Rode, Albert Ruggiero, Eugene Livshits, Christopher Rappa, Alana Keegan (intern)

Guests: Jamie Caplan, *Jamie Caplan Consulting, LLC*; Miriam Brody, *Hamden-North Haven League of Women Voters*; Mary Bigelow, *Greater New Haven Transit District*; Ginny Kozlowski and Barbara Malmberg, *REX Development*; Lou Mangini and Marina Sachs, *Office of U.S. Rep. Rosa DeLauro*; Matthew Nemerson, *City of New Haven*; Lori Vitagliano, *Regional Water Authority*; Thomas Cariglio, *United Illuminating*; Betsy Yagla, *Town of Woodbridge*; Fire Chief Richard Heidgerd, *Town of Wallingford*; Andrew Ciriolo, *Town of North Haven*

1. **Call to order and Introductions** –
Chairman Scott Jackson called the meeting to order at 10:10 a.m. All present introduced themselves.
2. **Presentation: SCROG Multi-Jurisdiction Hazard Mitigation Plan** –
Jamie Caplan of Jamie Caplan Consulting, LLC presented a summary of the SCRCOG Multi-Jurisdiction Hazard Mitigation Plan. A summary of the report was contained in the agenda packet at pages 2-3.
3. **Adoption of May 28, 2014 SCRCOG meeting minutes** –
First Selectman McPherson presented the minutes as shown on Pages 4-6 of the agenda packet. First Selectman McPherson moved that the minutes be approved. First Selectman Freda seconded the motion. It was approved by all, except First Selectman Cosgrove, Mayor O’Brien, Arthur DeSorbo, Michael Paulhus, Larry Kendzior and Donald Roe who abstained.

4. **Treasurer's Report for month ending May 31, 2014** –

Mayor Blake presented the Treasurer's Report which was included in the agenda packet at pages 7-8. The balance sheet shows that we have \$436,049 in cash and investments and \$228,169 due from CT DOT for transportation planning. Expenses seemed appropriate for the month. Mayor Blake moved for acceptance of the Treasurer's Report. First Selectman Mazza seconded the motion, which carried unanimously.

5. **Transportation Committee Report** –

Senior Transportation Planner Stephen Dudley presented the Transportation Committee Report contained on pages 9-25 of the agenda packet. First Selectman Mazza moved for the approval of 2012-2015 TIP Amendment Twenty Six. The resolution is found on pages 22-23 of the agenda packet. First Selectman McPherson seconded the motion. It passed unanimously.

Mr. Dudley also reviewed the priorities approved by the Transportation Committee for the FTA Section 5310 Enhanced Mobility for Seniors Program. Those priorities are detailed on pages 24-25 of the agenda packet. First Selectman McPherson moved for approval of the priorities. First Selectman Cosgrove seconded the motion. It was approved unanimously.

6. **Resolution Re: Planning Study Consulting Services FY 2015** –

Executive Director Amento explained that there were 18 applicants to conduct 10 transportation studies worth over \$900,000. The five-member selection panel consisted of Bijan Notghi of New Haven, Bob Bass of Meriden, Jonathan Bodwell of North Haven, John Thompson of Wallingford, and Executive Director Amento. Stephen Dudley moderated and organized the interviews. Nine consulting firms were selected to perform the ten studies. The selections and the resolution are on page 26 of the agenda packet. Mayor Jackson moved to approve the resolution. First Selectman Cosgrove seconded the motion. All were in favor.

7. **Resolution Authorizing the Executive Director to sign Agreement with The Kennedy Center for the Mobility Ombudsman Program** –

Executive Director Amento noted that there were 3 applicants for the project, who were interviewed by a panel of paratransit providers and himself, and The Kennedy Center, which conducts a similar program in southwestern Connecticut, was selected. Mayor Jackson moved for approval of the resolution. First Selectman Cosgrove seconded the motion, and it was approved unanimously.

8. **Resolution Authorizing the Executive Director to sign Nutmeg Network Service Agreement** –

The resolution is on page 28 of the agenda packet. First Selectman McPherson moved for approval of the resolution. First Selectman Mazza seconded the motion. It was approved unanimously.

9. **FY 2014 Budget Amendment #3** –

Executive Director Amento reviewed the budget amendment found on pages 28-31 of the agenda packet. The budget revision increases the overall budget for the current year by a net amount of \$6,348, which was a carryover of the amount allocated to the Shared Services Study from the previous year. The other changes to the budget result in a "wash" and involve re-allocation of unused appropriation for the Envision New Haven project. Mayor Jackson moved for approval of the budget amendment. First Selectwoman Scalettar seconded. All were in favor.

10. **SCRCOG Committee Nominations/Assignments** –

Nominating Committee Chairman McPherson reported that only one member had volunteered to serve on one of the new committees. The description of the committees was distributed, and volunteers were asked to contact Chairman McPherson or Executive Director Amento.

11. **Congressional Report** –

Lou Mangini from Representative DeLauro’s Office reported that a third round of Hurricane Sandy coastal resilience funding in the amount of \$10.5 million is now in a public comment period. There is no guidance issued yet, but he will monitor it and continue to report to SCRCOG.

12. **SCRCOG Executive Director’s Report** –

Executive Director Amento reported that SCRCOG’s grant application for \$700,000 has been approved by the U.S. Department of the Interior (National Fish and Wildlife Foundation). The grant to promote coastal resilience, submitted in partnership with The Nature Conservancy and the Greater Bridgeport Regional Council, was one of 54 projects selected from 375 applications submitted for Hurricane Sandy Coastal Resiliency. The grant will benefit SCRCOG’s seven coastal communities and three communities in the Greater Bridgeport area. SCRCOG has now received almost \$2 million in grants since 2010. A copy of the press release regarding the grant award was distributed.

The three-year NY-CT Sustainable Communities Initiative has drawn to a close. SCRCOG was a partner in this \$3.5 million multi-regional planning effort. A summary description of the “Implementation Plan for Sustainable Development on the New York-Connecticut Region” was distributed as well as a link to the complete report. The Initiative also funded the development of the “New Haven Union Station Transit-Oriented Development Plan”.

A decision regarding SCRCOG’s application for further state funding for its Regional GIS Program should be announced in August.

The Town of Woodbridge had inquired if other towns would be interested in sharing the services of a consultant arborist to monitor the tree-trimming practices and represent the town and residents’ interests with regard to proposed utility tree-trimming. Mayor Jackson indicated that his town had formed a citizens’ Tree Commission and that his staff was preparing an RFP for a consultant arborist for the same purpose. Executive Director Amento indicated that he would coordinate and facilitate sharing of information among the several towns that expressed interest.

Executive Director Amento introduced Alana Keegan, a recent graduate of Muhlenberg College who has begun work at SCRCOG as an intern.

13. **REX Development Report** –

Executive Director Ginny Kozlowski reviewed her report which was distributed at the meeting. She reported that REX had been awarded a \$70,000 capacity-building grant from EDA, which brings the total of awarded grants to REX to \$500,000 so far this year. Applications for brownfields cleanup grants are due by Monday. The brownfields assessment application deadline has been extended to July 11th. On Friday at noon, Casey Pickett from the DECD will be speaking at the REDFO meeting at noon at the Hubcap co-working space at 13 Center Street in Wallingford.

14. **DESPP/ DEMHS Report** –

John Field, Region 2 Coordinator was not in attendance, but in an e-mail to Executive Director Amento, he extended his “sincere appreciation for all Region 2 cities/towns that participated in the Governor’s Annual Exercise on June 21 and 23”.

15. **RPC Action Table for June** –

The RPC Action Table for June was reviewed.

16. **Regional Cooperation/ Other Business** –

None

17. **Adjournment** –

Mayor Jackson moved for adjournment. First Selectwoman Scalettar seconded the motion and all approved. The meeting adjourned at 11:35 a.m.

Respectfully submitted,

First Selectman Fillmore McPherson, Secretary

BALANCE SHEET - June, 2014

ASSETS	
Cash and Investments	
First Niagara Bank	362,787
Connecticut Short-Term Investment Fund - SCRCOG	155,485
Start Bank	100,000
Total Cash and Investments	618,272
Accounts Receivable	
Connecticut Department of Transportation	56,526
RPA - Sustainable Communities	2,569
OPM - RPI Grants	22,147
Amount for Accrued Leave	12,815
Pre-Paid Expense & Other Receivables	50,389
Total Accounts Receivable	144,445
Property and Equipment	
COG Equipment	34,468
Total Property & Equipment	34,468
TOTAL ASSETS	797,183

LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts Payable	18,313
Accrued Payroll Taxes	694
Deferred Revenue - GIA	6,000
RPI Grant - GIS Project	0
RPI Grant - Shared Services	0
Total Current Liabilities	25,007
Fund Balance	
Fund Balance - July 1, 2013	691,817
Amount for Accrued Leave	12,815
Investment in Equipment	34,468
Change in Fund Balance	33,077
Fund Balance - June, 2014	772,177
TOTAL LIABILITIES AND FUND BALANCE	797,183

Statement of Resources and Expenditures - June, 2014

<i>Resources</i>	<i>FY 14 Budget</i>	<i>Month of June, 2014</i>	<i>To Date</i>
Municipal Contribution	153,700	12,808	153,700
<i>SCRCOG Reserves - FY12/13 Transportation Match</i>	11,810	0	0
<i>SCRCOG Reserves - (for ROOF)</i>	10,000	0	10,000
ConnDOT - Transportation Planning			
<i>U.S. Dept of Transportation</i>	909,015	44,305	682,269
<i>U.S. Dept of Transportation - FY12/13</i>	94,480	0	0
<i>Connecticut Dept of Transportation</i>	113,627	5,538	85,284
<i>Connecticut Dept of Transportation - FY12/13</i>	11,810	0	0
Connecticut Office of Policy & Management			
<i>Regional Planning</i>	125,000	10,000	119,000
<i>RPI Grant - GIS Project</i>	374,800	14,632	168,785
<i>RPI Grant - Shared Services</i>	47,271	0	47,271
Federal Emergency Management Agency			
<i>Hazard Mitigation Plan</i>	60,400	0	25,302
<i>Municipal - In-Kind Contribution</i>	7,177	0	0
Sustainable Communities Grant			
<i>Sustainable Communities Reg Planning Grant</i>	21,100	0	13,704
Interest	1,200	21	248
TOTAL	1,941,390	87,305	1,305,762

<i>Expenses</i>	<i>FY 14 Budget</i>	<i>Month of June, 2014</i>	<i>To Date</i>
Total Labor - Salaries & Benefits	638,683		635,841
<i>Salaries</i>		36,139	443,461
<i>Fringe Benefits</i>		6,299	192,379
Travel	8,300	346	6,564
Data Process	45,400	1,443	17,335
General Operations	171,085		149,532
<i>Rent</i>		0	101,719
<i>Postage & Telephone</i>		563	3,838
<i>Office Supplies</i>		357	1,361
<i>Equipment Maintenance</i>		2,321	15,783
<i>Publications</i>		0	1,828
<i>Insurance & Professional Services</i>		0	12,912
<i>Meeting Expenses & Advertising</i>		286	7,892
<i>Miscellaneous & Equipment Use</i>		48	685
Transportion Consultants	520,100	0	232,387
FEMA - PreDisaster Mitigation Plan	35,000	0	34,989
ROOF - Regional Foreclosure Protection	10,000	0	10,000
Regional GIS Program	194,300	11,835	92,055
Regional GIS Program - Orthoimagery	42,907	0	42,907
Shard Services Study	47,000	0	44,324
Regional Jobs Access Study	12,000	0	0
Municipal Shared Services - Operations Study	600	0	19,000
Contingencies	216,016	0	0
TOTAL	1,941,390	59,916	1,265,933

South Central Regional Council of Governments
2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM
Amendment Number 27

- Project** 0014-0177 2011-A21-1 **Replace Bridge 02675 over Sybil Creek**
Changes Amendment 27 moves Rights Of Way funding from FY14 to FY15
Reason Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year
- Project** 0014-0184 2012-A11-1 **Shoreline Greenway Branford**
Changes Amendment 27 moves Final Design Phase funding from FY14 to FY15
Reason Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year
- Project** 0043-0129 2012-A10-3 **Bike/Ped East Haven Shoreline Greenway Trail**
Changes Amendment 27 moves Final Design Phase funding from FY14 to FY15
Reason Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year
- Project** 0092-0522 2007-049 **I-95 West River Bridge BR#00163A**
Changes Amendment 27 moves funds from FYI to FY14
Reason Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year
- Project** 0427-AXXX 2010-006 **GNHTD Administrative Capital Program**
Changes Amendment 27 moves funds from FY13 to FY14
Reason Action necessary based on a revised schedule. In order for funds to be obligated they must be shown in the appropriate fiscal year

South Central Regional Council of Governments
 FFY2012-FFY2015 Transportation Improvement Program
 Amendment 27

State Project 0014-0177

SCRCOG # 2011-A21-1

Municipality Branford

Proposed

Project Name Replace Bridge 02675 over Sybil Creek

Description Project for the Replacement of Bridge 02675 which carries Rte 146 over Sybil Creek. Only ROW phase at this time

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>	
STPNH	ROW	Federal			66			
		State				16		
STPA	CON	Federal				2,240		
		State				560		
Total Cost	\$2,882		0	0	0	82	2,800	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>	
STPNH	ROW	Federal				66		
		State				16		
STPA	CON	Federal				2,240		
		State				560		
TIP Funds	\$2,882		0	0	0	0	2,882	0

Amendment Notes

FY10 TIP Amend 21 introduces new project. FY12 TIP Amendment 5 increases ROW funds. FY12 Amend 10 moves ROW to FY13. FY12 TIP Amend 14 changes STPA to STPNH. FY12 TIP Amend 23 moves out project schedule out one year and increases ROW funds. FY12 TIP Amend 27 moves ROW to FY15

South Central Regional Council of Governments
 FFY2012-FFY2015 Transportation Improvement Program
 Amendment 27

State Project 0014-0184

SCRCOG # 2012-A11-1

Municipality Branford

Proposed

Project Name Shoreline Greenway Branford

Description Project for the construction of a 3,000 ft trail in Branford to run from Young's Pond Park to existing trail adjacent to Tilicon Rd

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>	
HPP	PD	Federal		60				
		Local		15				
	FD	Federal				70		
		Local				18		
	CON	Federal					364	
		Local					236	
	Total Cost	\$763	0	0	75	88	600	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>	
HPP	PD	Federal		60				
		Local		15				
	FD	Federal				70		
		Local				18		
	CON	Federal					364	
		Local					236	
	TIP Funds	\$763	0	0	75	0	688	0

Amendment Notes

FY 12 TIP Amend 11 adds new Project. FY12 TIP Amend 23 Adjusts schedule and funding amounts FY12 TIP Amend 27 moves FD to FY15

South Central Regional Council of Governments
 FFY2012-FFY2015 Transportation Improvement Program
 Amendment 27

State Project 0043-0129

SCRCOG # 2012-A10-3

Municipality East Haven

Proposed

Project Name Bike/Ped East Haven Shoreline Greenway Trail

Description Project is for design and construction of 4,800 ft Shoreline Greenway Trail in East Haven. This section is from Spray park on Cosey Beach Ave to D.C Moore School

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>	
HPP	PD	Federal		64				
		Local		16				
	FD	Federal				64		
		Local				16		
	CON	Federal					308	
		Local					222	
	Total Cost	\$690	0	0	80	80	530	0

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>	
HPP	PD	Federal		64				
		Local		16				
	FD	Federal				71		
		Local				18		
	CON	Federal				308		
		Local				222		
	TIP Funds	\$699	0	0	80	0	619	0

Amendment Notes

FY12 Amend 10 introduces new project. FY12 TIP Amend 18 moves FD to FY14 and add CON for FY15 FY12 TIP Amend 27 moves FD to FY15

South Central Regional Council of Governments
 FFY2012-FFY2015 Transportation Improvement Program
 Amendment 27

State Project 0092-0522

SCRCOG # 2007-049

Municipality New Haven

Proposed

Project Name I-95 West River Bridge BR#00163A

Description Replacement of the I-95 bridge over West River in West Haven/ New Haven. Project includes Reconstruction of 4,700 Ft of I-95 as well as interchanges #44 (Kimberly Ave) and #45 (Rte 10)

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
NHPP-BRX	CON AC-Entry			0			
	Federal			45,000	31,000	50,000	163,000
	State			5,000	4,000	6,000	18,111
Total Cost	\$322,111	0	0	50,000	35,000	56,000	181,111

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
NHPP-BRX	CON AC-Entry			0			
	Federal			45,000	61,000	50,000	31,980
	State			5,000	6,777	6,000	3,554
TIP Funds	\$209,311	0	0	50,000	67,777	56,000	35,534

Amendment Notes

FY07 TIP Amend 6 introduces project. FY07 TIP Amend 18 moves AC Entry from FFY08 to FFY09, deletes FFY09 funds and increases FYI funding. FY10 TIP moves project to FYI. FY12 TIP Amend 10 moves project to current TIP. FY12 TIP Amend 16 changes funding source to NHPP-BRX. FY12 TIP Amend 27 moves funds from FYI to FY14

South Central Regional Council of Governments
 FFY2012-FFY2015 Transportation Improvement Program
 Amendment 27

State Project 0427-AXXX

SCRCOG # 2010-006

Municipality Regional

Proposed

Project Name GNHTD Administrative Capital Program

Description Transit District's Administrative Capital Funds for purchase of utility vehicles, vehicle parts, computer hardware, equipment, etc used to support Transit operations

Current TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
5307C	OTH	Federal	200	292	240	240	160
		State	50	73	60	60	40
Total Cost	\$1,415	0	250	365	300	300	200

Proposed TIP Funding (In Thousands)

<i>Funding</i>	<i>Phase</i>	<i>Prior</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>FYI</i>
5307C	OTH	Federal	200		532	240	160
		State	50		133	60	40
TIP Funds	\$1,415	0	250	0	665	300	200

Amendment Notes

FY12 TIP includes ongoing project. FY12 TIP Amend 27 moves funds from FY13 to FY14



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Planning for Our Region's Future

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Carl J. Amento, Executive Director

Resolution

Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program Amendment Twenty Seven

Whereas: U.S. Department of Transportation “Metropolitan Planning Regulations” (23 *CFR* 450) prescribe that each metropolitan planning organization maintain a financially constrained multi-modal transportation improvement program consistent with a *State Implementation Plan for Air Quality (SIP)* conforming to both U.S. Environmental Protection Administration-established air quality guidelines and *SIP*-established mobile source emissions budgets; and

Whereas: The Council, per 23 *CFR* 450.324 and in cooperation with the Connecticut Department of Transportation (ConnDOT) and public transit operators and relying upon financial constraints offered by ConnDOT, adopted a *Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program* on January 25, 2012, after finding the *Program* conforming per U.S. Environmental Protection Administration (U.S. EPA) final conformity rule (40 *CFR* 51 and 93) and relevant Connecticut Department of Transportation air quality conformity determinations: *Air Quality Conformity Reports: Fiscal Year 2012-2015 Transportation Improvement Program* and the Region’s *Long-Range Transportation Plans—2011 to 2040, (April, 2011)*; and

Whereas: The Council, on January 25, 2012, indicated that periodic *Program* adjustment or amendment was possible; and

Whereas: Projects referenced in the *Program* amendment (below) are consistent with the region’s long-range transportation plan (*South Central Regional Long Range Transportation Plan—2011 to 2040, (April, 2011)*); and

Whereas: Council *Public Participation Guidelines: Transportation Planning* have been observed during the development of the proposed *Program* amendment (below); and

Whereas: By agreement between the Council and the Connecticut Department of Transportation, public involvement activities carried out by the South Central Regional Council of Governments in response to U.S. Department of Transportation metropolitan planning requirements are intended to satisfy the requirements associated with development of a *Statewide Transportation Improvement Program* and/or its amendment; and

Whereas: Council of Governments’ review of transportation goals, projects and opportunities may result in further adjustment or amendment of the *Program*.



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Carl J. Amento, Executive Director

Resolution

Fiscal Year 2012-Fiscal Year 2015 Transportation Improvement Program Amendment Twenty Seven (continued)

Now, Therefore, Be It Resolved By the Council of Governments:

The *Program Amendment Twenty Seven* shall be transmitted to the Connecticut Department of Transportation, for inclusion in the *State Transportation Improvement Program*

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the South Central Regional Council of Governments on **July 23, 2014**

Date: **July 23, 2014** .

By: _____
First Selectman Fillmore McPherson, Secretary
South Central Regional Council of Governments



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Carl J. Amento, Executive Director

***Resolution Authorizing Executive Director to Sign
Nutmeg Network Connection Notice of Grant Award***

Whereas: The South Central Regional Council of Governments (SCRCOG) applied for and has been awarded a \$29,300 State Regional Performance Incentive Program Grant to fund the infrastructure costs associated with connecting the SCRCOG offices to the Nutmeg Network, the state’s fiber-optic network; and

Whereas: The Connecticut Department of Policy and Management requires a fully executed Notice of Grant Award prior to the commencement of work under the grant;

Now, Therefore, Be It Resolved By the Council of Governments:

The South Central Regional Council of Governments’ Executive Director, Carl J. Amento, is hereby authorized to sign the Nutmeg Network Connection Notice of Grant Award.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certified that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on July 23, 2014.

Date: July 23, 2014

By: _____

Fillmore McPherson, Secretary
South Central Regional Council of Governments



SOUTH CENTRAL REGIONAL COUNCIL OF GOVERNMENTS
Planning for Our Region's Future

Bethany Branford East Haven Guilford Hamden Madison Meriden Milford
New Haven North Branford North Haven Orange Wallingford West Haven Woodbridge

Carl J. Amento, Executive Director

***Resolution Authorizing Executive Director to Sign
Hurricane Sandy Coastal Resiliency Grant Award***

Whereas: The National Fish and Wildlife Foundation sponsored a competitive RFP solicitation for Coastal Resiliency Assessment, Community Coastal Resiliency Planning and Project Planning and Design in the geographic area affected by Hurricane Sandy;

Whereas: The South Central Regional Council of Governments (SCRCOG) formed a partnership with the Greater Bridgeport Regional Council and The Nature Conservancy to apply for a grant, which would enable the three organizations to develop a Regional Coastal and Watershed Resiliency Plan for the Greater Bridgeport and Greater New Haven regions which would comprehensively assess and advance resiliency opportunities at municipal and regional scales to reduce risk to the 591,000 residents along 10 coastal municipalities and increase the viability of natural ecosystems along a significant portion (approximately 30%) of Connecticut's coastline; and

Whereas: SCRCOG, as the lead applicant, has been awarded a \$700,000 National Fish and Wildlife Foundation Grant to develop a Regional Coastal and Watershed Resiliency Plan;

Now, Therefore, Be It Resolved By the Council of Governments

The South Central Regional Council of Governments' Executive Director, Carl J. Amento, is hereby authorized to sign the National Fish and Wildlife Foundation Grant Award to fund the costs of creating a Regional Coastal and Watershed Resiliency Plan.

Certificate:

The undersigned duly qualified and acting Secretary of the South Central Regional Council of Governments certified that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the SCRCOG on July 23, 2014.

Date: July 23, 2014

By: _____

Fillmore McPherson, Secretary
South Central Regional Council of Governments

AGENDA ITEM #8

Authorization to Increase Funding by \$6,500 for Jobs Access and Transit Study

During the second half of FY 2013-14, SCRCOG authorized funding of \$12,000 for a Jobs Access and Transit Study. DataHaven, with assistance from CT Economic Resource Center (CERC), has been conducting the study. A Working Group, consisting of representatives of SCRCOG, the NAACP of Greater New Haven, and the Regional Workforce Alliance, has been actively involved in the oversight of the study.

The study has included interviews of workforce agencies in the region and of participants served by the state's CTWorks employment program, interviews of focus group participants representing the diversity of workers in the Greater New Haven area, and extensive collection and analysis of economic, geographic and workforce data.

The Working Group has suggested that the study be expanded to include additional meetings, a survey, additional data analysis, and an expanded final report. Attached is the proposal from DataHaven to complete this additional work for \$18,500, or \$6,500 more than the originally-approved allocation. The \$6,500 can be appropriated from the approved FY 2015 SCRCOG budget from an allocation of \$32,000 derived from the state OPM grant for Regional Planning.

CONSULTING AGREEMENT

For Jobs Access and Transit Study between DataHaven and South Central Regional Council of Governments (SCRCOG)

Suggested Amendments, July 10, 2014

Based on the successful results of meetings held to date between the SCRCOG, NAACP, and Workforce Alliance Working Group on jobs and transportation access, and DataHaven, we propose the following amendments to our March 2014 agreement.

Fixed Fees

Current fees, inclusive of all labor, overhead, expenses, and profit, are limited to \$12,000. We propose to increase this cost limit to \$18,500 based on projected additional labor and graphic design costs in order to account for the Scope of Work additions noted below.

End Date

Items referring to term and schedule of work will be extended to October 31, 2014.

Scope of Work additions

1. To accommodate the additional meetings and data analysis suggested by the Working Group, and develop more detailed proposals for longer-term deliverables, DataHaven will schedule and organize up to 3 additional Working Group meetings in August, September, and October 2014.
2. DataHaven will collect, clean, and analyze written Job Access intercept survey data provided by the NAACP and Housing Authority of New Haven on its paper forms (estimated 100 responses in English and Spanish to be analyzed). These survey results will be shared with the Working Group and NAACP, with a summary of findings included in the final report.
3. DataHaven will conduct additional data analysis of public comments related to specific bus routes, provided through the Focus Group participants, NAACP surveys, and CT Transit surveys.
4. The 2-4 page final report will be expanded to a 6-8 page report, in order to accommodate additional data analysis and presentation.
5. Projected timeline for delivery of final electronic report will be extended to September 2014, and DataHaven will continue to commit to attend 3 public meetings or presentations if arranged by organizations represented within the Working Group anytime after the study completion.
6. A budget for printing multiple hard copies of the final report is not included in the Scope of Work, but we note that any projected costs for design, proofing, and printing will increase due to the addition of 2-4 pages to the final report.

Mark Abraham
Executive Director
DataHaven

AGENDA ITEM #9

Authorization to Engage JM Government Consulting as a Consultant for Shared Services Implementation for up to \$10,000

SCRCOG's Shared Services/Operation Study was presented to the Council on May 28th. The Study indicated that "The best candidate for sharing of services/operations involves multi-town implementation of new technology and the provision of expert services". The Study also pointed out the need for SCRCOG to "build internal capacity" to continue to analyze and implement shared services opportunities.

At this moment, SCRCOG staff is actively exploring service sharing opportunities involving technology such as software for financial management, document management, asset management, permitting, and citizen relationship and work order management. SCRCOG is also at work exploring the multi-town provision of expert services such as website development and maintenance, grant finding and administration, ADA compliance, and arborist services to monitor utility tree-trimming.

As for SCRCOG's internal capacity, we presently are pursuing shared services implementation with the personnel resources of a portion of the Executive Director's time, assisted by a part-time intern. The SCRCOG FY 2015 budget allocates \$60,000 for shared services implementation.

We are proposing the engagement of an on-call consultant to assist in this important work. Jocelyn Mathiasen of JM Government Consulting is a specialist in regional services, having worked at Capitol Region Council of Governments on implementing municipal IT systems on a regional basis. We are proposing that JM Government Consulting be engaged at \$80/hour for up to \$10,000. The funds are available for this purpose in the approved FY 2015 SCRCOG budget. Pursuant to Article XI, Section I (4) of the SCRCOG By-Laws, we are requesting that JM Government Consulting be selected as a "sole source" possessing unique skills and background in a recently-emerging field.

Attached is a proposed Scope of Work and a description of JM Government Consulting's Municipal Management Experience.

Service Sharing Implementation Consultant Scope of Work

The consultant will work with SCRCOG members to scope out and implement regional projects (primarily in information technology) in cases where a regional approach would result in reduced cost, greater efficiency, and improved capacity for member municipalities. Initial areas of exploration for regional systems include: document management, web site development and maintenance, permitting, and citizen relationship management, and work order management.

The initiative will build on work done to date by SCRCOG and presented at the May 28 SCRCOG board meeting. The overall approach includes:

- Developing more detailed information regarding municipalities' current and planned IT activities
- Working with line departments from each municipality to obtain feedback about their needs and work processes
- Educating line departments and IT professionals regarding options and alternatives available, cost, timing, and related issues. This will include hosting demonstrations of various software systems.
- Pursuing pilot projects that are scalable over time.

Throughout the project we will work with towns to ensure there is buy-in and support for the proposed approach. We will ensure that projects are scalable so that towns can join them over time. Project approaches may include:

- Renegotiating existing contracts with current vendors, using the purchasing power of multiple towns working together to obtain better conditions and reduced costs.
- Conducting RFPs for multiple towns at once, again to obtain better pricing and terms from an existing vendor.
- Expanding an existing contract or IT system to cover more towns.
- Hiring IT developers to create specific systems or applications for use by SCRCOG towns.



320 North Park Avenue, Easton, Connecticut
jm@imgovernmentconsulting.com
203-733-2604

MUNICIPAL MANAGEMENT EXPERIENCE

SERVICE SHARING

- **Capitol Region Council of Governments, Hartford, Connecticut:** Special Projects Coordinator. 2007- 2010
 - Managed a complex grant application process that resulted in \$8.6 million in municipal Service Sharing grants for pilot projects demonstrating benefits of service sharing.
 - Established a successful program to obtain and implement municipal IT systems on a regional basis. Managed pilot project to develop a regional permitting software system used by multiple towns and cities in Connecticut.
 - Served as panelist and presenter educating cities and towns on effective approaches to service sharing. Presentations include:
 - Municipal Finance, Assessment & Central Office Functions* – Office of Policy Management Conference on Municipal Shared Services in Connecticut – 2010
 - Regional On-Line Permitting* - New England Association of Regional Councils Conference, Bretton Woods, NH – 2009
 - Municipal Shared Services in Connecticut* –New England Association of Regional Councils, Northampton, MA – 2008

OPERATIONAL ASSESMENTS AND IMPROVEMENTS

- **City of Milford, Connecticut:** Director of Permitting and Land Use. Led the overhaul of building, land use, and conservation permitting activities, including implementation of new software, process changes, customer service improvements, and organizational reform. 2010 - 2012
- **City of Los Angeles, California:** Consultant (subcontractor). Permitting Study. Assessed the Land Use and Entitlement process as part of a study of possible consolidation of permitting functions. 2013
- **Orange County, Florida:** Consultant (subcontractor). Work Release Program Study. Conducted a review of the County's work release program. Developed recommendations for organizational, operational, and process changes to enhance efficiency and address management concerns.

- **Rockingham County, New Hampshire:** Consultant (subcontractor). HR and Finance Study. Conducted a detailed review of HR and Finance processes. Prepared detailed process maps and recommended changes to policies and processes to improve accountability and efficiency.
- **City of O'Fallon, Missouri:** Consultant (sole source). Operational Assessment and Improvement Plan. Conducted a broad review of operations and developed an action plan for organization, technology, and process improvements.
- **DeKalb County, Georgia:** Consultant (subcontractor). Permitting and Licensing Improvement Initiative. Currently conducting a review of the entire permitting and business license function, preparing an implementation plan for improving the system (including technology and process changes.) 2013-2014
- **City of Kissimmee, Florida:** Consultant (subcontractor). Permitting and Land Use Study. Assessed land use and permitting activities and provided guidance regarding reforms to make the system more customer-friendly and efficient. 2013
- **City of Bellevue, Washington:** Assistant to the City Manager. Led a broad range of initiatives to improve city operations, increase efficiency and accountability, and promote better coordination among departments. 2001- 2005

TECHNOLOGY IMPLEMENTATION

- **City of Everett, Massachusetts:** Consultant (sole source). Technology and Operational Assessment. Conducting an operational review and assisting with software implementation. 2014
- **Town of Wilton, Connecticut:** Consultant (sole source). Software Implementation. Assisted the Town of Wilton with the implementation of new permitting and land use software by reviewing existing processes and operations and assessing how these can best be adjusted to promote efficiency. 2013

References:

Lyle Wray, Executive Director, Capitol Region Council of Governments, 860-522-2217

James Soper, Building Official, City of Everett, Massachusetts, 617-394-2224

Bonnie Therrian, City Administrator, City of O'Fallon, Missouri, 636-240-2000

Bob Nerney, Director of Planning and Land Use Management, Wilton, Connecticut, 203-563-0185

Executive Director's Report – July 16, 2014
Ginny Kozlowski

Brownfield Projects

- Cleanup at Hamden Incubator Site - ongoing
- 43 Atwater Assessment, Bethany – Submitted grant for remediation from DECD
- Developing Regional Brownfield Site Inventory for future EPA/DECD funding – Final ranking to be completed by August 31
- Reviewing application for brownfield assessment funding for reuse of an existing site for a nursery school

Business Development – Retention/Attraction

- Recruiting for Economic Development Project Manager
- Executing Memoranda of Understanding with Team Leaders for the Regional Action Agenda – on-going
- Preparing the 2014 annual update of the Comprehensive Economic Development Strategy
- Continuing to work with a number of bioscience/life science, manufacturing companies looking to locate/expand in the region
- Moving forward on the establishment of a New Market Tax Credit and EB-5 programs
- The Regional Leadership Council will host the annual Chief Elected Officials Connecticut Open luncheon at the Connecticut Open Tennis Tournament on Wednesday, August 20th – save the date
- Attending DECD Business Development Activity Meeting on July 22nd

Marketing

- Executive Summary of the 2013 CEDS
- Presentation to BH Care regional group
- Encouraging all towns in the region to participate in the State Office of Tourism's CT Fan Favorite promotion
- Updated regional travel itineraries
- Added Greater New Haven to the Discover New England fly/drive packages

Media Hits:

- Travel with Kal (WLIS/WMRD)
- Amtrak Arrive Magazine

Media Inquiries

- Amtrak Arrive Magazine
- Offmetro.com



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



DEMHS Region 2
Area Coordinator John B. Field Jr.

Re: July 2014 COG Report

Planning/Preparedness

Local Emergency Operations Plans (LEOP): The Region 2 Office continues to perform reviews of the 2013 LEOP for each of their communities. Unfortunately we have only received fifteen (18) out of thirty (30) communities LEOPs for review. It is a deliverable for specific grants that we review these plans annually. So please encourage your emergency managers to submit their LEOPs for review if they have not yet done so.

DEMHS continues to work on finalizing the Governor's 2014 Exercise Preparedness Planning Initiative (EPPI) held on June 21st and 23rd. DEMHS Region 2 had all cities/towns in Region 2 participate in the Exercise. DEMHS is collecting after-action reports from each of the communities. These reports shall provide DEMHS with the information needed to develop an After-Action Report for the State of CT.

CT DEMHS is currently working with a consultant to complete the Emergency Management Accreditation Program. It is hopeful that CT DEMHS will have the processed completed by September 2014.

The CT DEMHS Region 2 Office continues to work with School Emergency Planners in the development of their plans. DEMHS Region 2 continues to receive and review All-Hazards School Emergency Plans. William Turley (william.turley@ct.gov) is the Coordinator and will serve as the lead coordinator in plan review and assistance.

Based on previous SCRCOG discussion, the DEMHS is working to rectify the issues related to Everbridge. The issue is related to discrepancies with contractors on what database can be made available to Everbridge for mass notifications. The issue is currently under review by the State Attorney. Deputy Commissioner Shea has requested this issue be rectified and will provide assistance to get it rectified.

The DEMHS Region 2 Regional Emergency Planning Team (REPT) is in need of your assistance. Recent REPT meetings have experienced a lack of quorum and the Team is unable to progress on projects recommended by the Steering Committee. Understanding that all Chief Executive Officers have a very full schedule and unable to attend all of the meetings we are requesting each town/city appoint a proxy that can represent your community during the REPT meetings they are unable to attend. This would allow the REPT process to continue and regional projects completed. Please feel free to contact the Region 2 Office for a proxy example or any assistance.

25 Sigourney Street, 6th floor, Hartford, CT 06106
Phone: 860.256.0800 / Fax: 860.256.0815
An Affirmative Action/Equal Employment Opportunity Employer

Grants: DEMHS Region 2 continues to provide training to communities needing assistance with the Emergency Management Planning Grant (EMPG) Program. The focus is to have every community participate and receive funds identified for the community. We currently are closing out the 2011 EMPG. Please do not hesitate to contact the Region 2 Office if your community is not participating and would like to start.

Response:

CT DEMHS held a Millstone Power Plant Communications exercise on July 15th. This is the first step in a series of exercises scheduled for Millstone. On September 9th they will participate in a full scale exercise, evaluated by the Federal Radiological Commission.

CT DEMHS Region 2 is working with the Town of Durham, Durham Fair Association and surrounding cities/towns developing a Mass Casualty Incident (MCI) Exercise. A consultant will be assisting with the development, implementation and evaluation for the exercise.

Region 2 personnel continue to provide assistance as needed. Please do not hesitate to contact the Region 2 Office at any time.

Respectfully submitted:

John B. Field Jr.
DEMHS Region 2
Emergency Management Area Coordinator
P.O. Box 2794
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SOUTH CENTRAL CONNECTICUT
Regional Planning Commission

July 2014 Action Table

Ref. #	Received	Description	Adjacent RPC Towns	Abridged RPC Action
2.1	6/5/2014	<i>Town of Berlin: Proposed Zoning Regulation Amendments pertaining to Housing for Elderly Persons</i>	Meriden	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
2.2	6/9/2014	<i>Town of Wallingford: Proposed Zoning Regulation Amendments pertaining to keeping of dwarf/pygmy goats in RU Zones</i>	Hamden, Meriden, North Branford, North Haven	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound. The Planning and Zoning Commission may want to consider further clarification for adequate shelter and physical structure as related to the proposed amendments.
2.3	6/11/2014	<i>Town of Stratford: Proposed Zoning Regulation Amendments pertaining to the Location of Places for Medical Marijuana and Production Facilities</i>	Milford	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
2.4	6/17/2014	<i>Town of Bethany: Proposed Zoning Regulation Amendment to repeal Section 9A- Housing Opportunity Development</i>	Hamden, Woodbridge	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendment does not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.

2.5	6/18/2014	<i>Town of Madison: Proposed Zoning Regulation Amendment to extend the moratorium on Medical Marijuana Dispensaries and Producers</i>	Guilford	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendment does not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
2.6	6/18/2014	<i>Town of Southington: Proposed Zoning Regulation Amendments pertaining to Internally Illuminated Signs and Temporary A-Frame Signs</i>	Meriden	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
2.7	6/24/2014	<i>Town of Southington: Proposed Zoning Regulation Amendments to Sections 12- 01.1 F and J</i>	Meriden	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendments do not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.
2.8	6/25/2014	<i>City of West Haven: Proposed Zoning Regulation Amendment to Table 39.2, Summary of Uses in Commercial, Mixed Use, Industrial and Other Districts</i>	Milford, New Haven, Orange	By resolution, the RPC has determined that the Proposed Zoning Regulation Amendment does not appear to cause any negative inter-municipal impacts to the towns in the South Central Region nor do there appear to be any impacts to the habitat or ecosystem of the Long Island Sound.